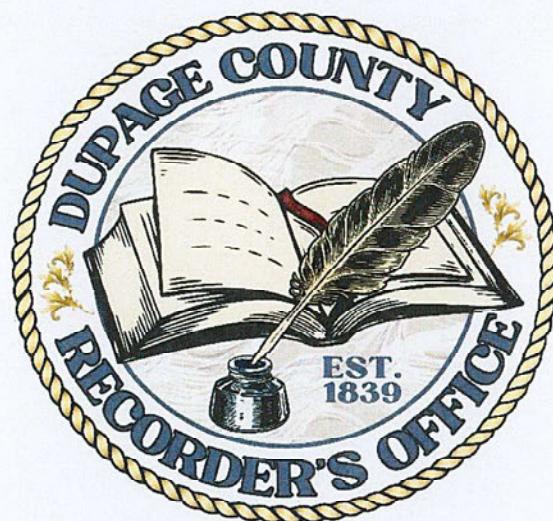


Elizabeth M. Chaplin
DuPage County Recorder



ANNUAL REPORT

FISCAL YEAR 2025
Ending November 30, 2025



Statement from the DuPage County Recorder

*"I am pleased to present the
DuPage County Recorder's Office Financial Annual Report.*

*This report provides a detailed overview of the office's receipts,
disbursements, analysis of accounts receivable,
analysis of funds on escrow and bank reconciliation.*

*The Recorder's Office is committed to responsible stewardship
of public funds and to maintaining accurate, reliable records.
This report is intended to offer transparency into how resources
are managed in support of the office's statutory responsibilities
and public service.*

*I would like to thank the finance team of the Recorder's Office for
their diligence and professionalism in maintaining strong financial
controls and accurate reporting."*

Sincerely,

Elizabeth M. Chaplin
DuPage County Recorder

**ANNUAL STATEMENT
FOR FISCAL YEAR 2025**

December 1, 2024 through November 30, 2025

I, Elizabeth M. Chaplin, Recorder of DuPage County, State of Illinois being first duly sworn on oath, depose and say that the attached pages are a true and correct report of the financial activities of the Office of Recorder, Du Page County, for the period of December 1, 2024 through November 30, 2025.

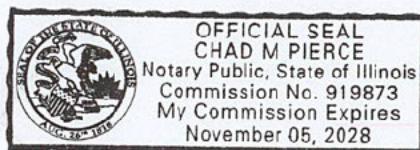
✓ Elizabeth M. Chaplin
DuPage County Recorder

Recorder's Annual Statement for Fiscal Year 2025 prepared and submitted to the Recorder by:

Lia Escalante
Deputy of Finance/Chief Deputy Recorder

State of Illinois,
County of Du Page

Subscribed and sworn to before me, a Notary Public in and for the state and county, aforesaid, this 18th day of December, 2025.



Chad Pierce

DU PAGE COUNTY RECORDER
REVENUE STATEMENT FOR FISCAL YEAR 2025

Cash Balance, December 1, 2024	\$ <u>3,000.00</u>
Total Cash Balance	\$ <u>3,000.00</u>

RECEIPTS

Recordings, Filings & Searches	\$ 2,246,803.00
Copies	\$ 18,208.50
Fines	\$ 1,985.00
Fidlar Tapestry Credit	\$ 11,896.00
Sale of Transfer Stamps (MyDec)	\$ 13,192,366.50
Document Storage (DSS) Fees	\$ 842,814.00
Data Processing G.I.S Fees	\$ 2,133,796.00
Recorder G.I.S.	\$ 84,287.00
Bulk Document Sales	\$ 74,184.24
Overpayments	\$ 68.10
RHSP DSS - Rental Housing Support Program	\$ 40,274.00
RHSP - Rental Housing Support Program (STATE)	\$ 1,449,864.00
Deposits on Escrow	\$ (567.51)
Miscellaneous Revenue	\$ -
Net Interest Earned	\$ 49,836.86
Total Receipts	\$ <u>20,145,815.69</u>

Total Receipts Plus Starting Cash Balance	\$ <u>20,148,815.69</u>
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DISBURSEMENTS

Net Earnings - General Fund	\$ 6,726,252.96
Transfer Tax (STATE)	\$ 8,794,911.00
Document Storage (DSS Fund)	\$ 842,814.00
Data Processing G.I.S. Fund	\$ 2,133,796.00
County Automation Fund	\$ 74,184.24
Recorder G.I.S. Fund	\$ 84,287.00
Bank Service Charges	\$ -
RHSP - Doc Storage Fund	\$ 40,274.00
RHSP-Rental Housing Support Program (STATE)	\$ 1,449,864.00
Unearned Revenue (Deposits on Escrow)	\$ (567.51)
Total Disbursements	\$ <u>20,145,815.69</u>

Cash on Hand	\$ <u>3,000.00</u>
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Total Cash on Hand	\$ <u>3,000.00</u>
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Total Disbursements Plus Cash on Hand	\$ <u>20,148,815.69</u>
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ANALYSIS OF ACCOUNTS RECEIVABLE
As of November 30, 2025

A/R Totals

RECORDING FEES	7,442.00
COPY FEE	19.50
DSS FEE	2,700.00
BULK COPY FEE	7,382.44
GIS	8,100.00
RCGIS	270.00
RHSP	-
TOTAL	<u>\$25,913.94</u>

A/R TOTAL BY CUSTOMER

Village of Lombard	\$ 435.00
City of Darien	\$ 134.00
Village of Glen Ellyn	\$ 335.00
Village of Villa Park	\$ 1,809.00
Township of Addison	\$ 186.00
City of Oakbrook Terrace	\$ 67.00
Village of Hinsdale	\$ 67.00
Village of Glendale Heights	\$ 158.00
Downers Grove Park District	\$ 0.50
Village of Elk Grove	\$ 91.00
Downers Grove Sanitary District	\$ 4,154.00
Property Insight	\$ 7,399.94
City of St. Charles	\$ 426.00
Flagg Creek Water Reclamation Dist.	\$ 1,139.00
City of Elmhurst	\$ 1,096.00
City of Warrenville	\$ 158.00
City of West Chicago	\$ 1,541.00
City of Wheaton	\$ 361.00
Village of Bensenville	\$ 67.00
Village of Bloomingdale	\$ 134.00
Village of Downers Grove	\$ 335.00
Village of Lisle	\$ 227.00
Township of York	\$ 67.00
Village of Roselle	\$ 476.00
Village of Westmont	\$ 536.00
Village of Woodridge	\$ 4,355.00
Wheaton Sanitary District	\$ 68.50
Village of Winfield	\$ 91.00
Total	<u>\$ 25,913.94</u>

**ANALYSIS OF FUNDS ON ESCROW
FOR FISCAL YEAR 2025**

Attorneys Title Guaranty Fund Inc	\$	243.50
Baird & Warner Title Services	\$	57.50
Chicago Land Agency Services	\$	228.00
Dependable Search	\$	18.00
DuPage County Circuit Court Clerk	\$	40.50
First American Title	\$	172.75
Greater Illinois Title Company	\$	112.50
Ian Dawson	\$	88.00
Lisa Pope Inc	\$	42.50
MGR Title Services	\$	491.00
Old Republic Title	\$	1.00
Paul Gaulkin	\$	141.00
Prairie Title	\$	270.00
The Hinsdalean	\$	6.70
Wheatland Title	\$	101.50
Total	\$	<u>2,014.45</u>

BANK RECONCILIATION FOR FISCAL YEAR 2025

Balance per bank statement
for period ending November 30, 2025 \$ 1,537,752.66

Plus Deposits in Transit as of 11/30/2025:

Check/Cash Bank Deposits \$ 9,725.60
ACH Payments \$ 1,379.50

Sub-Total **\$ 1,548,857.76**

Outstanding Refund Checks \$ (839.62)

Petty Cash 66 3,000.00

Total \$ 1,551,018.14

Outstanding Payments:

ACH Payments:

Illinois Department of Revenue (MyDec) \$ 638,353.00
Illinois Department of Revenue (RHSP) \$ 116,694.00

Transfers:

Cash Transfer to County's Main Acct. \$ 790,956.69

Total 1.546.003,69

Cash Balance at close of Fiscal Year 2025 \$ 5,014.45

Petty Cash: \$3,000.00
Deposits on Escrow: \$2,014.45