

# John J. Fennell Jr.

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Elmhurst, Illinois 60126  
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## Education

<i>Northern Illinois University College of Law</i> <b>Juris Doctor</b> , May 1990; Licensed Attorney November 1990-2018	DeKalb, IL
<i>Lewis University</i> <b>B.A. Business Administration</b> , December 1976	Lockport, IL
<i>College of DuPage</i> <b>Associate Arts – Fire Science Technology</b> , June 1973 <b>Computer Information Technology</b> course of study 2017 to present	Glen Ellyn, IL.

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## Work Experience

<i>Lewis University, Department of Justice, Law and Public Safety Studies</i> Adjunct Instructor August 2010 to 2015	Lockport, IL
<i>Penn Foster College, Fire Science Program</i> Adjunct Professor 2011 to 2015	Scranton, PA 18515
<i>Office of the State Fire Marshal</i> Chief Legal Counsel March 15, 2005 to April 1, 2010 Responsible for legal analysis, advice and management decisions regarding personnel hiring, compensation, benefits, insurance, and assignment. Legal issues regarding code enforcement, underground and aboveground hazardous materials storage, arson investigation, boiler safety act, elevator safety act, firefighter training, carbon monoxide detector act, and the fire safe cigarette act. The responsibilities included management of appeal hearings, representing the agency in administrative hearings, management of outside counsel, and interagency cooperation. Responsible for drafting and review of Procurement Contracts and development of RFP Documents. Negotiated union agreements and grievances. Responsible for investigation and discipline of employees in the office. Coordinated seminars and was the legal issues instructor for the state-wide fire officer seminars in Illinois.	Springfield/Chicago, IL.
<i>College of DuPage</i> Assistant Coordinator 2004 to 2005 Fire Science Instructor 1979 to Present Assistant Coordination of classes and instructors for Fire Science Program, Instructor for Fire Officer I and II Classes, Fire Inspection, Fire prevention, building code enforcement to name some of the courses taught over the years. Review and drafting of Procurement documents for the program	Glen Ellyn, IL.

***Kubiesa Spiroff Gosselar & Acker, P.C.***

Elmhurst, IL

Associate Attorney: 2000 to 2004

Practice Areas include: Local Government, Pension, Employment, Assistant Village Prosecutor, Real Estate, Estate Planning, Probate, Code Enforcement, and lecturer for Employment Discrimination Seminars. Village Prosecutor for 5 villages. Represented villages and pension boards generally and individual firefighters in disability hearings. Coordinated the drafting and review of contracts, ordinances, and resolutions for pension boards.

***Ottosen Trevarthen Britz Kelly & Cooper, Ltd.***

Wheaton, IL.

Associate Attorney 1992 to 2000

Practice Areas include: Local Government, Pension, Code Enforcement, Employment, Administrative Hearing Officer Village of Justice, and contract work for the State Appellate Prosecutor's Office. Lecturer for Employment Discrimination Seminars. Represented pension boards, villages, fire protection districts. Coordinated drafting and review of contracts, ordinances, and resolutions. Sexual Harassment Training for Fire Departments

***City of Elmhurst – Fire Department***

Elmhurst, IL

Firefighter 1971 – 1979, Lieutenant 1979 – 1986,

Captain 1986 – 1990, Fire Chief 1990-1998

Responsible for Command and Control of Emergency operations. Administrative duties including personnel assignment, compensation, planning, and strategic placement of emergency response capabilities also investigation of injury claims. Supervised Emergency Management program for the City. Supervised Fire Prevention inspections and enforcement, Building Department Director, Author of complete rewrite of the City Building and Fire Prevention Codes, Chief Fire Investigator, Training Officer, Shift Commander, Mine Rescue Team Coordinator, and Emergency Command Center Coordinator, Administration, Contract Negotiation, City Council Liaison and Special Projects as directed by the City Manager. Development and drafting of Procurement documents for Fire Department contracts and for Fire Pension fund investment contracts.

***Carol Stream Fire Protection District***

Carol Stream, IL.

Firefighter 1973-1974, Lieutenant 1974-1976

Deputy Administrator, Shift Commander, Fire Prevention Bureau Director, Author of the Village Fire Prevention Code and Training Officer. Purchasing and procurement duties.

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**Military Service**

US Army Security Agency – Korea 1968 - 1969

Top Secret Cryptography Security Clearance

**Certifications**

Licensed Attorney – Illinois, November, 1990 to 2018. State Supreme Court and Federal Courts.

Fire Officer II, Instructor IV

NIMS 100, 200, 700, 800 Certified

## **Organizations**

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Illinois Fire Chief's Association, 2010-2024 Retired  
Director Illinois Fire Chief's Association Foundation  
Director Illinois Fire Inspector's Association  
DuPage County Fire Chief's Association, Treasurer and President  
Illinois Bar Association  
DuPage Bar Associatio  
Illinois Pension Laws Commission  
Yorkfield Fire Protection District, 1999 to  
present. President, Treasurer  
Elmhurst Rotary Club

## **Accomplishments**

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Coauthor of Legal Chapter for Jones and Bartlett Fire Officer Text Book. Coauthor of Legal section of Ill. Fire Chief's Senior Officers seminars. Author/Adjunct Instructor of Penn Foster College, "Law for Fire Officer" Fire Officer course.

Author and manage the adoption of the 1979/80 edition and the 1996 edition of the City of Elmhurst Building and Fire Prevention Codes. Author and manage the adoption of the 1974/75 edition of the Village of Carol Stream Fire Prevention Code.

Instructing building code/fire prevention code enforcement, inspection and building plan review courses for College of Du Page and the Illinois Fire Inspectors.

Supervision of the Emergency Operation Center during the 1987 flood incident. Member of the MABAS Administrative Mutual Aid Support team.

Operations Committee for DuPage County Emergency Communications (combined county Police and Fire emergency dispatch). Developed initial operations policies, amendments to the policies and member of the Board of Directors on and off from 1974 to 1998.

Office of the State Fire Marshal: Development of Administrative Rules for Fire Prevention, Elevator Safety, Boiler Safety, Fire Works, Carbon Monoxide detectors, Grant programs, and intergovernmental agreements. Responsibility for Budget, employee discipline, intergovernmental cooperation, Office policies and procedures under 4 Fire Marshals.

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## **References Available on Request**