



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Finance Committee

Final Regular Meeting Agenda

Tuesday, November 12, 2024

8:00 AM

County Board Room

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PUBLIC COMMENT**

4. **CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN**

5. **APPROVAL OF MINUTES**

5.A. [24-2855](#)

Finance Committee - Regular Meeting - Tuesday, October 22, 2024

6. **BUDGET TRANSFERS**

6.A. [24-3001](#)

Transfer of funds from 1000-1800-53090 (other professional services) to 1000-1800-50010 (overtime), in the amount of \$12,000, to increase the overtime budget for the remainder of Fiscal Year 2024 due to backlogs of processing documents. (Supervisor of Assessments)

6.B. [24-3002](#)

Transfer of funds from 1100-4310-53090 (other professional services) to 1100-4310-54100-0700 (IT equipment - capital lease), in the amount of \$1,670, to cover the remainder of the Konica lease payments. (Recorder's Office)

6.C. [24-3003](#)

Budget Transfers 11-12-2024 - Various Companies and Accounting Units

7. **PROCUREMENT REQUISITIONS**

A. **Finance - Chaplin**

7.A.1. [24-2973](#)

Decrease and close purchase order #6449-0001 SERV, issued to Physicians' Record Company, in the amount of \$21,086, due to the contract expiring.

7.A.2. [FI-P-0021-24](#)

Recommendation for the approval of funding to Rock Fusco & Connelly, LLC, to provide legal services as conflict counsel as Special Assistant State's Attorneys, for the time period of December 1, 2024 through November 30, 2025, for the State's Attorney's Office, for an amount not to exceed \$120,000. Professional Services not subject to competitive bidding per 55 ILCS 5/5-1022(c); appointed as a Special Assistant State's Attorney by the State's Attorney's Office pursuant to DuPage County Procurement Ordinance 353(1)(b).

7.A.3. [FI-P-0022-24](#)

Recommendation for the approval of funding to Momkus, LLC, to provide legal services as conflict counsel as Special Assistant State's Attorneys, for the time period of December 1, 2024 through November 30, 2025, for the State's Attorney's Office, for an amount not to exceed \$70,000. Professional Services not subject to competitive bidding per 55 ILCS 5/5-1022(c); appointed as a Special Assistant State's Attorney by the State's Attorney's Office pursuant to DuPage County Procurement Ordinance 353(1)(b).

7.A.4. [24-2914](#)

Recommendation for the issuance of a contract purchase order to Alliant Insurance Services, Inc. (Liberty Surplus), to provide Underground Storage Tank Insurance to the County, for the period of December 1, 2024 to December 1, 2025, for Finance - Tort Liability, for a contract total amount not to exceed \$16,431. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

7.A.5. [24-2916](#)

Recommendation for the issuance of a contract purchase order to Alliant Insurance Services, Inc. (Liberty Mutual), to provide a three-year crime insurance policy to the County, for the period of December 1, 2024 to December 1, 2027, for Finance - Tort Liability, for a contract total amount not to exceed \$21,619. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

7.A.6. [FI-P-0023-24](#)

Recommendation for the issuance of a contract purchase order to Alliant Insurance Services, Inc. (Coalition), to secure Cyber Liability Insurance for the County, for the period of December 1, 2024 to December 1, 2025, for Finance - Tort Liability, for a contract total amount not to exceed \$143,413. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

7.A.7. [FI-P-0024-24](#)

Recommendation for the issuance of a contract purchase order to Alliant Insurance Services, Inc. (National Casualty Company), to provide Employment Practices Liability Insurance, for Finance - Tort Liability, for the period of December 1, 2024 to December 1, 2025, for a contract total amount not to exceed \$47,917. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

7.A.8. [FI-P-0025-24](#)

Recommendation for the issuance of a contract purchase order to Alliant Insurance Services, Inc. (Safety National/Upland Specialty/AWAC), for Excess General and Automobile Liability Insurance for the County and the Health Department, for the period December 1, 2024 to December 1, 2025, for Finance - Tort Liability, for a contract total amount not to exceed \$870,409. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

7.A.9. [FI-P-0026-24](#)

Recommendation for the issuance of a contract purchase order to Alliant Insurance Services, Inc. (Chubb), to provide Property Insurance for all County properties including the Health Department, and including flood coverage insurance, for the period of December 1, 2024 to December 1, 2025, for the Finance Department, for a contract total amount not to exceed \$398,336. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

7.A.10. [FI-P-0027-24](#)

Recommendation for the issuance of a contract purchase order to Alliant Insurance Services, Inc. (Safety National), to provide Workers' Compensation Insurance to the County and the Health Department, for the period of December 1, 2024 to December 1, 2025, for Finance - Tort Liability, for a contract total amount not to exceed \$217,021. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

B. Development - Tornatore**7.B.1. [DC-CO-0002-24](#)**

Recommendation for the approval of an amendment to Purchase Order #6693-0001 SERV, issued to Accela, Inc., to extend subscription service for Velosimo software integration between Accela on-line permitting software and Bluebeam plan review software through June 22, 2025, and to increase the contract amount for Building & Zoning - \$4,631.71, Division of Transportation - \$4,631.71, Stormwater - \$4,631.71 and Public Works - \$4,631.70, for a total contract increase not to exceed \$18,526.83.

7.B.2. [DC-P-0003-24](#)

Recommendation for the approval of a contract purchase order to SAFEBuilt Illinois, LLC, for professional services to perform building & plumbing plan reviews, and inspections on an "as-needed" basis, in unincorporated DuPage County, for the period December 1, 2024 through November 30, 2025, for the Building & Zoning Department, for a contract total amount not to exceed \$75,000; per RFP #24-006-BZP. First of three optional renewals.

C. Human Services - Schwarze**7.C.1. [HS-CO-0003-24](#)**

Amendment to Purchase Order 6640-0001 SERV, issued to Benevate, Inc. D/B/A Neighborly Software, for grants management software, to increase the contract in the amount of \$99,000, resulting in an amended contract total of \$241,000. (Community Services)

7.C.2. [HS-P-0046-24](#)

Awarding resolution issued to Chicago United Industries, LTD., to furnish, deliver and install Energy Star Appliances, for the Weatherization Program, for Community Services, for the period of October 29, 2024 through June 30, 2025, for a contract total of \$67,367, per bid #22-065-CS, second of three optional renewals.

7.C.3. [HS-P-0047-24](#)

Awarding Resolution issued to Optimum Management Resources, Inc., to provide technical assistance and consultation services to the DuPage County Homeless Continuum of Care (CoC), for Community Services, for the period of January 1, 2025 through December 31, 2025, for a contract total amount not to exceed \$30,660.

7.C.4. [HS-P-0048-24](#)

Recommendation for the approval of a contract purchase order issued to Symbria Rehab, Inc., for Community Wellness Partner for the Wellness Center staffing and management for Outpatient Center at the DuPage Care Center, for the period December 1, 2024 through November 30, 2025, for a contract total not to exceed \$66,000; per renewal under RFP #21-073-CARE, third and final optional renewal.

7.C.5. [HS-P-0049-24](#)

Recommendation for the approval of a contract purchase order issued to Symbria Rehab, Inc., for Physical, Occupational, Speech and Respiratory Therapy and Consulting Services at the DuPage Care Center, for the period December 1, 2024 through November 30, 2025, for a contract total not to exceed \$700,000; per renewal under RFP #21-057-CARE, third and final optional renewal.

7.C.6. [HS-P-0050-24](#)

Recommendation for the approval of a contract purchase order issued to Sysco Chicago, Inc., for primary food, supplies and chemicals, for the DuPage Care Center, for the period December 1, 2024 through November 30, 2025, for a total contract amount not to exceed \$1,297,000; under bid renewal #22-082-DCC, second of three one-year optional renewals.

7.C.7. [HS-P-0051-24](#)

Recommendation for the approval of a contract purchase order issued to Professional Medical & Surgical, to provide examination gloves, for the DuPage Care Center, for the Period January 1, 2025 through December 31, 2025, for a total contract amount not to exceed \$95,000; under bid renewal #23-102-DCC, first of three one-year optional renewals.

7.C.8. [HS-P-0052-24](#)

Recommendation for the approval of a contract purchase order issued to National Auto Fleet Group, for a 2024 Ford Super Duty F-550 XL Bus (6 passenger & 7 wheelchairs), for the DuPage Care Center, for the period of November 13, 2024 through November 30, 2025, for a contract not to exceed \$202,044.27. Contract pursuant to the Intergovernmental Cooperation Act - Sourcewell Cooperative Contract #091521-NAF.

7.C.9. [HS-R-0020-24](#)

Approval of issuance of payments by DuPage County to energy assistance providers through the Low-Income Home Energy Assistance Program (LIHEAP) HHS Grant PY24 Inter-Governmental Agreement No. 24-224028 in the amount of \$301,000 for the period of October 1, 2023 through August 31, 2025. (Community Services)

D. Judicial and Public Safety - Evans**7.D.1. [JPS-CO-0011-24](#)**

Amendment to Purchase Order 6738-0001 SERV, issued to Streicher's, Inc., to increase the contract encumbrance in the amount of \$30,000, for a new contract total not to exceed \$195,000, an increase of 18.18%. (Sheriff's Office)

7.D.2. [JPS-P-0033-24](#)

Recommendation for the approval of a contract purchase order to Streicher's, Inc., for the purchase of ballistic and stab resistant armor for the deputies, for the Sheriff's Office, for the period of December 1, 2024 through November 30, 2025, for a contract total not to exceed \$165,000. Contract pursuant to the Governmental Joint Purchasing Act, NASPO contract pricing - Master Agreement #164720. (Sheriff's Office)

7.D.3. [JPS-P-0034-24](#)

Recommendation for the approval of a contract purchase order to Heartland Business Systems, to provide security updates for the Sheriff's Office, for the period of October 24, 2024 through December 20, 2025, for a contract total not to exceed \$196,876.61. Contract pursuant to the TIPS Contract # 220105. (Sheriff's Office)

7.D.4. [JPS-P-0035-24](#)

Recommendation for the approval of a contract purchase order to CDW Government, LLC, to purchase equipment and provide back-up media and off-line back up for the Sheriff's Office, for the period of November 12, 2024 through November 11, 2025, for a contract not to exceed \$51,030.84. Contract-National IPA Technology Solutions (2018011) (Sheriff's Office)

E. Public Works - Garcia**7.E.1. [FM-CO-0002-24](#)**

Amendment to Resolution FM-P-0217-22, (Contract 5972-0001 SERV), issued to the Village of Glendale Heights on behalf of the Eighteenth Judicial Court Circuit, for the lease of property for use as courtroom facilities, for Facilities Management, for a change order to change the contract expiration date of November 30, 2025 to March 12, 2025 and decrease the contract amount by \$75,250, taking the original contract amount of \$245,708, and resulting in an amended contract amount not to exceed \$170,458, a decrease of 30.63%.

7.E.2. [FM-P-0041-24](#)

Recommendation for the approval of a contract purchase order to Midwest Applied Solutions, Inc., to provide ionization tube parts for the HVAC clean air systems at the Judicial Office Facility and Annex, for Facilities Management, for the period November 13, 2024 through November 12, 2025, for a total contract amount not to exceed \$45,660; per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids - authorized parts and service provider for this area. (ARPA ITEM)

7.E.3. [PW-P-0028-24](#)

Recommendation for the approval of funding to Caminer Law, LLC, for professional legal services to assist the DuPage County Department of Public Works with Lake Michigan Water Allocation for Unincorporated Itasca, as needed, for the period November 12, 2024 through November 30, 2026, for an amount not to exceed \$65,000. Professional Services not subject to competitive bidding per 55 ILCS 5/5-1022(c); appointed as a Special Assistant State's Attorney by the State's Attorney's Office pursuant to DuPage County Procurement Ordinance 353(1)(b).

7.E.4. [PW-P-0029-24](#)

Recommendation for the approval of a contract to Metro Tank and Pipe Company, to furnish and retrofit the Public Works Fuel Station GasBoy submersible pump for the diesel tank, for Public Works, for the period of November 12, 2024 to June 30, 2025, for a total contract amount not to exceed \$37,115; per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source – Direct replacement of existing suction lift pump system with a submersible pump system for the Woodridge Greene Valley Diesel Fuel Station.)

F. Stormwater - Zay7.F.1. [SM-P-0026-24](#)

Recommendation for the approval of a contract to Engineering Resource Associates, Inc., for Professional Engineering Services for the development of the Prentiss Creek Watershed Plan, a tributary to the East Branch DuPage River, for the period November 12, 2024 through November 30, 2026, for a contract total not to exceed \$95,000. Other Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

7.F.2. [SM-P-0027-24](#)

Recommendation for the approval of a contract to Christopher B. Burke Engineering, Ltd., for Professional Engineering and Ecological Services for guidance document development and training for the Countywide Stormwater and Floodplain Ordinance, for the period November 12, 2024 through November 30, 2026, for a contract total not to exceed \$320,000. Other Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

7.F.3. [SM-P-0028-24](#)

Recommendation to enter into a Joint funding Agreement between the County of DuPage, Illinois and the United States Department of the Interior - U.S. Geological Survey (USGS), for Water Resources Investigations, for the period of December 1, 2024 through November 30, 2025, for Stormwater Management, for a contract total amount of \$393,400. USGS shall contribute \$168,600.

7.F.4. [SM-P-0029-24](#)

Recommendation for the approval of a contract issued to School and Community Assistance for Recycling and Composting Education (SCARCE), for Professional Education Services, for Stormwater Management, for the period of December 1, 2024 through November 30, 2025, for a contract total not to exceed \$235,000 (\$85,000 Stormwater and \$150,000 Environmental). Per RFP #23-114-SWM, first of three optional renewals.

G. Technology - Yoo7.G.1. [TE-CO-0003-24](#)

Amendment to County Contract 6082-0001 SERV, issued to Dell, Inc., for a Microsoft Enterprise Agreement (EA) for all Microsoft Software and Azure Cloud Services for GIS and Information Technology, to increase the encumbrance by \$11,405.53, resulting in an amended contract total of \$3,850,042.62, an increase of 0.30%.

7.G.2. [TE-P-0018-24](#)

Recommendation for the approval of a contract purchase order to BDO USA LLP, for the annual software maintenance of FireEye Security software, for the period of December 10, 2024 through December 9, 2025, for Information Technology, for a contract total amount of \$188,267. This is the second optional renewal per lowest responsible bidder, bid #22-124-IT.

7.G.3. [TE-P-0019-24](#)

Recommendation for the approval of a contract purchase order to IBM Corporation, for the purchase of program product software licenses for IBM z/OS and software support and maintenance for the BC12 z System Server, for Information Technology, for the period of December 1, 2024 through November 30, 2025, for a total contract amount of \$111,171.72. Exempt from bidding per DuPage County Procurement Ordinance, Article 2-350 - Sole Source. This is proprietary software.

7.G.4. [TE-P-0020-24](#)

Recommendation for the approval of a contract purchase order to MHC Software, Inc., for annual maintenance of the Enterprise Content Management System that integrates with the ERP system for Finance and Human Resources, for Information Technology, for the period of December 1, 2024 through November 30, 2025, for a contract total amount of \$85,926.97. Exempt from bidding per DuPage County Procurement Ordinance, Article 2-350 - Sole Source. This is proprietary software.

7.G.5. [TE-P-0021-24](#)

Recommendation for the approval of a contract purchase order to Insight Public Sector, for the procurement of desktop computers, for Information Technology and Probation, for the period of November 12, 2024 through November 11, 2025, for a contract total amount of \$57,720, per Cooperative Purchasing Agreement Pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" - Omnia Partners Contract #23-6692-03.

H. Transportation - Ozog**7.H.1. [DT-R-0042-24](#)**

Agreement between the County of DuPage and PACE for the establishment of a pilot rideshare access program for the Hinsdale Lake Terrace/Willowbrook Corners neighborhood. (Estimated County cost \$ 100,000).

7.H.2. [DT-P-0051-24](#)

Recommendation for the approval of a contract to Hey and Associates, Inc., to provide Professional Landscape Design and Construction Engineering Services for various County highway projects, Section 24-LDSCP-07-EG, for a contract total not to exceed \$150,000; Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et. seq.

8. FINANCE RESOLUTIONS

- 8.A. [FI-R-0203-24](#)
Acceptance and appropriation of the Metropolitan Mayors Caucus Recycling, Education, & Outreach Grant PY24, Company 5000 - Accounting Unit 1006, \$83,338. (Facilities Management)
- 8.B. [FI-R-0204-24](#)
Additional appropriation for the Children's Waiting Room Fund, Company 1400, Accounting Unit 5950, \$3,623.
- 8.C. [FI-R-0205-24](#)
Acceptance and appropriation of the Section 5310 Regional Transportation Authority (RTA) Grant PY24, Agreement No. S5310-2024-04, Company 5000 - Accounting Unit 1710, in the amount of \$607,086. (Community Services)
- 8.D. [FI-R-0207-24](#)
Acceptance and appropriation of additional funding for the Low Income Home Energy Assistance Program (LIHEAP), HHS Grant PY24 Inter-Governmental Agreement No 24-224028, Company 5000 - Accounting Unit 1420, from \$2,948,471 to \$3,298,471 (an increase of \$350,000), for the period of October 1, 2023 through August 31, 2025. (Community Services)
- 8.E. [FI-R-0206-24](#)
Resolution declaring equipment, inventory, and/or property listed on Exhibit A, purchased by the DuPage County Sheriff's Office, as surplus equipment. (Sheriff's Office)
- 8.F. [FI-R-0215-24](#)
Re-establishment and additional appropriation of the Special Service Area Number Twenty-Seven Brookeridge Debt Service Fund, Company 7100 - Accounting Unit 7504, \$5,245.
- 8.G. [FI-R-0219-24](#)
Resolution Rescinding FI-R-0191-19 Travel/Business Reimbursement Regulations.
- 8.H. [FI-R-0218-24](#)
Resolution approving Reimbursement and Payment of Expenses not Covered by the Business Travel Expense Policy.
- 8.I. [FI-R-0208-24](#)
Revision to Personnel Policy Manual - Providing Urgent Maternal Protections for Nursing Mothers Act. (Human Resources)
- 8.J. [FI-R-0209-24](#)
Revision to Personnel Policy Manual - Pregnant Workers Fairness Act. (Human Resources)

- 8.K. [FI-R-0210-24](#)
Revision to Personnel Policy Manual - Personal Leave. (Human Resources)
- 8.L. [FI-R-0211-24](#)
Revision to Personnel Policy Manual - Paid Leave. (Human Resources)
- 8.M. [FI-R-0212-24](#)
Revision to Personnel Policy Manual - Sick Leave. (Human Resources)
- 8.N. [FI-R-0213-24](#)
Revision to Personnel Policy Manual - Family Medical Leave. (Human Resources)
- 8.O. [FI-R-0214-24](#)
Revision to Personnel Policy Manual - Parental Time Policy. (Human Resources)

9. INFORMATIONAL

A. Payment of Claims

- 9.A.1. [24-2809](#)
10-18-2024 Paylist
- 9.A.2. [24-2810](#)
10-18-2024 Auto Debit Paylist
- 9.A.3. [24-2847](#)
10-22-2024 Paylist
- 9.A.4. [24-2882](#)
10-25-2024 Paylist
- 9.A.5. [24-2891](#)
10-26-2024 Auto Debit Paylist
- 9.A.6. [24-2904](#)
10-29-2024 Paylist
- 9.A.7. [24-2965](#)
10-31-2024 Auto Debit Paylist
- 9.A.8. [24-2967](#)
11-01-2024 Paylist
- 9.A.9. [24-2999](#)
11-05-2024 Paylist

B. Appointments9.B.1. [CB-R-0049-24](#)

Appointment of Patrick Johl to the Emergency Telephone System Board (Fire).

9.B.2. [CB-R-0050-24](#)

Appointment of Daniel McCarthy to the Emergency Telephone System Board (Sheriff).

9.B.3. [CB-R-0052-24](#)

Appointment of Michael Konewko as DuPage County Hearing Officer.

C. Grant Proposal Notifications9.C.1. [24-2817](#)

GPN 040-24: FY 2025-2026 CDBG Neighborhood Investment Grant-Community Development Commission, (HUD)-\$500,000.00 (Division of Transportation). Funding will be used for a proposed sidewalk and lighting system along 91st Street in unincorporated Downers Grove.

10. PRESENTATIONS

10.A. Health Department Budget Presentation

11. OLD BUSINESS**12. NEW BUSINESS****13. ADJOURNMENT**