

**SECTION 8 - BID FORM PRICING**

Quantities provided are estimates only. Actual usage shall be on an "as-needed" basis.

NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
<b>Face to Face Core Languages</b>					
1	Standard Rate	Hour	200	\$ Spanish \$45.00, other \$65.00	\$ 2,250.00 + \$9,750.00
2	After Hours Rate	Hour	50	\$ Same as standard	\$ 562.50 + 2,437.50
3	Minimum Charge	Each	1	\$ 1 hour	\$
4	Mileage Charge	Mile	1	\$ Current federal rate	\$ 0.655
5	Cancellation Charge	Each	1	\$ See price proposal	\$
<b>Face to Face Non-Core Languages</b>					
6	Standard Rate	Hour	100	\$ \$65.00	\$ 6,500.00
7	After Hours Rate	Hour	25	\$ Same as standard	\$ 1,625.00
8	Minimum Charge	Each	1	\$ 1 hour	\$
9	Mileage Charge	Mile	1	\$ Current federal rate	\$ 0.655
10	Cancellation Charge	Each	1	\$ See price proposal	\$
<b>Telephonic Interpretation</b>					
11	Standard Rate	Minute	100	\$ \$1.85	\$ 185.00
12	After Hours Rate	Minute	20	\$ Same as standard	\$ 37.00
13	Minimum Charge	Each	1	\$ N/A	\$
14	Mileage Charge	Mile	1	\$ N/A	\$
15	Cancellation Charge	Each	1	\$ N/A	\$
<b>Written Translation</b>					
16	Charges by: WORD	Word	5000	\$ Spanish \$0.22, other \$0.26	\$ 275.00 + \$975.00
17	Charges by: PAGES	Page	500	\$ N/A	\$
18	Charges by: TIME	Hour	100	\$ N/A	\$
<b>American Sign Language</b>					
19	Standard Rate	Hour	100	\$ \$135.00	\$ 13,500.00
20	After Hours Rate	Hour	20	\$ Same as standard	\$ 2,700.0
21	Minimum Charge	Each	1	\$ 2 Hours	\$
22	Mileage Charge	Mile	1	\$ Included in hourly rate, no separate charge	\$
23	Cancellation Charge	Each	1	\$ See price proposal	\$
<b>GRAND TOTAL</b>					<b>\$ 40,797.00</b>
<b>GRAND TOTAL</b> Cost estimates are based on the assumption that Spanish language represents 1/4 of the total face to face appts., thus the calculations were 50 hrs Spanish and 150 hrs other for the "Face to face Core Languages" line and the same ratio was utilized for calculations of the after hours and the translation estimates. (In words) Please see the Price Proposal for possible additional charges. Regarding mileage: LARC utilizes local interpreters; mileage charges might incur, but expected to be minimal.					

**The County of DuPage, Illinois – INTERPRETER SERVICES RFP #23-072-CS  
DuPage Federation on Human Services Reform, Language Access Resource Center (LARC)**

**June 22, 2023**

**PRICE PROPOSAL**

**Interpretation Services**

**- In-Person (Face to Face On-Site) and Virtual (Video Remote) by appointment**

Spoken languages*	\$65.00 per hour	(1 hour minimum)
Simultaneous, recorded or broadcasted	Additional \$10.00 per hour	
Sign Language (ASL, CDI)**	\$135.00* per hour	(2 hour minimum)
Legal, recorded, tactile or trilingual	Additional \$20 per hour	

\*Spoken language cancellation with less than 24 hours’ notice would fall under the “Forgiveness Policy” whereas if LARC cancels an already confirmed appointment within 24 hours of the requested start time, the County receives a credit to redeem upon a County cancellation of the same (in less than 24 hours of the appointment). Cancellations initiated by the County with less than 24 hours’ notice, when there is no redeemable balance of the reciprocal, will be charged the requested time or the 1 hour minimum (whichever is greater).

\*\*Please note LARC’s policies regarding new requests and cancellation of scheduled sign language services:

- Depending on the time sensitivity of the request, such as new sign language interpreter requests placed with fewer than two full business days between submitting the order to LARC and the day of requested service, sign language requests may incur an Emergency Fee of \$70.00.
- Billable Cancel: Requests will be cancelled with charge if there are fewer than two full business days between notifying LARC of the cancelation and the day of scheduled ASL service. The appointment will be charged the requested appointment duration or the 2-hour minimum (whichever is greater).
- Requests and cancellations for sign language services submitted outside of LARC’s business hours will be considered “received” on the following business day.

**Telephonic Interpretation Services**

All languages            \$1.85 per minute

**Document Translation Services**

Spanish                    \$0.22 per word  
All other languages    \$0.26 per word  
Minimum charge        \$55.00  
Rush rate                 Additional \$0.10 per word

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**Travel Reimbursement**

- ASL and CDI: no additional charge, included in hourly rate
  - Spoken languages in person appointment: LARC will charge the customer the mileage at the current federal rate after the first 10 miles. This will be calculated roundtrip from the interpreter’s residence to the location of the assignment. The interpreter is responsible for mileage up to 10 miles to and from each assignment.
- Parking fees and tolls at the I-PASS rate will be charged to the Client at actual cost.

<b>Mileage Charge</b>	1-10 miles	No charge
	11+ miles	Current federal rate
<b>Parking Fees</b>	Actual cost	
<b>Tolls</b>	Actual cost	I-PASS rate