

Consent
JPS 5/2
OB 5/9



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Apr 24, 2023

MinuteTraq (IQM2) ID #: 23-1597

Purchase Order #: 2846-0001 SERV	Original Purchase Order Date: Nov 14, 2017	Change Order #: 3	Department: Public Defender
Vendor Name: JOURNAL TECHNOLOGIES INC.		Vendor #: 27873	Dept Contact: Melissa Buckardt
Background and/or Reason for Change Order Request:	Approval to extend the contract date based on the go live date did not originally start until September 2019 instead of November 2018 as anticipated. Which would extend the contract to September 2024.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$747,700.00
B	Net \$ change for previous Change Orders	\$8,375.00
C	Current contract amount (A + B)	\$756,075.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$0.00
E	New contract amount (C + D)	\$756,075.00
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	1.12%
DECISION MEMO NOT REQUIRED		

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED	
<input checked="" type="checkbox"/> Increase (greater than 29 days) contract expiration from: Nov 30, 2023 to: Sep 30, 2024	
<input type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____	
<input type="checkbox"/> OTHER - explain below:	

MB	8303	Apr 24, 2023	JRY	8302	Apr 24, 2023
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer	Date	<i>[Signature]</i>	Procurement Officer	Date	4/26/23
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		