

FY25

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective April 1, 2025

From: 1400  
Company #

LAW LIBRARY  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5960	52200		OPERATING SUPPLIES & MATERIALS	\$ 700.00	3,329.46	2,629.46	12/1/25
Total				\$ 700.00			

To: 1400  
Company #

LAW LIBRARY  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5960	54100	700	IT EQUIPMENT - CAPITAL LEASE	\$ 700.00	(469.56)	230.44	12/1/25
Total				\$ 700.00			

Reason for Request:

to cover increase cost of copier lease.

Department Head

Chief Financial Officer

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

12/1/2025  
Date  
12/8/25  
Date

Finance Department Use Only			
Fiscal Year 25	Budget Journal #	Acctg Period	
Entered By/Date	Released & Posted By/Date		

JPS - Discharge  
FIN/CB - 12/9/25

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