

Consent  
HS 9/13  
CB 9/10



# Request for Change Order

## Procurement Services Division

Attach copies of all prior Change Orders

Date: Aug 21, 2024

MinuteTraq (IQM2) ID #: 24-2298

<b>Purchase Order #:</b> 6266-0001 SERV	<b>Original Purchase Order Date:</b> Jan 26, 2023	<b>Change Order #:</b> 4	<b>Department:</b> DuPage Care Center
<b>Vendor Name:</b> KCI USA, Inc.		<b>Vendor #:</b> 28606	<b>Dept Contact:</b> Nursing

**Background and/or Reason for Change Order Request:**

This contract is for the rental of Wound Vac Therapy & Medical supplies for wound & skin care, for the DuPage Care Center, for the period 01/26/23 through 02/23/24.

#1 Decrease and close line 1, 1200-2050-53410 in the amount of \$32,103.52  
 #2 Decrease and close line 2, 1200-2050-52320 in the amount of \$861.15  
 #3 Decrease and close line 3, 1200-2050-53410 in the amount of \$10,000.00  
 #4 Decrease and close line 4, 1200-2050-52320 in the amount of 800.00 - CONTRACT EXPIRED

### IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

### INCREASE/DECREASE

A	Starting contract value	\$14,950.00
B	Net \$ change for previous Change Orders	\$43,500.00
C	Current contract amount (A + B)	\$58,450.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$43,764.67)
E	New contract amount (C + D)	\$14,685.33
F	Percent of current contract value this Change Order represents (D / C)	-74.88%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-1.77%

### DECISION MEMO NOT REQUIRED

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_
- Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_
- Price shows: \_\_\_\_\_ should be: \_\_\_\_\_
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

### DECISION MEMO REQUIRED

- Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_
- Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount  Funding Source \_\_\_\_\_
- OTHER - explain below:

cdk	4208	Aug 21, 2024	JC		Aug 21, 2024
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

### REVIEWED BY (Initials Only)

Buyer	Date		Procurement Officer	Date	<u>8/22/2024</u>
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		