

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective April 1, 2025

From: 1000
Company #

COUNTY RECORDER
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4300	53807		SUBSCRIPTION IT ARRANGEMENTS	\$ 165.00	2,382.00	2,217.00	11/6/25
Total				\$ 165.00			

To: 1000
Company #

COUNTY RECORDER
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4300	54100	0700	IT EQUIPMENT - CAPITAL LEASE	\$ 165.00	0.56	165.56	11/6/25
Total				\$ 165.00			

Reason for Request:

TO FULFILL BUDGET SHORTAGE

Department Head

Date

Chief Financial Officer

Date

Activity

(optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 25 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____

FIN-11/12/25
CB-11/12/25