

**A GRANT AGREEMENT BETWEEN THE COUNTY OF DUPAGE AND DVSA
COMMUNITIES**

WHEREAS, the County of DuPage ("County") is a body corporate and politic; and

WHEREAS, DVSA COMMUNITIES ("Agency") is a 501(c)(3) organization created under the Internal Revenue Code, and

WHEREAS, the County has established the Member Initiative Program which permits members of the County Board to advance items which benefit their district and assigns certain amounts of public funds for those purposes; and

WHEREAS, the County's funding for each Agency is not a donation and must be used to perform certain services or functions within the County's statutory authority to perform; and

WHEREAS, the County and the Agency are hereafter sometimes referred to as the "Party" and collectively referred to herein as "the Parties"; and

WHEREAS, the Parties have prepared this Agreement to govern the distribution of the grant funds identified above.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties hereby agree as follows:

1. **Purpose of the Agreement.** The Purpose of this Agreement is to define the project for which grant funds are to be used and provide funding for eligible expenses.
2. **Recitals.** The recitals to this Agreement are incorporated as though set forth fully herein.
3. **Term.** This Agreement shall remain in effect through November 30, 2025. Sections 5, 6, 7, 8, 9, 10, 11, and 12 of this Agreement shall remain in effect indefinitely and shall survive the termination of this Agreement. Funds shall be expended prior to November 30, 2025.
4. **Project Description.** Agency shall receive seven thousand eight hundred dollars (\$7,800.00) from the County. Agency shall undertake the following project or activities described in the Proposal attached hereto as Exhibit A.
5. **Termination, Breach.** This Agreement may be terminated upon thirty (30) days' notice to the other Party with the written consent of the other Party. All terms of this Agreement shall be considered material terms and therefore all breaches shall be deemed material breaches. In the event of a breach of this Agreement by any Party, the non-breaching Party shall provide the breaching Party with written notice of the breach and shall provide a period of not less than thirty (30) days to cure said breach.
6. **Venue, Applicable Law.** The exclusive venue for disputes arising from this Agreement shall be the 18th Judicial Circuit Court, sitting in Wheaton, Illinois. This Agreement shall be governed by the laws of the State of Illinois.
7. **Payment.** The County agrees to pay the Agency seven thousand eight hundred dollars (\$7,800.00). Payment is contingent upon: (1) compliance with County rules and regulations; (2) Accounts Payable review by Finance Staff and County Audit Staff


including providing sufficient invoicing and proof of purchase; and (3) completion of a fully executed Agreement. Payments shall be made in the form of reimbursement and upon invoice from Agency. Payments for eligible expenses authorized under this Agreement shall be made within thirty (30) days of receipt of completed invoices and proof of purchase. All funds shall be expended not later than November 30, 2025.

8. **Assignment.** Neither Party shall assign performance under this Agreement, nor shall either Party transfer any right or obligation under this Agreement without the express written approval of the County.
9. **Amendment.** Any amendment to the terms of this Agreement must be in writing and will not be effective until it has been executed and approved by the same Parties who approved and executed the original Agreement or their successors in office.
10. **Waiver.** If the County fails to enforce any provision of this Agreement, that failure does not waive said provision or the County's right to enforce it.
11. **Sole Agreement.** This Agreement contains all negotiations between the County and Agency. No other understanding regarding this grant Agreement, whether written or oral, may be used to bind either Party.
12. **Liability.** The Agency agrees to indemnify, save, and hold the County, its officers, agents and employees, harmless from any claims or causes of action, including attorney's fees incurred by the County, arising from the performance of this Agreement by the Agency, its officers, agents or employees. This clause will not be construed to bar any legal remedies the Agency may have for the County's failure to fulfill any of the County's obligations under this Agreement. Notwithstanding any provisions of this Agreement to the contrary, indemnification under Section 12 of this Agreement shall be limited to the Agency's allocation, less any amount unspent.

COUNTY OF DUPAGE

DVSA COMMUNITIES,

Deborah Conroy
Chair, DuPage County



Erika Castillo,
Executive Director

ATTEST:

Jean Kaczmarek,
County Clerk



DuPage County
Office of the County Board
421 North County Farm Road
Wheaton, Illinois 60187-3978

MEMBER INITIATIVE PROGRAM APPLICATION - Please complete all sections for submission

SECTION I Organization Information

Organization	DVSA Communities
Contact Person	Erika Castillo
Address	314 Downer Place
City	Aurora
Phone Number	630-999-9029
Email	[REDACTED]

SECTION II Project Description

Project Title	Advocacy Program
Cost of the Project	\$7,800.00
Brief Description of the Scope of Initiative	Funding for DVSA Communities is vital to protect immigrant Latina and indigenous women facing domestic violence and sexual assault. It strengthens staff training, program quality, and services, ensuring survivors receive the safety, healing, and hope they urgently need.
Desired Outcomes	These investments will have a long-term impact by helping residents who need it most, building a stronger, more sustainable foundation for delivering high-quality services, allowing us to adjust and improve programs to better meet the needs of the community we serve.

SECTION III Signature

Member Name	Saba Haider
District	5
Signature	[REDACTED]

SECTION IV Supplemental Documents

Please attach the following (if applicable)

- Letters of Engagement from all involved organizations
- Vendor Ethics Disclosures
- Bid Documents
- Proof of Good Standing with IL Secretary of State for all partner organizations
- Tax Documents (such as W-9 forms, where applicable)



Information Narrative and Budget

DVSA Communities is a registered nonprofit 501(c)(3) organization based in Illinois. It is driven by a clear mission: to provide culturally specific victim services to assist families in finding protection, living without fear, and addressing their needs to ensure their safety and well-being. The organization was founded by a survivor who, while working full-time as an advocate, recognized the lack of resources and access to healing and justice for survivors.

DVSA Communities was established in 2019 to fill this critical gap. From 2019 until 2022, the organization operated as a fully volunteer-run initiative, supporting numerous Latina immigrant and indigenous women without external funding. However, in 2022, DVSA Communities was awarded its first federal grant, providing a broader platform for its operations. DVSA Communities remains steadfast in its commitment to offering culturally specific, comprehensive support for the Latino community, upholding professionalism, ethics, and confidentiality at all times.

Need Statement & Program Description

Our organization has identified a critical need for comprehensive training in data analysis to enhance how we collect, maintain, and safeguard client information. Since receiving our first federal grant in 2022, demand for our services—particularly among immigrant Latina women facing domestic violence and sexual assault (DVSA)—has increased significantly. To address this growing need, we are requesting funding to support two key priorities: data analysis training and professional development for our staff.

Data Analysis Training will enable us to:

- Identify gaps in services and respond effectively to community needs.
- Produce accurate, grant-compliant reports.
- Ensure ethical, efficient, and secure management of client information.

Professional Development & Leadership Training will equip staff and leadership with the skills to:

- Build strong workplace relationships and foster accountability.
- Maintain focus on serving others and investing in staff development.
- Collaborate effectively across departments and improve program evaluation, budgeting, and transparency.

Program Development Training will strengthen our organizational capacity to:

- Consistently assess survivors' needs and ensure their safety.
- Establish clear program goals and standardize practices across all departments.
- Analyze data and evaluate outcomes to track the number of survivors served.
- Empower staff, build confidence, and foster team collaboration.

Funding for DVSA Communities is vital to protect immigrant Latina and indigenous women facing domestic violence and sexual assault. It strengthens staff training, program quality, and services, ensuring survivors receive the safety, healing, and hope they urgently need. Together, these investments will have a long-term impact by improving program management, tracking, evaluation, budgeting, and transparency. They will build a stronger, more sustainable foundation for delivering high-quality services, allowing us to adjust and improve programs to better meet the needs of the community we serve.

Training: This portion of the budget covers the fees for training.

Budget Summary		Total Cost
Trainings	\$ 10,000	10,000

State of Illinois
DOMESTIC CORPORATION
ANNUAL REPORT
General Not for Profit Corporation Act

Year: 2024 File #: XXXXXXXXXX
FILED Jan 02, 2025
Alexi Giannoulas, Secretary of State

1. Corporation Name: DVSA COMMUNITIES
2. Registered Agent: STEVEN SMITH
Registered Office: 1730 N FARNSWORTH AVE STE 1B
City, IL, ZIP, County: AURORA, IL 60505-1584 DU PAGE COUNTY

3a. Date of Incorporation/Qualification: 12/06/2019 3b. State of Incorporation: IL

4. Names and Addresses of Corporation's Officers and Directors:

OFFICE	NAME	NUMBER & STREET	CITY	STATE	ZIP
Title Name & Address	PRESIDENT STEVEN SMITH 314 E DOWNER PL AURORA IL 60505				
Title Name & Address	SECRETARY JENNIFER BARRON 314 E DOWNER PL AURORA IL 60505				
Title Name & Address	TREASURER JOE XU 314 E DOWNER PL AURORA IL 60505				

5. Brief statement of type of activity the corporation is conducting:
TO EMPOWER LIVES AND HELP BUILD COMMUNITIES FREE OF DOMESTIC VIOLENCE AND SEXUAL ABUSE BY PROVIDING ADVOCACY, EDUCATION, AND SUPPORT GROUPS TO CONNECT VICTIMS WITH COMMUNITY RESOURCES.
6. Is this Corporation a Condominium Association as established under the Condominium Property Act? ☐ Yes ☒ No
Is this a Cooperative Housing Corporation as defined in Section 216 of the Internal Revenue Code of 1954? ☐ Yes ☒ No
Is this Corporation a Homeowner's Association, which administers a common-interest community as defined in subsection (c) of Section 9-102 of the code of Civil Procedure? ☐ Yes ☒ No
7. Address, including street and number, of Corporation's Principal Office:
314 E DOWNER PL AURORA, IL 60505-3404

8. Under the penalty of perjury and as an authorized officer, I declare that this annual report, pursuant to provisions of the General Not for Profit Corporation Act, has been examined by me and is, to the best of my knowledge and belief, true, correct and complete.

By STEVEN SMITH
Authorized Officer
PRESIDENT Jan 02, 2025
Title & Date

Fee Summary
Filing Fee: \$ 10.00
Penalty: \$ 3.00

Total Fee: \$ 13.00



State of Illinois
Domestic/Foreign Corporation Annual Report

Year Corporation File No
2024 ██████████
FILED Jan 02, 2025
Alexi Giannoulis, Secretary of State

1. Corporate Name DVSA COMMUNITIES
Registered Agent STEVEN SMITH
Registered Office 1730 N FARNSWORTH AVE STE 1B
City, IL, Zip Code, County AURORA, IL 60505-1584 DU PAGE COUNTY

Officers	
Title Name & Address	DIRECTOR STEVEN SMITH 314 E DOWNER PL AURORA IL 60505
Title Name & Address	DIRECTOR JENNIFER BARRON 314 E DOWNER PL AURORA IL 60505
Title Name & Address	DIRECTOR JOE XU 314 E DOWNER PL AURORA IL 60505
Title Name & Address	
Title Name & Address	
Title Name & Address	
Title Name & Address	
Title Name & Address	
Title Name & Address	
Title Name & Address	



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 3/28/25

Bid/Contract/PO #:

Company Name: <u>Element 74, Inc.</u>	Company Contact: <u>CHRIS EDMONDS</u>
Contact Phone: <u>573-332-7474</u>	Contact Email: <u>CHRIS@ELEMENT74.COM</u>

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name

Title

Date

CHRIS EDMONDS

PRESIDENT/CEO

3/28/2025

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)