



DU PAGE COUNTY

ETSB - Emergency Telephone System Board

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Draft Summary

Wednesday, July 10, 2024

9:00 AM

Room 3500B

Join Zoom Meeting

<https://us02web.zoom.us/j/84116460150?pwd=e8Dcatpt1W1t6pre0uT6r6UAryV6y7.1>

Meeting ID: 841 1646 0150

Passcode: 560174

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Schwarze at 9:00 AM.

2. ROLL CALL

ETSB STAFF:

Linda Zerwin

Matt Theusch

Gregg Taormina

Eve Kraus

Kris Cieplinski (Remote)

Brian Kopas (Remote)

Prithvi Bhatt (Remote)

COUNTY CLERK:

Kathy King, Deputy County Clerk

STATE'S ATTORNEY:

Mark Winistorfer

ATTENDEES:

Gwen Henry, County Treasurer

Jan Barbeau, State's Attorney's Office

Andy Dina, Warrenville Fire

Don Ehrenhaft, County IT

Nathan Gac, Lombard Fire

Marilu Hernandez, ACDC

George Hyland, Lombard Fire

Nick Kottmeyer, County Board Office

Anthony McPhearson, County CIO

Thomas Packard, County Finance

Jessica Robb, DU-COMM

Mike Sampey, Village of Addison

Rachel Bata, Roselle PD (Remote)
 Rich Cassady, Glenside Fire (Remote)
 Michael Hylton, Oakbrook Terrace PD (Remote)
 Joe Lightcap, Baker Tilly (Remote)
 Mike Lorek, Darien PD (Remote)
 Jim McGreal, Downers Grove PD (Remote)
 Alison Murphy, DMMC (Remote)
 Bret Mowery, York Center Fire (Remote)
 Bob Murr, COD (Remote)
 Michael Brauer (Remote)

On roll call, Members Schwarze, Eckhoff, Guttman, Maranowicz, Schar, Srejma, Swanson (9:01am), Tillman, Toerpe, and Yoo were present. Members Franz and Kramer were absent.

PRESENT	Schwarze, Eckhoff, Guttman, Maranowicz, Schar, Srejma, Tillman, Toerpe, and Yoo
ABSENT	Franz, and Kramer
LATE	Swanson

3. PUBLIC COMMENT

There was no public comment.

4. CHAIRMAN'S REMARKS - CHAIR SCHWARZE

Chair Schwarze said, after months of preparation, the CAD upgrade has been completed. CAD Administrator Krzysztof Cieplinski led the ETSB team of Jerry Furmanski, Brian Kopas, Prithvi “Peter” Bhatt, under the direction of Deputy Director Gregg Taormina, assisted by Deputy Director Matthew Theusch. ETSB is thankful for the help and assistance of the technical staff of ACDC: Keith Marc and DU-COMM: Scott Klein, Eric Roberts. Hexagon was onsite for two weeks for the cutover. And as of June 26, all reported issues had been resolved.

He expressed appreciation for the patience of the Telecommunicators and the Police and Fire personnel during the cutover and the administrative staff of the PSAPs and police and fire departments who worked with the technical staff to prepare for cutover.

Member Swanson entered the meeting at 9:01am.

Chair Schwarze then congratulated ETSB staff Brian Kopas and Prithvi Bhatt on the births of their daughters.

Chair Schwarze thanked the Members for meeting with him individually to discuss the ETSB's goals and objectives. He said, there are several new forms and processes that align with the strategic plan developed by the County Board with input from the community and county staff. The County Strategic Plan will be the overarching guiding principles for the ETSB to develop its plan forward along with the strategic plans and goals of ACDC and DU-COMM within the statutory limits of the State and FCC. A copy of the County’s 2024-2029 Strategic Plan was

handed out to the Members. Chair Schwarze continued saying, the *Proposal Details within OpenGov* is another one of the forms. The language in this form has been completed with the short- and long-term tasks ETSB is involved in as a baseline for discussion. The Ad Hoc Finance Committee will start with these forms, but all items will be funneled through the full Board.

Chair Schwarze then introduced Joe Lightcap from Baker Tilly who was present via Zoom to present the findings from the FY23 audit. Mr. Lightcap gave a summary of the two reports: the audited financial statements and the reporting and insights from the 2023 audit.

A clean opinion was again issued on the Board's financial statements with no findings. This is the highest level of assurance gained from the outside auditors. It states that the financial information presented is reasonable in all material respects in accordance with accounting principles generally accepted in the United States. There was one accounting standard adopted during the year, GASB 96, for subscription-based IT arrangements. Mr. Lightcap said it is immaterial to ETSB in the amount of about \$171,000 liability, but it was implemented as it was material to other parts of the County.

Mr. Lightcap concluded with a review of the management discussion analysis which gave a comparison of the financial results to the prior year from management's perspective. He provided a high-level overview of what had happened, including liabilities, capital assets, and revenue, between last year's financial statement and this year's.

Mr. Lightcap asked if the Board had questions on the reports. No one did. Chair Schwarze asked County Treasurer Henry if she had any comments. Ms. Henry replied, no, that she had reviewed the reports earlier. Chair Schwarze thanked Mr. Lightcap for his presentation.

5. MEMBERS' REMARKS

There were no Members' remarks.

6. CONSENT AGENDA

Chairman Schwarze asked for a motion to combine Consent Agenda Items A/FY23 Annual Audit Report; B/Mid-Year Budget Review; C/Monthly Report for July 10; D/Revenue Report for July 10; E/Minutes Approval Policy Advisory Committee for June 3; F/Minutes Approval ETS Board for June 12. Member Tillman motioned, seconded by Member Srejma. On voice vote, all Members voted "Aye", motion carried.

Chairman Schwarze asked for a motion to approve Consent Agenda Items A/FY23 Annual Audit Report; B/Mid-Year Budget Review; C/Monthly Report for July 10; D/Revenue Report for July 10; E/Minutes Approval Policy Advisory Committee for June 3; F/Minutes Approval ETS Board for June 12. Member Yoo motioned, seconded by Member Maranowicz. On voice vote, all Members voted "Aye", motion carried.

6.A. FY23 Annual Audit Report

6.A.1. [24-1712](#)

FY23 Annual Audit Report

Attachments: [Emergency Telephone System Board of DuPage County FS FINAL 11-30-23 Redacted.pdf](#)

6.B. FY24 Mid-Year Budget Review

6.B.1. [24-1963](#)

Mid-Year Budget Review

Attachments: [FY24 Mid-Year Budget Review.pdf](#)

6.C. Monthly Staff Report

6.C.1. [24-1909](#)

Monthly Report for July 10 Regular Meeting

Attachments: [July 10 Meeting Monthly Report.pdf](#)

6.D. Revenue Report 911 Surcharge Funds

6.D.1. [24-1913](#)

ETSB Revenue Report for July 10 Regular Meeting for Fund 5820/Equalization

Attachments: [Revenue Report Regular Meeting 7.10.24.pdf](#)

6.E. Minutes Approval Policy Advisory Committee

6.E.1. [24-1912](#)

ETSB PAC Minutes - Regular Meeting - Monday, June 3, 2024

Attachments: [2024-06-03 PAC Minutes Summary.pdf](#)

6.F. Minutes Approval ETS Board

6.F.1. [24-1910](#)

ETSB Minutes - Regular Meeting - Wednesday, June 12, 2024

Attachments: [2023-06-12 ETSB Minutes Summary.pdf](#)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Yeena Yoo
SECONDER:	Joseph Maranowicz
AYES:	Schwarze, Eckhoff, Guttman, Maranowicz, Schar, Srejma, Swanson, Tillman, Toerpe, and Yoo

ABSENT: Franz, and Kramer

7. VOTE REQUIRED BY ETS BOARD

7.A. Budget Transfers

7.A.1. [ETS-R-0053-24](#)

Transfer of funds from 4000-5820-54199 (Capital Contingencies) to 4000-5820-54100 (Capital IT Equipment) in the amount of \$169,918, for payment and accounting of contractual obligations related to the Hexagon PO 1914-1.

Attachments: [BT 54199 to 54100 Hexagon Milestones.pdf](#)

RESULT: APPROVED
MOVER: Yeena Yoo
SECONDER: William Srejma
AYES: Schwarze, Eckhoff, Guttman, Maranowicz, Schar, Srejma, Swanson, Tillman, Toerpe, and Yoo
ABSENT: Franz, and Kramer

7.B. Payment of Claims

7.B.1. [24-1911](#)

Payment of Claims for July 10, 2024 for FY24 - Total for 4000-5820 (Equalization): \$297,633.62. Total for Interdepartmental transfer: \$200.90.

Attachments: [Payment of Claims 7.10.24 FY24.pdf](#)

RESULT: APPROVED
MOVER: Joseph Maranowicz
SECONDER: Michael Tillman
AYES: Schwarze, Eckhoff, Guttman, Maranowicz, Schar, Srejma, Swanson, Tillman, Toerpe, and Yoo
ABSENT: Franz, and Kramer

7.C. Purchase Resolutions

7.C.1. [ETS-R-0048-24](#)

Recommendation for the approval of a contract purchase order to CDW Government, PO 924022, for a one (1) year renewal of ExaGrid maintenance and support, for a period of October 2, 2024 through October 1, 2025, for a contract total not to exceed \$9,436; contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2

(Sourcewell-3037653 State of IL Participating Agreement [081419-CDW]).

On voice vote, all Members voted "Aye", motion carried.

Attachments: [CDWG 924022 PRCC_Redacted.pdf](#)
 [Quote NXNX091.pdf](#)
 [Sourcewell Contract 081419-CDW_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Michael Tillman
SECONDER:	Joseph Maranowicz

7.C.2. [ETS-R-0049-24](#)

Recommendation for the approval of a contract purchase order to Deccan International, for the renewal of maintenance on the LiveMUM and LiveMUM WallMap software in the DU-COMM and ACDC PSAPs, for the period of September 1, 2024 through August 31, 2027, for a total contract amount of \$132,190; Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - Software manufacturer and sole maintenance/update provider).

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Deccan 924021 PRCC_Redacted.pdf](#)
 [Deccan 924021 Sole Source_Redacted.pdf](#)
 [DuPage - 2024-2026 Renewal Notification_Redacted.pdf](#)
 [Deccan 924021 Vendor Ethics_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Michael Guttman
SECONDER:	Yeena Yoo

7.D. **Resolutions**

7.D.1. [ETS-R-0047-24](#)

Resolution to approve modified access to the DuPage Emergency Dispatch Interoperable Radio System talk groups pursuant to Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System), as requested by Hanover Township Emergency Services.

Ms. Zerwin said this was a modification request of the talk groups, that Hanover Township already has access to the system. She said the recommendation of the PAC was: 5 Ayes, 0 Nays, 1 Absent.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Hanover Township Application.pdf](#)
[Hanover Township Letter of Support_Redacted.pdf](#)

RESULT: APPROVED
MOVER: William Srejma
SECONDER: David Schar

7.D.2. [ETS-R-0050-24](#)

Resolution declaring equipment, inventory, and/or property on Attachment A, CAD workstations, purchased by the Emergency Telephone System Board of DuPage County, as surplus equipment.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Surplus Attachment A.pdf](#)

RESULT: APPROVED
MOVER: William Srejma
SECONDER: Michael Guttman

7.D.3. [ETS-R-0051-24](#)

Resolution approving the transfer of inventory, five (5) CAD workstations, from the County of DuPage on behalf of the Emergency Telephone System Board of DuPage County to the DU-COMM PSAP.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Transfer Attachment A DU-COMM.pdf](#)

RESULT: APPROVED
MOVER: William Srejma
SECONDER: Michael Tillman

7.D.4. [ETS-R-0052-24](#)

Resolution approving the transfer of inventory, 59 CAD workstations, from the County of DuPage on behalf of the Emergency Telephone System Board of DuPage County to the County IT Department.

Member Yoo asked County CIO McPhearson what the plan was for the 59 workstations. Mr. McPhearson said they would be used to backfill for older devices in different areas so new equipment would not need to be purchased.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Transfer Attachment A IT.pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	William Srejma

7.D.5. [24-1946](#)

ETS-R-0045A-24 - Amendment to Resolution ETS-R-0045-24 to approve an Addendum A to the sales agreement of surplus radio items from the County of DuPage on behalf of the Emergency Telephone System Board of DuPage County to the Board of Trustees of Illinois State University on behalf of Illinois State University, Emergency Management.

Member Maranowicz expressed a job well done on completion of this item.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [ISU Sales Contract 2024.06.06_Redacted.pdf](#)
[ISU Attachment A.pdf](#)
[ISU Addendum A_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	William Srejma
SECONDER:	David Schar

8. DEDIR SYSTEM

8.A. Police

PAC Chair Dina said the Police Focus Group was working on encryption.

8.B. Fire

PAC Chair Dina said the Fire Focus Group was working with Motorola on a resolution for the mobiles but that he had nothing to report at this time.

PAC Chair Dina said the Fire Focus Group has an upcoming meeting on July 16 to continue review of the programming on the portables. He said, to date, 20 agencies had chosen their radio model with 19 agencies confirming the XN, and one agency the XE, with 9 agencies outstanding. He said the other outstanding item includes the agencies' decisions of the Remote Speaker Microphone (RSM), whether they are choosing the standard RSM or the RSM with the channel selector knob. PAC Chair Dina said most of the agencies are choosing the RSM with the channel select and that those counts would be a change order to the contract, so the radios could not be released without them. He said he was unsure of the timeline of the RSMs. Ms. Zerwin said the change order was waiting on the other nine agencies to respond but that Motorola was

aware the change would be coming.

Chair Schwarze asked if there was a timeline on the mobile fix. PAC Chair Dina said he did not have a timeline but that the Fire Focus Group would be meeting with another agency who has rolled the mobiles out to see how they handled the problem. He said once that discussion takes place, a decision could likely be made. Chair Schwarze thanked the PAC for their hard work.

9. DU PAGE ETSB 9-1-1 SYSTEM DESIGN

Ms. Zerwin had nothing beyond what was reported in the monthly report.

10. OLD BUSINESS

Chair Schwarze commented on the glowing results of the audit report and thanked Ms. Zerwin and her staff. Ms. Zerwin replied, thank you, that it is a team effort between ETSB and County Finance staff.

11. NEW BUSINESS

There was no new business.

12. EXECUTIVE SESSION

There was no Executive Session.

12.A. Minutes Review Pursuant to 5 ILCS 120/2 (C) (21)

12.B. Personnel Matters Pursuant to 5 ILCS 120/2 (C) (1)

12.C. Security Procedures and the Use of Personnel and Equipment Pursuant to 5 ILCS

12.D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)

13. MATTERS REFERRED FROM EXECUTIVE SESSION

14. ADJOURNMENT

14.A. Next Meeting: Wednesday, August 14 at 9:00am in 3-500B

Chair Schwarze said the Ad Hoc Finance Committee meeting would begin at 9:30am.

Chairman Schwarze asked for a motion to adjourn. Member Tillman motioned, seconded by Member Yoo. The meeting of the ETSB was adjourned at 9:21am.

Respectfully submitted,

Jean Kaczmarek