



# DU PAGE COUNTY

## Human Services

### Final Regular Meeting Agenda

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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Tuesday, February 3, 2026

9:30 AM

Room 3500A

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1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT**
4. **CHAIR REMARKS - CHAIR SCHWARZE**
5. **APPROVAL OF MINUTES**

5.A. **26-0550**

Human Services Committee - Regular Meeting - Tuesday, January 20, 2026

6. **COMMUNITY SERVICES - MARY KEATING**

6.A. **HS-P-0005-26**

Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with Catholic Charities, to provide shelter, case management, and financial assistance to situationally homeless residents and at-risk of homelessness residents of DuPage County, for the period of January 1, 2026 through March 31, 2027, in the amount of \$58,000; under the Community Services Block Grant. Grant funded. (Community Services)

6.B. **HS-P-0006-26**

Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with The GardenWorks Project, to plan, build, promote, and sustain community gardens in DuPage County, for Community Services, for the period of January 1, 2026 through December 31, 2026, in the amount of \$55,000; under the Community Services Block Grant. Grant funded. (Community Services)

6.C. **HS-P-0007-26**

Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with H.O.M.E. DuPage, Inc., to provide financial literacy counseling, budget and credit counseling, credit repair and financial literacy workshops to low income residents in DuPage County, for Community Services, for the period of January 1, 2026 through March 31, 2027, for a contract total not to exceed \$84,728; under the Community Services Block Grant. Grant funded. (Community Services)

6.D. **HS-P-0008-26**

Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with Outreach Community Services, Inc., to provide case management, counseling, job training/readiness, work experience, transportation, and GED assistance to low income youth residing in DuPage County, for Community Services, for the period of January 1, 2026 through March 31, 2027, for a contract total not to exceed \$115,000, under the Community Services Block Grant. Grant funded. (Community Services)

6.E. **HS-P-0009-26**

Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with Teen Parent Connection, to provide car seats, booster seats, diapers, formula, wipes, and car seat safety training to low income residents of DuPage County, for Community Services, for the period of January 1, 2026 through March 31, 2027, for a contract total not to exceed \$40,000; under the Community Services Block Grant. Grant funded. (Community Services)

6.F. **HS-P-0010-26**

Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with 360 Youth Services, to provide case management, housing, job coaching/preparedness, transportation, educational services, and GED coaching to homeless youth and young adults in DuPage County, for Community Services, for the period of January 1, 2026 through March 31, 2027, for a contract total not to exceed \$55,242; under the Community Services Block Grant. Grant funded.(Community Services)

6.G. **HS-P-0011-26**

Recommendation for a the approval of a contract purchase order issued to C4 Innovations, LLC, to provide Continuum of Care Coordinate Entry System Evaluation, for Community Services, for the period of March 1, 2026 through March 1, 2027, in the amount of \$58,300; per RFP #25-112-CS. (Community Services)

6.H. **26-0551**

Recommendation for the approval of a contract purchase order to enter into an agreement with Environmental Consulting Group, Inc., to provide asbestos testing for single family homes for the Weatherization Program and Single Family Rehab grants in DuPage County, for Community Services, for the period of March 11, 2026 through March 10, 2027, for a contract total not to exceed \$22,925; per bid 25-021-WEX, first of three optional renewals. Grant funded. (Community Services)

6.I. **FI-R-0033-26**

Additional appropriation for the Illinois Home Weatherization Assistance Program, Department of Energy (DOE) Grant PY26, Inter-Governmental Agreement No. 25-401028, Company 5000 - Accounting Unit 1400, from \$638,116 to \$900,819 (an increase of \$262,703). (Community Services)

6.J. **FI-R-0034-26**

Additional appropriation for the Illinois Home Weatherization Assistance Program HHS Grant PY26, Inter-Governmental Agreement No. 25-221028, Company 5000 - Accounting Unit 1430, from \$974,465 to \$1,232,976 (an increase of \$258,511). (Community Services)

**7. DUPAGE CARE CENTER - JANELLE CHADWICK**7.A. **HS-P-0012-26**

Recommendation for the approval of a contract purchase order to Excel Electric, for upgrades to the North generator at the DuPage Care Center, for the period of February 11, 2026 through June 30, 2027, for a contract total not to exceed \$681,835; per bid #26-001-DCC.

7.B. **HS-P-0013-26**

Recommendation for the approval of a contract purchase order to Performance Foodservice Chicago, for secondary food and supplies, for the DuPage Care Center and cafes on County Campus, for the period of March 1, 2026 through February 28, 2027, for a contract total not to exceed \$59,000; under bid renewal #23-020-DCC, third and final optional renewal.

7.C. **HS-P-0014-26**

Recommendation for the approval of a contract purchase order to Shift4 Payments, LLC, for Point of Sale System subscription and fees for credit card payments for DuPage Care Center and cafes on County Campus cafe sales, for the period March 1, 2026 through February 28, 2027, for a total contract not to exceed \$42,890.50, under renewal of RFP #23-002-DCC, final option to renew.

7.D. **26-0552**

Recommendation for the approval of a contract purchase order to Equipment International, Ltd., for laundry equipment repair services and parts, as needed, for the DuPage Care Center, for the period of March 1, 2026 through February 28, 2027, for a contract total amount not to exceed \$23,750; per renewal of bid #24-014-DCC, second of three one-year optional renewals.

## 8. BUDGET TRANSFERS

### 8.A. 26-0553

Transfer of funds from account no. 5000-1650-50000 (regular salaries) to account no. 5000-1650-50010 (overtime) in the amount of \$994 to cover the shortage in the overtime budget with the Community Services Block Grant (CSBG) budget for FY25. (Community Services)

### 8.B. 26-0554

Transfer of funds from account no. 5000-1480-50000 (regular salaries) to account no. 5000-1480-51000 (benefit payments) in the amount of \$3,500 for the Homeless Management Information System Grant (HMIS), to account for compensated absences recorded in FY25, unforeseen at the time of the original budget. (Community Services)

### 8.C. 26-0555

Transfer of funds from account no. 5000-1760-50000 (regular salaries) to account no. 5000-1760-51000 (benefit payments) in the amount of \$1,331 for the Illinois Department of Human Services (IDHS) Supportive Housing Grant, to cover the shortage for benefit payments for FY25, not originally set up in the original grant budget. (Community Services)

### 8.D. 26-0556

Transfer of funds from account nos. 1200-2000-50080 (salary and wage adjustments) and 1200-2000-53828 (contingencies) to account nos. 1200-2000-50000 (regular salaries), 1200-2000-50040 (part-time help), 1200-2000-51000 (benefit payments), 1200-2000-51040 (employee medical and hospital insurance), 1200-2000-50010 (overtime), and 1200-2000-51030 (employer share social security) in the amount of \$89,700 to balance the Administration Payroll in FY25. (DuPage Care Center)

### 8.E. 26-0557

Transfer of funds from account nos. 1200-2100-50080 (salary and wage adjustments), 1200-2100-50000 (regular salaries), and 1200-2100-50040 (part-time help) to account nos., 1200-2100-51000 (benefit payments), 1200-2100-51040 (employee medical and hospital insurance), and 1200-2100-51070 (tuition reimbursement) in the amount of \$34,500 to balance the payroll budgets for the 421 building cafeteria in FY25. (DuPage Care Center)

### 8.F. 26-0558

Transfer of funds from account nos. 1200-2025-50040 (part-time help), 1200-2025-50080 (salary and wage adjustments), and 1200-2000-53828 (contingencies) to account nos. 1200-2025-50000 (regular salaries), 1200-2025-50010 (overtime), 1200-2025-51000 (benefit payments), and 1200-2025-51040 (employee medical and hospital insurance), in the amount of \$206,500 to balance the budget lines in Dining Services in FY25. (DuPage Care Center)

8.G. **26-0559**

Transfer of funds from account nos. 1200-2010-50080 (salary and wage adjustments) and 1200-2010-53818 (refunds and forfeitures) to account nos. 1200-2010-50000 (regular salaries), 1200-2010-51000 (benefit payments), 1200-2010-51010 (employer share I.M.R.F.), and 1200-2010-51030 (employer share social security) in the amount of \$52,100 to balance the budget lines in Financial Services in FY25. (DuPage Care Center)

8.H. **26-0560**

Transfer of funds from account no. 1200-2085-50080 (salary and wage adjustments) to account nos. 1200-2085-50010 (overtime), 1200-2085-50040 (part-time help), and 1200-2085-51040 (employee medical and hospital insurance), in the amount of \$7,500 to balance the budget lines in the Inpatient Pharmacy in FY25. (DuPage Care Center)

8.I. **26-0561**

Transfer of funds from account nos. 1200-2030-50080 (salary and wage adjustments), 1200-2030-50010 (overtime), and 1200-2000-53818 (contingencies) to account nos. 1200-2030-50000 (regular salaries), and 1200-2030-51040 (employee medical and hospital insurance) in the amount of \$61,500 to balance the budget lines in Laundry Services in FY25. (DuPage Care Center)

8.J. **26-0562**

Transfer of funds from account nos. 1200-2050-50080 (salary and wage adjustments), 1200-2050-50000 (regular salaries), 1200-2050-50040 (part-time help), and 1200-2050-50050 (temporary salaries) to account nos. 1200-2050-50010 (overtime), 1200-2050-50020 (holiday pay), 1200-2050-51000 (benefit payments), 1200-2050-51040 (employee medical and hospital insurance), and 1200-2050-51070 (tuition reimbursement) in the amount of \$939,500 to balance the budget lines in Nursing Services in FY25. (DuPage Care Center)

8.K. **26-0563**

Transfer of funds from account no. 1200-2065-50000 (regular salaries) to account nos. 1200-2065-50010 (overtime) and 1200-2065-51040 (employee medical and hospital insurance), in the amount of \$40,400 to balance the budget lines in Recreation Activities in FY25. (DuPage Care Center)

8.L. **26-0564**

Transfer of funds from account nos. 1200-2060-50080 (salary and wage adjustments) and 1200-2060-50000 (regular salaries) to account nos. 1200-2060-51000 (benefit payments), 1200-2060-51040 (employee medical and hospital insurance) and 1200-2060-50010 (overtime) in the amount of \$43,000 to balance the budget lines in Rehabilitation and Therapy Services in FY25. (DuPage Care Center)

8.M. **26-0565**

Transfer of funds from account no. 1200-2070-50080 (salary and wage adjustments) to account nos. 1200-2070-50000 (regular salaries), 1200-2070-51000 (benefit payments), and 1200-2070-51010 (employer share I.M.R.F.), in the amount of \$15,400 to balance the budget lines in Social Services in FY25. (DuPage Care Center)

8.N. **26-0566**

Transfer of funds from account nos. 1200-2080-50080 (salary and wage adjustments), 1200-2080-50010 (overtime), and 1200-2000-53828 (contingencies) to account nos. 1200-2080-50000 (regular salaries), 1200-2080-51000 (benefit payments), and 1200-2080-51040 (employee medical and hospital insurance), in the amount of \$25,500 to balance the budget lines in Volunteer Services in FY25. (DuPage Care Center)

**9. TRAVEL**9.A. **26-0567**

Community Services Manager to attend the National Human Services Data Consortium in Albuquerque, New Mexico, from April 12, 2026 through April 16, 2026. Expenses to include registration, lodging, transportation, and per diems for approximate cost of \$2,893. Grant funded. (Community Services)

**10. CONSENT ITEMS**10.A. **26-0568**

Benevate Inc. DBA Neighborly Software, Contract 6495-0001-SERV - This Purchase Order is decreasing in the amount of \$33,000 and closing due to Purchase Order has expired. (Community Services)

10.B. **26-0569**

Healthy Air Heating and Air, Inc., Contract 6727-0001-SERV - This Purchase Order is decreasing in the amount of \$123,359.11 and closing due to Purchase Order has expired. (Community Services)

10.C. **26-0570**

Healthy Air Heating and Air, Inc., Contract 6791-0001-SERV - This Purchase Order is decreasing in the amount of \$38,150.39 and closing due to Purchase Order has expired. (Community Services)

10.D. **26-0571**

Healthy Air Heating and Air, Inc., Contract 6792-0001-SERV - This Purchase Order is decreasing in the amount of \$24,037.59 and closing due to Purchase Order has expired. (Community Services)

**11. INFORMATIONAL****11.A. 26-0572**

GPN 004-26 Community Development Block Grant (CDBG) PY26, United States Department of Housing and Urban Development (HUD), Community Development, in the amount of \$3,703,858. (Community Services)

**11.B. 26-0573**

GPN 005-26 HOME Investment Partnerships Program PY26, United States Department of Housing and Urban Development (HUD), Community Development, in the amount of \$1,570,831. (Community Services)

**11.C. 26-0574**

GPN 006-26 Emergency Solutions Grant (ESG) PY26, United States Department of Housing and Urban Development (HUD), Community Development, in the amount of \$286,929. (Community Services)

**12. RESIDENCY WAIVERS - JANELLE CHADWICK****13. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK****14. COMMUNITY SERVICES UPDATE - MARY KEATING****15. OLD BUSINESS****16. NEW BUSINESS****17. ADJOURNMENT**