



# DU PAGE COUNTY

## Human Services

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, May 21, 2024**

**9:30 AM**

**Room 3500A**

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**1. CALL TO ORDER**

9:30 AM meeting was called to order by Acting Chair Paula DeaconGarcia at 9:31 AM.

**2. ROLL CALL**

Other Board Members present: Member Yeena Yoo and Member Jim Zay.

Staff in attendance: Nick Kottmeyer (Chief Administrative Officer), Joan Olson (Chief Communications Officer), Renee Zerante (State's Attorney Office), Jeff Martynowicz, (Chief Financial Officer), MaryCatherine Wells, Keith Jorstad, Tabassum Haleem (Finance), Valerie Calvente (Procurement), Mary Keating (Director of Community Services), and Janelle Chadwick, remotely (Administrator of the DuPage Care Center).

<b>PRESENT</b>	Childress, DeSart, Galassi, Garcia, and LaPlante
<b>REMOTE</b>	Schwarze

**MOTION TO ALLOW REMOTE PARTICIPATION**

Member DeSart so moved, seconded by Member Childress to allow Chair Greg Schwarze to participate remotely.

The motion was approved on a voice vote, all "ayes".

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Michael Childress

**3. PUBLIC COMMENT**

No public comments were offered.

**4. CHAIR REMARKS - CHAIR SCHWARZE**

No remarks were offered.

**5. APPROVAL OF MINUTES**

5.A. [24-1572](#)

Human Services Committee - Regular Meeting - Tuesday, May 7, 2024

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Lynn LaPlante

**6. COMMUNITY SERVICES - MARY KEATING**

6.A. [FI-R-0089-24](#)

Acceptance and appropriation of additional funding for the Illinois Department of Human Services (IDHS) Supportive Housing Grant PY24 inter-governmental agreement No. FCSCH00352, Company 5000 - Accounting Unit 1760, from \$154,180 to \$167,996, an increase of \$13,816. (Community Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Dawn DeSart

**7. TRAVEL**

7.A. [24-1573](#)

Community Services administrator to attend the National Association of County Community & Economic Development (NACCED) Summer Meeting in Tampa, Florida, from July 10, 2024 through July 13, 2024. Expenses to include transportation, lodging, and per diems, for approximate total of \$2,717. Community Development Block Grant funded.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Dawn DeSart

**8. INFORMATIONAL**

Motion to Combine Items

Member Garcia so moved and Member DeSart seconded a motion to combine items 8.A. through 8.E. The motion was approved on voice vote, all "ayes".

8.A. [24-1574](#)

GPN 019-24 Low Income Home Energy Assistance Program (LIHEAP) Grant PY25, Illinois Department of Commerce and Economic Opportunity, U.S. Department of Health and Human Services - \$3,487,312. (Community Services)

8.B. [24-1575](#)

GPN 020-24 Low Income Home Energy Assistance Program (LIHEAP) State Supplemental Grant PY25, Illinois Department of Commerce and Economic Opportunity - \$3,681,051. (Community Services)

8.C. [24-1576](#)

GPN 021-24 Weatherization DOE Grant PY25, Illinois Department of Commerce and Economic Opportunity, U.S. Department of Energy - \$734,681. (Community Services)

8.D. [24-1577](#)

GPN 022-24 Weatherization HHS Grant PY25, Illinois Department of Commerce and Economic Opportunity, U.S. Department of Health and Human Services - \$967,886. (Community Services)

8.E. [24-1578](#)

GPN 023-24 Weatherization State Grant PY25, Illinois Department of Commerce and Economic Opportunity - \$426,227. (Community Services)

<b>RESULT:</b>	APPROVED THE CONSENT AGENDA
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Dawn DeSart
<b>AYES:</b>	Childress, DeSart, Galassi, Garcia, and LaPlante
<b>REMOTE:</b>	Schwarze

**9. RESIDENCY WAIVERS - JANELLE CHADWICK**

No residency waivers were offered.

**10. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK**

Janelle Chadwick, Administrator of the DuPage Care Center, stated the Care Center has had another covid outbreak, believed to be the new variant called FLiRT. Ten residents and seven staff have been affected. At least 122 residents received the vaccine in April. Some were not able to receive the vaccine due to age requirements. Only one resident had significant symptoms but is on the mend. The residents are slowly moving off the covid unit.

Member Galassi asked about the current protocol. Ms. Chadwick replied that if a resident tests positive they are moved onto the covid unit. The Care Center is performing contact tracing, such as a roommate or any contacts resident had on day one, three, and five. If testing negative through day five, the resident is no longer considered a possible carrier. A quarantined resident remains on the covid unit for fourteen days.

Member LaPlante asked if testing is done as a matter of course or symptomatically, to which Ms. Chadwick replied they test symptomatically and if exposed. She also answered the question that the DuPage Care Center is now masked but was not at the time of the breakout.

Regarding the Care Center renovations, Unit 4N underwent the life safety code survey and the nursing clinical side and was cleared for occupancy by both. The Care Center is now waiting for the official letter from the Illinois Department of Public Health (IDPH) to begin moving residents into the unit. Staff are now planning the details of the move and expect it to take about two weeks once approved by IDPH.

Vice Chair Garcia asked about visiting the new rooms in consideration of the covid outbreak. Ms. Chadwick replied that 2N and 2E are quarantined and will not affect a visit to the 4N unit. Members can contact Janelle Chadwick for visitation.

**11. COMMUNITY SERVICES UPDATE - MARY KEATING**

Discussion of 2nd round of food pantry infrastructure grants

Mary Keating, Director of Community Services gave an overview of the latest round of applications to the food pantry infrastructure grants. As a reminder, she stated there is \$1.145M in ARPA interest that has been allocated for food assistance. The board has set aside \$500,00 for a second round of food pantry infrastructure grants. The Finance team produced a handout that reflects all the applications the County received for the second round of funds. The total request was \$1.2M. Ms. Keating thanked the Finance ARPA team for reviewing the applications and putting together the numbers. The total requests were separated on the blue section of the handout by applications that didn't receive any funding or didn't apply in the first round of applications, which comes to a total of \$557,000. Some of the agencies have issues with backup, which reflects that agencies have requested amounts without clear receipts of cost and/or may have rounded up their requested dollars. If approved to move forward the Finance team would go back to applicants for a hard, verifiable amount of their purchases.

The yellow section of the handout contains applicants that are applying for funds a second time. Some are listed as partially ineligible, typically due to things related to building improvements, which were not eligible.

Chair Schwarze commented on the available options:

1. Only fund those agencies that were not previously funded in round one.
2. Increase the \$500,000 to fund everything we can.
3. Rank or prioritize all entities whether previously funded or not.
4. A potential fourth option involves giving the agencies previously not funded money now and revisiting the previously funded agencies after poll conciliations of ARPA funds, if there are funds available for food assistance.

Nick Kottmeyer, Chief Administrative Officer, explained that we are entering the final stages of ARPA deadlines. All funds need to be allocated by the end of 2024 and spent by the end of 2026. Right now, 100% of ARPA and ARPA interest funds have been allocated. As the County is entering the final phase of all the previous contracts they have, some money may be reclaimed over the next three months due to agencies not meeting the deadlines. The County Board will have to determine how to allocate the funds, which may include additional funding to the food insecurities.

Chair Schwarze stated that our current assistance for the Northern Illinois Food Bank (NIFB) will take us through June 2025. As current food pantry lines indicate, the need for food is still high. Chair Schwarze added that he will submit a request to the County Board Chair Deb Conroy to include a budget line item for food assistance in 2025.

His suggestion is to fund the agencies that have not been funded yet after the final numbers are achieved by Finance and see what is left over from unspent allocated funds of about \$600,000, along with any funds remaining from the take back of funding from other unspent means, and then to revisit the agencies with a second request.

Member DeSart agreed to funding the agencies that have not received previous funding.

Member Galassi was fearful that the rollout was not as clear as it should have been. Ms. Galassi brought up her concerns that HCS Family Services was told they could not request a refrigerated van in the original round and received other funding, eliminating the ability to receive funding for the needed van under the current process. HCS Family Services supports the Hinsdale Lake Terrace, which is an area the County Board has been focused on uplifting.

Member Zay noted that some agencies have up to five requests and maybe they can prioritize their needs. His desire is to get food to the people.

Ms. Keating asked for the next step. Once we get the numbers from Finance do we want this to come back to the Human Services committee, or go to Finance for discussion or for a vote?

Chair Schwarze responded it will need to come back to committee, especially if prioritization must be met. After discussion, most members agreed to bring the consideration and/or vote back to committee.

The handout is attached hereto and made part of the minutes packet.

### [24-1621](#)

Food Pantry Infrastructure Investment Program Second Round Requests

**12. OLD BUSINESS**

Chair Schwarze stated that the committee previously discussed the township pantry opt out. The committees' unanimous consensus was to not allow agencies to opt out for cash in the future. Recently York and Bloomingdale Townships chose to re-enter the program. The Addison Township Supervisor, Dennis Reboletti requested the cash funds over the food delivery program, which would amount to about \$12,500 based on the population served. Chair Schwarze wanted confirmation from the committee that the agencies could receive food only, with no cash payouts. The committee members agreed and discussed a consistent message. Chair Schwarze stated that he will draft a letter and call the Township Supervisor with our decision. Greg wants all County Board members to be prepared that the township may appeal to the County Board.

**13. NEW BUSINESS**

Chair Schwarze stated that Downers Grove Fish put in an application for ARPA funds in the first round for a delivery van for \$50,000. The pantry submitted a receipt for the purchase, which was approved by DuPage County, not noticing the truck was purchased in June 2023, before the program began in August. To amend the oversight, this funding will be removed from the infrastructure grant and they will create a resolution for the next County Board agenda, May 28, 2024.

**14. ADJOURNMENT**

With no further business, the meeting was adjourned at 10:06 AM.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Michael Childress