

25-0107

1/7 Comm

Consent
PW 1/7
CB 1/14



Request for Change Order Procurement Services Division

Attach copies of all prior Change Orders

Date: Dec 26, 2024

MinuteTraQ (IQM2) ID #: _____

Purchase Order #: 5150SERV	Original Purchase Order Date: Feb 22, 2021	Change Order #: 4	Department: Public Works
Vendor Name: Joseph J. Henderson & Sons Inc.		Vendor #: 15050	Dept Contact: Drew Cormican
Background and/or Reason for Change Order Request:	Decrease line 1 2000-2555-54030 (\$313,579.95) and close contract.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$9,933,000.00
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$9,933,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$313,576.95)
E	New contract amount (C + D)	\$9,619,423.05
F	Percent of current contract value this Change Order represents (D / C)	-3.16%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-3.16%

DECISION MEMO NOT REQUIRED

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from: _____ to: _____
- Increase/Decrease quantity from: _____ to: _____
- Price shows: _____ should be: _____
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

DECISION MEMO REQUIRED

- Increase (greater than 29 days) contract expiration from: _____ to: _____
- Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount Funding Source _____
- OTHER - explain below:

	12/26/24		12/26/2024
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)
REVIEWED BY (Initials Only)			
	1/2/2025		
Buyer	Date	Procurement Officer	Date
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date