



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Finance Committee

Summary

Tuesday, February 25, 2025

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Garcia at 8:00 AM.

2. ROLL CALL

PRESENT	Childress, Covert, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Krajewski, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
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ABSENT	Cronin Cahill, and LaPlante
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3. PUBLIC COMMENT

Public Comment was made by Megan Miro from the Westin Chicago Lombard hotel regarding funding for the DCVB Grant Program.

4. CHAIRWOMAN'S REMARKS - CHAIR GARCIA

No remarks were offered.

5. PRESENTATIONS

5.A. DCVB Presentation

Beth Marchetti, DuPage Convention & Visitors Bureau Executive Director, provided the Committee with a brief overview of the DVCB's 2023 financial impact. Hotel occupancy rates are still down when comparing data from 2019-2024. Hotel focus groups met early this year to discuss ongoing challenges. The County loses hotel business to Rosemont and Indianapolis due to the incentive programs offered in those areas. Ms. Marchetti reviewed the process for hotels to apply for the Tourism Grant Program, and stated this Program is risk-free due to it being reimbursement only.

5.B. GIS Fee Presentation

Anthony McPhearson, Chief Information Officer, provided the Committee a brief background on the GIS department, the agencies and departments supported by the department, and the services offered by the department. Funding for the department is directly provided by the GIS Recording Fee. The County's current recording fee is \$21.00 per transaction. While the State sets the fee, the County may assess that fee to determine if any modifications are needed. Due to a 59% decrease in recordings from 2021 to 2024, the GIS department has become significantly under-funded. Staff's original recommendation was to increase the fee to \$28.00 per transaction. Discussion took place as to whether or not that increase would be enough to have the department's costs break even. Committee members provided consensus to increase the fee to \$30.00 per transaction. GIS staff will review that suggestion and report their findings back in two weeks.

6. APPROVAL OF MINUTES

6.A. [25-0567](#)

Finance Committee - Regular Meeting - Tuesday, February 11, 2025

RESULT:	APPROVED
MOVER:	Saba Haider
SECONDER:	Sheila Rutledge

7. PROCUREMENT REQUISITIONS

A. Finance - Garcia

7.A.1. [25-0572](#)

Decrease and close PO 6796-0001 SERV, issued to Federal Express, in the amount of \$22,934.26, due to the contract expiring.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Sheila Rutledge

A motion was made by Member Krajewski and seconded by Member Galassi to combine items 7.A.2. through 7.A.6. under Finance. Upon a voice vote, the motion passed.

7.A.2. [25-0573](#)

Decrease and close PO 6795-0001 SERV, issued to Office Depot, in the amount of \$121,163.98, due to the contract expiring.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Sheila Rutledge

7.A.3. [25-0574](#)

Decrease and close PO 6413-0001 SERV, issued to CA Short Company, in the amount of \$18,963.55, due to the contract expiring.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Sheila Rutledge

7.A.4. [25-0576](#)

Decrease and close PO 6418-0001 SERV, issued to Mesirow Insurance Services, Inc., in the amount of \$29,250, due to the contract expiring.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Sheila Rutledge

7.A.5. [25-0578](#)

Decrease and close PO 6778-0001 SERV, issued to Amazon Capital Services, Inc., in the amount of \$573,599.80, due to the contract expiring.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Sheila Rutledge

7.A.6. [25-0579](#)

Decrease and close PO 6669-0001 SERV, issued to DuPage Federation on Human Services Reform, in the amount of \$14,488.79, due to the contract expiring.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Sheila Rutledge

7.A.7. [25-0581](#)

Recommendation for the approval of funding to Momkus, LLC, to provide legal services as conflict counsel as Special Assistant State's Attorneys, for the time period of February 7, 2025 through November 30, 2025, for the State's Attorney's Office, for an amount not to exceed \$25,000. Professional Services not subject to competitive bidding per 55 ILCS 5/5-1022(c); appointed as a Special Assistant State's Attorney by the State's Attorney's Office pursuant to DuPage County Procurement Ordinance 353(1)(b).

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Jim Zay

7.A.8. [FI-P-0002-25](#)

Recommendation for the approval of a contract purchase order to CorVel Corporation, for third party administrator services, for the Human Resources Department, for the period March 1, 2025 through February 29, 2028, for a contract total not to exceed \$259,497; per most qualified proposal 25-011-HR. (Human Resources)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Jim Zay

B. Development - Tornatore

7.B.1. [DC-P-0001-25](#)

Recommendation for the approval of a contract to National Auto Fleet Group, to furnish and deliver three (3) 2025 Ford Bronco Sport (R9B) Big Bend 4X4 vehicles, for Building & Zoning, for the period of February 25, 2025 through November 8, 2025, for a contract total not to exceed \$96,631.62. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell contract #091521-NAF).

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Yeena Yoo

C. Human Services - Schwarze

7.C.1. [25-0535](#)

HS-P-0018A-24 - Amendment to HS-P-0018-24, contract purchase order 7020-0001 SERV, issued to Novastaff Healthcare Services, for supplemental Nursing staffing, for the period April 13, 2024 through April 12, 2025, to increase encumbrance in the amount of \$65,000, resulting in a new amended contract total of \$565,000, a 13.00% increase. (DuPage Care Center)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Saba Haider

7.C.2. [HS-P-0011-25](#)

Recommendation for the approval of a contract purchase order issued to Advacare Systems, for rental of medical equipment (beds and mattresses), for the DuPage Care Center, for the period of March 1, 2025 through February 28, 2026, for a contract total amount not to exceed \$80,000; per low bid #25-002-DCC.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Yeena Yoo

7.C.3. [HS-P-0012-25](#)

Recommendation for the approval of a contract to Alco Sales & Services Company, to furnish and deliver Elite Ex long-term beds, for the DuPage Care Center, for the period February 26, 2025 through February 25, 2026, for a contract total not to exceed \$109,192.16; per bid #25-009-DCC.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Yeena Yoo

D. Public Works - Childress

A motion was made by Member Childress and seconded by Member Galassi to combine items 7.D.1. through 7.D.7. under Public Works. Upon a voice vote, the motion passed.

7.D.1. [FM-P-0004-25](#)

Recommendation for the approval of a contract purchase order to National Auto Fleet Group, for one (1) 2025 Ford Transit Cargo Van, for Facilities Management, for the period of February 25, 2025 to November 8, 2025, for a total contract amount not to exceed \$60,453.28. Contract pursuant to the Intergovernmental Cooperation Act. (Sourcewell Contract #091521-NAF)

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

7.D.2. [FM-P-0005-25](#)

Recommendation for the approval of a contract purchase order to National Auto Fleet Group, for one (1) 2025 Ford F-150 SuperCab truck, for Facilities Management, for the period of February 25, 2025 to November 8, 2025, for a total contract amount not to exceed \$44,132.46. Contract pursuant to the Intergovernmental Cooperation Act. (Sourcewell Contract #091521-NAF)

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

7.D.3. [FM-P-0006-25](#)

Recommendation for the approval of a contract purchase order to National Auto Fleet Group, for one (1) 2025 Ford F-150 truck, for Facilities Management, for the period of February 25, 2025 to November 8, 2025, for a total contract amount not to exceed \$39,934.14. Contract pursuant to the Intergovernmental Cooperation Act. (Sourcewell Contract #091521-NAF)

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

7.D.4. [FM-P-0007-25](#)

Recommendation for the approval of a contract to Royal Pipe and Supply Company, to furnish and deliver plumbing supplies, by the specified manufacturers, as needed for County Facilities, for the period of February 26, 2025 through February 25, 2027, for a total contract amount not to exceed \$180,000, per lowest responsible bid #25-004-FM.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

7.D.5. [FM-P-0008-25](#)

Recommendation for the approval of a contract to Petroleum Traders Corporation, to furnish and deliver off-road diesel fuel, as needed, for the Power Plant and Standby Power Facility, for the period April 1, 2025 through March 31, 2026, for Facilities Management, for a contract total not to exceed \$101,000; per renewal option under bid award #23-011-DOT, second of three options to renew.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

7.D.6. [FM-P-0009-25](#)

Recommendation for the approval of a contract to Gehrke Technology Group, Inc., to furnish and deliver water treatment chemicals, as needed, for campus facilities, for Facilities Management, for the period March 23, 2025 through March 22, 2026, for a contract total amount not to exceed \$60,000; per renewal option under bid award #22-016-FM, third and final option to renew.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

7.D.7. [FM-P-0010-25](#)

Recommendation for the approval of a contract to Midwest Applied Solutions, Inc., to provide ionization tube supplies for the HVAC clean air systems, for Facilities Management, for the period February 26, 2025 through November 30, 2025, for a total contract amount not to exceed \$45,979.43, per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids - authorized parts and service provider for this area.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

7.D.8. [PW-P-0002-25](#)

Recommendation for the approval of a contract purchase order to Peterbilt Illinois Joliet, Inc. dba JX Truck Center, for a new day cab for hauling sludge and leachate for processing at Woodridge Greene Valley Waste Water Treatment Plant, for the period of February 25, 2025 to November 30, 2025, for a total contract amount not to exceed \$173,876.99. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #032824-PMC).

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Saba Haider

E. Technology - Covert

A motion was made by Member Covert and seconded by Member Krajewski to discharge the Technology Committee for items 7.E.1. and 7.E.2. under Technology. Upon a voice vote, the motion passed.

7.E.1. [25-0488](#)

Recommendation for the approval of a contract purchase order to MacKinney Systems, Inc., for annual software licensing and maintenance for JES Queue for Printers utility, for Information Technology, for the period of April 1, 2025 through March 31, 2026, for a total contract amount of \$23,630; per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - this is proprietary and copyrighted software that is not sold or marketed by any business partners or third party software vendors.)

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Yeena Yoo
AYES:	Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Krajewski, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Cronin Cahill, DeSart, and LaPlante

7.E.2. [25-0492](#)

Recommendation for the approval of a contract purchase order to Luminex Software, Inc., for maintenance of the virtual tape server, for Information Technology, for the period of April 1, 2025 through March 31, 2026, for a total contract amount of \$26,254.94; per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - this is proprietary hardware and software; service and maintenance is offered exclusively through Luminex.)

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Yeena Yoo
AYES:	Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Krajewski, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Cronin Cahill, DeSart, and LaPlante

F. Transportation - Ozog

A motion was made by Member Ozog and seconded by Member Galassi to combine items 7.F.1. through 7.F.3. under Transportation. Upon a voice vote, the motion passed.

7.F.1. [25-0442](#)

DT-P-0192A-19 – Amendment to Resolution DT-P-0192-19 issued to Farnsworth Group, Inc., for professional traffic signal design engineering services for various locations, Section 19-TSENG-02-EG, to decrease the funding in the amount of \$64,524.32 and close, resulting in a final County cost of \$335,475.68, a decrease of 16.13%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Yeena Yoo

7.F.2. [25-0443](#)

DT-P-0337A-19 – Amendment to Resolution DT-P-0337-19 issued to Atlas Engineering Group, Inc., for professional preliminary/design engineering services for various locations, Section 20-DEENG-04-EG, to decrease the funding in the amount of \$56,471.66 and close, resulting in a final County cost of \$193,528.34, a decrease of 22.59%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Yeena Yoo

7.F.3. [25-0478](#)

DT-P-0193E-18 - Amendment to Resolution DT-P-0193D-18, issued to BLA, Inc., for Professional Design (Phase II) Engineering Services for improvements along CH 9/Lemont Road, from 83rd Street to 87th Street, Section 16-00232-00-CH, to increase the funding in the amount of \$54,999.18, resulting in an amended contract total amount of \$613,110.37, an increase of 9.85% and cumulative increase of 38.89%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Yeena Yoo

7.F.4. [DT-P-0012-25](#)

Recommendation for the approval of a contract to National Auto Fleet Group, to furnish and deliver one (1) Ford Expedition, for the Division of Transportation, for the period of February 25, 2025 through November 8, 2025, for a contract total not to exceed \$65,216.88. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell) contract #091521-NAF.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Saba Haider

7.F.5. [DT-R-0001-25](#)

An Intergovernmental Agreement between the County of DuPage and the Illinois Public Works Mutual Aid Network (IPWMA) providing for membership in the IPWMA Network. (County Annual Fee \$500). (Division of Transportation)

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Andrew Honig

8. FINANCE RESOLUTIONS

A motion was made by Member Krajewski and seconded by Member Galassi to combine items 8.A. through 8.E. under Finance Resolutions. Upon a voice vote, the motion passed.

8.A. [FI-R-0041-25](#)

Acceptance and appropriation of additional funding for the DuPage Care Center Foundation Funded Projects Fund, Company 1200 - Accounting Unit 2105, for the design and architectural services for the Secret Garden Project, in the amount of \$16,766. (DuPage Care Center Foundation)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Jim Zay

8.B. [FI-R-0042-25](#)

Acceptance and appropriation of the DuPage Animal Friends Unrestricted Grant PY25, Company 5000 - Accounting Unit 1310, \$50,000. (Animal Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Jim Zay

8.C. [FI-R-0043-25](#)

Acceptance and appropriation of the DuPage Animal Friends Foundation Coordinator Grant PY25, Company 5000 - Accounting Unit 1310, \$5,000. (Animal Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Jim Zay

8.D. [FI-R-0045-25](#)

Acceptance and appropriation of interest earned on investment for the DuPage Animal Friends Foundation Coordinator PY24 Grant, Company 5000 - Accounting Unit 1310, \$43. (Animal Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Jim Zay

8.E. [FI-R-0046-25](#)

Acceptance and appropriation of the Income Eligible Retrofits Program Grant PY25, for the Weatherization Department, Company 5000 - Accounting Unit 1555, from January 1, 2025 through December 31, 2025, in the amount of \$417,960. (Community Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Jim Zay

8.F. [FI-R-0044-25](#)

Additional appropriation for the 211 Illinois Program Grant PY25, Company 5000 - Accounting Unit 1765, in the amount of \$44,972. (Community Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Greg Schwarze

8.G. [FI-R-0047-25](#)

Approval of an amendment to Resolution FI-R-0017-25 for a change to the Small Agency Grant Program. (ARPA INTEREST)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Greg Schwarze

8.H. [FI-R-0048-25](#)

Approval of funds for the DuPage Convention & Visitors Bureau, for the Hotel Transportation Grant Program, in the amount of \$50,000. (ARPA INTEREST)

A motion was made by Member Yoo and seconded by Member Haider to amend the reporting requirements of the agreement. Upon a voice vote, the motion passed.

RESULT:	APPROVED AS AMENDED
MOVER:	Brian Krajewski
SECONDER:	Saba Haider

- 8.I. [FI-R-0040-25](#)
Annual financial commitment in support of the DuPage Convention & Visitors Bureau for Fiscal Year 2025, \$50,000.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Yeena Yoo

9. INFORMATIONAL

A motion was made by Member Krajewski and seconded by Member Haider to receive and place on file: Payment of Claims, Wire Transfers, and Appointments. Upon a voice vote, the motion passed.

A. Payment of Claims

- 9.A.1. [25-0508](#)
02-07-2025 Paylist
- 9.A.2. [25-0526](#)
02-11-2025 Paylist
- 9.A.3. [25-0532](#)
02-12-2025 Polling Place Paylist
- 9.A.4. [25-0549](#)
02-13-2025 Auto Debit Paylist
- 9.A.5. [25-0553](#)
02-14-2025 Paylist

B. Wire Transfers

- 9.B.1. [25-0520](#)
02-10-2025 IDOR Wire Transfer
- 9.B.2. [25-0525](#)
02-10-2025 Corvel Wire Transfer

C. Appointments

- 9.C.1. [CB-R-0010-25](#)
Appointment of Jenna Fahey Heller as Weed Control Superintendent.
- 9.C.2. [CB-R-0011-25](#)
Appointment of Juan Chavez to the DuPage Airport Authority.
- 9.C.3. [CB-R-0012-25](#)
Appointment of Michael Ledonne to the DuPage Airport Authority.

- 9.C.4. [CB-R-0013-25](#)
Appointment of Michael J. Gresk to the Wheaton Sanitary District.
- 9.C.5. [CB-R-0014-25](#)
Appointment of Rosalinda Campos to the West Chicago Mosquito Abatement District.
- 9.C.6. [CB-R-0015-25](#)
Appointment of Donald Voelz to the West Chicago Mosquito Abatement District.
- 9.C.7. [CB-R-0016-25](#)
Appointment of Marilu Hernandez as a Member (Addison Consolidated Dispatch Center) of the Emergency Telephone System Board for 9-1-1.
- 9.C.8. [CB-R-0017-25](#)
Appointment of Jessica Robb as a Member (DU-COMM) of the Emergency Telephone System Board for 9-1-1.

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Brian Krajewski
SECONDER:	Saba Haider
AYES:	Childress, Covert, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Krajewski, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Cronin Cahill, and LaPlante

10. OLD BUSINESS

No old business was discussed.

11. NEW BUSINESS

No new business was discussed.

12. ADJOURNMENT

The meeting was adjourned at 9:49 AM.