



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Finance Committee

Final Regular Meeting Agenda

Tuesday, January 14, 2025

8:00 AM

County Board Room

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. CHAIRWOMAN'S REMARKS - CHAIR GARCIA

5. APPROVAL OF MINUTES

5.A. [25-0019](#)

Finance Committee - Regular Meeting - Tuesday, December 10, 2024

6. BUDGET TRANSFERS

6.A. [25-0200](#)

Transfer of funds from 1100-4310-53829 (indirect cost reimbursement) and 1100-4310-53800 (printing) to 1100-4310-51000 (benefit payments), in the amount of \$16,759, to cover for retention benefit payout expense for FY2024. (Recorder - Document Storage)

6.B. [25-0211](#)

Transfer of funds from 1000-5700-52000 (furniture/machine/equipment small value) to 1000-5700-50040 (part-time help), in the amount of \$968, to cover part-time salaries that have already been paid for FY2024. (Regional Office of Education)

6.C. [25-0212](#)

Transfer of funds from 1000-1180-53828 (contingencies) to 1000-1080-53818 (refunds and forfeitures), in the amount of \$2,250, to cover the refund on a license that was not issued for FY2025. (Liquor Control Commission)

6.D. [25-0225](#)

Transfer of funds from 1100-1215-50080 (salary & wage adjustments) to 1100-1215-51000 (benefit payments), in the amount of \$2,500, to align the ARPA budget for benefit payments to ARPA funded employees for FY2024. (ARPA ITEM)

6.E. [25-0226](#)

Transfer of funds from 1000-1180-53828 (contingencies) to 1000-1150-53510 (travel expense) and 1000-1150-53610 (instruction & schooling), in the amount of \$9,000, to cover travel expenses for staff to attend the B2Gnow DRIVE User Training for FY2025.

- 6.F. [25-0227](#)
Transfer of funds from 1000-1180-50080 (salary & wage adjustments) to various regular salaries accounts as attached, in the amount of \$745,024, to allocate remaining COLA for various departments currently budgeted within General Fund Special Accounts for FY2024.
- 6.G. [25-0228](#)
Transfer of funds from 1000-1180-50080 (salary & wage adjustments) and 1000-1180-51000 (benefit payments) to various benefit payments accounts as attached, in the amount of \$3,197,833, to cover benefit payment expenses for various departments currently budgeted within General Fund Special Accounts for FY2024.
- 6.H. [25-0229](#)
Transfer of funds from 1000-1180-51010 (employer share I.M.R.F.) to various employer share I.M.R.F. accounts as attached, in the amount of \$4,767,250, to cover employer share I.M.R.F. expenses for various departments currently budgeted within General Fund Special Accounts for FY2024.
- 6.I. [25-0230](#)
Transfer of funds from 1000-1180-51030 (employer share social security) to various employer share social security accounts as attached, in the amount of \$2,379,598, to cover employer share social security expenses for various departments currently budgeted within General Fund Special Accounts for FY2024.
- 6.J. [25-0231](#)
Transfer of funds from 1000-1200-51040 (employee medical & hospital insurance) to various employee medical & hospital accounts as attached, in the amount of \$3,804,374, to cover employee medical and hospital insurance expenses for various departments currently budgeted within General Fund Insurance for FY2024.
- 6.K. [25-0232](#)
Transfer of funds from 1000-1200-51040 (employee medical & hospital insurance) to various flexible benefit earnings accounts as attached, in the amount of \$256, to cover flexible benefit expenses for various departments currently budgeted within General Fund Insurance for FY2024.
- 6.L. [25-0233](#)
Transfer of funds from 1000-1120-51070 (tuition reimbursement) to various tuition reimbursement accounts as attached, in the amount of \$11,607, to move FY2024 budget for tuition reimbursement to various departments.
- 6.M. [25-0216](#)
Budget Transfers 01-14-2025 - Various Companies and Accounting Units

7. PROCUREMENT REQUISITIONS**A. Finance - Garcia**7.A.1. [25-0186](#)

Recommendation for the approval of a contract purchase order issued to Maximus US Services, Inc., to assist with the County's Cost Allocation Plan, for the Finance Department, for the period of January 14, 2025 through November 30, 2027, for a contract total amount not to exceed \$22,500; per RFP #24-064-FIN.

B. Environmental - Rutledge7.B.1. [EN-R-0001-25](#)

Recommendation for the approval of a grant agreement between the County of DuPage and Choose DuPage for Choose DuPage to manage Sustainable DuPage, for the period of January 14, 2025 to November 30, 2025, for a total amount not to exceed \$60,000.

C. Human Services - Schwarze7.C.1. [FI-R-0011-25](#)

Additional appropriation for the United States Treasury American Rescue Plan Act - Long Term Care Program Grant FY23, Grant Agreement No. ARPA230229, Company 5000 - Accounting Unit 2115, in the amount of \$2. (DuPage Care Center)

7.C.2. [HS-P-0002-25](#)

Recommendation for the approval of a contract purchase order to Family Shelter Service, to provide advocacy services to victims of domestic violence, for the period of December 1, 2024 through November 30, 2025, for a contract total amount not to exceed \$85,000. Other professional services not subject to competitive bidding per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b). (Community Services)

7.C.3. [HS-P-0003-25](#)

Recommendation for the approval of a contract purchase order issued to Performance Foodservice Chicago, for secondary food and supplies, for the DuPage Care Center, for the period March 1, 2025 through February 28, 2026, for a contract total not to exceed \$55,000. Per bid renewal #23-020-DCC, second of three one-year optional renewals.

7.C.4. [HS-R-0001-25](#)

Acceptance of an extension of time through June 30, 2027 for the Illinois Department of Commerce and Economic Opportunity, the Home Weatherization Assistance Program DOE BIL Grant FY23, Inter-Governmental Agreement No. 23-461028, Company 5000 - Accounting Unit 1400. (Community Services)

7.C.5. [HS-R-0002-25](#)

Acceptance of an extension of the DuPage Care Center Foundation - Foundation Coordinator Grant PY24, through December 31, 2024, Company 5000 - Accounting Unit 2120. (DuPage Care Center)

D. Judicial and Public Safety - Evans7.D.1. [JPS-P-0001-25](#)

Recommendation for the approval of a contract purchase order to Northeast DuPage Family and Youth Services, to provide services to youths who are at risk of domestic violence and trauma, for the period of February 1, 2025 through January 31, 2026, for a contract total amount not to exceed \$33,000. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Code Section 2-353(1)(b). (Probation and Court Services)

7.D.2. [JPS-P-0002-25](#)

Recommendation for the approval of a contract to Raymond W. Johnson, as a Veteran Mentor Coordinator to develop a veteran peer mentor program, for the period January 15, 2025 through January 14, 2026, for a contract total amount not to exceed \$37,500. Other professional services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Code Section 2-353(1)(b). (Probation and Court Services - Grant Funded).

7.D.3. [JPS-P-0006-25](#)

Recommendation for the approval of a contract purchase order to West Publishing Corporation, to provide legal books and updates, for the period of February 1, 2025 through January 31, 2030, for a total contract amount not to exceed \$57,301.20. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. Sole Source-Updates and renewals are unique to this publisher. (18th Judicial Circuit Court)

E. Stormwater - Zay7.E.1. [SM-P-0001-25](#)

Recommendation for approval for a contract with Michael Baker International, Inc. for professional engineering services related to the evaluation of custom floodplain mapping applications and for alignment with the County's Geospatial database, for Stormwater Management, for the period of January 14, 2025 to November 30, 2025, for a contract total amount not to exceed \$75,000. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

7.E.2. [SM-P-0002-25](#)

Recommendation for approval to enter into an agreement between the County of DuPage Illinois and WBK Engineering, LLC, for On Call Professional Engineering Services, for Stormwater Management, for the period of January 14, 2025 through November 30, 2025, for a contract total amount not to exceed \$60,000. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

7.E.3. [SM-P-0003-25](#)

Recommendation for approval to enter into an agreement between the County of DuPage Illinois and Globetrotters Engineering Corporation, for On Call Professional Engineering Services, for Stormwater Management, for the period of January 14, 2025 through November 30, 2025, for a contract total amount not to exceed \$60,000. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

F. Technology - Covert

7.F.1. [TE-P-0001-25](#)

Recommendation for the approval of a contract purchase order to Environmental Systems Research Institute, Inc. (ESRI), for professional services for GIS data migration, support, and training for the ESRI Enterprise Advantage Program, for Information Technology - GIS Division, for the period of January 17, 2025 through January 16, 2026, for a contract total amount of \$142,700. Exempt from bidding per 55 ILCS 5/5-1022(c) not suitable for competitive bids - Sole Source. This product and service is only available from the provider, ESRI, Inc.

G. Transportation - Ozog

7.G.1. [25-0013](#)

DT-R-0070A-20 – Amendment to Resolution DT-R-0070-20, issued to Sebert Landscaping Company, for the 2020-2021 Vegetative Maintenance Program, Section 20-LSMTC-02-LS, to decrease the funding in the amount of \$22,224.15, resulting in a final County cost of \$278,998.85, a decrease of 7.38%.

7.G.2. [25-0014](#)

DT-R-0071A-20 – Amendment to Resolution DT-R-0071-20, issued to Sebert Landscaping Company, for the 2020-2021 Highway Landscape Maintenance Program, Section 20-HWYLS-00-LS, to decrease the funding in the amount of \$154,941.05, resulting in a final County cost of \$108,208.95, a decrease of 58.81%.

7.G.3. [25-0018](#)

DT-R-0017A-24 – Amendment to Resolution DT-R-0017-24, issued to Builders Paving, LLC, for the 2024 Pavement Maintenance (North) Program, Section 24-PVMTC-22-GM, to increase the funding in the amount of \$150,000, resulting in an amended contract total of \$4,633,656.81, an increase of 3.35%.

7.G.4. [25-0061](#)

DT-R-0012A-24 - Amendment to DT-R-0012-24 for a Joint Funding Agreement with the Illinois Department of Transportation, for the improvements of CH3/Warrenville Road, Section # 14-00124-04-BR, for a County increase of \$176,406.86, and a Federal increase of \$705,629.44; for a final total cost of \$9,221,184.30. (Final County cost of \$1,852,092.86).

7.G.5. [DT-P-0002-25](#)

Recommendation for the approval of a contract to Standard Equipment Company, to furnish and deliver one (1) LHD Elgin Regen X1 Air Street Sweeper, for the Division of Transportation, for the period of January 15, 2025 through November 16, 2025, for a contract total not to exceed \$417,590. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell contract # 093021-ELG).

7.G.6. [DT-P-0003-25](#)

Recommendation for the approval of a contract to Traffic Control Corporation, for expansion of software licensing for the Division of Transportation's Centracs ATMS software system, for the period of January 14, 2025 through November 30, 2025, for a contract total not to exceed \$49,680, (Village of Lombard to reimburse the County \$32,788.80 for their participation); Per 55 ILCS 5/5-1022 (c) not suitable for competitive bids. Sole source - proprietary software license.

8. FINANCE RESOLUTIONS**8.A. [FI-R-0001-25](#)**

Acceptance of an extension of time for the Illinois State Opioid Response Criminal Justice Medication Assisted Treatment Integration Grant PY23, MOU Number 2023-102, Company 5000 - Accounting Unit 4496. (Sheriff's Office)

8.B. [FI-R-0002-25](#)

Acceptance and appropriation of the DuPage Care Center Foundation - Foundation Coordinator Grant PY25, Company 5000 - Accounting Unit 2120, from December 1, 2024 through November 30, 2025, in the amount of \$31,192. (DuPage Care Center)

8.C. [FI-R-0003-25](#)

Acceptance and appropriation of the DuPage Care Center Foundation - Music Therapy Grant PY25, Company 5000 - Accounting Unit 2120, from January 12, 2025 through December 31, 2025, in the amount of \$60,462. (DuPage Care Center)

8.D. [FI-R-0004-25](#)

Acceptance and appropriation of the DuPage Care Center Foundation Recreation Therapy Grant PY25, Company 5000 - Accounting Unit 2120, from December 1, 2024 through November 30, 2025, in the amount of \$29,435. (DuPage Care Center)

8.E. [FI-R-0005-25](#)

Authorizing execution for PY25 of an Intergovernmental Agreement between Pace Suburban Bus and DuPage County Community Services for the Senior Transportation Grant Program in the amount of \$181,772. (Community Services)

8.F. [FI-R-0006-25](#)

Authorizing execution for PY25 of an Intergovernmental Agreement between Pace Suburban Bus and DuPage County Community Services for the Paratransit Transportation Grant Program in the amount of \$690,000. (Community Services)

- 8.G. [FI-R-0007-25](#)
Abatement of the Special Service Area Number Thirty-One (Monarch Landing) 2024 Tax Levy in the amount of \$1,555,375.
- 8.H. [FI-R-0008-25](#)
Authorization to transfer and appropriate up to, but not to exceed, \$203,068 in additional funds from the Probation Services - Fees Fund to the General Fund for Fiscal Year 2024. (Probation & Court Services)
- 8.I. [FI-R-0009-25](#)
Additional appropriation for the Drug Court/MICAP Fund, for FY2024, Company 1400 - Accounting Units 5930/5940, \$35,547. (Probation and Court Services)
- 8.J. [FI-R-0010-25](#)
Acceptance and appropriation of additional funding for the DuPage Animal Friends Phase II Capital Project Grant DAFCAP2, for FY2025, Company 5000 - Accounting Unit 1310, from \$4,500,000 to \$4,850,000 (an increase of \$350,000). (Animal Services)
- 8.K. [FI-R-0015-25](#)
Approval of Employee Compensation and Job Classification Adjustments. (Information Technology)
- 8.L. [FI-R-0016-25](#)
Authorization of Contract with International Union of Operating Engineers, Local 150, for Division of Transportation employees, expiring November 30, 2029. (Human Resources)

9. INFORMATIONAL

A. Payment of Claims

- 9.A.1. [25-0005](#)
12-06-2024 Paylist
- 9.A.2. [25-0016](#)
12-10-2024 Paylist
- 9.A.3. [25-0029](#)
12-12-2024 Auto Debit Paylist
- 9.A.4. [25-0028](#)
12-13-2024 Paylist
- 9.A.5. [25-0047](#)
12-17-2024 Paylist
- 9.A.6. [25-0082](#)
12-19-2024 Auto Debit Paylist

- 9.A.7. [25-0091](#)
12-20-2024 Paylist
- 9.A.8. [25-0108](#)
12-24-2024 Paylist
- 9.A.9. [25-0123](#)
12-27-2024 Paylist
- 9.A.10. [25-0132](#)
12-30-2024 Auto Debit Paylist
- 9.A.11. [25-0140](#)
12-31-2024 Paylist
- 9.A.12. [25-0167](#)
01-03-2025 Auto Debit Paylist
- 9.A.13. [25-0176](#)
01-03-2025 Paylist
- 9.A.14. [25-0198](#)
01-07-2025 Paylist
- 9.A.15. [25-0208](#)
01-08-2025 Public Works Refunds Paylist

B. Wire Transfers

- 9.B.1. [25-0024](#)
12-09-2024 Corvel Wire Transfer
- 9.B.2. [25-0027](#)
12-09-2024 IDOR Wire Transfer
- 9.B.3. [25-0109](#)
12-23-2024 7000, 7100, 8700 Wire Transfers

C. Appointments

- 9.C.1. [CB-R-0001-25](#)
Appointment of Michele Clemen to the DuPage County Ethics Commission.
- 9.C.2. [CB-R-0002-25](#)
Appointment of Suzanne Cahalan to the DuPage County Ethics Commission.
- 9.C.3. [CB-R-0003-25](#)
Appointment of Daniel F. Hanlon as Ethics Adviser of DuPage County.

9.C.4. [CB-R-0004-25](#)

Appointment of Richard Schuda to the Wheaton Mosquito Abatement District.

9.C.5. [CB-R-0005-25](#)

Appointment of Ronald Almiron to the Wheaton Mosquito Abatement District.

9.C.6. [CB-R-0006-25](#)

Appointment of Brandi Moore to the West Chicago Fire Protection District.

10. OLD BUSINESS**11. NEW BUSINESS****12. ADJOURNMENT**