

HHS 5/16
CB 5/23



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: May 2, 2023

MinuteTraq (IQM2) ID #: 23-1764

Purchase Order #: 6266-0001 SERV	Original Purchase Order Date: Jan 26, 2023	Change Order #: 2	Department: DuPage Care Center
Vendor Name: KCI USA, Inc.	Vendor #: 28606	Dept Contact: Nursing	

Background and/or Reason for Change Order Request:

This contract is for the rental of Wound Vac Therapy & Medical supplies for wound & skin care, for the DuPage Care Center, for the period 01/26/23 through 01/25/24.
 increase line 1, 1200-2050-53410, in the amount of \$34,000.00
 increase line 2, 1200-2050-52320 in the amount of \$3,000.00
 increase line 3, 1200-2050-53410, in the amount of \$8,000.00
 increase line 4, 1200-2050-52320 in the amount of \$500.00
 This type of modality has gone from 1 resident for the past 3 years to now 4 residents - this is the preferred method prescribed by a Physician.
 FY20 total \$ 2,892.00
 FY21 total \$16,350.00
 FY22 total \$ 6,133.77

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$14,950.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$14,950.00
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$45,500.00
E	New contract amount (C + D)	\$60,450.00
F	Percent of current contract value this Change Order represents (D / C)	304.35%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	304.35%

DECISION MEMO NOT REQUIRED

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from: _____ to: _____
- Increase/Decrease quantity from: _____ to: _____
- Price shows: _____ should be: _____
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

DECISION MEMO REQUIRED

- Increase (greater than 29 days) contract expiration from: _____ to: _____
- Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount Funding Source 1200-2050-52320 and 53410
- OTHER - explain below:

cdk	4208	May 2, 2023	4208	May 2, 2023
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext

REVIEWED BY (Initials Only)



Buyer	Date	<i>MCW</i> Procurement Officer	5/4/23 Date
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date