



# DU PAGE COUNTY

## Technology Committee

### Regular Meeting Agenda

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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Tuesday, July 7, 2026

11:00 AM

Room 3500B

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1. CALL TO ORDER

2. ROLL CALL

3. CHAIRWOMAN'S REMARKS - CHAIR COVERT

4. PUBLIC COMMENT

5. APPROVAL OF MINUTES

5.A. [26-1908](#)

Technology - Regular Meeting Minutes - June 16, 2026

6. PROCUREMENT REQUISITIONS

6.A. [TE-P-0011-26](#)

Recommendation for the approval of a contract purchase order to CDW Government, Inc., for the procurement of data storage equipment, for Information Technology, for the period of July 14, 2026 through November 30, 2026, for a total contract amount of \$47,925.76. Contract pursuant to the Intergovernmental Cooperation Act (Omnia Contract #2024056-01).

6.B. [TE-P-0012-26](#)

Recommendation for the approval of a contract purchase order issued to KARA Company, Inc., for the management of the County GPS CORS sites, to include operating, monitoring and upgrading of software and firmware, for Information Technology - GIS Division, for the period of October 1, 2026 through September 30, 2027, for a contract total amount of \$39,500. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole source - KARA Company is the only vendor who can maintain system functions and software, has network knowledge, and has the ability to be on-site to correct any problems with the seven individual stations.

6.C. [26-1719](#)

Recommendation for the approval of a contract purchase order to Monday.com LTD, for work management enterprise seats for 35 users, for Information Technology, for the period of July 21, 2026 through November 30, 2027, for a total contract amount of \$26,746.52. Per 55 ILCS 5/5-1022(d) exempt from bidding - IT/Telecom purchases which do not exceed \$35,000.

7. INFORMATIONAL ITEMS

7.A. [JPS-P-0037-26](#)

Recommendation for the approval of a contract to JusticeText, Inc., for the purchase of audiovisual evidence management software licenses, for the Public Defender's Office, for the period of July 1, 2026 through June 30, 2027, for an amount not to exceed \$50,000. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids - Sole Source. (Public Defender's Office)

8. **OLD BUSINESS**9. **NEW BUSINESS**10. **ADJOURNMENT**



# Minutes

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-1908

**Agenda Date:** 7/7/2026

**Agenda #:** 5.A.

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# DU PAGE COUNTY

## Technology Committee

### Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, June 16, 2026**

**11:00 AM**

**Room 3500B**

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**1. CALL TO ORDER**

11:00 AM meeting was called to order by Chair Covert.

**2. ROLL CALL**

Other Members Present - Paula Deacon Garcia

<b>PRESENT</b>	Berlin, Chaplin, Childress, Covert, Eckhoff, Henry, Kaczmarek, Lukas, Martinez, and Yoo
<b>ABSENT</b>	Galassi
<b>LATE</b>	White

**3. CHAIRWOMAN'S REMARKS - CHAIR COVERT**

**4. PUBLIC COMMENT**

**5. APPROVAL OF MINUTES**

5.A. [26-1718](#)

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday, June 2, 2026

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Gwen Henry
<b>SECONDER:</b>	Michael Childress

**6. PROCUREMENT REQUISITIONS**

6.A. [26-1720](#)

Recommendation for the approval of a contract purchase order to CDW Government Inc., for the procurement of audio/visual equipment, for Information Technology, for the period of June 18, 2026 through June 17, 2027, for a total contract amount of \$15,863.42. Contract pursuant to the Intergovernmental Cooperation Act (OMNIA Contract #2024056-01).

Anthony McPhearson explained that this request is to upgrade two additional conference rooms on this floor. These conference rooms will now have zoom capabilities.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Melissa Martinez

7. CONSENT ITEMS

7.A. [26-1735](#)

Decrease & close PO 4997 issued to Cyberrisk Alliance LLC. Contract has expired.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Yeena Yoo

8. INFORMATIONAL ITEMS

8.A. [DT-P-0050-26](#)

Recommendation for the approval of a contract purchase order to Traffic Control Corporation, for annual maintenance and support services for the Division of Transportation’s Centracas ATMS software system, for the period of July 1, 2026 through June 30, 2027, for a contract total not to exceed \$41,505. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - Proprietary Software Maintenance and Support).

<b>RESULT:</b>	INFORMATION RECEIVED AND PLACED ON FILE
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Melissa Martinez

9. PRESENTATION

9.A. [26-1723](#)

Gartner AI Overview

AI presentation provided by Roland Rivera at Gartner. Foundational AI concepts were discussed. Members had questions regarding AI guidelines and regulations.

10. OLD BUSINESS

No old business was discussed.

11. NEW BUSINESS

No new business was discussed.

12. ADJOURNMENT

With no further business, the meeting was adjourned at 11:37 AM.

<b>MOVER:</b>	Yeena Yoo
<b>SECONDER:</b>	Michael Childress



Technology Requisition \$30,000.01+

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

**File #:** TE-P-0011-26

**Agenda Date:** 7/7/2026

**Agenda #:** 6.A.

AWARDING RESOLUTION ISSUED TO  
CDW-G FOR THE PROCUREMENT OF  
DATA STORAGE EQUIPMENT  
FOR INFORMATION TECHNOLOGY  
(CONTRACT TOTAL AMOUNT \$47,925.76)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq.*) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement for 16 drives to add capacity to the VSAN; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and Omnia contract #2024056-01, the County of DuPage will contract with CDW-G; and

WHEREAS, the Technology Committee recommends County Board approval for the issuance of a contract to CDW-G, for procurement of 16 drives, for the period of July 14, 2026 through November 30, 2026, for Information Technology.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said for service and support, for the period of July 14, 2026 through November 30, 2026, for Information Technology, be, and it is hereby approved for issuance of a contract by the Procurement Division to CDW-G, 230 N. Milwaukee Ave., Vernon Hills, IL 60061, for a contract total amount not to exceed \$47,925.76, per Cooperative Purchasing Agreement Pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" - OMNIA Contract #2024056-01.

Enacted and approved this 14<sup>th</sup> day of July, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

**SECTION 1: DESCRIPTION**

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: TE-P-0011-26	RFP, BID, QUOTE OR RENEWAL #: PXGC357	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$47,925.76
COMMITTEE: TECHNOLOGY	TARGET COMMITTEE DATE: 07/07/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$47,925.76
	CURRENT TERM TOTAL COST: \$47,925.76	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD:
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: CDW-G	VENDOR #:	DEPT: Information Technology	DEPT CONTACT NAME: Joe Hamlin
VENDOR CONTACT: Thomas Sanders	VENDOR CONTACT PHONE: 877 673-2173	DEPT CONTACT PHONE #: 5063	DEPT CONTACT EMAIL: Joe.Hamlin@dupagecounty.gov
VENDOR CONTACT EMAIL: thomas.sanders@cdwg.com	VENDOR WEBSITE: www.cdwg.com	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). We are purchasing 16 Drives to add capacity to our VSAN via OMNIA			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished With the influx of data			

**SECTION 2: DECISION MEMO REQUIREMENTS**

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

**SECTION 3: DECISION MEMO**

SOURCE SELECTION	Describe method used to select source. We worked with our partners to find the best pricing, which turned out to be the COOP mentioned above.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Do nothing and be at risk of storage issues 2. Approve the procurement and ensure that the county has adequate storage.

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: CDW-G	Vendor#:	Dept: Information Technology	Division:
Attn: Thomas Sanders	Email: Thomas.Sanders@cdwg.com	Attn: Sarah Godzicki	Email: ITAP@dupagecounty.gov
Address: 230 N. Milwaukee Ave.	City: Vernon Hills	Address: 421 N County Farm Rd	City: Wheaton
State: IL	Zip: 60061	State: IL	Zip: 60187
Phone: 877 673-2173	Fax:	Phone: 630-407-5000	Fax: 630-407-5001
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: CDW Government	Vendor#:	Dept: Information Technology	Division:
Attn:	Email:	Attn: Joe Hamlin	Email: Joe.Hamlin@dupagecounty.gov
Address: 75 Remittance Drive	City: Chicago	Address: 421 N County Farm Rd	City: Wheaton
State: IL	Zip: 60675-1515	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-5000	Fax: 630-407-5001
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jul 14, 2026	Contract End Date (PO25): Nov 30, 2026

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	16	EA	P40512-B21	HPE 3.84TB SAS 12G MU SFF BC SAS MM	FY26	1000	1110	52100		2,995.36	47,925.76
										Requisition Total	\$ 47,925.76

***FY is required, ensure the correct FY is selected.***

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



Thank you for choosing CDW. We have received your quote.

# QUOTE CONFIRMATION

### Pricing and Availability Notice

Due to ongoing supply chain challenges, some hardware manufacturers cannot guarantee product availability or pricing until the product is shipped. While we make every effort to honor quoted pricing, if a hardware manufacturer increases its price to CDW after a quote is issued or order is accepted, we may need to update your quoted price to reflect that change irrespective of any timeframes or validity periods set forth in the quote, including up to the date of shipment. In the event of a price adjustment, we will notify you prior to shipment. Any price adjustment would only occur if the hardware manufacturer increases its pricing to CDW.

**JOE HAMLIN,**

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PXGC357	6/12/2026	16- P40512-B21	0776067	<b>\$47,925.76</b>

### QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">HPE 3.84TB SAS 12G MU SFF BC SAS MM</a>	16	9183011	\$2,995.36	\$47,925.76
Mfg. Part#: P40512-B21 HPE 3.84TB SAS 12G MIXED USE SFF BC VALUE SAS MULTI VENDOR SSD Contract: OMNIA Mesa 2024056-01 (2024056-01)				

<b>SUBTOTAL</b>	\$47,925.76
<b>SHIPPING</b>	\$0.00
<b>SALES TAX</b>	\$0.00
<b>GRAND TOTAL</b>	<b>\$47,925.76</b>

PURCHASER BILLING INFO	DELIVER TO
<b>Billing Address:</b> DUPAGE COUNTY DATA PROCESSING 421 N COUNTY FARM RD WHEATON, IL 60187-3978 <b>Phone:</b> (630) 682-7030 <b>Payment Terms:</b> Net 30 Days-Govt State/Local	<b>Shipping Address:</b> DUPAGE COUNTY DATA PROCESSING 421 N COUNTY FARM RD WHEATON, IL 60187-3978 <b>Phone:</b> (630) 682-7030 <b>Shipping Method:</b> DROP SHIP-GROUND

**Please remit payments to:**

CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515



**Sales Contact Info**

**Thomas Sanders** | (877) 673-2173 | [thomas.sanders@cdwg.com](mailto:thomas.sanders@cdwg.com)

**Need Help?**



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>  
For more information, contact a CDW account manager.

© 2026 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

City of Mesa

**Contract # 2024056-01**

*for*

Information Technology Solutions Products and Services

*with*

**CDW Government LLC**

Effective: July 2, 2024

The following documents comprise the executed contract between the City of Mesa, and CDW Government effective July 2, 2024:

- I. City of Mesa/CDW-G Signed Contract
- II. Supplier's Response to the RFP, incorporated by reference
  - a. OMNIA Partners



**AGREEMENT PURSUANT TO SOLICITATION**

**CITY OF MESA AGREEMENT NUMBER 2024056  
INFORMATION TECHNOLOGY SOLUTIONS PRODUCTS AND SERVICES**

**CITY OF MESA, Arizona (“City”)**

Department Name	City of Mesa – Purchasing Division
Mailing Address	P.O. Box 1466 Mesa, AZ 85211-1466
Delivery Address	20 East Main St, Suite 450 Mesa, AZ 85201
Attention	Ted Stallings Procurement Officer II
E-Mail	<a href="mailto:Ted.Stallings@MesaAZ.org">Ted.Stallings@MesaAZ.org</a>
Phone	(480) 644-2815

With a copy to: City of Mesa – Department of Innovation and Technology  
**Attn: Suzanne Alberts**

**AND**

**CDW GOVERNMENT, LLC, (“Contractor”)**

Mailing Address	230 North Milwaukee Avenue Vernon Hills, IL 60061
Remit to Address	75 Remittance Drive, Suite 1515 Chicago, IL 60675
Attention	Emily Nye
E-Mail	<a href="mailto:emily.nye@cdwg.com">emily.nye@cdwg.com</a>
Phone	973-714-0711
Attention	Chris Andreson
E-Mail	<a href="mailto:chrande@cdgw.com">chrande@cdgw.com</a>
Phone	847-371-7149

## CITY OF MESA AGREEMENT PURSUANT TO SOLICITATION

This Agreement pursuant to Solicitation ("Agreement") is entered into this 5th day of July, 2024, by and between the City of Mesa, Arizona, an Arizona municipal corporation ("City"), and CompanyName, a(n) State corporation/company/natural person ("Contractor"). The City and Contractor are each a "Party" to the Agreement or together are "Parties" to the Agreement.

### RECITALS

- A. The City issued Solicitation number **2024056** ("Solicitation") for **INFORMATION TECHNOLOGY SOLUTIONS PRODUCTS AND SERVICES**, to which Contractor provided a response ("Response"); and
- B. The City Selected Contractor's Response as being in the best interest of the City and wishes to engage Contractor in providing the services/materials described in the Solicitation and Response.

In consideration of the reciprocal promises contained in the Agreement, and for other valuable and good consideration, which the Parties acknowledge the receipt and sufficiency of, the Parties agree to the following Terms & Conditions.

### TERMS & CONDITIONS

1. **Term**. This Agreement is for a term beginning on **July 2, 2024** and ending on **July 1, 2028**. The use of the word "Term" in the Agreement includes the aforementioned period as well as any applicable extensions or renewals in accordance with this Section 1.
  - 1.1 **Renewals**. On the mutual written agreement of the Parties, the Term may be renewed up to a maximum of six (6) years. Any renewal(s) will be a continuation of the same terms and conditions as in effect immediately before the expiration of the then-current term.
  - 1.2 **Extension for Procurement Processes**. Upon the expiration of the Term of this Agreement, including any renewals permitted herein, at the City's sole discretion, this Agreement may be extended on a month-to-month basis for a maximum of six (6) months to allow for the City's procurement processes in the selection of a Contractor to provide the services/materials provided under this Agreement. The City will notify the Contractor in writing of its intent to extend the Agreement at least thirty (30) calendar days before the expiration of the Term. Any extension under this Subsection 1.2 will be a continuation of the same terms and conditions as in effect immediately prior to the expiration of the then-current term.
  - 1.3 **Delivery**. Delivery shall be made to the location(s) contained in the Scope of Work within thirty (30) days after receipt of an order. Title to Products and risk of loss or damage during shipment pass from Contractor to City upon delivery to the destination specified on the applicable purchase order (F.O.B. Destination, freight prepaid and allowed). Contractor agrees to deliver all products to be delivered F.O.B. destination, freight pre-paid and allowed to various locations throughout the City. In many cases within the City, the Contractor may be asked to deliver all products to the front counter within a given department. For special orders, the Parties agree to negotiate in good faith an alternative delivery date when necessary. Notwithstanding the foregoing, title to software will remain with the applicable licensor(s), and the City's rights therein are contained in the license agreement between such licensor(s) and the City.
2. **Scope of Work**. The Contractor will provide the necessary staff, services and associated resources to provide the City with the services, materials, and obligations attached to this Agreement as **Exhibit A** ("Scope of Work") Contractor will be responsible for all costs and expenses incurred by Contractor that are incident to the performance of the Scope of Work unless otherwise stated in **Exhibit A**. Contractor will supply all equipment and instrumentalities necessary to perform the Scope of Work. If set forth in **Exhibit A**, the City will provide Contractor's personnel with adequate workspace and such other related

By executing below, each Party acknowledges that it understands, approves, and accepts all of the terms of the Agreement and the attached exhibits.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

**CITY OF MESA, ARIZONA**

**CDW GOVERNMENT, LLC**

By: \_\_\_\_\_

By:  \_\_\_\_\_

Edward Quedens  
Printed Name

Dario Bertocchi  
Printed Name

Business Services Director  
Title

Vice President, Contracting Operations  
Title

7/8/24 09:01 MST  
Date

July 5, 2024  
Date

REVIEWED BY:

By: \_\_\_\_\_  
Ted Stallings, CPPB  
Procurement Officer II

Vendor Ethics Placeholder



Technology Requisition \$30,000.01+

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** TE-P-0012-26

**Agenda Date:** 7/7/2026

**Agenda #:** 6.B.

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AWARDING RESOLUTION ISSUED TO  
KARA COMPANY  
FOR THE MANAGEMENT OF THE COUNTY GPS CORS SITES,  
TO INCLUDE OPERATING, MONITORING AND UPGRADING  
OF SOFTWARE AND FORMWARE FOR INFORMATION TECHNOLOGY  
(CONTRACT TOTAL: \$39,500)

WHEREAS, an agreement has been negotiated in accordance with County Board policy; and

WHEREAS, the Technology Committee recommends County Board approval for issuance of a contract to Kara Company, for the management of the County GPS CORS sites, to include operating, monitoring and upgrading of software and firmware, for Information Technology - GIS Division, as needed, for the period of October 1, 2026 to September 30, 2027.

NOW, THEREFORE BE IT RESOLVED, that the contract, issued to Kara Company, for the management of the County GPS CORS sites, to include operating, monitoring and upgrading of software and firmware, for Information Technology - GIS Division, for the period of October 1, 2026 to September 30, 2027, be, and it is hereby approved for issuance of a County Contract by the Procurement Division to Kara Company, Jon Pesek, 5255 DanSher Road, Countryside, IL 60525, for a total contract amount not to exceed \$39,500 (sole source).

Enacted and approved this 14<sup>th</sup> day of July, 2026 at Wheaton, Illinois.

\_\_\_\_\_  
DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_  
JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
MINUTETRAQ ID#: TE-P-0012-26	RFP, BID, QUOTE OR RENEWAL #: 33165	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$39,500.00
COMMITTEE: TECHNOLOGY	TARGET COMMITTEE DATE: 07/07/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$39,500.00
	CURRENT TERM TOTAL COST: \$39,500.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: KARA Company	VENDOR #: 11029	DEPT: IT/GIS	DEPT CONTACT NAME: Tom Ricker
VENDOR CONTACT: Jon Pesek	VENDOR CONTACT PHONE: 708-482-8888	DEPT CONTACT PHONE #: 630-407-5062	DEPT CONTACT EMAIL: tom.ricker@dupagecounty.gov
VENDOR CONTACT EMAIL: jpesek@karaco.com	VENDOR WEBSITE: karaco.com	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Management of the DuPage County GPS CORS sites. This includes operating, monitoring and upgrading of software and firmware for 7 GPS CORS sites. Cost \$39,500 and will be sole sourced.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

<b>SECTION 3: DECISION MEMO</b>	
STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

### SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement. SOLE PROVIDER OF ITEMS THAT ARE COMPATIBLE WITH EXISTING EQUIPMENT, INVENTORY, SYSTEMS, PROGRAMS OR SE
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. This vendor has designed, upgraded our CORS network system and the software that works with each of the 7 stations. They monitor each station and are able to diagnose and correct a problem when one of the 7 stations go down. In almost all the case they were able to bring the down station up within hours because their familiarity with the software, networks and overall system.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. Yes I have reviewed the local market and cannot find a local company that can maintain all functions our system, in software, network knowledge and have the ability to be onsite to correct any problems with the each 7 individual stations
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. Talked to Professionals in the industry to see if other can meet our full needs. KARA is the local LEICA dealer. The GPS units are Leica units with the related Spider Software to switch brands we would need to replace all of the units and related software.

### SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Kara Company Inc	Vendor#:	Dept: IT	Division: GIS
Attn: Jon Pesek	Email: jpesek@karaco.com	Attn: Sarah Godzicki	Email: ITAP@dupagecounty.gov
Address: 5255 DanSher Road	City: Countryside	Address: 421 N. County Farm Rd	City: Wheaton
State: IL	Zip: 60525	State: IL	Zip: 60187
Phone: 708.482.8888	Fax: 708.482.7171	Phone: 630.407.5000	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Kara Company Inc	Vendor#:	Dept: IT	Division: GIS
Attn: Jon Pesek	Email: jpesek@karaco.com	Attn: Tom Ricker	Email: tom.ricker@dupagecounty.gov
Address: 5255 DanSher Road	City: Countryside	Address: 421 N. County Farm Rd	City: Wheaton
State: IL	Zip: 60525	State: IL	Zip: 60187
Phone: 708.482.8888	Fax: 708.482.7171	Phone: 630.407.5062	Fax: 630.407.5555
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Oct 1, 2026	Contract End Date (PO25): Sep 30, 2027
Contract Administrator (PO25):			

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		REFERENCE STATION NETWORK HOSTING	FY26	1100	2900	53806		39,500.00	39,500.00
<b><i>FY is required, assure the correct FY is selected.</i></b>										Requisition Total	\$ 39,500.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached:     W-9     Vendor Ethics Disclosure Statement



5255 Dansher Rd  
 Countryside, IL 60525  
 Phone: 708-482-8888 Fax: 708-482-7171  
[www.karaco.com](http://www.karaco.com)

QUOTED-TO:  
 DUPAGE COUNTY  
 INFORMATION TECHNOLOGY  
 421 N. COUNTY FARM  
 WHEATON, IL 60187

QUOTATION  
 Sales Quote No: 33165  
 Sales Quote Date: 06/25/26  
 Page:1

Qty.	Item No.	Vendor Item	Unit	Total
		REFERENCE NETWORK HOSTING		
		SERVICES: OCT 1, 2026 -- SEPT. 30, 2027		
1	LACO-KARA-SER	REFERENCE STATION NETWORK HOSTING	39,500.00	39,500.00

Thank you for the opportunity to submit this quotation!

Customer ID DUCOINT  
 Salesperson JON PESEK  
 Terms NET 60

QUOTATION GOOD FOR 30 DAYS FROM SALES QUOTE DATE

QUOTATION TOTAL  
 Subtotal: 39,500.00  
 Sales Tax: 0.00  
 Total: 39,500.00



Leica Geosystems Inc.  
5051 Peachtree Corners Circle  
Norcross, GA 30092 Suite 250  
Phone (770) 326-9500  
[www.leica-geosystems.com](http://www.leica-geosystems.com)

January 28, 2026

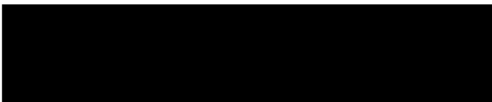
This letter is to confirm the sales, distribution and service of Leica Geosystems S&E (Surveying and Engineering Division), is made by our only authorized Leica Dealer, KARA Company, in Illinois. Leica Geosystems (S&E) has set territories across North America handled either by a Direct representative or authorized Leica Dealer. These set territories are for exclusive distribution of the Geomatic products to ensure the customer has local representation to provide sales, service, and support at the local level, and with access to Leica Geosystems national support and service as well.

To whom it concerns,

Please accept this letter as confirmation that KARA Company is the sole source for Leica Geosystems high end Survey and Engineering products in Illinois. KARA Company is also the only authorized service center for Leica Geosystems products. Please feel free to reach out to me with any questions.

KARA Company  
5255 Dansher Road  
Countryside, IL 60525

Regards,



C. Dean Howell, PLS  
Dealer Partner Manager  
NC, SC, TN, AL, MS, LA, CO, MO, CO, AZ, IL and Tidewater Virginia  
Leica Geosystems, Inc. Mobile: 336.944.7501  
Support: 800.327.4773  
E-Mail: [dean.howell@leicaus.com](mailto:dean.howell@leicaus.com)

Support: [survey.support@leicaus.com](mailto:survey.support@leicaus.com)  
Website: <http://www.leica-geosystems.com>  
Leica Geosystems is part of [Hexagon](#)



# Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 6/25/26

Bid/Contract/PO #: \_\_\_\_\_

Company Name: <u>Kara Company</u>	Company Contact: <u>Jon Pesek</u>
Contact Phone: <u>708-482-8888</u>	Contact Email: <u>jpesek@karaco.com</u>

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

- Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

**NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

- All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

**NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge and understand these requirements.

Authorized Sign



Printed Name

Jon Pesek

Title

GNSS Network Manager

Date

6/25/26

Attach additional sheets if necessary. Sign each sheet and number each page. Page \_\_\_\_\_ of \_\_\_\_\_ (total number of pages)



## Technology Requisition under \$30,000

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-1719

**Agenda Date:** 7/7/2026

**Agenda #:** 6.C.

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Procurement Review Comprehensive Checklist  
Procurement Services Division

This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID #: 26-1719	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$26,746.52
COMMITTEE: TECHNOLOGY	TARGET COMMITTEE DATE: 07/07/2026	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$26,746.52
	CURRENT TERM TOTAL COST: \$26,746.52	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Monday.com LTD	VENDOR #: 35961	DEPT: IT	DEPT CONTACT NAME: Don Ehrenhaft
VENDOR CONTACT: David Bain	VENDOR CONTACT PHONE: 209-781-8690	DEPT CONTACT PHONE #: 630-407-5014	DEPT CONTACT EMAIL: Don.Ehrenhaft@dupagecounty.gov
VENDOR CONTACT EMAIL: davidbai@monday.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Monday.com Work Management enterprise seats for 35 users, exempt from bidding per 55 ILCS 5/5-1022 'Competitive Bids' (D) IT/Telecom purchases under \$35,000, in the amount of \$26,746.52			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Monday.com is used extensively by multiple IT teams for project and task management, stakeholder engagement, communication, strategic planning, and data visualization. This yields improvements in efficiency and cross-agency collaboration.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. PER 55 ILCS 5/5-1022 'COMPETITIVE BIDS' (D) IT/TELECOM PURCHASES UNDER \$35,000.00
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Monday.com LTD	Vendor#: 35961	Dept: IT	Division:
Attn: David Bain	Email: davidbai@monday.com	Attn: Sarah Godzicki	Email: ITAP@dupagecounty.gov
Address:	City:	Address: 421 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone: (209) 781-8690	Fax:	Phone: 630-407-5037	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Monday.com LTD	Vendor#: 35961	Dept: IT	Division:
Attn:	Email:	Attn: Don Ehrenhaft	Email: Don.Ehrenhaft@dupagecounty.gov
Address: 111 E 18th St, 13th Floor	City: New York	Address: 421 N. County Farm Road	City: Wheaton
State: NY	Zip: 10003	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-5014	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jul 21, 2026	Contract End Date (PO25): Nov 30, 2027

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Monday.com Work Management Enterprise Seats for 35 Users	FY25	1000	1110	53806		26,746.52	26,746.52
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 26,746.52

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please send PO to Sarah Godzicki and Don Ehrenhaft and copy both when emailing PO to vendor.  Please make "First Invoice Allowed Date" July 16, 2025.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000.

## ADDENDUM TO MONDAY.COM TERMS OF SERVICE

### (Government Customer)

This is an addendum (“**Addendum**”) to the monday.com Terms of Service (the “**Terms**”) available at [www.monday.com/terms/tos](http://www.monday.com/terms/tos) applies solely to below listed Government Customer, as defined in the Terms. All terms and conditions as set forth in the Terms shall remain in full force and validity with no change unless clearly identified herein and shall apply to this Addendum except as expressly amended herein. In the event of any contradiction or discrepancy between the terms of this Addendum and the Terms, the provisions of this Addendum shall prevail. All capitalized terms not specifically defined hereunder shall have the meaning ascribed to them in the Terms, as amended by this Addendum.

1. Applicability. This Addendum is applicable to Government Customers; however, this Addendum shall not apply to a government employee or individual acting in a private, personal or non-governmental capacity.
2. No endorsement. With reference to Section 5.2 of the Terms, monday.com shall not use the fact that Government Customer uses our Site and/or Services or Government Customer’s seals, trademarks, logos, service marks, trade names, and in a manner to state or imply that the Services are endorsed, sponsored or recommended by Government Customer or considered by Government Customer to be superior to any other products or services.
3. Taxes. Notwithstanding the terms of Section 8.4 of the Terms, to the extent that the Government Customer is a tax-exempt institution and produces to monday.com an applicable exemption certificate, such exempt taxes shall not be included in the Subscription Fees.
4. Auto-Renewal. In accordance with Section 8.9 of the Terms, Government Customer and monday.com hereby agree that the Subscription Term shall not be automatically renewed, unless otherwise consented in writing by the Government Customer and monday.com
5. Confidentiality. Notwithstanding the terms of Section 12, monday.com acknowledges that the Government Customer may be subject to the applicable freedom of information regulations, acts and/or statutes (“FOI”). Solely to the extent required under such FOI, Government Customer’s obligations under the applicable FOI supersede its obligations under these Terms to the extent a request is made pursuant to such FOI; however, Government Customer agrees to the extent permissible under the FOI to designate such disclosures and materials as confidential and redact any Confidential Information from such disclosures
6. Indemnification. The parties hereby agree that Section 16.1 shall only apply to Government Customers to the extent permitted by applicable law.
7. Governing Law. The parties agree that Section 21.1 (Governing Law; Jurisdiction) and 21.3 (Arbitration) of the Terms are hereby deleted in its entirety. The parties further agree that the United Nations Convention on Contracts for the International Sale of Goods shall not apply.
8. Continued Performance. monday.com shall not unilaterally revoke, terminate or suspend any rights granted to the Government Customer except as permitted under the Terms. If monday.com reasonably believes the Government Customer is in breach of the Terms, monday.com shall

pursue its rights under the applicable law and shall continue to perform its obligations under the Terms until resolution of such dispute.

IN WITNESS WHEREOF, the Parties have duly executed this Addendum as of the date indicated below.

\_\_\_\_\_  
**monday.com Ltd.**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

monday.com  
6 Yitzhak Sadeh St., Tel-Aviv, Israel  
6777506, Israel

Valid through: 07/31/2026  
Proposed by: David Bain  
Email: davidbai@monday.com  
Quote number: Q-298274

## Order form

---

### Address Information

Bill To:

DuPage County  
421 N County Farm Road  
Wheaton, Illinois  
60187-3978  
United States

Ship To:

DuPage County  
421 N County Farm Road  
Wheaton, Illinois  
60187-3978  
United States

Billing company name: DuPage County  
Billing contact name: Don Ehrenhaft  
Billing email address: don.ehrenhaft@dupagecounty.gov

Tax/GST number: E99974551  
Billing language: English


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### Terms and conditions

Contract start date: 07/21/2026  
Contract end date: 11/30/2027  
Billing frequency: Yearly  
Currency: USD

Payment terms: Net 60

## Recurring Products

Product	Tier	Start Date	End Date	Quantity	Net Per Unit	Net Price
 monday work management	Enterprise	Jul 21, 2026	Nov 30, 2027	35 Seats	USD 46.80	USD 26,746.52
						<b>USD 26,746.52</b>
						<b>Total Price</b>

## Legal & Finance

Payment terms: Net 60. Unless otherwise set forth in this Sales Order, all fees hereunder shall be billed upon execution of this Sales Order.

If you require a purchase order number to be quoted on the invoice, please provide such number before or upon execution of this Sales Order; but note that this will not delay the issuance of the invoice or otherwise change the payments due dates.

Please confirm your point of contact to which invoices should be sent (preferably, an accounts payable email address).

**Taxes.** This Sales Order does not reflect any applicable taxes that may arise as a result of this Sales Order. If monday.com is registered to collect and remit such applicable taxes (e.g. sales tax, VAT, etc.) monday.com will set forth such taxes in the applicable invoice related to this Sales Order. Customer hereby acknowledges and agrees that the shipping and billing information set forth in this Sales Order may be relied upon by monday.com for purposes of calculating such taxes.

\*If you are exempt from paying sales tax please provide a valid tax exemption certificate.

**Fees.** Except as explicitly set forth under this Sales Order or the Agreement (as such term is defined below), the fees under this Sales Order are non-cancelable and non-refundable. Any discounts specified under this Sales Order are given solely for this Sales Order and unless specifically agreed in writing otherwise shall not apply for any future orders, including renewals, expansions or upgrades.

**Governing Terms.** This Sales Order for the monday.com services described hereunder (“Services”) is issued under and shall be governed by monday.com’s Terms of Service available at: <https://monday.com/terms/tos> (“Terms”) and any addendum thereto entered into by the customer identified hereunder (“Customer”) and monday.com (“Addendum”); however, if a SaaS agreement was signed by the parties in respect of the Service (“SaaS Agreement”) then the engagement hereunder (including, unless expressly stated otherwise, any

expansions, upgrades or subsequent renewals) shall be governed by the SaaS Agreement (the SaaS Agreement, Terms and Addendum, as applicable, shall be referred to as "Agreement").

## **Additional Services**

**Specific Services Terms.** Some Services and the provision thereof as identified in the relevant Services when enabling such Services and/or as designated on the Specific Services Terms available at: <https://monday.com/l/legal/sst/> ("Specific Services Terms") are subject to such Specific Services Terms which are specific to such Services, notwithstanding anything to the contrary under the Agreement.

**Additional Services Terms.** Services which are Additional Services and the provision of such Additional Services identified in this Sales Order (and any future purchases of Additional Services) which may include Professional Services, Consulting Services, Onboarding Services, Implementation Service, Technical Services, Premium Support Services, and/or such other additional services as identified in monday.com's Additional Services Terms available at: <https://monday.com/l/legal/monday-com-additional-services-terms/> ("Additional Services" and "Additional Services Terms" respectively) shall be governed by such Additional Services Terms, notwithstanding anything to the contrary under the Agreement. Additional Services may be performed by monday.com or by a third party on its behalf, as determined by monday.com in its sole discretion, and accordingly, such third parties shall be considered sub-processors of monday.com for the purpose of performing such Additional Services to Customer.



DuPage County  
 Finance Department  
 Procurement Division  
 421 North County Farm Road  
 Room 3-400  
 Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	monday.com Ltd.
CONTACT PERSON:	David Bain
CONTACT EMAIL:	davidbai@monday.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
- No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Adi Dar Signature: \_\_\_\_\_

Title: COO Date: 6/4/2026





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**File #:** JPS-P-0037-26

**Agenda Date:** 6/16/2026

**Agenda #:** 7.A.

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AWARDING RESOLUTION ISSUED TO  
JUSTICETEXT, INC.  
FOR PURCHASE OF AUDIOVISUAL EVIDENCE MANAGEMENT SOFTWARE LICENSES  
FOR THE PUBLIC DEFENDER'S OFFICE  
(CONTRACT TOTAL AMOUNT \$50,000)

WHEREAS, a sole source quotation has been accepted in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to JusticeText, Inc., to provide audiovisual evidence management software licenses, for the period of July 1, 2026 through June 30, 2027, for the Public Defender's Office.

NOW, THEREFORE BE IT RESOLVED, that said contract for the purchase of audiovisual evidence management software licenses, for the period of July 1, 2026 through June 30, 2027, for the Public Defender's Office, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to JusticeText, Inc., 5 Ravenna, Irvine, CA 92614, for a contract total amount of \$50,000. (Sole source)

Enacted and approved this 23rd day of June, 2026 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-1705	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$50,000.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 06/16/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS:
	CURRENT TERM TOTAL COST: \$50,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: JusticeText, Inc	VENDOR #: 39480	DEPT: Public Defender	DEPT CONTACT NAME: Melissa Buckardt
VENDOR CONTACT: Jon Ervin	VENDOR CONTACT PHONE: 949-743-4670	DEPT CONTACT PHONE #: 630-407-8300	DEPT CONTACT EMAIL: Melissa.Buckardt@dupagecounty.gov
VENDOR CONTACT EMAIL: jon@justicetext.com	VENDOR WEBSITE: https://justicetext.com/	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Purchasing the use of 47 attorneys, 5 investigators and all support staff audiovisual evidence management software licenses for the use of the Public Defender's Office.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Expedite the review of body-camera footage, interrogation videos, and other crucial discovery.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement. SOLE PROVIDER OF A LICENSED OR PATENTED GOOD OR SERVICE
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.  Expedite the review of body-camera footage, interrogation videos, and other crucial discovery, specifically for public defenders.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.  We explored other products, but nothing else met our needs or are specifically designed for defense attorneys. This is relatively new technology.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.  Internet search, meeting with other public defenders from around country

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: JusticeText, Inc	Vendor#: 39480	Dept: Public Defender	Division:
Attn: Jon Ervin	Email: jon@justicetext.com	Attn: Melissa Buckardt	Email: Melissa.Buckardt@dupagecounty.gov
Address: 5 Ravenna	City: Irvine	Address: 503 N. County Farm Road, 3rd Floor	City: Wheaton
State: California	Zip: 92614	State: Illinois	Zip: 60187
Phone: 949-743-4670	Fax:	Phone: 630-407-8300	Fax: 630-407-8301
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: JusticeText, Inc	Vendor#: 39480	Dept: Public Defender	Division:
Attn: Jon Ervin	Email: jon@justicetext.com	Attn: Jeff York	Email: Jeff.York@dupagecounty.gov
Address: 5 Ravenna	City: Irvine	Address: 503 N. County Farm Road, 3rd Floor	City: Wheaton
State: California	Zip: 92614	State: Illinois	Zip: 60187
Phone: 949-743-4670	Fax:	Phone: 630-407-8300	Fax: 630-407-8301
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jul 1, 2026	Contract End Date (PO25): Jun 30, 2027

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		7/1/26-6/30/27 contract to purchase audiovisual evidence software licenses	FY26	1000	6300	53807		50,000.00	50,000.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 50,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. 1st allowed invoice date of 07/01/2026
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



May 27, 2026

RE: Sole Source Letter

Dear Melissa,

As requested, I am providing a letter that confirms that JusticeText is the Sole Source of the technology we provide. JusticeText is an audiovisual evidence management platform for public defenders designed to expedite the review of body-camera footage, interrogation videos, jail calls, and other crucial digital discovery. This software includes:

AI-powered analysis, tailored to public defense

- **Automatically identify key moments specific to public defense** in audio or video files including Miranda rights, field sobriety tests and arrests
- **Automatically generate single-paragraph summaries** of each piece of evidence to more easily navigate high volumes of discovery
- **Generate timelines** that break discovery into discrete chapters and summarize key events across all case files (video, audio, documents, images)
- **Generate lists of all relevant parties** mentioned across all case files (video, audio, documents, images)
- **Synthesize an entire folder of discovery** in seconds, identifying key facts, charges, locations and the most relevant issues to the defense
- **Compare and contrast audio/video evidence** using natural language questions (e.g., “what contradictions does the witness make between statements?”)
- **Ask any question** in natural language across a folder of discovery (e.g., “what moments in these video support my argument?”, “is there evidence of the Reid interview technique?”)
- **Develop custom, repeatable prompts** to consistently surface the moments most useful to each attorneys’ unique caseload
- **Automatically identify key words relevant to public defense** from a generated transcript (e.g. “gun”, “harass”, “attorney”)
- **Search** across all uploaded evidence and filter the results by evidence type, speaker, case folder, and additional custom tags
- **Analyze the visual elements of videos** (e.g., identifying a red car in hours of silent surveillance footage)

Streamlined viewing, editing, note-taking, redacting, and clipping

- **Create video clips** of relevant parts of the file, simply by highlighting the transcript
- **Automatically sync multiple videos** (e.g., body-worn camera footage) from multiple angles to review, search, and analyze from a single screen
- **Export synced videos** for use in court
- **Add subtitles** to created video clips
- **Redact portions** of audio/video evidence to protect confidential information
- Generate an automatically **timestamped notebook** as the video plays
- **Edit and annotate** the output transcript, with all changes automatically saved, via a best-in-class user experience with unlimited editing
- **Navigate to key moments in a video** by selecting a word in the transcript
- **Edit timestamps** to align text to specific moments in the audio/video files

Transcription for multiple languages and file formats

- Transcribe discovery in **80+ languages**, including Spanish, Mandarin, and more
- Transcribe **up to 100 files in one batch**, processed in parallel
- Include **custom vocabulary** (e.g., streets, neighborhoods, witness names) to incorporate local context and improve transcript accuracy
- Create **multi-lingual transcriptions** for media files containing up to three spoken languages
- **Translate transcripts** from other languages (e.g., Spanish) to English
- **Clearly identify** up to 10 speakers in a file
- **Quickly assign speaker names** throughout a piece of evidence

Support for proprietary formats and integrations with existing tools

- **Upload proprietary file types** (e.g., GTL jail calls, Panasonic AV Viewer videos, WatchGuard body cameras, For the Record court proceedings, Avigilon videos) directly onto JusticeText without converting in advance, in addition to all standard file types (MP4, MP3, MOV, etc.)
- **Upload files directly from cloud storage** locations (e.g., OneDrive, Box, Dropbox, Google Drive, etc.)
- **Upload files from evidence links** provided by prosecutor
- **Integrate with case management systems** for easier upload and download

#### Document and image analysis

- **Upload PDFs, word documents and image** directly to JusticeText
- **Automatically extract text from documents** via OCR (Optical Character Recognition) for typed text, handwriting, tables, and images without any preprocessing
- **Develop timelines and surface key details** from hundreds of pages of documents in seconds
- **Identify inconsistencies between video and documents** (e.g., between bodycam and police reports)
- **Summarize and search through hundreds of images** for the most relevant files

#### In-app support

- **Live in-app support** directly with JusticeText team, with ~30 min average response time
- Review 1-2 minute **tutorial videos** explaining all of the main features on JusticeText

JusticeText is the Sole Source of the software listed above, and no other company or firm sells or distributes such software.

Providing technological support for public defenders is at the core of our company's mission. My co-founder and I started building this product while we were college students at the University of Chicago to [address the challenges](#) faced by the local public defender's office. We currently work with **roughly 100 state and local public defense organizations** across the nation, working hand-in-hand to co-create a product built specifically to address their needs, including:

- Committee for Public Counsel Services (CPCS)
- Metropolitan Public Defender in Portland, OR
- Harris County Public Defender, in Houston, TX
- Montana State Office of the Public Defender (OPD)
- Tennessee District Public Defender Conference
- DuPage County Public Defender
- Public Defender Services of Lane County

Our commitment to public defenders has been highlighted by the [ABA Journal](#), [Texas Lawyer](#), [Mass Lawyers Weekly](#), [Axios](#), [MIT Technology Review](#), and the [Public Defenseless Podcast](#).

To the best of my knowledge, there are no other items and/or services available for purchase that would serve the same purpose or function as JusticeText.

Sincerely,



**Devshi Mehrotra**  
CEO & Co-Founder, JusticeText

## SOFTWARE LICENSE AGREEMENT

This Software License Agreement (this “**Agreement**”) is made by and between JusticeText Inc. (“**Company**”), and the DuPage County Public Defender (“**Customer**”). This Agreement will become effective when executed by authorized representatives of both parties (the “**Effective Date**”).

WHEREAS, Company has developed a certain product that capable of (1) automatically generating searchable transcripts of uploaded video content; (2) editing said transcripts; (3) creating time-stamped annotations within said transcripts; and (4) editing uploaded video content into shorter clips (the “**Product**”).

WHEREAS, Company and Customer desire to have Customer use the Product and provide feedback to the Company, subject to and in accordance with the terms of this Agreement.

NOW, THEREFORE, the parties hereby agree as follows:

### 1. SALE AND USE OF PRODUCT.

- 1.1 Sale and Use. Subject to the terms and conditions of this Agreement, Company will sell the Product to Customer, for personal use as defined in this Agreement.
- 1.2 Fees. Customer will pay Company a payment of **\$50,000** for office-wide access to the Product for a one-year term, from **7/1/26** to **6/30/27**. Each person in the office – all roughly 47 attorneys, 5 investigators, and all support staff -- will have access to a standard license that allows the license holder to upload up to 240 hours of audio/video per year. Customer will be responsible for, and will promptly pay, all taxes and duties of any kind (including but not limited to sales, use and withholding taxes) associated with this Agreement or Customer’s receipt or use of the Product and related services.
- 1.3 Restrictions on Use. Customer will not: (a) modify, alter or improve the Product; (b) rent, lease, license, loan, resell, transfer, distribute or otherwise make the Product or the related services available to any third party without the prior written consent of the Company; (c) reverse engineer the Product (or any component thereof), or decompile or disassemble any software or firmware components of the Product, or authorize a third party to do any of the foregoing; or (d) mortgage, pledge or encumber the Product in any way.
- 1.4 Privacy. The Company shall use personally identifiable information of Customer only for the purpose of providing the services under this Agreement to Customer. The Company may use aggregated non-personally identifiable information derived from information provided by Customer, including but not limited to for the purpose of improving the Product and related services.
- 1.5 Confidentiality. Customer will upload video and audio evidence to the Product. Company will not provide access to the transcription or the underlying data or disseminate the transcription or the underlying data to anyone without the written consent of Customer.

Company will treat as confidential the data obtained from Customer. Customer's transmission of this data does not constitute any waiver of attorney-client privilege, work product privilege, or confidentiality.

**2. FEEDBACK.** All feedback, comments, and suggestions for improvements that Customer provides to Company hereunder are referred to collectively as "**Customer Feedback**".

**3. OWNERSHIP.** Customer acknowledges and agrees that all Customer Feedback will be the sole and exclusive property of Company. Customer hereby irrevocably transfers and assigns to Company and agrees to irrevocably assign and transfer to Company all of Customer's right, title, and interest in and to all Customer Feedback, including all worldwide patent rights (including patent applications and disclosures), copyright rights, trade secret rights, and other intellectual property rights (collectively, "**Intellectual Property Rights**") therein. At Company's request and expense, Customer will execute documents and take such further acts as Company may reasonably request to assist Company to acquire, perfect and maintain its Intellectual Property Rights and other legal protections for the Customer Feedback. Customer acknowledges and agrees that, as between the parties, Company own all right, title, and interest in and to the Product and related services, including all Intellectual Property Rights therein, even if Company incorporates any Customer Feedback into subsequent versions of the Product. Customer will not earn or acquire any rights or licenses in the Product or in any Company Intellectual Property Rights on account of this Agreement or Customer's performance under this Agreement.

#### **4. DISCLAIMERS.**

4.1 Warranty Disclaimers. Customer acknowledges that the Product is being provided "AS IS." COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NONINFRINGEMENT, AND ANY WARRANTIES ARISING OUT OF COURSE OF DEALING OR USAGE OF TRADE.

4.2 No Warranty. Company does not warrant that the services related to the Product and the Product will be uninterrupted, reliable, accurate, available, error free, and free from unauthorized access. Use of the Product and related services, including use of any analysis or information provided in connection thereto, by Customer or any third party shall be at Customer's sole risk and liability.

4.3 Third Party Providers. Customer acknowledges that certain services related to the Product are provided or dependent upon by third party providers. The Company is not responsible for any act or omission or the availability or quality of any products or services provided by such third parties.

**5. LIMITATION ON LIABILITY.** IN NO EVENT WILL COMPANY BE LIABLE TO CUSTOMER OR TO ANY THIRD PARTY FOR DAMAGES OF ANY KIND, INCLUDING, WITHOUT LIMITATION, INDIRECT, SPECIAL, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE INSTALLATION OR USE OF OR INABILITY TO USE THE

PRODUCT OR RELATED SERVICES OR FOR ANY ERROR OR DEFECT IN THE PRODUCT, INCLUDING INCORRECT DETERMINATION OF LOCATION, WHETHER SUCH LIABILITY ARISES FROM ANY CLAIM BASED UPON CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, AND WHETHER OR NOT COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGE. THE PARTIES HAVE AGREED THAT THESE LIMITATIONS WILL SURVIVE AND APPLY EVEN IF ANY LIMITED REMEDY SPECIFIED IN THIS AGREEMENT IS FOUND TO HAVE FAILED OF ITS ESSENTIAL PURPOSE.

## **6. TERM AND TERMINATION.**

6.1 Term. The parties may extend the term of this Agreement on terms and conditions agreed between the parties.

6.2 Effect of Termination. Upon any termination or expiration of this Agreement, Customer's right to use the services provided by the Company in connection with the Product will automatically terminate.

6.3 Survival. The provisions of Sections 1.3, 2, 3, 4, 5, 6.2, 6.3, and 7 will survive any termination or expiration of this Agreement.

## **7. GENERAL PROVISIONS.**

7.1 Assignment. Customer may not assign this Agreement, in whole or in part, by operation of law or otherwise, without the prior written consent of Company. Any attempted assignment without such consent will be null and of no effect.

7.2 Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of Illinois (excluding its body of law controlling conflicts of law).

7.3 Severability. If any provision of this Agreement is held invalid or unenforceable by a court of competent jurisdiction, such provision will be construed so as to be enforceable to the maximum extent permissible by law, and the remaining provisions of the Agreement will remain in full force and effect.

7.4 Waiver. The waiver of any breach or default will not constitute a waiver of any other right hereunder or of any subsequent breach or default.

7.5 Entire Agreement. This Agreement and the attached exhibits constitute the entire and exclusive agreement between the parties pertaining to the subject matter hereof, and supersede any and all prior agreements, communications, and understandings (both written and oral) regarding such subject matter. This Agreement may only be modified, or any rights under it waived, by a written document executed by both parties.

7.6 Counterparts. This Agreement may be executed in counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Effective Date.

JusticeText Inc.

Name: Devshi Mehrotra

Title: CEO

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

DuPage County Public Defender

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



DuPage County  
 Finance Department  
 Procurement Division  
 421 North County Farm Road  
 Room 3-400  
 Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	JusticeText Inc.
CONTACT PERSON:	Devshi Mehrotra
CONTACT EMAIL:	devshi@justicetext.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
- No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- Yes
- No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

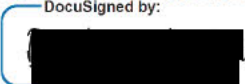
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:  
[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:  
[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Devshi Mehrotra Signature: 

Title: CEO Date: 5/27/2026