DU PAGE COUNTY

Judicial and Public Safety Committee

Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, May 19, 2026 **8:00 AM** **County Board Room**

1. CALL TO ORDER

2. ROLL CALL

Other Members Present - Member Garcia, Member Cronin Cahill

PRESENT	DeSart, Eckhoff, Evans, Haider, Ozog, Schwarze, and Zay
ABSENT	Tornatore
LATE	Childress, Honig, Krajewski, and Yoo

3. PUBLIC COMMENT

4. CHAIRWOMAN'S REMARKS - CHAIR EVANS

Chair Evans hoped everyone had a great weekend.

5. APPROVAL OF MINUTES:

5.A. **26-1496**

Judicial and Public Safety Committee - Regular Meeting Minutes - May 5, 2026

MOVER:	Jim Zay
SECONDER:	Greg Schwarze

6. PROCUREMENT REQUISITIONS

6.A. **JPS-P-0029-26**

Recommendation for the approval of a contract purchase order to Thomas Elsner of Lafata Law LLC, to provide professional services as a Child Protection GAL Attorney assigned to juvenile cases, for the period of June 1, 2026 through May 31, 2027, for a contract total amount not to exceed $42,000. Other professional services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b). (18th Judicial Circuit Court)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Saba Haider
SECONDER:	Jim Zay

6.B. **JPS-P-0030-26**

Recommendation for the approval of a contract purchase order to Nicholas C. Kirkeles, to provide professional services as a conflict attorney in the Sexually Violent Person Act or Sexually Dangerous Person Act, for the period of June 1, 2026 through May 31, 2027, for a contract total amount not to exceed $51,000. Other professional services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b). (18th Judicial Circuit Court)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Jim Zay
SECONDER:	Dawn DeSart

6.C. **JPS-P-0026-26**

Recommendation for the approval of a contract purchase order to Trinity Services Group, Inc., to provide meal service for the inmates and officers in the jail, for the Sheriff's Office, for the period of June 1, 2026 through May 31, 2027, for a contract total amount of $1,587,750; per RFP #23-026-SHF. Third of three optional renewals. (Sheriff's Office)

Member DeSart questioned how this budget compares to three years ago. Deputy Chief Bilodeau clarified that this is a "not to exceed" contract. Member DeSart asked if the jail population has decreased since the Safety Act. Chief Bilodeau commented that the population changes daily but the overall count has increased year over year.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Jim Zay
SECONDER:	Saba Haider

6.D. **JPS-P-0028-26**

Recommendation for the approval of a contract to Sutton Ford, Inc., to furnish and deliver six (6) 2026 Ford Bronco Sport Big Bend 4x4 vehicles, for the Department of Probation & Court Services, for the period of May 27, 2026 through November 30, 2026, for a total contract amount not to exceed $199,682.76; per lowest responsible bid #26-037-DOT. (Probation and Court Services)

Motion to Combine Items

Member DeSart moved and Member Krajewski seconded a motion to combine items 6D through 6F. The motion was approved on voice vote, all "ayes".

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Brian Krajewski

6.E. **JPS-P-0031-26**

Recommendation for the approval of a contract to Sutton Ford Inc., to furnish and deliver one (1) 2026 Ford Bronco Sport Big Bend 4x4 vehicle for the Public Defender's Office, for the period of May 27, 2026, through November 30, 2026, for a contract total not to exceed $33,280.46; per lowest responsible bid #26-037-DOT. (Public Defender's Office)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Brian Krajewski

6.F. **JPS-P-0027-26**

Recommendation for the approval of a contract to Sutton Ford Inc. to furnish and deliver one (1) 2026 Ford Bronco Sport Big Bend 4x4 vehicle, for the State's Attorney's Office, for the period of May 27, 2026 through November 30, 2026, for a contract total not to exceed $33,280.46; per lowest responsible bid #26-037-DOT. (State's Attorney's Office)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Brian Krajewski

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Dawn DeSart
SECONDER:	Brian Krajewski

6.G. **JPS-P-0032-26**

Recommendation for the approval of a contract purchase order to Warehouse Direct, Inc., to provide hair and body shampoo for detainees, for the Sheriff's Office, for the period of May 26, 2026 through May 25, 2027, for a contract total amount not to exceed $40,560. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (SPC Contract #189). (Sheriff's Office)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Saba Haider
SECONDER:	Yeena Yoo

7. RESOLUTIONS

7.A. JPS-R-0015-26

Amendment to Resolution JPS-P-0026-26 issued to Trinity Services Group, Inc., to provide food service for the DuPage County Jail, for the Sheriff's Office. The contracted rate is increasing from $2.32 per meal delivered to $2.41 per meal delivered and adding the sack meal price at $1.90 each. (Sheriff's Office)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Jim Zay
SECONDER:	Brian Krajewski

8. BUDGET TRANSFERS

8.A. 26-1497

Transfer of funds from 1400-6710-54110 (Equipment and Machinery) to 1400-6710-54100 (IT Equipment) in the amount of $6,050 for fiscal year 2026 due to IBM v5300 Storage Area Network cost exceeding budget estimate. (Clerk of the Circuit Court)

MOVER:	Saba Haider
SECONDER:	Dawn DeSart

9. INFORMATIONAL

9.A. 26-1498

Public Defender's Office March 2026 Monthly Statistical Report (Public Defender)

Comment by Member Eckhoff: Questioned Jeff York on jail population and how the Safety Act shifts who and why people are in jail. Member Eckhoff questioned the effectiveness of Bail Bonds. Member Krajewski: requested data on outstanding warrants vs. arrests. Chair Evans pointed the committee to Candace Adams' website for data review.

MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

9.B. 26-1499

Public Defender's Office April 2026 Monthly Statistical Report (Public Defender)

MOVER:	Dawn DeSart
SECONDER:	Brian Krajewski

9.C. TE-R-0001-26

Intergovernmental Cooperation Agreement for Mutual Assistance in Response to Information Technology Emergencies in Units of Government in DuPage County.

MOVER:	Dawn DeSart
SECONDER:	Yeena Yoo

10. OLD BUSINESS

No old business was discussed.

11. NEW BUSINESS

No new business was discussed.

12. ADJOURNMENT

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1496 **Agenda Date:** 5/19/2026 **Agenda #:** 5.A.

DU PAGE COUNTY

Judicial and Public Safety Committee

Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, May 5, 2026 **8:00 AM** **County Board Room**

1. CALL TO ORDER

2. ROLL CALL

PRESENT	Childress, DeSart, Eckhoff, Evans, Honig, Haider, Schwarze, Tornatore, and Yoo
ABSENT	Krajewski, Ozog, and Zay

3. PUBLIC COMMENT

4. CHAIRWOMAN'S REMARKS - CHAIR EVANS

Chair Evans thanked everyone for attending, despite the weird weather. Hoped everyone had a great weekend.

5. APPROVAL OF MINUTES:

5.A. **26-1396**

Judicial and Public Safety Committee - Regular Meeting Minutes - Tuesday April 21, 2026

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

6. RESOLUTIONS

6.A. **JPS-R-0014-26**

Approval of an amendment to the Intergovernmental Agreement between the County of DuPage and the County of Kane, to provide juvenile detention services at the increased rate per diem of $225 per minor, effective July 1, 2026. (Probation and Court Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Sam Tornatore

6.B. **FI-R-0076-26**

Amendment to Resolution FI-R-0137-25 amending the amount in the Adult Redeploy Illinois Program Grant PY26 Inter-Governmental Agreement No. 192601, Company 5000, Accounting Unit 6192, from $429,853 to $429,775, a reduction of $78. (Probation and Court Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

6.C. **FI-R-0075-26**

Acceptance and appropriation of the U.S. Department of Justice-Bureau of Justice Assistance PY25 DNA Capacity Enhancement for Backlog Reduction Program Grant Award, Company 5000, Accounting Unit 4510, in the amount of $317,583. (Sheriff's Office)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Saba Haider

7. GRANTS

7.A. **26-1384**

GPN 017-26: DuPage County Adult Redeploy Illinois Programs SFY27 through the Illinois Criminal Justice Information Authority - $473,922. (Probation and Court Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Andrew Honig

8. OLD BUSINESS

9. NEW BUSINESS

10. ADJOURNMENT

With no further business, the meeting was adjourned.

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0029-26 **Agenda Date:** 5/19/2026 **Agenda #:** 6.A.

AWARDING RESOLUTION ISSUED TO
THOMAS ELSNER OF LAFATA LAW LLC
FOR AN AGREEMENT TO PROVIDE PROFESSIONAL SERVICES
TO THE 18TH JUDICIAL CIRCUIT COURT
(CONTRACT TOTAL AMOUNT $42,000)

WHEREAS, an agreement has been negotiated in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract purchase order to provide professional services as a Child Protection GAL Attorney assigned to juvenile cases, representing abused, neglected, dependent or delinquent minors or family members, where the DuPage County Public Defender may not represent a party, including appeals in these matters, for the period of June 1, 2026, through May 31, 2027, for the 18th Judicial Circuit Court.

NOW, THEREFORE BE IT RESOLVED, that said contract is to provide professional services as a Child Protection GAL Attorney assigned to juvenile cases, representing abused, neglected, dependent or delinquent minors or family members, where the DuPage County Public Defender may not represent a party, including appeals in these matters, for the period of June 1, 2026, through May 31, 2027, for the 18th Judicial Circuit Court, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Thomas Elsner of Lafata Law LLC, 2100 Manchester Road, Building A, Suite 430, Wheaton, IL 60187, for a contract total amount not to exceed $42,000.

Enacted and approved this 26th day of May, 2026 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 26-1418	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $42,000.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 05/19/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $42,000.00
	CURRENT TERM TOTAL COST: $42,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Lafata Law LLC.	VENDOR #: 45307	DEPT: 18th Judicial Circuit Court	DEPT CONTACT NAME: Nicole Swiss
VENDOR CONTACT: Thomas Elsner	VENDOR CONTACT PHONE: 630-926-5858	DEPT CONTACT PHONE #: 630-407-8788	DEPT CONTACT EMAIL: Nicole.Swiss@DuPageCourts.gov
VENDOR CONTACT EMAIL: Tom@lafatalaw.com	VENDOR WEBSITE: Lafatal.aw.com	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Professional services as a Child Protection GAL Attorney assigned to juvenile cases for the period of June 1, 2026 through May 31, 2027 for a total of $42,000.00.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Statutory need for the court to appoint an attorney for representation of juvenile cases. Attorneys are appointed by the Court to represent abused, neglected, dependent or delinquent minors or family members in cases where the DuPage County Public Defender may not represent a party, including appeals in these matters.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
OTHER PROFESSIONAL SERVICES (DETAIL SELECTION PROCESS ON DECISION MEMO)	

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Position was posted on the county website, and applicants were interviewed.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. To approve contract with Thomas Elsner of Lafata Law LLC. 2. To appoint individual private attorneys per case, this would be significantly more expensive. 3. Add a juvenile conflict attorney to the court's headcount.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Lafata Law LLC.	Vendor#: 45307	Dept: 18th Judicial Circuit Court	Division:
Attn: Thomas Elsner	Email: Tom@lafatalaw.com	Attn: Nicole Swiss	Email: Nicole.Swiss@DuPageCourts.gov
Address: 2100 Manchester Rd. Building A, Suite 430	City: Wheaton	Address: 505 N. County Farm, Room 2015	City: Wheaton
State: Il	Zip: 60187	State: Il.	Zip: 60187
Phone: 630-926-5858	Fax:	Phone: 630-407-8788	Fax: 630-407-8836
Send Payments To:		*Ship to:*	
Vendor: (same as above)	Vendor#:	Dept: (same as above)	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): 06/01/2026	Contract End Date (PO25): 05/31/2027

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	6	EA	Monthly Svcs	Child Protection GAL Attorney	FY26	1000	5900	53030		3,500.00	21,000.00
2	6	EA	Monthly Svcs	Child Protection GAL Attorney	FY27	1000	5900	53030		3,500.00	21,000.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 42,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB. [redacted]

AGREEMENT

This AGREEMENT ("Agreement") is effective as of the 1st day of June 2026, and is entered into by and between the Eighteenth Judicial Circuit Court of DuPage County, ("COURT"), and Thomas Elsner, of Lafata Law LLC. ("ATTORNEY") an attorney licensed to practice law in the State of Illinois.

RECITALS

WHEREAS, the Court desires that the Attorney render certain services more fully described herein; and

WHEREAS, the Attorney has demonstrated knowledge and expertise in juvenile court law and procedures, has completed Guardian ad Litem training, and has represented that he/she has the requisite knowledge, skill, experience, and other resources necessary to perform such services and is desirous of providing such services for the Court.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants contained herein, the parties hereby agree as follows:

1. **Incorporation of Recitals:** The matters recited above are hereby incorporated into and made a part of this Agreement.

2. **Term and Termination of Agreement:**

   2.1 Term. This Agreement is for a term commencing June 1, 2026, through May 31, 2027.

   2.2 Termination. Either party may terminate this Agreement without cause by giving the other party at least thirty (30) days' notice. In addition, either party may terminate this Agreement upon breach by the other party of any material provision of this Agreement, provided such breach continues for 15 days after receipt by the breaching party of written notice of such breach from non-breaching party.

3. **Scope of Services:** Attorney agrees to provide representation to abused, neglected, dependent or delinquent minors or family members in cases where the DuPage County Public Defender may not represent a party, including appeals in these matters. Representation includes home and site visits. The Court may, from time to time, request changes in the scope of services. Any such changes shall be documented by an amendment to this Agreement in accordance with State and County laws.

4. **Compensation and Payment:** Compensation for Services during the initial term shall not exceed $42,000.00 payable in monthly payments upon presentation of an invoice. Compensation shall be based on actual Services performed during the Term of this Agreement, and the Court shall not be obligated to pay for any Services not in compliance with this Agreement. In the event of early termination of this Agreement, the Court shall only be obligated to pay the fees incurred up to the date of termination. In no event shall the Court be liable for any costs incurred or Services performed after the effective date of termination as provided herein. Attorney shall submit invoices referencing this Agreement with such supporting documentation as may be

requested by the Court. The Court will process payment in its normal course of business. Reimbursement for expenses, such as mileage, is expressly excluded from this agreement and will not be provided.

5. **Non-appropriation:** Expenditures not appropriated in the current fiscal year budget are deemed to be contingent liabilities only and are subject to appropriation in subsequent fiscal year budgets. In the event sufficient funds are not appropriated in a subsequent fiscal year by the Court for performance under this Agreement, the Court shall notify Attorney, and this Agreement shall terminate on the last day of the fiscal period for which funds were appropriated. In no event shall the Court be liable to the Attorney for any amount in excess of the current appropriated amount.

6. **Events of Default and Remedies**.

6.1 Events of Default. Events of default include, but are not limited to, any of the following: (i) Any material misrepresentation by Attorney in the inducement of this Agreement or the performance of Services; (ii) Breach of any agreement, representation or warranty made by Attorney in this Agreement; or (iii) Failure of Attorney to perform in accordance with or comply with the terms and conditions of this Agreement.

6.2 Remedies. In the event Attorney defaults under this Agreement and such default is not cured within fifteen (15) calendar days after written notice is given by the Court, the following actions may be taken by the Court: (i) This Agreement may be terminated immediately; and (ii) The Court may deem Attorney non-responsible for future contract awards. The remedies stated herein are not intended to be exclusive and the Court may pursue any and all other remedies available at law or equity.

7. **Assignment**: Neither party may assign this Agreement nor any obligations imposed hereunder without the prior written consent of the other party.

8. **Confidentiality of Documents:** In the performance of Services, Attorney may have access to certain information that is not generally known to others ("Confidential Information") and other information covered by the Juvenile Court Act. Attorney agrees not to use or disclose to any third party, except in the performance of Services, any Confidential Information or any records, reports or documents prepared or generated as a result of this Agreement without the prior written consent of the Court. Attorney shall not issue publicity news releases or grant press interviews, except as may be required by law, during or after the performance of the Services, nor shall Attorney disseminate any information regarding Services without the prior written consent of the Court. Attorney agrees to cause its personnel, staff and/or subcontractors, if any, to undertake the same obligations of confidentiality agreed to by Attorney under this Agreement. The terms of this Paragraph shall survive the expiration or termination of this Agreement.

9. **Representations and Warranties of Attorney:** Attorney represents and warrants that the following shall be true and correct as of the effective date of this Agreement and shall continue to be true and correct during the Term of this Agreement.

9.1 Licensed Professionals. Services required to be performed by professionals shall be performed by professionals licensed to practice by the State of Illinois in the applicable professional discipline.

9.2 Compliance with Laws. Attorney is and shall remain in compliance with all local, state and federal laws, County of DuPage ordinances, and regulations relating to this Agreement and the performance of Services. Further, Attorney is and shall remain in compliance with all Court policies and rules, including, but not limited to, criminal background checks.

9.3 Good Standing. Attorney is not in default and has not been deemed by the Court to be in default under any other Agreement with the Court during the five (5) year period immediately preceding the effective date of this Agreement.

9.4 Authorization. In the event Attorney is an entity other than a sole proprietorship, Attorney represents that he/she has taken all action necessary for the approval and execution of this Agreement, and execution by the person signing on behalf of Attorney is duly authorized by Attorney and has been made with complete and full authority to commit Attorney to all terms and conditions of this Agreement which shall constitute valid, binding obligations of Attorney.

9.5 Guardian ad Litem Training. Attorney represents that he/she has completed all requirements of Guardian ad Litem training.

9.6 Gratuities. No payment, gratuity or offer of employment, except as permitted by the Illinois State Gift Ban Act, was made by or to Attorney in relation to this Agreement or as an inducement for award of this Agreement.

9.7 Malpractice Insurance Coverage. At all times during the term of this Agreement, the Attorney shall maintain, at his/her sole expense, malpractice insurance coverage for the Attorney, its employees, officers and independent contractors.

10. **Independent Contractor:** It is understood and agreed that the relationship of Attorney to the Court is and shall continue to be that of an independent contractor and neither Attorney nor any of Attorney's employees shall be entitled to receive County employee benefits. As an independent contractor, Attorney agrees to be responsible for the payment of all taxes and withholdings specified by law, which may be due in regard to compensation paid by the County. Attorney agrees that neither Attorney nor its employees, staff or subcontractors shall represent themselves as employees or agents of the Court. Attorney hereby represents that Attorney's valid taxpayer identification number as defined by the United States Internal Revenue Code (social security number or federal employer identification number) has been provided to the Chief Judge's office.

11. **Indemnification:** Attorney agrees to indemnify and hold harmless the Court and DuPage County, its members, trustees, employees, agents, officers and officials, from and against any and all liabilities, taxes, tax penalties, interest, losses, penalties, damages and expenses of every kind, nature and character, including costs and attorney fees, arising out of, or relating to, any and all claims, liens, damages, obligations, actions, suits, judgments, settlements, or causes of action of every kind, nature and character, in connection with or arising out of the acts or omissions of Attorney or its employees or its subcontractors under this Agreement. This includes,

but is not limited to, the unauthorized use of any trade secrets, U.S. patent or copyright infringement. The indemnities set forth herein shall survive the expiration or termination of this Agreement. Notwithstanding the foregoing, the Attorney and Court shall not be deemed to have waived any rights, protections or immunities provided by law including, without limitation, those immunities provided under 745 ILCS 5/0.01, et. seq. (State Lawsuit Immunity Act) and 745 ILCS 10/1-101, et. seq. (Local Government and Governmental Employees Tort Immunity Act).

12. **Notices:** All notices required under this Agreement shall be in writing and sent to the addresses and persons set forth below, or to such other addresses as may be designated by a party in writing. All notices shall be deemed received when (i) delivered personally; (ii) sent by confirmed telex or facsimile (followed by the actual document); or (iii) one (1) day after deposit with a commercial express courier specifying next day delivery, with written verification of receipt.

IF TO THE COURT: Eighteenth Judicial Circuit Court of Du Page County
505 North County Farm Road, Room 2015
Wheaton, IL 60187
Attn: Suzanne H. Armstrong, Court Administrator

IF TO THE ATTORNEY: Thomas Elsner
Lafata Law LLC.
2100 Manchester Road, Building A, Suite 430
Wheaton, IL 60187

13. **Entire Agreement and Amendment:** This Agreement, including all exhibits and referenced documents, constitutes the entire agreement of the parties with respect to the matters contained herein. All attached exhibits are incorporated into and made a part of this agreement. No modification of or amendment to this Agreement shall be effective unless such modification or amendment is in writing and signed by both parties hereto. Any prior agreements or representations, either written or oral, relating to the subject matter of this Agreement is of no force or effect.

14. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without regard to any conflict of law or choice of law principles.

15. **Waiver:** No delay or omission by the Court to exercise any right hereunder shall be construed as a waiver of any such right and the Court reserves the right to exercise any such right from time to time as often and as may be deemed expedient.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date first above written.

EIGHTEENTH JUDICIAL CIRCUIT COURT

By: [redacted]
Bonnie M. Wheaton
Chief Judge

Date: 5-6-26

ATTORNEY

By: [redacted]
Thomas Elsner

Date: May 6, 2026

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractural Obligation.

Date: _____

Bid/Contract/PO #: _____

Company Name: Lafata Law LLC	Company Contact: Thomas Elsner
Contact Phone: 630-481-8833	Contact Email: tom@lafatalaw.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature [redacted]

Printed Name Thomas Elsner

Title Owner / Partner

Date May 6, 2026

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0030-26 **Agenda Date:** 5/19/2026 **Agenda #:** 7.F.6.

AWARDING RESOLUTION ISSUED TO
NICHOLAS C. KIRKELES
FOR AN AGREEMENT TO PROVIDE PROFESSIONAL SERVICES
TO THE 18TH JUDICIAL CIRCUIT COURT
(CONTRACT TOTAL AMOUNT $51,000)

WHEREAS, an agreement has been negotiated in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract purchase order to provide professional services as a conflict attorney in the Sexually Violent Person Act or Sexually Dangerous Person Act, including appeals in these matters, for the period of June 1, 2026, through May 31, 2027, for the 18th Judicial Circuit Court.

NOW, THEREFORE BE IT RESOLVED, that said contract is to provide professional services as a conflict attorney in the Sexually Violent Person Act or Sexually Dangerous Person Act, including appeals in these matters, for the period of June 1, 2026, through May 31, 2027, for the 18th Judicial Circuit Court, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Nicholas C. Kirkeles, 1 S 660 Midwest Road, Suite 200, Oakbrook Terrace, IL 60181, for a contract total amount not to exceed $51,000.

Enacted and approved this 26th day of May, 2026 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 26-1421	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $51,000.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 05/19/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $51,000.00
	CURRENT TERM TOTAL COST: $51,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Nicholas C. Kirkeles	VENDOR #: 10923	DEPT: 18th Judicial Circuit Court	DEPT CONTACT NAME: Nicole Swiss
VENDOR CONTACT: Nicholas C. Kirkeles	VENDOR CONTACT PHONE: 630-627-6700	DEPT CONTACT PHONE #: 630-407-8788	DEPT CONTACT EMAIL: Nicole.Swiss@DuPageCourts.gov
VENDOR CONTACT EMAIL:	VENDOR WEBSITE: NickKirkeleslaw.com	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Professional services as a conflict attorney appointed to represent defendants by the court in cases where Public Defender has a conflict and in cases under the Sexually Violent Persons Commitment Act for the period of June1, 2026 through May 31, 2027.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Conflict attorney assigned to represent defendants in Sexually Violent Persons as well as criminal matters in cases where the County Public Defender may not represent a party, including appeals in these matters.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

OTHER PROFESSIONAL SERVICES (DETAIL SELECTION PROCESS ON DECISION MEMO)

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Position was posted on the county website, and applicants were interviewed.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Recommend to approve a contract with attorney Nicholas C. Kirkeles 2. To hire an attorney and add this position to the court's headcount 3. Appoint individual private attorneys per case, this would be significantly more expensive

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Nicholas C. Kirkeles	Vendor#: 10923	Dept: 18th Judicial Circuit Court	Division:
Attn: Nicholas C. Kirkeles	Email:	Attn: Nicole Swiss	Email: Nicole.Swiss@DuPageCourts.gov
Address: 1 S 660 Midwest Rd. Suite 200	City: Oakbrook Terrace	Address: 505 N. County Farm, Room 2015	City: Wheaton
State: IL	Zip: 60181	State: IL	Zip: 60187
Phone: 630-627-6700	Fax: 630-627-9909	Phone: 630-407-8788	Fax: 630-407-8836
Send Payments To:		*Ship to:*	
Vendor: (same as above)	Vendor#:	Dept: (same as above)	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): 06/01/2026	Contract End Date (PO25): 05/31/2027

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	6	EA	Service	Legal Services for SVP and conflict cases	FY26	1000	5900	53030		4,250.00	25,500.00
2	6	EA	Service	Legal Services for SVP and conflict cases	FY27	1000	5900	53030		4,250.00	25,500.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 51,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB. [redacted]

AGREEMENT

This AGREEMENT ("Agreement") is effective as of the 1st day of June, 2026 and is entered into by and between the Eighteenth Judicial Circuit Court of DuPage County, ("COURT"), and Nicholas C. Kirkeles ("ATTORNEY") an attorney licensed to practice law in the State of Illinois.

RECITALS

WHEREAS, the Court desires that the Attorney render certain services more fully described herein; and

WHEREAS, the Attorney has demonstrated knowledge and expertise in both civil and criminal law and procedures, and has represented that he/she has the requisite knowledge, skill, experience and other resources necessary to perform such services and is desirous of providing such services for the Court.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants contained herein, the parties hereby agree as follows:

1. **Incorporation of Recitals:** The matters recited above are hereby incorporated into and made a part of this Agreement.

2. **Term and Termination of Agreement:**

   2.1 Term. This Agreement is for a term commencing June 1, 2026, through May 31, 2027.

   2.2 Termination. Either party may terminate this Agreement without cause by giving the other party at least thirty (30) days' notice. In addition, either party may terminate this Agreement upon breach by the other party of any material provision of this Agreement, provided such breach continues for 15 days after receipt by the breaching party of written notice of such breach from the non-breaching party.

3. **Scope of Services:** Attorney agrees to provide representation to defendants in Sexually Violent Persons and Sexually Dangerous Person matters as well as criminal matters in cases where the DuPage County Public Defender may not represent a party, including appeals in these matters. Representation includes home and site visits. The Court may, from time to time, request changes in the scope of services. Any such changes shall be documented by an amendment to this Agreement in accordance with State and County laws.

4. **Compensation and Payment:** Compensation for Services during the initial term shall not exceed $51,000.00 payable in monthly payments upon presentation of an invoice. Compensation shall be based on actual Services performed during the Term of this Agreement and the Court shall not be obligated to pay for any Services not in compliance with this Agreement. In the event of early termination of this Agreement, the Court shall only be obligated to pay the fees incurred up to the date of termination. In no event shall the Court be liable for any costs incurred or Services performed after the effective date of termination as provided herein. Attorney shall submit invoices referencing this Agreement with such supporting documentation as may be requested by the Court. The Court will process payment in its normal course of business. Reimbursement for expenses, such as mileage, is expressly excluded from this agreement and will not be provided.

5. **Non-appropriation:** Expenditures not appropriated in the current fiscal year budget are deemed to be contingent liabilities only and are subject to appropriation in subsequent fiscal year budgets. In the event sufficient funds are not appropriated in a subsequent fiscal year by the Court for performance under this Agreement, the Court shall notify Attorney and this Agreement shall terminate on the last day of the fiscal period for which funds were appropriated. In no event shall the Court be liable to the Attorney for any amount in excess of the current appropriated amount.

6. **Events of Default and Remedies**.

6.1 Events of Default. Events of default include, but are not limited to, any of the following: (i) Any material misrepresentation by Attorney in the inducement of this Agreement or the performance of Services; (ii) Breach of any agreement, representation or warranty made by Attorney in this Agreement; or (iii) Failure of Attorney to perform in accordance with or comply with the terms and conditions of this Agreement.

6.2 Remedies. In the event Attorney defaults under this Agreement and such default is not cured within fifteen (15) calendar days after written notice is given by the Court, the following actions may be taken by the Court: (i) This Agreement may be terminated immediately; and (ii) The Court may deem Attorney non-responsible for future contract awards. The remedies stated herein are not intended to be exclusive and the Court may pursue any and all other remedies available at law or equity.

7. **Assignment**: Neither party may assign this Agreement nor any obligations imposed hereunder without the prior written consent of the other party.

8. **Confidentiality of Documents:** In the performance of Services, Attorney may have access to certain information that is not generally known to others ("Confidential Information"). Attorney agrees not to use or disclose to any third party, except in the performance of Services, any Confidential Information or any records, reports or documents prepared or generated as a result of this Agreement without the prior written consent of the Court. Attorney shall not issue publicity news releases or grant press interviews, except as may be required by law, during or after the performance of the Services, nor shall Attorney disseminate any information regarding Services without the prior written consent of the Court. Attorney agrees to cause its personnel, staff and/or subcontractors, if any, to undertake the same obligations of confidentiality agreed to by Attorney under this Agreement. The terms of this Paragraph shall survive the expiration or termination of this Agreement.

9. **Representations and Warranties of Attorney:** Attorney represents and warrants that the following shall be true and correct as of the effective date of this Agreement and shall continue to be true and correct during the Term of this Agreement.

9.1 Licensed Professionals. Services required to be performed by professionals shall be performed by professionals licensed to practice by the State of Illinois in the applicable professional discipline.

9.2 Compliance with Laws. Attorney is and shall remain in compliance with all local, state and federal laws, County of DuPage ordinances, and regulations relating to this Agreement and the performance of Services. Further, Attorney is and shall remain in compliance with all Court policies and rules, including, but not limited to, criminal background checks.

9.3 Good Standing. Attorney is not in default and has not been deemed by the Court to be in default under any other Agreement with the Court during the five (5) year period immediately preceding the effective date of this Agreement.

9.4 Authorization. In the event Attorney is an entity other than a sole proprietorship, Attorney represents that he has taken all action necessary for the approval and execution of this Agreement, and execution by the person signing on behalf of Attorney is duly authorized by Attorney and has been made with complete and full authority to commit Attorney to all terms and conditions of this Agreement which shall constitute valid, binding obligations of Attorney.

9.5 Gratuities. No payment, gratuity or offer of employment, except as permitted by the Illinois State Gift Ban Act, was made by or to Attorney in relation to this Agreement or as an inducement for award of this Agreement.

9.6 Malpractice Insurance Coverage. At all times during the term of this Agreement, the Attorney shall maintain, at his/her sole expense, malpractice insurance coverage for the Attorney, its employees, officers and independent contractors.

10. **Independent Contractor:** It is understood and agreed that the relationship of Attorney to the Court is and shall continue to be that of an independent contractor and neither Attorney nor any of Attorney's employees shall be entitled to receive County employee benefits. As an independent contractor, Attorney agrees to be responsible for the payment of all taxes and withholdings specified by law, which may be due in regard to compensation paid by the County. Attorney agrees that neither Attorney nor its employees, staff or subcontractors shall represent themselves as employees or agents of the Court. Attorney hereby represents that Attorney's valid taxpayer identification number as defined by the United States Internal Revenue Code (social security number or federal employer identification number) has been provided to the Chief Judge's office.

11. **Indemnification:**. Attorney agrees to indemnify and hold harmless the Court and DuPage County, its members, trustees, employees, agents, officers and officials, from and against any and all liabilities, taxes, tax penalties, interest, losses, penalties, damages and expenses of every kind, nature and character, including costs and attorney fees, arising out of, or relating to, any and all claims, liens, damages, obligations, actions, suits, judgments, settlements, or causes of action of every kind, nature and character, in connection with or arising out of the acts or omissions of Attorney or its employees or its subcontractors under this Agreement. This includes, but is not limited to, the unauthorized use of any trade secrets, U.S. patent or copyright infringement. The indemnities set forth herein shall survive the expiration or termination of this Agreement. Notwithstanding the foregoing, the Attorney and Court shall not be deemed to have waived any rights, protections or immunities provided by law including, without limitation, those immunities provided under 745 ILCS 5/0.01, et. seq. (State Lawsuit Immunity Act) and 745 ILCS 10/1-101, et. seq. (Local Government and Governmental Employees Tort Immunity Act).

12. **Notices:** All notices required under this Agreement shall be in writing and sent to the addresses and persons set forth below, or to such other addresses as may be designated by a party in writing. All notices shall be deemed received when (i) delivered personally; (ii) sent by confirmed telex or facsimile (followed by the actual document); or (iii) one (1) day after deposit with a commercial express courier specifying next day delivery, with written verification of receipt.

IF TO THE COURT: Eighteenth Judicial Circuit Court of Du Page County
505 North County Farm Road Room 2015
Wheaton, IL 60187
Attn: Suzanne Armstrong, Court Administrator

IF TO THE ATTORNEY: Nicholas C. Kirkeles
1 S 660 Midwest Road
Suite 200
Oakbrook Terrace, IL 60181

13. **Entire Agreement and Amendment:** This Agreement, including all exhibits and referenced documents, constitutes the entire agreement of the parties with respect to the matters contained herein. All attached exhibits are incorporated into and made a part of this agreement. No modification of or amendment to this Agreement shall be effective unless such modification or amendment is in writing and signed by both parties hereto. Any prior agreements or representations, either written or oral, relating to the subject matter of this Agreement is of no force or effect.

14. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without regard to any conflict of law or choice of law principles.

15. **Waiver:** No delay or omission by the Court to exercise any right hereunder shall be construed as a waiver of any such right and the Court reserves the right to exercise any such right from time to time as often and as may be deemed expedient.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date first above written.

EIGHTEENTH JUDICIAL CIRCUIT COURT

By: [redacted]
Bonnie M. Wheaton
Chief Judge

Date: 5-6-26

ATTORNEY

By: [redacted]
Nicholas C. Kirkeles

Date: 5/4/24

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractural Obligation.

Date: _____

Bid/Contract/PO #: _____

Company Name: NICHOLAS C. KIRKLOS	Company Contact:
Contact Phone: 630-627-6700	Contact Email: NKIRKELOS@COMCAST.NET

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☑ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☑ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature [redacted]

Printed Name NICHOLAS C. KIRKLOS

Title _____

Date 5 MAY 7, 2026

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0026-26 **Agenda Date:** 5/19/2026 **Agenda #:** 7.F.1.

AWARDING RESOLUTION ISSUED TO
TRINITY SERVICES GROUP, INC.
TO PROVIDE MEAL SERVICE TO INMATES AND OFFICERS
FOR THE SHERIFF'S OFFICE
(CONTRACT TOTAL AMOUNT $1,587,750.00)

WHEREAS, proposals have been accepted and processed in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Trinity Services Group, Inc., to provide meal service to inmates and officers, for the period of June 1, 2026 through May 31, 2027, for the Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that said contract to provide meal service to inmates and officers, for the period of June 1, 2026 through May 31, 2027, for the Sheriff's Office, be, and it is hereby approved for issuance of a contract by the Procurement Division to Trinity Services Group, Inc., 1260 Andres Blvd., St. Louis, MO 63132, for a contract total amount not to exceed $1,587,750.00, per RFP #23-026-SHF.

Enacted and approved this 26th day of May, 2026 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 26-1426	RFP, BID, QUOTE OR RENEWAL #: 23-026-SHF	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: $1,225,031.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 05/19/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $5,196,249.25
	CURRENT TERM TOTAL COST: $1,587,750.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: THIRD RENEWAL
Vendor Information		*Department Information*	
VENDOR: TRINITY SERVICES GROUP INC.	VENDOR #: 30797	DEPT: Sheriff's Office	DEPT CONTACT NAME: Commander John Putnam
VENDOR CONTACT: MARK HORNEFFER	VENDOR CONTACT PHONE: 520-904-4048	DEPT CONTACT PHONE #: x2050	DEPT CONTACT EMAIL: john.putnam@dupagesheriff.org
VENDOR CONTACT EMAIL: mark.horneffer@trinityservicesgroup.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
The Sheriff's Office solicited bidders for Food Service for DuPage County Jail per RFP# 23-026-SHF. The cost per meal is now $2.41. Meals are provided 3 times per day, 365 days of the year. This pricing also includes any special dietary needs (religious, medical).

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
The Sheriff's Office requirement to provide meal service to detainees at the DuPage County Correctional Center 3x a day.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED RENEWAL OF RFP	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. RFP - 23-026-SHF.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1) Approve the contract that has been approved. 2) Re-bid food service and risk non-service due to contract date.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Trinity Services Group Inc.	Vendor#: 30797	Dept: Sheriff's Office	Division: Budget Support
Attn: Jacque Woosley	Email: jacque.woosley@trinityservicesgroup.com	Attn: Colleen Zbiliski	Email: colleen.zbilski@dupagesheriff.org
Address: 1260 Andes Blvd.	City: St. Louis	Address: 501 N. County Farm Road	City: Wheaton
State: MO	Zip: 63132	State: Il	Zip: 60187
Phone: 636.399.4406	Fax:	Phone: x2212	Fax:
Send Payments To:		*Ship to:*	
Vendor: Trinity Services Group, Inc.	Vendor#: 30797	Dept: Sheriff's	Division: Corrections
Attn:	Email:	Attn: Commander John Putnam	Email: john.putnam@dupagesheriff.org
Address: 62836 Collection Center Drive	City: Chicago	Address: 501 N. County Farm Road	City:
State: IL	Zip: 60693	State: Il	Zip: 60187
Phone: 636.399.4406	Fax:	Phone: x2050	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 1, 2026	Contract End Date (PO25): May 31, 2027

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Food service for jail from 6/1/2026 - 11/30/2026	FY26	1000	4410	52210		793,875.00	793,875.00
2	1	EA		Food service for jail from 12/1/2026 - 5/31/2027	FY27	1000	4410	52210		793,875.00	793,875.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 1,587,750.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The County of DuPage
Finance Department
Procurement Division, Room 3-400
421 North County Farm Road
Wheaton, Illinois 60187

CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Trinity Services Group, Inc., located at 477 Commerce Blvd., Oldsmar, FL 34677, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #23-026-SHF which became effective on 6/1/2023 and which will expire 5/31/2026. The contract is subject to the third and final option to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 5/31/2027.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

THE COUNTY OF DUPAGE	**CONTRACTOR**
	[redacted]
SIGNATURE	SIGNATURE
Sara Rogers	James M. Perry
PRINTED NAME	PRINTED NAME
Buyer II	Senior Vice President
PRINTED TITLE	PRINTED TITLE
DATE	DATE

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	23-026-SHF
COMPANY NAME:	Trinity Service Group, Inc
CONTACT PERSON:	Mark Horneffer
CONTACT EMAIL:	Mark.horneffer@trinityservicesgroup.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☒ No

If “Yes”, complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ❑ Yes
- ☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: James M. Perry Signature: _____ _____

Title: Sr. Vice President Date: 04/16/2026

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
FOOD SERVICE FOR DUPAGE COUNTY JAIL 23-026-SHF
BID TABULATION

Criteria	Available Points	Trinity Services Group, Inc. √
Firm Qualifications	20	**18**
Project Understanding	20	**18**
Price	60	**60**
Total	100	**96**

Fee and Rate Proposal	$ 1,225,031.00
Percentage of points	100%
Points awarded (wtd against lowest price)	**60**

NOTES

RFP Posted on 3/7/2023 Bid Opened On 3/29/23, 2:30 PM CST by	VC,DW
Invitations Sent	17
Total Requesting Documents	1
Total Bid Responses Received	1

TRINITY SERVICES GROUP

Price Proposal

Food Service for DuPage County Jail

23-026_SHF

March 29, 2023

OPTION 1

SECTION 8 - BID FORM PRICING

The daily population of 550 inmates is a canvassing amount only. The jail population may vary from day to day. This price includes all meals, including those for dietary restrictions and for staff meals (approx. 30 staff meals per week.)

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Annual Meal Service (625 x 3 x 365)	Meal	684,375	$ $1.790	$ $1,225,031
				GRAND TOTAL	$ $1,225,031
GRAND TOTAL (In words)	One million, two hundred and twenty-five thousand, thirty-one				

ALTERNATIVE BID PRICING – OPTION 2
REPLACE MILK WITH DAIRY DRINK

Trinity has provided an alternative pricing option for DuPage County in response to RFP Addendum 1, Question 16. Our main proposed menu includes 1% milk served at breakfast, 7 days per week. We have enclosed the nutritional comparison to offer dairy drink in place of milk and the lower proposed price per meal if DuPage were interested in this option.

Milk

Nutrition Information

1 Servings per container
Serving Size **1 Each (244g)**

Amount Per Serving
Calories **100**

	% Daily Value*
Total Fat 2.5g	4%
Saturated Fat 1.5g	7%
Cholesterol 10mg	4%
Sodium 95mg	4%
Total Carbohydrate 13g	4%
Protein 8g	
Calcium 307mg	30%
Iron 0mg	0%

Dairy Drink PC

Nutrition Information

1 Servings per container
Serving Size **1 Each (22g)**

Amount Per Serving
Calories **100**

	% Daily Value*
Total Fat 4g	6%
Saturated Fat 1g	4%
Cholesterol 0mg	0%
Sodium 70mg	3%
Total Carbohydrate 15g	5%
Protein 2g	
Calcium 348mg	35%
Iron NA	%

ALTERNATIVE BID PRICING – REPLACE MILK WITH DAIRY DRINK

The daily population of 550 inmates is a canvassing amount only. The jail population may vary from day to day. This price includes all meals, including those for dietary restrictions and for staff meals (approx. 30 staff meals per week.)

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Annual Meal Service (625 x 3 x 365)	Meal	684,375	$ $1.757	$ $1,202,447
				GRAND TOTAL	$ $1,202,447
GRAND TOTAL (In words)	One million, two hundred and two thousand, four hundred and forty seven				

$1.76 is firm, regardless of Trinity Take-Out participation levels. Trinity would be able to issue the Trinity Take Out commission in the form a monthly check to the DuPage Sheriff's Office, to be deposited into the Inmate Welfare Fund. The County would be able to switch from Option 1 to TTO Option 3 at any time during the contract.

ALTERNATIVE BID PRICING – OPTION 3 & OPTION 4 IMPLEMENTATION of TRINITY TAKE OUT PROGRAM

Trinity Take-Out

As a value add, Trinity Services Group is interested in implementing our "Trinity Take-Out (TTO)" program. This ala carte ordering program was designed specifically for the purpose of inmate behavior management and is detailed in the technical proposal. This program generates revenue that has been used to further reduce the price per meal offered (presented in the example below). In addition, Trinity is offering DuPage County a 15% commission on all TTO sales.

ALTERNATIVE BID PRICING – PROPOSED BID MENU WITH MILK & TRINITY TAKE OUT (OPTION 3)

The daily population of 550 inmates is a canvassing amount only. The jail population may vary from day to day. This price includes all meals, including those for dietary restrictions and for staff meals (approx. 30 staff meals per week.)

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Annual Meal Service (625 x 3 x 365)	Meal	684,375	$ $1.760	$ $1,204,500
				GRAND TOTAL	$ $1,204,500
GRAND TOTAL (In words)	One million, two hundred and four thousand, five hundred				

ALTERNATIVE BID PRICING – REPLACE MILK WITH DAIRY DRINK & TRINITY TAKE OUT (OPTION 4)

The daily population of 550 inmates is a canvassing amount only. The jail population may vary from day to day. This price includes all meals, including those for dietary restrictions and for staff meals (approx. 30 staff meals per week.)

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Annual Meal Service (625 x 3 x 365)	Meal	684,375	$ $1.727	$ $1,181,916
				GRAND TOTAL	$ $1,181,916
GRAND TOTAL (In words)	One million, one hundred and eighty one thousand, nine hundred and sixteen				

Financial Considerations

If awarded a contract, Trinity Services Group would like to discuss and negotiate the following financial considerations.

1. Meal prices shall be adjusted annually, effective on the anniversary date of the contract, by an amount equal to the change in the Bureau of Labor Statistics, Consumer Price Index, All Urban Consumers, U.S. City Average, Food Away From Home. Annual price adjustments shall be based on the most current data available sixty (60) days prior to the contract anniversary date and shall be communicated to the Client not less than ten (10) days prior to the effective date of the new prices.

2. In the event of material cost changes in federal, state, or local taxes including, but not limited to, social security taxes, unemployment taxes or payroll based taxes or an increase in the minimum wage rate or the implementing regulations or the enactment or application of any "living wage", "prevailing wage" or similar laws by any governmental entity; and/or an increase in employee benefits whether as a result of a change in federal, state, or local laws or a federal, state, or local legislative or regulatory mandate or otherwise, it is agreed that the parties shall adjust the meal prices to reflect said increases. If other material conditions change due to causes beyond Trinity's control, including, but not limited to menu changes requested by the facility, decreases in inmate population or the availability of inmate labor or changes in federal, state or local standards or regulations or other unforeseen conditions beyond Trinity's control, it is agreed that the parties shall adjust the meal prices to reflect the impact of the change in circumstances.

SECTION 9 - PROPOSAL FORM

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Offeror	Trinity Services Group, Inc.
Main Business Address	477 Commerce Blvd.
City, State, Zip Code	Oldsmar, FL 34677
Telephone Number	636-399-4406
Fax Number	
Proposal Contact Person	Jacque Woosley
Email Address	jacque.woosley@trinityservicesgroup.com

The undersigned certifies that he is:

☐ the Owner/Sole Proprietor ☐ a Member of the Partnership ☒ an Officer of the Corporation ☐ a Member of the Joint Venture

herein after called the Offeror and that the members of the Partnership or Officers of the Corporation are as follows:

Gary Snyder, CEO
(President or Partner)

James M. Perry, Senior VP Sales
(Vice-President or Partner)

Alex Lee, Secretary
(Secretary or Partner)

Steve Palmer, CFO
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Manager, DuPage Center, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. #1, _____, and _____ issued thereto;

Further, the undersigned proposes and agrees, if this Proposal is accepted, to provide all necessary machinery, tools, apparatus and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.
Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Offeror and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Offeror and is true and accurate.

Further, the undersigned certifies that the Offeror is not barred from proposing on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33E-4, proposal rigging or proposal-rotating or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this proposal and has checked the same in detail before submitting this proposal, and that the statements contained herein are true and correct.

If a Corporation, the undersigned further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed, nor modified and that the same remain in full force and effect. (Offeror may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the offeror certifies that he has provided services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the offeror, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the cost schedule.

PROPOSAL AWARD CRITERIA
This proposal will be awarded to the most responsive, responsible vendor meeting specifications based upon the highest score compiled during evaluation of the proposals outlined in the selection process.

The Contractor agrees to provide the service described above and in the contract specifications under the conditions outlined in attached documents for the amount stated.

X [redacted]
(Signature and Title)
James M. Perry, Senior Vice President, Sales

CORPORATE SEAL
(If available)

PROPOSAL MUST BE SIGNED FOR CONSIDERATION

Subscribed and sworn to before me this 10th day of March AD, 2023

[redacted]

My Commission Expires: 6/3/2026
(Notary Public)

HOLLY MARIE KARLESKINT
Notary Public - Notary Seal
STATE OF MISSOURI
Commissioned for St. Louis County
My Commission Expires 6/3/2026
Commission # 16241512

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0028-26 **Agenda Date:** 5/19/2026 **Agenda #:** 7.F.4.

AWARDING RESOLUTION ISSUED TO
SUTTON FORD, INC.
FOR FURNISHING AND DELIVERING SIX (6) FORD BRONCOS
FOR THE DEPARTMENT OF PROBATION AND COURT SERVICES
(CONTRACT TOTAL AMOUNT $199,682.76)

WHEREAS, bids have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Judicial Public Safety Committee recommends County Board approval for the issuance of a contract to Sutton Ford, Inc., for furnishing and delivering six (6) Ford Broncos, for the Department of Probation and Court Services, for the period of May 27, 2026 through November 30, 2026.

NOW, THEREFORE BE IT RESOLVED, that said contract for furnishing and delivering six (6) Ford Broncos, for the Department of Probation and Court Services, for the period of May 27, 2026 through November 30, 2026, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Sutton Ford Inc., 21315 Central Ave., Matteson, IL 60443, for a contract total amount of $199,682.76, per lowest responsible bid #26-037-DOT.

Enacted and approved this 26th May, 2026 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: Bid #26-037-DOT	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $199,682.76
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 05/19/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $199,682.76
	CURRENT TERM TOTAL COST: $199,682.76	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD:
Vendor Information		*Department Information*	
VENDOR: Sutton Ford, Inc.	VENDOR #: 32600	DEPT: Probation Department	DEPT CONTACT NAME: Sharon Donald
VENDOR CONTACT: Scott Ourednik	VENDOR CONTACT PHONE: 708-720-8040	DEPT CONTACT PHONE #: 630-407-8413	DEPT CONTACT EMAIL: sharon.donald@dupagecounty.gov
VENDOR CONTACT EMAIL: sourednik@suttonford.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).

Recommendation for the approval of a contract to Sutton Ford, Inc., to furnish and deliver six (6) 2026 Ford Broncos Sport 4x4 Big Bend for the Probation Department, for a contract total not to exceed $199,682.76, per lowest responsible bid #26-037-DOT.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished

The DuPage County vehicle replacement policy requires that a vehicle be in service a minimum of 12 years or have a minimum of 150,000 miles, and/ or must be assessed by a mechanic prior to being considered for replacement. These vehicles meet criteria and DOT recommends replacement.

These new vechicles will replace PR-2, PR-5, PR-6 and then PS-4 , PS-5, PS-6.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.

LOWEST RESPONSIBLE QUOTE/BID (QUOTE < $25,000, BID ≥ $25,000; ATTACH TABULATION)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Sutton Ford, Inc.	Vendor#: 32600	Dept: Division of Transportation	Division: Accounts Payable
Attn: Scott Ourednik	Email: sourednik@suttonford.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 21315 Central Avenue	City: Matteson	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60443	State: IL	Zip: 60187
Phone: 708-720-8040	Fax:	Phone: 630-407-6900	Fax:
Send Payments To:		*Ship to:*	
Vendor: Sutton Ford, Inc.	Vendor#: 32600	Dept: Division of Transportation	Division: DOT Fleet
Attn: Lauri Delbarba	Email: lauridelbarba@suttonford.com	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 140 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone: 708-720-8067	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 27, 2026	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	6	EA		2026 Ford Broncos Sport 4x4 Big Bend	FY26	6000	1161	54120	6100	33,280.46	199,682.76

FY is required, ensure the correct FY is selected.

Requisition Total $ 199,682.76

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver six (6) 2026 Ford Broncos Sport 4x4 Big Bend for the Probation Department. 3-White 2-Black 1-Grey
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Scott Ourednik, Sharon Donald, William Bell, DOT Finance, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. ** Municipal License Plates, Title and Document Fees Included **
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

BID PRICING FORM

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	**26-037-DOT**
COMPANY NAME:	SUTTON FORD, INC.
CONTACT PERSON:	SCOTT OUREDNIK
CONTACT EMAIL:	SOUREDNIK@SUTTONFORD.COM

Section II: Pricing

DuPage County is Tax Exempt (E99974551). Pricing shall not include taxes. F.O.B: Vehicles shall be shipped F.O.B. Destination. Bidders may submit offers on one (1) or multiple vehicles for consideration.

NO.	ITEM	UOM	QTY	PRICE
Vehicle #1 – Unique Dealer Inventory Number **Color: White**		Factory Order		
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 799.00
3	All-weather Floor Mats	EA	1	$ 183.15
4	Splash Guards	EA	1	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	$ 173.00
Additional Packages and Options Only standard options are required. The County will evaluate upgrades based on pricing.				
6		EA	1	$
7		EA	1	$
8		EA	1	$
9		EA	1	$
3		EA	1	$
			VEHICLE #1 GRAND TOTAL	$ 33,280.46
GRAND TOTAL (In words)	THIRTY-THREE THOUSAND TWO HUNDRED EIGHTY DOLLARS AND FORTY-SIX CENTS			

NO.	ITEM	UOM	QTY	PRICE
Vehicle #2 – Unique Dealer Inventory Number **Color: White**	Factory Order			
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 799.00
3	All-weather Floor Mats	EA	1	$ 183.15
4	Splash Guards	EA	1	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	$ 173.00
Additional Packages and Options Only standard options are required. The County will evaluate upgrades based on pricing.				
6		EA	1	$
7		EA	1	$
8		EA	1	$
9		EA	1	$
3		EA	1	$
	VEHICLE #2 GRAND TOTAL			$ 33,280.46
GRAND TOTAL (In words)	THIRTY-THREE THOUSAND TWO HUNDRED EIGHTY DOLLARS AND FORTY-SIX CENTS			

NO.	ITEM	UOM	QTY	PRICE
Vehicle #3 – Unique Dealer Inventory Number **Color: White**	Factory Order			
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 799.00
3	All-weather Floor Mats	EA	1	$ 183.15
4	Splash Guards	EA	1	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	$ 173.00
Additional Packages and Options Only standard options are required. The County will evaluate upgrades based on pricing.				
6		EA	1	$
7		EA	1	$
8		EA	1	$
9		EA	1	$
3		EA	1	$
	VEHICLE #3 GRAND TOTAL			$ 33,280.46
GRAND TOTAL (In words)	THIRTY-THREE THOUSAND TWO HUNDRED EIGHTY DOLLARS AND FORTY-SIX CENTS			

NO.	ITEM	UOM	QTY	PRICE
Vehicle #8 – Unique Dealer Inventory Number **Color: Black**	Factory Order			
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 799.00
3	All-weather Floor Mats	EA	1	$ 183.15
4	Splash Guards	EA	1	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	$ 173.00
Additional Packages and Options Only standard options are required. The County will evaluate upgrades based on pricing.				
6		EA	1	$
7		EA	1	$
8		EA	1	$
9		EA	1	$
3		EA	1	$
	VEHICLE #8 GRAND TOTAL			$ 33,280.46
GRAND TOTAL (In words)	THIRTY-THREE THOUSAND TWO HUNDRED EIGHTY DOLLARS AND FORTY-SIX CENTS			

NO.	ITEM	UOM	QTY	PRICE
Vehicle #9 – Unique Dealer Inventory Number **Color: Black**	Factory Order			
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 799.00
3	All-weather Floor Mats	EA	1	$ 183.15
4	Splash Guards	EA	1	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	$ 173.00
Additional Packages and Options Only standard options are required. The County will evaluate upgrades based on pricing.				
6		EA	1	$
7		EA	1	$
8		EA	1	$
9		EA	1	$
3		EA	1	$
	VEHICLE #9 GRAND TOTAL			$ 33,280.46
GRAND TOTAL (In words)	THIRTY-THREE THOUSAND TWO HUNDRED EIGHTY DOLLARS AND FORTY-SIX CENTS			

NO.	ITEM	UOM	QTY	PRICE
Vehicle #11 – Unique Dealer Inventory Number **Color: Gray**		Factory Order		
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 799.00
3	All-weather Floor Mats	EA	1	$ 183.15
4	Splash Guards	EA	1	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	$ 173.00
Additional Packages and Options Only standard options are required. The County will evaluate upgrades based on pricing.				
6		EA	1	$
7		EA	1	$
8		EA	1	$
9		EA	1	$
3		EA	1	$
			VEHICLE #11 GRAND TOTAL	$ 33,280.46
GRAND TOTAL (In words)	THIRTY-THREE THOUSAND TWO HUNDRED EIGHTY DOLLARS AND FORTY-SIX CENTS			

Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Bid Pricing Form.

Printed Name: SCOTT OUREDNIK_____ Signature:_ **Signature on file**

Title: COMMERCIAL ACCOUNT MANAGER____ Date: 04/15/2026_____

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

MANDATORY FORM

Section I: Contact Information

Complete the contact information below.

BID NUMBER:	**26-037-DOT**
COMPANY NAME:	SUTTON FORD, INC.
MAIN ADDRESS:	21315 CENTRAL AVE
CITY, STATE, ZIP CODE:	MATTESON, IL 60443
TELPHONE NO.:	708-720-8000
BID CONTACT PERSON:	SCOTT OUREDNIK
CONTACT EMAIL:	SOUREDNIK@SUTTONFORD.COM

Section II: Contract Administration Information

Complete the contract administration information below.

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME:	SCOTT OUREDNIK	NAME:	LAURI DELBARBA
CONTACT:	COMMERCIAL ACCT MANAGER	CONTACT:	FLEET OFFICE MANAGER
ADDRESS:	21315 CENTRAL AVENUE	ADDRESS:	21315 CENTRAL AVENUE
CITY, ST., ZIP:	MATTESON, IL 60443	CITY, ST., ZIP:	MATTESON, IL 60443
PHONE NO.:	708-720-8040	PHONE NO.:	708-720-8067
EMAIL:	SOUREDNIK@SUTTONFORD.COM	EMAIL:	LAURIDELBARBA@SUTTONFORD.COM

Section III: Certification

The undersigned certifies that they are:

❒ The Owner or Sole Proprietor	☒ A Member authorized to sign on behalf of the Partnership	❒ An Officer of the Corporation	❒ A Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Karen Sutton Ford
(President or Partner)

(Vice-President or Partner)

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. 1, _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either Chapter 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this bid and have checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that it has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

By signing below, the Bidder agrees to the terms of this Mandatory Form and certifies that the information on this form is true and Signature on file to the best of its knowledge.

Printed Name: **Signature on file** _____ Signature: **Signature on file** _____

Title: VP of Fleet Operations Date: 4/16/2026

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
2026 FORD BRONCO SPORT 4x4 BIG BEND VEHICLES
26-037-DOT
BID TABULATION

✓

NO.	ITEM	UOM	QTY	One Nation Distribution LLC PRICE	Osalma Service LLC PRICE	Sutton Ford, Inc. PRICE
	Vehicle #1 **Color: White**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 47,273.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 1 GRAND TOTAL			$ 36,239.00	$ 49,418.00	$ 33,280.46
	Vehicle #2 **Color: White**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 47,273.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00

				One Nation Distribution LLC	Osalma Service LLC	Sutton Ford, Inc. ✓
NO.	ITEM	UOM	QTY	PRICE	PRICE	PRICE
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 2 GRAND TOTAL			$ 36,239.00	$ 49,418.00	$ 33,280.46
	Vehicle #3 **Color: White**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 47,273.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 3 GRAND TOTAL			$ 36,239.00	$ 49,418.00	$ 33,280.46
	Vehicle #4 **Color: White**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 47,273.00	$ 32,011.46

				One Nation Distribution LLC	Osalma Service LLC	Sutton Ford, Inc. ✓
NO.	ITEM	UOM	QTY	PRICE	PRICE	PRICE
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 4 GRAND TOTAL			$ 36,239.00	$ 49,418.00	$ 33,280.46
	Vehicle #5 **Color: White**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 47,273.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 5 GRAND TOTAL			$ 36,239.00	$ 49,418.00	$ 33,280.46
	Vehicle #6 **Color: White**					

				One Nation Distribution LLC	Osalma Service LLC	Sutton Ford, Inc. ✓
NO.	ITEM	UOM	QTY	PRICE	PRICE	PRICE
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 47,273.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 6 GRAND TOTAL			$ 36,239.00	$ 49,418.00	$ 33,280.46
	Vehicle #7 **Color: Black**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 50,790.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 7 GRAND TOTAL			$ 36,239.00	$ 52,935.00	$ 33,280.46

				One Nation Distribution LLC	Osalma Service LLC	Sutton Ford, Inc.
NO.	ITEM	UOM	QTY	PRICE	PRICE	PRICE
	Vehicle #8 **Color: Black**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 50,790.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 8 GRAND TOTAL			$ 36,239.00	$ 52,935.00	$ 33,280.46
	Vehicle #9 **Color: Black**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 50,790.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00

				One Nation Distribution LLC	Osalma Service LLC	Sutton Ford, Inc.
NO.	ITEM	UOM	QTY	PRICE	PRICE	PRICE
	VEHICLE 9 GRAND TOTAL			$ 36,239.00	$ 52,935.00	$ 33,280.46
	Vehicle #10 **Color: Black**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 50,790.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 10 GRAND TOTAL			$ 36,239.00	$ 52,935.00	$ 33,280.46
	Vehicle #11 **Color: Gray**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 45,382.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85

				One Nation Distribution LLC	Osalma Service LLC	Sutton Ford, Inc.
NO.	ITEM	UOM	QTY	PRICE	PRICE	PRICE
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 11 GRAND TOTAL			$ 36,239.00	$ 47,527.00	$ 33,280.46

NOTES
1. Osalma Service LLC Bid Tabulation was adjusted to correct for submission errors:
   - VEHICLE 1 GRAND TOTAL was corrected from $56,830.07 to $49,418.00.
   - VEHICLE 2 GRAND TOTAL was corrected from $56,830.07 to $49,418.00.
   - VEHICLE 3 GRAND TOTAL was corrected from $56,830.07 to $49,418.00.
   - VEHICLE 4 GRAND TOTAL was corrected from $56,830.07 to $49,418.00.
   - VEHICLE 5 GRAND TOTAL was corrected from $56,830.07 to $49,418.00.
   - VEHICLE 6 GRAND TOTAL was corrected from $56,830.07 to $49,418.00.
   - VEHICLE 7 GRAND TOTAL was corrected from $60,875.25 to $52,935.00.
   - VEHICLE 8 GRAND TOTAL was corrected from $60,875.25 to $52,935.00.
   - VEHICLE 9 GRAND TOTAL was corrected from $60,875.25 to $52,935.00.
   - VEHICLE 10 GRAND TOTAL was corrected from $60,875.25 to $52,935.00.
   - VEHICLE 11 GRAND TOTAL was corrected from $54,527.05 to $47,527.00.
2. Spirit Ford, Inc. has been deemed non-responsive due to not providing price as requested.

Bid Opening 04/16/2026 @ 2:30 PM	SR, SP, VC
Invitations Sent	14
Total Vendors Requesting Documents	5
Total Bid Responses	4

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	**26-037-DOT**
COMPANY NAME:	SUTTON FORD, INC.
CONTACT PERSON:	SCOTT OUREDNIK
CONTACT EMAIL:	SOUREDNIK@SUTTONFORD.COM

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ❑ Yes
- ☒ No

If “Yes”, complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ❑ Yes
- ☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: **Signature on file** _____ Signature: _**Signature on file**_____

Title: COMMERCIAL ACCOUNT MANAGER_____ Date: 04/15/2026_____

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0031-26 **Agenda Date:** 5/19/2026 **Agenda #:** 7.F.7.

AWARDING RESOLUTION ISSUED TO
SUTTON FORD INC.
FOR THE PURCHASE OF ONE (1) 2026 FORD BRONCO SPORT 4X4 BIG BEND
FOR THE PUBLIC DEFENDER'S OFFICE
(CONTRACT TOTAL AMOUNT $33,280.46)

WHEREAS, bids have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Sutton Ford Inc. for the purchase of one (1) 2026 Ford Bronco Sport 4x4 Big Bend vehicle, for the period of May 27, 2026 through November 30, 2026, for the Public Defender's Office.

NOW, THEREFORE BE IT RESOLVED, that said contract is for the purchase of one (1) 2026 Ford Bronco Sport 4x4 Big Bend vehicle for the period of May 27, 2026 through November 30, 2026, for the Public Defender's Office per Bid 26-037-DOT, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Sutton Ford Inc., 21315 Central Ave, Matteson, IL 60443, for a contract total amount of $33,280.46.

Enacted and approved this 26th day of May, 2026 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 26-1434	RFP, BID, QUOTE OR RENEWAL #: Bid #26-037-DOT	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $33,280.46
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 05/19/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $33,280.46
	CURRENT TERM TOTAL COST: $33,280.46	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD:
Vendor Information		*Department Information*	
VENDOR: Sutton Ford, Inc.	VENDOR #: 32600	DEPT: Public Defenders	DEPT CONTACT NAME: Jeff York
VENDOR CONTACT: Scott Ourednik	VENDOR CONTACT PHONE: 708-720-8040	DEPT CONTACT PHONE #: 630-407-8302	DEPT CONTACT EMAIL: jeff.york@dupagecounty.gov
VENDOR CONTACT EMAIL: sourednik@suttonford.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).

Recommendation for the approval of a contract to Sutton Ford, Inc., to furnish and deliver one (1) 2026 White Ford Bronco Sport 4x4 Big Bend for Public Defenders Office, for a contract total not to exceed $33,280.46, per lowest responsible bid #26-037-DOT.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished

The DuPage County vehicle replacement policy requires that a vehicle be in service a minimum of 12 years or have a minimum of 150,000 miles, and/ or must be assessed by a mechanic prior to being considered for replacement. These vehicles meet criteria and DOT recommends replacement.

This vechicle will replace a 2012 Ford Focus PD-3.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
LOWEST RESPONSIBLE QUOTE/BID (QUOTE < $25,000, BID ≥ $25,000; ATTACH TABULATION)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Sutton Ford, Inc.	Vendor#: 32600	Dept: Division of Transportation	Division: Accounts Payable
Attn: Scott Ourednik	Email: sourednik@suttonford.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 21315 Central Avenue	City: Matteson	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60443	State: IL	Zip: 60187
Phone: 708-720-8040	Fax:	Phone: 630-407-6900	Fax:
Send Payments To:		*Ship to:*	
Vendor: Sutton Ford, Inc.	Vendor#: 32600	Dept: Division of Transportation	Division: DOT Fleet
Attn: Lauri Delbarba	Email: lauridelbarba@suttonford.com	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 140 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone: 708-720-8067	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 27, 2026	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		2026 White Ford Bronco Sport 4x4 Big Bend	FY26	1000	1161	54120	6300	33,280.46	33,280.46

FY is required, ensure the correct FY is selected. Requisition Total $ 33,280.46

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver one (1) 2026 White Ford Bronco Sport 4x4 Big Bend to Public Defender Office.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Scott Ourednik, Jeff York, Melissa Buckardt, William Bell, DOT Finance, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. ** Municipal License Plates, Title and Document Fees Included **
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
2026 FORD BRONCO SPORT 4x4 BIG BEND VEHICLES
26-037-DOT
BID TABULATION

✓

NO.	ITEM	UOM	QTY	One Nation Distribution LLC PRICE	Osalma Service LLC PRICE	Sutton Ford, Inc. PRICE
	Vehicle #1 **Color: White**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 47,273.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 1 GRAND TOTAL			$ 36,239.00	$ 49,418.00	$ 33,280.46
	Vehicle #2 **Color: White**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 47,273.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00

				One Nation Distribution LLC	Osalma Service LLC	Sutton Ford, Inc.
NO.	ITEM	UOM	QTY	PRICE	PRICE	PRICE
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 2 GRAND TOTAL			$ 36,239.00	$ 49,418.00	$ 33,280.46
	Vehicle #3 **Color: White**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 47,273.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 3 GRAND TOTAL			$ 36,239.00	$ 49,418.00	$ 33,280.46
	Vehicle #4 **Color: White**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 47,273.00	$ 32,011.46

				One Nation Distribution LLC	Osalma Service LLC	Sutton Ford, Inc.
NO.	ITEM	UOM	QTY	PRICE	PRICE	PRICE
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 4 GRAND TOTAL			$ 36,239.00	$ 49,418.00	$ 33,280.46
	Vehicle #5 **Color: White**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 47,273.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 5 GRAND TOTAL			$ 36,239.00	$ 49,418.00	$ 33,280.46
	Vehicle #6 **Color: White**					

				One Nation Distribution LLC	Osalma Service LLC	Sutton Ford, Inc.
NO.	ITEM	UOM	QTY	PRICE	PRICE	PRICE
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 47,273.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 6 GRAND TOTAL			$ 36,239.00	$ 49,418.00	$ 33,280.46
	Vehicle #7 **Color: Black**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 50,790.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 7 GRAND TOTAL			$ 36,239.00	$ 52,935.00	$ 33,280.46

				One Nation Distribution LLC	Osalma Service LLC	Sutton Ford, Inc.
NO.	ITEM	UOM	QTY	PRICE	PRICE	PRICE
	Vehicle #8 **Color: Black**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 50,790.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 8 GRAND TOTAL			$ 36,239.00	$ 52,935.00	$ 33,280.46
	Vehicle #9 **Color: Black**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 50,790.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00

				One Nation Distribution LLC	Osalma Service LLC	Sutton Ford, Inc.
NO.	ITEM	UOM	QTY	PRICE	PRICE	PRICE
	VEHICLE 9 GRAND TOTAL			$ 36,239.00	$ 52,935.00	$ 33,280.46
	Vehicle #10 **Color: Black**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 50,790.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 10 GRAND TOTAL			$ 36,239.00	$ 52,935.00	$ 33,280.46
	Vehicle #11 **Color: Gray**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 45,382.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85

				One Nation Distribution LLC	Osalma Service LLC	Sutton Ford, Inc.
NO.	ITEM	UOM	QTY	PRICE	PRICE	PRICE
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 11 GRAND TOTAL			$ 36,239.00	$ 47,527.00	$ 33,280.46

NOTES
1. Osalma Service LLC Bid Tabulation was adjusted to correct for submission errors:
   - VEHICLE 1 GRAND TOTAL was corrected from $56,830.07 to $49,418.00.
   - VEHICLE 2 GRAND TOTAL was corrected from $56,830.07 to $49,418.00.
   - VEHICLE 3 GRAND TOTAL was corrected from $56,830.07 to $49,418.00.
   - VEHICLE 4 GRAND TOTAL was corrected from $56,830.07 to $49,418.00.
   - VEHICLE 5 GRAND TOTAL was corrected from $56,830.07 to $49,418.00.
   - VEHICLE 6 GRAND TOTAL was corrected from $56,830.07 to $49,418.00.
   - VEHICLE 7 GRAND TOTAL was corrected from $60,875.25 to $52,935.00.
   - VEHICLE 8 GRAND TOTAL was corrected from $60,875.25 to $52,935.00.
   - VEHICLE 9 GRAND TOTAL was corrected from $60,875.25 to $52,935.00.
   - VEHICLE 10 GRAND TOTAL was corrected from $60,875.25 to $52,935.00.
   - VEHICLE 11 GRAND TOTAL was corrected from $54,527.05 to $47,527.00.
2. Spirit Ford, Inc. has been deemed non-responsive due to not providing price as requested.

Bid Opening 04/16/2026 @ 2:30 PM	SR, SP, VC
Invitations Sent	14
Total Vendors Requesting Documents	5
Total Bid Responses	4

NO.	ITEM	UOM	QTY	PRICE
Vehicle #6 – Unique Dealer Inventory Number **Color: White**		Factory Order		
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 799.00
3	All-weather Floor Mats	EA	1	$ 183.15
4	Splash Guards	EA	1	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	$ 173.00
Additional Packages and Options Only standard options are required. The County will evaluate upgrades based on pricing.				
6		EA	1	$
7		EA	1	$
8		EA	1	$
9		EA	1	$
3		EA	1	$
	VEHICLE #6 GRAND TOTAL			$ 33,280.46
GRAND TOTAL (In words)	THIRTY-THREE THOUSAND TWO HUNDRED EIGHTY DOLLARS AND FORTY-SIX CENTS			

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

MANDATORY FORM

Section I: Contact Information

Complete the contact information below.

BID NUMBER:	**26-037-DOT**
COMPANY NAME:	SUTTON FORD, INC.
MAIN ADDRESS:	21315 CENTRAL AVE
CITY, STATE, ZIP CODE:	MATTESON, IL 60443
TELPHONE NO.:	708-720-8000
BID CONTACT PERSON:	SCOTT OUREDNIK
CONTACT EMAIL:	SOUREDNIK@SUTTONFORD.COM

Section II: Contract Administration Information

Complete the contract administration information below.

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME:	SCOTT OUREDNIK	NAME:	LAURI DELBARBA
CONTACT:	COMMERCIAL ACCT MANAGER	CONTACT:	FLEET OFFICE MANAGER
ADDRESS:	21315 CENTRAL AVENUE	ADDRESS:	21315 CENTRAL AVENUE
CITY, ST., ZIP:	MATTESON, IL 60443	CITY, ST., ZIP:	MATTESON, IL 60443
PHONE NO.:	708-720-8040	PHONE NO.:	708-720-8067
EMAIL:	SOUREDNIK@SUTTONFORD.COM	EMAIL:	LAURIDELBARBA@SUTTONFORD.COM

Section III: Certification

The undersigned certifies that they are:

❒ The Owner or Sole Proprietor	☒ A Member authorized to sign on behalf of the Partnership	❒ An Officer of the Corporation	❒ A Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Karen Sutton Ford
(President or Partner)

(Vice-President or Partner)

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. 1 , _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either Chapter 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this bid and have checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that it has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

By signing below, the Bidder agrees to the terms of this Mandatory Form and certifies that the information on this form is true and correct to the best of its knowledge.

Printed Name: Alexander D. Kadish

Signature: [redacted]

Title: VP of Fleet Operations

Date: 4/16/2026

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	**26-037-DOT**
COMPANY NAME:	SUTTON FORD, INC.
CONTACT PERSON:	SCOTT OUREDNIK
CONTACT EMAIL:	SOUREDNIK@SUTTONFORD.COM

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ❑ Yes
- ☒ No

If “Yes”, complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ❑ Yes
- ☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: **Signature on file** _____ Signature: _**Signature on file**_____

Title: COMMERCIAL ACCOUNT MANAGER_____ Date: 04/15/2026_____

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0027-26 **Agenda Date:** 5/19/2026 **Agenda #:** 7.F.3.

AWARDING RESOLUTION ISSUED TO
SUTTON FORD, INC.
FOR THE PURCHASE OF ONE (1) 2026 FORD BRONCO SPORT 4X4 BIG BEND
FOR THE STATE'S ATTORNEY'S OFFICE
(CONTRACT TOTAL AMOUNT $33,280.46)

WHEREAS, bids have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Sutton Ford Inc. for the purchase of one (1) 2026 Black Ford Bronco Sport 4x4 Big Bend for the period of May 27, 2026, to November 30, 2026, for the State's Attorney's Office.

NOW, THEREFORE BE IT RESOLVED, that said contract is for the purchase of one (1) 2026 Black Ford Bronco Sport 4x4 Big Bend for the period of May 27, 2026, to November 30, 2026, the State's Attorney's Office, per Bid 26-037-DOT, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Sutton Ford Inc., 21315 Central Ave., Matteson, IL 60443, for a contract total amount of $33,280.46.

Enacted and approved this 26th day of May, 2026 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: Bid #26-037-DOT	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $33,280.46
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 05/19/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $33,280.46
	CURRENT TERM TOTAL COST: $33,280.46	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD:
Vendor Information		*Department Information*	
VENDOR: Sutton Ford, Inc.	VENDOR #: 32600	DEPT: State's Attroney's Office	DEPT CONTACT NAME: Nicholas Sinn
VENDOR CONTACT: Scott Ourednik	VENDOR CONTACT PHONE: 708-720-8040	DEPT CONTACT PHONE #: 630-407-8016	DEPT CONTACT EMAIL: nicholas.sinn@dupagecounty.gov
VENDOR CONTACT EMAIL: sourednik@suttonford.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).

Recommendation for the approval of a contract to Sutton Ford, Inc., to furnish and deliver one (1) 2026 Black Ford Bronco Sport 4x4 Big Bend for State's Attorney's Office, for a contract total not to exceed $33,280.46, per lowest responsible bid #26-037-DOT.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished

The DuPage County vehicle replacement policy requires that a vehicle be in service a minimum of 12 years or have a minimum of 150,000 miles, and/ or must be assessed by a mechanic prior to being considered for replacement. These vehicles meet criteria and DOT recommends replacement.

This vechicle will replace SACC-507 .

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.

LOWEST RESPONSIBLE QUOTE/BID (QUOTE < $25,000, BID ≥ $25,000; ATTACH TABULATION)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Sutton Ford, Inc.	Vendor#: 32600	Dept: Division of Transportation	Division: Accounts Payable
Attn: Scott Ourednik	Email: sourednik@suttonford.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 21315 Central Avenue	City: Matteson	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60443	State: IL	Zip: 60187
Phone: 708-720-8040	Fax:	Phone: 630-407-6900	Fax:
Send Payments To:		*Ship to:*	
Vendor: Sutton Ford, Inc.	Vendor#: 32600	Dept: Division of Transportation	Division: DOT Fleet
Attn: Lauri Delbarba	Email: lauridelbarba@suttonford.com	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 140 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone: 708-720-8067	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 27, 2026	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		2026 Black Ford Bronco Sport 4x4 Big Bend	FY26	6000	1161	54120	6500	33,280.46	33,280.46

FY is required, ensure the correct FY is selected. Requisition Total $ 33,280.46

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver one (1) 2026 Black Ford Bronco Sport 4x4 Big Bend to State's Attorney's Office.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Scott Ourednik, Nick Sinn, Robert Lyons, William Bell, DOT Finance, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. ** Municipal License Plates, Title and Document Fees Included **
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
2026 FORD BRONCO SPORT 4x4 BIG BEND VEHICLES
26-037-DOT
BID TABULATION

✓

NO.	ITEM	UOM	QTY	One Nation Distribution LLC PRICE	Osalma Service LLC PRICE	Sutton Ford, Inc. PRICE
	Vehicle #1 **Color: White**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 47,273.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 1 GRAND TOTAL			$ 36,239.00	$ 49,418.00	$ 33,280.46
	Vehicle #2 **Color: White**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 47,273.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00

				One Nation Distribution LLC	Osalma Service LLC	Sutton Ford, Inc.
NO.	ITEM	UOM	QTY	PRICE	PRICE	PRICE
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 2 GRAND TOTAL			$ 36,239.00	$ 49,418.00	$ 33,280.46
	Vehicle #3 **Color: White**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 47,273.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 3 GRAND TOTAL			$ 36,239.00	$ 49,418.00	$ 33,280.46
	Vehicle #4 **Color: White**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 47,273.00	$ 32,011.46

				One Nation Distribution LLC	Osalma Service LLC	Sutton Ford, Inc.
NO.	ITEM	UOM	QTY	PRICE	PRICE	PRICE
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 4 GRAND TOTAL			$ 36,239.00	$ 49,418.00	$ 33,280.46
	Vehicle #5 **Color: White**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 47,273.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 5 GRAND TOTAL			$ 36,239.00	$ 49,418.00	$ 33,280.46
	Vehicle #6 **Color: White**					

				One Nation Distribution LLC	Osalma Service LLC	Sutton Ford, Inc.
NO.	ITEM	UOM	QTY	PRICE	PRICE	PRICE
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 47,273.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 6 GRAND TOTAL			$ 36,239.00	$ 49,418.00	$ 33,280.46
	Vehicle #7 **Color: Black**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 50,790.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 7 GRAND TOTAL			$ 36,239.00	$ 52,935.00	$ 33,280.46

				One Nation Distribution LLC	Osalma Service LLC	Sutton Ford, Inc.
NO.	ITEM	UOM	QTY	PRICE	PRICE	PRICE
	Vehicle #8 **Color: Black**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 50,790.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 8 GRAND TOTAL			$ 36,239.00	$ 52,935.00	$ 33,280.46
	Vehicle #9 **Color: Black**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 50,790.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00

				One Nation Distribution LLC	Osalma Service LLC	Sutton Ford, Inc.
NO.	ITEM	UOM	QTY	PRICE	PRICE	PRICE
	VEHICLE 9 GRAND TOTAL			$ 36,239.00	$ 52,935.00	$ 33,280.46
	Vehicle #10 **Color: Black**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 50,790.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 10 GRAND TOTAL			$ 36,239.00	$ 52,935.00	$ 33,280.46
	Vehicle #11 **Color: Gray**					
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 34,489.00	$ 45,382.00	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 1,000.00	$ 800.00	$ 799.00
3	All-weather Floor Mats	EA	1	$ 250.00	$ 225.00	$ 183.15
4	Splash Guards	EA	1	$ 500.00	$ 120.00	$ 113.85

				One Nation Distribution LLC	Osalma Service LLC	Sutton Ford, Inc.
NO.	ITEM	UOM	QTY	PRICE	PRICE	PRICE
5	Municipal License Plates, Title, and Document Fees	EA	1	Included	$ 1,000.00	$ 173.00
	VEHICLE 11 GRAND TOTAL			$ 36,239.00	$ 47,527.00	$ 33,280.46

NOTES
1. Osalma Service LLC Bid Tabulation was adjusted to correct for submission errors:
   - VEHICLE 1 GRAND TOTAL was corrected from $56,830.07 to $49,418.00.
   - VEHICLE 2 GRAND TOTAL was corrected from $56,830.07 to $49,418.00.
   - VEHICLE 3 GRAND TOTAL was corrected from $56,830.07 to $49,418.00.
   - VEHICLE 4 GRAND TOTAL was corrected from $56,830.07 to $49,418.00.
   - VEHICLE 5 GRAND TOTAL was corrected from $56,830.07 to $49,418.00.
   - VEHICLE 6 GRAND TOTAL was corrected from $56,830.07 to $49,418.00.
   - VEHICLE 7 GRAND TOTAL was corrected from $60,875.25 to $52,935.00.
   - VEHICLE 8 GRAND TOTAL was corrected from $60,875.25 to $52,935.00.
   - VEHICLE 9 GRAND TOTAL was corrected from $60,875.25 to $52,935.00.
   - VEHICLE 10 GRAND TOTAL was corrected from $60,875.25 to $52,935.00.
   - VEHICLE 11 GRAND TOTAL was corrected from $54,527.05 to $47,527.00.
2. Spirit Ford, Inc. has been deemed non-responsive due to not providing price as requested.

Bid Opening 04/16/2026 @ 2:30 PM	SR, SP, VC
Invitations Sent	14
Total Vendors Requesting Documents	5
Total Bid Responses	4

NO.	ITEM	UOM	QTY	PRICE
Vehicle #10 – Unique Dealer Inventory Number **Color: Black**		Factory Order		
1	2026 Ford Bronco Sport 4x4 Big Bend (Base Price)	EA	1	$ 32,011.46
2	Rustproofing and Undercoating	EA	1	$ 799.00
3	All-weather Floor Mats	EA	1	$ 183.15
4	Splash Guards	EA	1	$ 113.85
5	Municipal License Plates, Title, and Document Fees	EA	1	$ 173.00
Additional Packages and Options Only standard options are required. The County will evaluate upgrades based on pricing.				
6		EA	1	$
7		EA	1	$
8		EA	1	$
9		EA	1	$
3		EA	1	$
	VEHICLE #10 GRAND TOTAL			$ 33,280.46
GRAND TOTAL (In words)	THIRTY-THREE THOUSAND TWO HUNDRED EIGHTY DOLLARS AND FORTY-SIX CENTS			

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

MANDATORY FORM

Section I: Contact Information

Complete the contact information below.

BID NUMBER:	**26-037-DOT**
COMPANY NAME:	SUTTON FORD, INC.
MAIN ADDRESS:	21315 CENTRAL AVE
CITY, STATE, ZIP CODE:	MATTESON, IL 60443
TELPHONE NO.:	708-720-8000
BID CONTACT PERSON:	SCOTT OUREDNIK
CONTACT EMAIL:	SOUREDNIK@SUTTONFORD.COM

Section II: Contract Administration Information

Complete the contract administration information below.

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME:	SCOTT OUREDNIK	NAME:	LAURI DELBARBA
CONTACT:	COMMERCIAL ACCT MANAGER	CONTACT:	FLEET OFFICE MANAGER
ADDRESS:	21315 CENTRAL AVENUE	ADDRESS:	21315 CENTRAL AVENUE
CITY, ST., ZIP:	MATTESON, IL 60443	CITY, ST., ZIP:	MATTESON, IL 60443
PHONE NO.:	708-720-8040	PHONE NO.:	708-720-8067
EMAIL:	SOUREDNIK@SUTTONFORD.COM	EMAIL:	LAURIDELBARBA@SUTTONFORD.COM

Section III: Certification

The undersigned certifies that they are:

❒ The Owner or Sole Proprietor	☒ A Member authorized to sign on behalf of the Partnership	❒ An Officer of the Corporation	❒ A Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Karen Sutton Ford
(President or Partner)

(Vice-President or Partner)

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. 1 , _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either Chapter 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this bid and have checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that it has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

By signing below, the Bidder agrees to the terms of this Mandatory Form and certifies that the information on this form is true and correct to the best of its knowledge.

Printed Name: Alexander D. Kadish

Signature: [redacted]

Title: VP of Fleet Operations

Date: 4/16/2026

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	**26-037-DOT**
COMPANY NAME:	SUTTON FORD, INC.
CONTACT PERSON:	SCOTT OUREDNIK
CONTACT EMAIL:	SOUREDNIK@SUTTONFORD.COM

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ❑ Yes
- ☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: SCOTT OUREDNIK _____ Signature: _ [redacted] _____

Title: COMMERCIAL ACCOUNT MANAGER_____ Date: 04/15/2026_____

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0032-26 **Agenda Date:** 5/19/2026 **Agenda #:** 7.F.8.

AWARDING RESOLUTION ISSUED TO
WAREHOUSE DIRECT INC.
TO PROVIDE HAIR AND BODY SHAMPOO
FOR THE SHERIFF'S OFFICE
(CONTRACT TOTAL AMOUNT $40,560)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq*.) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement to provide hair and body shampoo; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the SPC Contract #189, the County of DuPage will contract with Warehouse Direct Inc.; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Warehouse Direct, Inc, TO provide hair and body shampoo, for the period of May 26, 2026, through May 25, 2027, for Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said to provide hair and body shampoo for the period of May 26, 2026, through May 25, 2027, for Sheriff's Office, be, and it is hereby approved for issuance of a contract by the Procurement Division to Warehouse Direct Inc., 2001 S. Mount Prospect Road, Des Plaines, IL 60018, for a contract total amount not to exceed $40,560, per contract pursuant to the SPC Contract #189.

Enacted and approved 26th day of May, 2026 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
MINUTETRAQ ID#: 26-1470	RFP, BID, QUOTE OR RENEWAL #: SPC Contract #189	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: $38,640.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 05/19/2026	PROMPT FOR RENEWAL: 6 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $138,696.00
	CURRENT TERM TOTAL COST: $40,560.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: THIRD RENEWAL
Vendor Information		*Department Information*	
VENDOR: Warehouse Direct	VENDOR #: 10068	DEPT: Sheriff	DEPT CONTACT NAME: Commander John Putnam
VENDOR CONTACT: Steve Hyde	VENDOR CONTACT PHONE: 847-631-7193	DEPT CONTACT PHONE #: 630-407-2050	DEPT CONTACT EMAIL: john.putnam@dupagesheriff.org
VENDOR CONTACT EMAIL: stevhyde@warehousedirect.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Provide hair and body shampoo for detainee use in DuPage County Correctional Center. This is a do not exceed amount.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Provide hair and body shampoo for detainee use in DuPage County Correctional Center.

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. QUALITY OF LIFE
SOURCE SELECTION	Describe method used to select source. SPC Contract #189
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). Warehouse direct offered hair and body shampoo combo in desired packaging for optimal use. Pricing was per suburban purchasing cooperative contract pricing.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Warehouse Direct	Vendor#: 10068	Dept: Sheriff	Division: Budget
Attn: Steve Hyde	Email: stevhyde@warehousedirect.com	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 2001 S Mount Prospect RD	City: Des Plaines	Address: 501 N County Farm RD	City: Wheaton
State: IL	Zip: 60018	State: IL	Zip: 60187
Phone: 847-631-7193	Fax:	Phone: 630-407-2122	Fax:
Send Payments To:		*Ship to:*	
Vendor: Warehouse Direct	Vendor#: 10068	Dept: Sheriff	Division: Corrections
Attn: Steve Hyde	Email: stevhyde@warehousedirect.com	Attn: Commander John Putnam	Email: john.putnam@dupagesheriff.org
Address: 2001 S Mount Prospect RD	City: Des Plaines	Address: 501 N County Farm Rd	City: Wheaton
State: IL	Zip: 60018	State: IL	Zip: 60187
Phone: 847-631-7193	Fax:	Phone: 630-407-2050	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 26, 2026	Contract End Date (PO25): May 25, 2027
Contract Administrator (PO25):			

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Inmate hair and body soap	FY26	1000	4410	52200		33,800.00	33,800.00
2	1	EA		Inmate hair and body soap	FY27	1000	4410	52200		6,760.00	6,760.00
FY is required, assure the correct FY is selected.										Requisition Total	$ 40,560.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☑ W-9 ☑ Vendor Ethics Disclosure Statement

SPC
SUBURBAN PURCHASING
COOPERATIVE

A Joint Purchasing Program
For Local Government Agencies

May 15, 2025

Mr. Tom Schrilla
Vice President
Warehouse Direct Workplace Solutions
2001 S. Mount Prospect Road
Des Plaines, IL 60018

Dear Mr. Schrilla,

This letter is to inform you that the Suburban Purchasing Cooperative's Governing Board has approved awarding a combined Janitorial Supplies and Office Supplies Contract (#189) by piggybacking onto the National Cooperative Purchasing Alliance (NCPA) agreement with OMNIA Partners solicited and awarded by lead agency Region XIV Education Service Center, Abilene, TX according to the State of Illinois statues, 525/2 from Ch. 85, par. 1602. (Governmental Joint Purchasing Act), which authorizes any governmental unit may purchase personal property, supplies and services jointly with one or more other governmental units. The contract is effective through May 31, 2026.

Warehouse Direct will pay an administrative fee to the SPC of 2% from dollar one spent with NCPA on office supply sales, 3% from dollar one spent with NCPA on janitorial sales, 4% of on products that are "Out of Scope" of the NCPA Program such as furniture and design, promotional items and clothing, printing, document management products and services and high end technology products. Additionally, Warehouse Direct will pay a 4% rebate on SPC members who choose to purchase from Warehouse Direct, but do not participate in the AOPD NCPA Program.

Reports from Independent Stationers will be received on a quarterly basis based on the SPC fiscal year of May 1 through April 30. Payments and reports must be received within 30 days of the end of each fiscal quarter upon reaching the minimum rebate threshold. Fiscal quarters are defined as:

May 1 through July 31 – payment due by August 30
August 1 through October 31 – payment due by November 30
November 1 through January 31 – payment due by February 28
February 1 through April 30 – payment due by May 31

Warehouse Direct will submit separate Excel spreadsheet reports for Office Supplies and Janitorial Supplies purchases.

DuPage Mayors & Managers Conference
1220 Oak Brook Road
Oak Brook, IL 60523
Suzette Quintell
Phone: (630) 571-0480
Fax: (630) 571-0484

Northwest Municipal Conference
1600 East Golf Rd., Suite 0700
Des Plaines, IL 60016
Ellen Dayan, CPPB
Phone: (847) 296-9200
Fax: (847) 296-9207

South Suburban Mayors And Managers Association
1904 West 174th Street
East Hazel Crest, IL 60429
Kristi DeLaurentiis
Phone: (708) 206-1155
Fax: (708) 206-1133

Will County Governmental League
3180 Theodore Street, Suite 101
Joliet, IL 60435
Cherie Belom
Phone: (815) 729-3535
Fax: (815) 729-3536

Warehouse Direct Workplace Solutions, Des Plaines, IL will handle all billing. The agreed upon SPC Administrative Fees shall be paid directly by the vendor to the SPC on a quarterly basis.

All public agencies as defined by the Illinois Governmental Joint Purchasing Act, as well as not-for-profit agencies that qualify under Section 45-35 of the Illinois Procurement Code, are eligible to participate in SPC joint purchasing programs. The term "public agency" shall mean any unit of local government as defined in the Illinois constitution of 1970, any school district, any public community college district, any public building commission, the State of Illinois, any agency of the State government or of the United States, or of any other State, any political subdivision of another State, and any combination of the above pursuant to an intergovernmental agreement which includes provisions for a governing body of the agency created by the agreement Their purchases will also be included in the SPC volume rebate.

We look forward to continued success with Warehouse Direct Workplace Solutions.

Please sign and date this agreement below, retaining copies for your files and returning the original to my attention.

Sincerely,

[redacted]

Ellen Dayan, CPPB
Purchasing Director, Northwest Municipal Conference

[redacted]

05.15.25

Name: Ellen Dayan, CPPB Date
Northwest Municipal Conference

Tom Schrilla Date
Warehouse Direct Workplace Solutions

QUOTE

WAREHOUSE DIRECT® WORKPLACE SOLUTIONS

QUOTE NUMBER	50423980-0
DATE	02/26/26
ACCOUNT NUMBER	M102125
DEPT NUMBER	JAIL

2001 S MOUNT PROSPECT RD
DES PLAINES, IL 60018

Phone: (847) 952-1925 Fax: (847) 956-5815
www.warehousedirect.com

*Please **do not** change our payment information, including any banking or mailing information. If you receive a request to do this, please don't change anything and immediately contact our Accounting Department at our main number.*

BILLTO ADDRESS	SHIPTO ADDRESS
DUPAGE COUNTY JAIL CLOSED FROM 11AM-1PM 501 N COUNTY FARM RD WHEATON IL 60187 630-407-8727	DUPAGE COUNTY JAIL CLOSED FROM 11AM-1PM 501 N COUNTY FARM RD WHEATON IL 60187

SHORT PURCHASE ORDER	LONG PURCHASE ORDER	SALESPERSON	TERMS
QUOTE	QUOTE	6213	NET 10

ITEM NUMBER	MFG	ITEM DESCRIPTION	UM	ORD QTY	B/O QTY	SHIP QTY	SELL PRICE	EXTENDED PRICE
NYBD9003R55	NYC	SOAP,HAIR/BODY.55 GALLON	EA	1		1	351.38*	351.38

* item is non-taxable

Remit to:
Warehouse Direct, Inc.
PO Box 772570
Chicago, IL 60677-2570

Subtotal	**351.38**
Tax	
Total	**351.38**

Thank you for your order!

Want fewer invoices to process and vendors to manage? Ask us how.

Office Supplies • Copiers, Printers & Technology • Managed IT Services • Furniture, Interiors & Design • Safety, Industrial & MRO
Janitorial Supplies & Equipment • Coffee Equipment & Breakroom • Food Service & Packaging • Printing & Promotional

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	SPC # 189
COMPANY NAME:	Warehouse Direct
CONTACT PERSON:	John Rife
CONTACT EMAIL:	johnrife@warehousedirect.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

The full text of the County's Procurement Ordinance is available at:

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: John Rife Signature: [redacted]

Title: Facilities Management Consultant Date: 5.8.26

Rev. 4-2025

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-R-0015-26 **Agenda Date:** 5/19/2026 **Agenda #:** 7.F.2.

AMENDMENT TO RESOLUTION JPS-P-0026-26
ISSUED TO TRINITY SERVICES GROUP, INC.
TO PROVIDE FOOD SERVICE FOR THE DUPAGE COUNTY JAIL,
FOR THE SHERIFF'S OFFICE
(THE CONTRACTED RATE IS INCREASING FROM $2.32/MEAL DELIVERED TO $2.41/MEAL DELIVERED AND THE SACK MEAL PRICE AT $1.90 EACH)

WHEREAS, on May 26, 2026, through Resolution JPS-P-0026-26, the DuPage County Board approved a renewed contact to provide food service for the DuPage County Jail (hereinafter the "CONTRACT") between the County of DuPage (hereinafter the "COUNTY") and Trinity Services Group, Inc. (hereinafter "THE CONTRACTOR"); and

WHEREAS, the current cost of the CONTRACT, by and through the Sheriff's Office, is $1,587,750.00; and

WHEREAS, after consultation with CONTRACTOR, the COUNTY and CONTRACTOR seek to apply a one-time price increase of the contracted rate from $2.32/meal delivered to $2.41/meal delivered and the sack meal price at $1.90 each, resulting in a new total CONTRACT value of $1,649,343.74; and

WHEREAS, the Judicial and Public Safety Committee recommends approving the expansion of the scope of the CONTRACT for a one-time price increase of the contracted rate from $2.32/meal delivered to $2.41/meal delivered and the sack meal price at $1.90 each; and

WHEREAS, all other provisions of the CONTRACT not expressly changed in the Amendment shall remain the same in their entirety.

NOW, THEREFORE, BE IT RESOLVED that the DuPage County Board adopts and approves this Amendment to Resolution JPS-P-0026-26, issued to Trinity Services Group, Inc., to apply a one-time price increase of the contracted rate from $2.32/meal delivered to $2.41/meal delivered and sack meal price at $1.90 each, resulting in a total amended contract value of $1,649,343.74; and

BE IT FURTHER RESOLVED that one (1) original copy of this Amendment be transmitted to Trinity Services Group, Inc. at 477 Commerce Blvd., Oldsmar, FL 34677, by and through the Sheriff's Office.

Enacted and approved this 26th day of May, 2026 at Wheaton, Illinois.

_____
DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

CONTRACT AMENDMENT

DuPage County - Procurement Division

Contract Number: 23-026-SHF

Contract Amendment No. 1

Effective June 1, 2026

This Contract is Amended to include the following specifications:

Contract Number: 23-026-SHF

Food Service for DuPage County Jail

1) Food Service, as set forth in Exhibit A, attached hereto.
2) One-time price increase from $2.32 to $2.41, as specified in Exhibit A, attached hereto.
3) Addition to contract of sack meal at $1.90 each, as specified in Exhibit B, attached hereto.

All other provisions of the contract not expressly changed herein shall remain the same in their entirety.

The parties represent and warrant to each other that each party has full power, authority, and legal right to execute, deliver and perform this Amendment and the execution, delivery & performance hereof have been duly authorized by all necessary actions.

IN WITNESS, WHEREOF the undersigned duly authorized representative of the parties has executed this Amendment as of the date below written.

THE COUNTY OF DUPAGE, ILLINOIS	**TRINITY SERVICES GROUP, INC.**
By: _____	By: [redacted]
SIGNATURE	SIGNATURE
Valerie Calvente	James M. Perry
PRINTED NAME	PRINTED NAME
Chief Procurement Officer	Senior Vice President
PRINTED TITLE	PRINTED TITLE
_____	_____
DATE	DATE

EXHIBIT A

TRINITY SERVICES GROUP, INC.

April 16, 2026

Chief Procurement Officer
421 N. County Farm Road
Wheaton, IL 60187

Re: Price Increase

Dear Commissioner:

It is an honor and a privilege to provide food services for DuPage County. Pursuant to the parties' agreement, meal prices shall be adjusted annually, effective on the anniversary date of each contract year, by an amount equal to the change in the Bureau of Labor Statistics, Consumer Price Index, All Urban Consumers, U.S. City Average, Food Away From Home. I am enclosing a copy of the relevant CPI table from the Bureau of Labor Statistics and as you will see, the index increased by 3.8%. The new meal price will be $2.41 effective June 1, 2026.

Please acknowledge receipt of this notice of adjusting the meal prices as stated herein, by countersigning the enclosed confirmation copy of this letter and returning it to our office.

Trinity sincerely appreciates the opportunity to serve you and your team at Dupage County. Thank you for your business. We always strive to exceed our client's expectations and I urge you to call me if you ever have any questions or concerns regarding the food services we provide.

Very truly yours,

Mark Horneffer
Trinity Services Group
District Manager
520-904-4048

Approved:

_____

Date: _____

EXHIBIT B

TRINITY SERVICES GROUP, INC.

April 30, 2026

Chief Procurement Officer
421 N. County Farm Road
Wheaton, IL 60187

Re: Price Increase

Dear Commissioner:

It is an honor and a privilege to provide food services for DuPage County. Pursuant to the parties' agreement, meal prices shall be adjusted annually, effective on the anniversary date of each contract year, by an amount equal to the change in the Bureau of Labor Statistics, Consumer Price Index, All Urban Consumers, U.S. City Average, Food Away From Home. I am enclosing a copy of the relevant CPI table from the Bureau of Labor Statistics and as you will see, the index increased by 3.8%. We have previously adjusted the meal price but did not adjust the snack price. The new snack price will be $1.90 effective June 1, 2026.

Please acknowledge receipt of this notice of adjusting the meal prices as stated herein, by countersigning the enclosed confirmation copy of this letter and returning it to our office.

Trinity sincerely appreciates the opportunity to serve you and your team at DuPage County. Thank you for your business. We always strive to exceed our client's expectations and I urge you to call me if you ever have any questions or concerns regarding the food services we provide.

Very truly yours,

[redacted]

Mark Horneffer
Trinity Services Group
District Manager
520-904-4048

Approved:

_____

Date: _____

Budget Transfer

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1497 **Agenda Date:** 5/19/2026 **Agenda #:** 8.A.

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective April 1, 2025

From: 1400 (Company #)

CCC OPERATIONS
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
6710	54110		EQUIPMENT AND MACHINERY	$ 6,050.00	30,000.00	23,950.00	5/5/26
			Total	$ 6,050.00			

To: 1400 (Company #)

CCC OPERATIONS
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
6710	54100		IT EQUIPMENT	$ 6,050.00	93,435.39	99,485.39	5/5/26
			Total	$ 6,050.00			

Reason for Request:

IBM v5300 Storage Area Network (SAN) cost exceeded budget estimate.

[redacted] 5/5/26
Department Date

Activity _____ (optional)

[redacted] 5/6/26
Chief Financial Date

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 26 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____

JPS - 5/19/26
FIN/CB - 5/26/26

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1498 **Agenda Date:** 5/19/2026 **Agenda #:** 9.A.

DUPAGE COUNTY PUBLIC DEFENDER

Jeffrey R. York, Chief Public Defender

May 5, 2026

Ms. Lucy Chang Evans
Chairwoman of the Judicial
Public Safety Committee
County Board Offices
421 N. County Farm Road
Wheaton, IL 60187

RE: Monthly Statistical Report

Dear Ms. Chang Evans:

Pursuant to 55 ILCS 5/3-4010, enclosed is a copy of the monthly report of services rendered by the Public Defender's Office through March 31, 2026.

Sincerely,

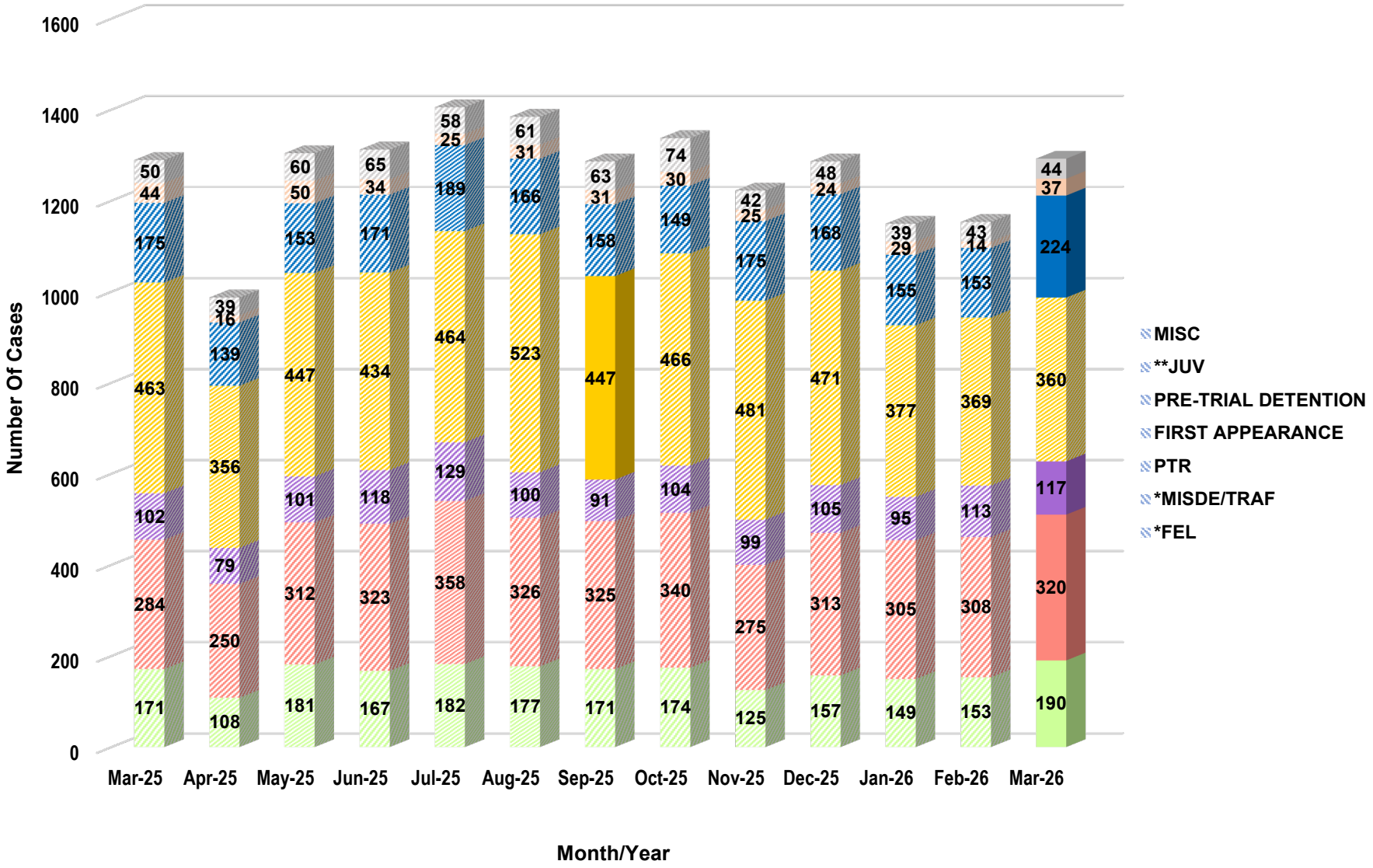
JEFFREY R. YORK
Public Defender of DuPage County

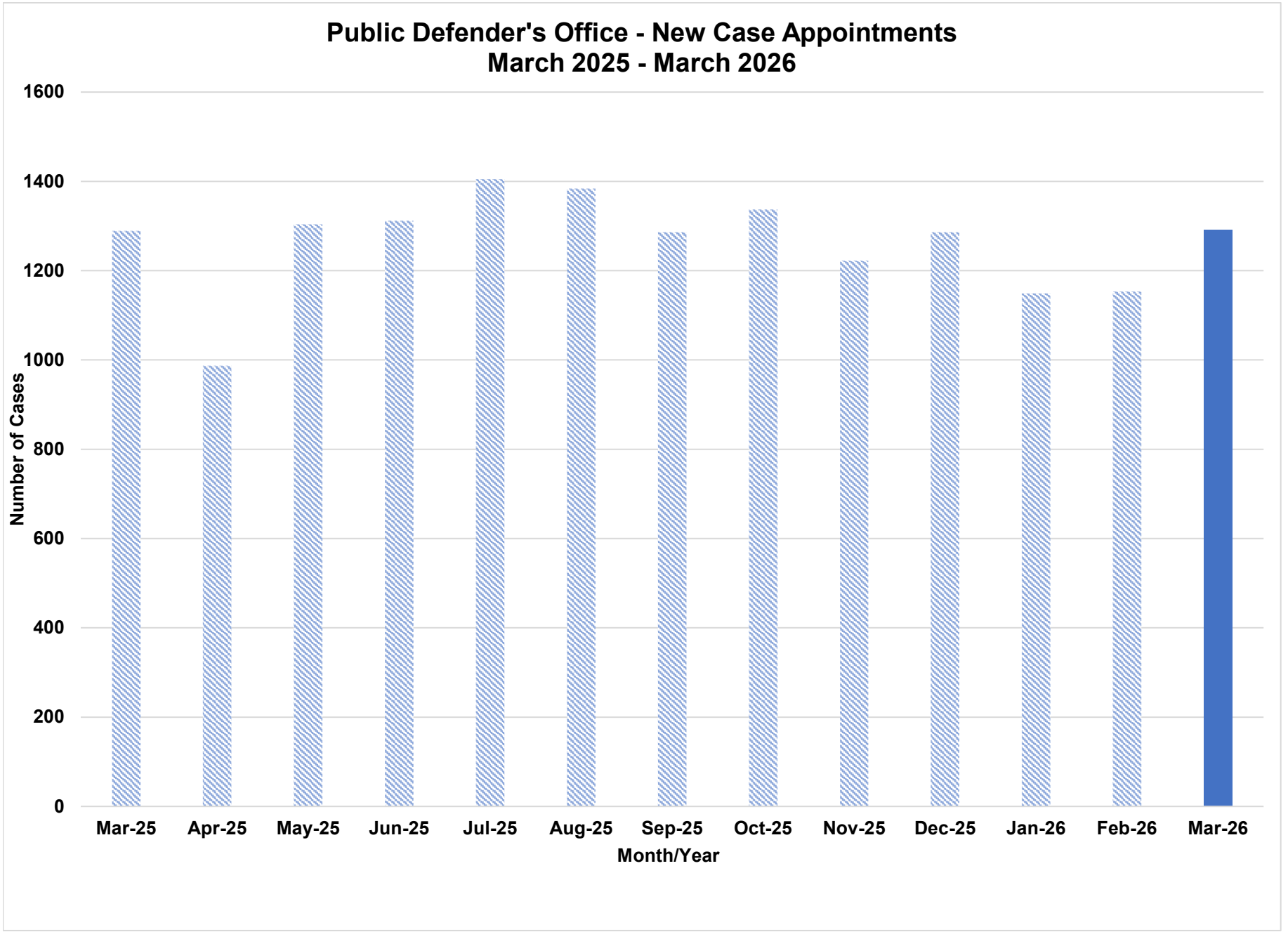
JRY/mb
encl.

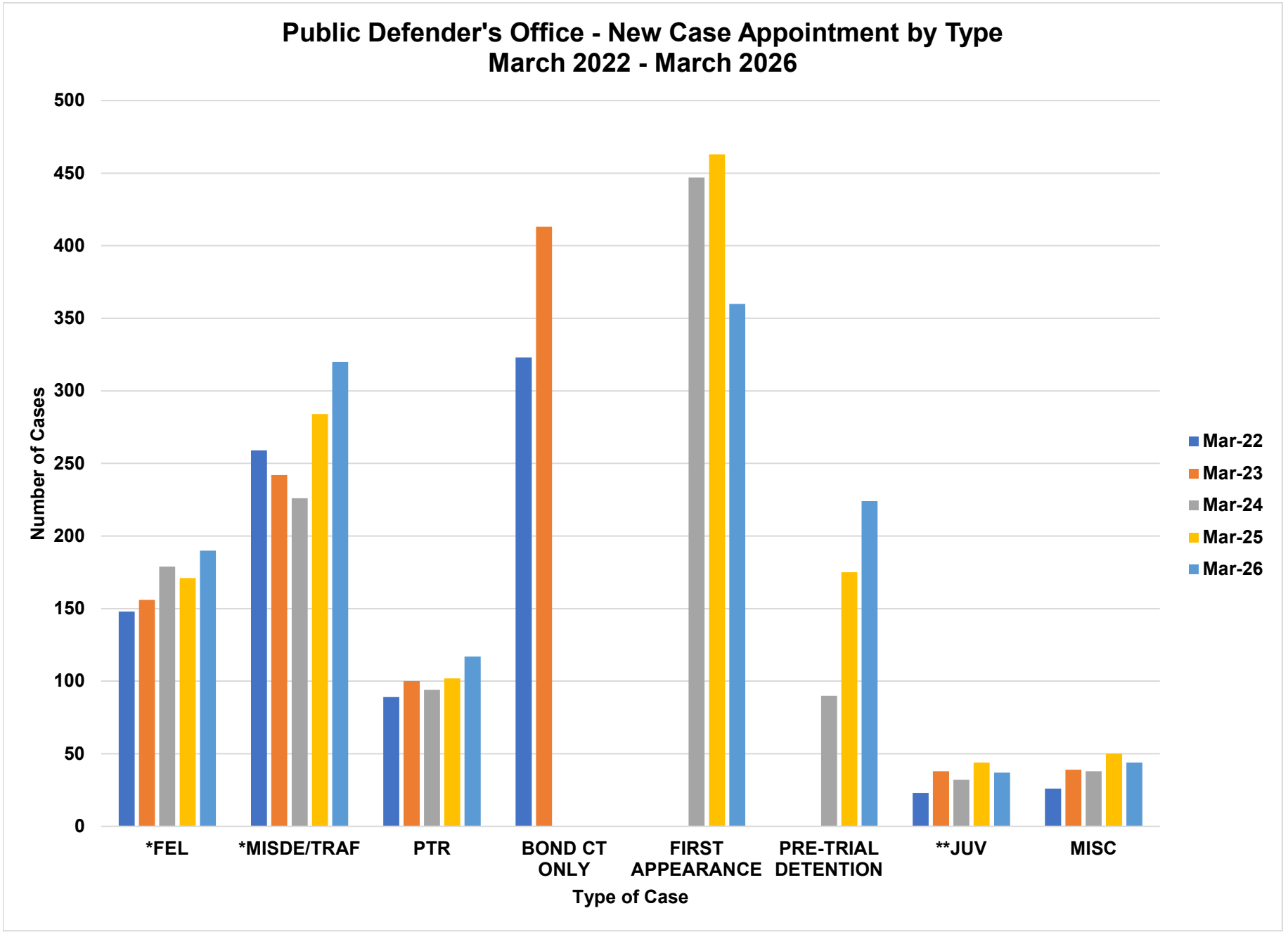
Public Defender's Office - New Case Appointments - March 2026

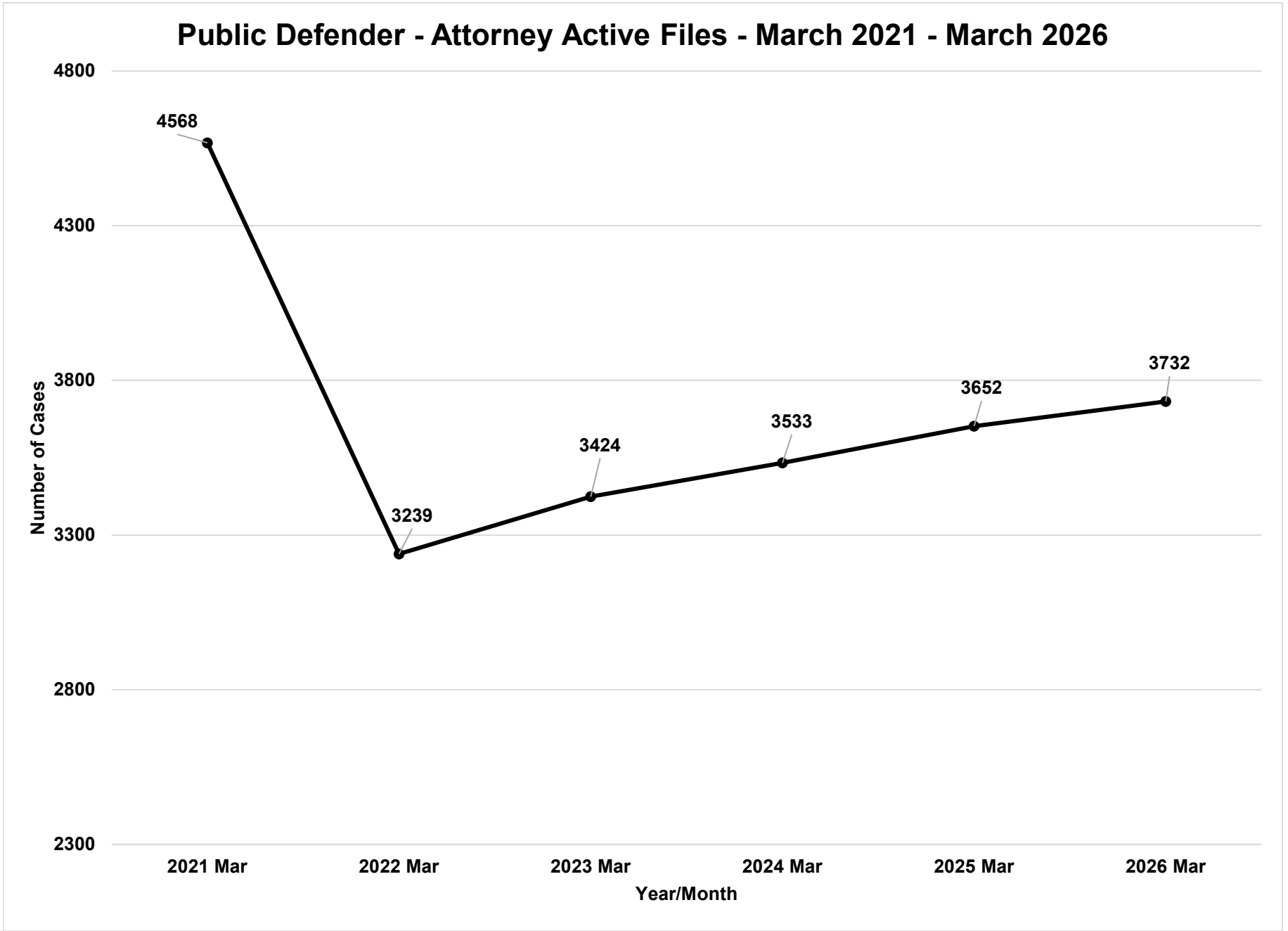
Case Type	Case Sub Type	Number of Cases
Criminal	Felony	190
Criminal	Misdemeanor	320
Juvenile Abuse and Neglect		6
Juvenile Delinquency		31
Mental Health & Miscellaneous		44
Pre-Trial First Appearance		360
Pre-Trial Detention		224
PTR	Felony/Misdemeanor	117
Total		**1292**

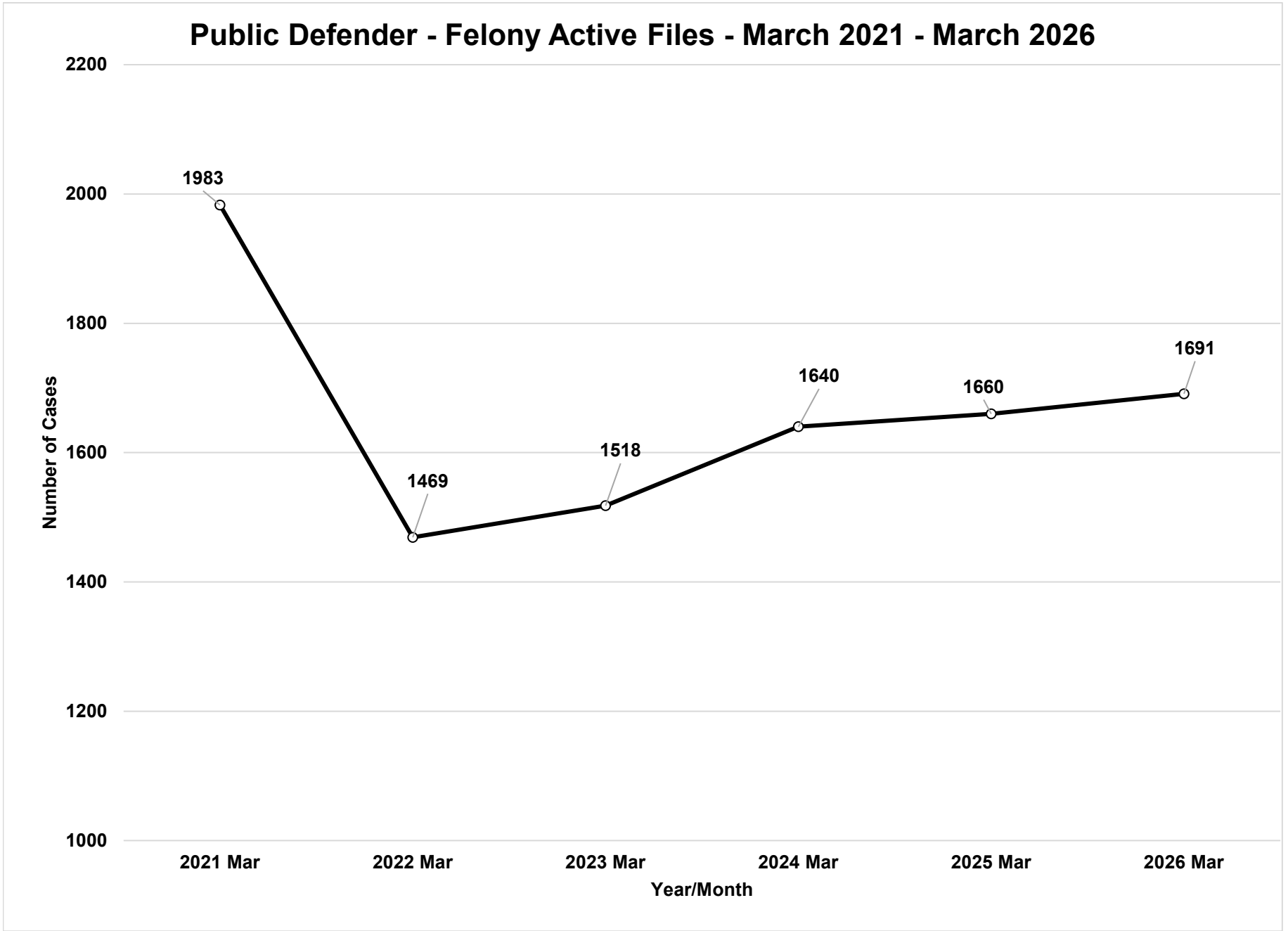
Public Defender's Office - New Appointments - By Category Stacked
March 2025 - March 2026

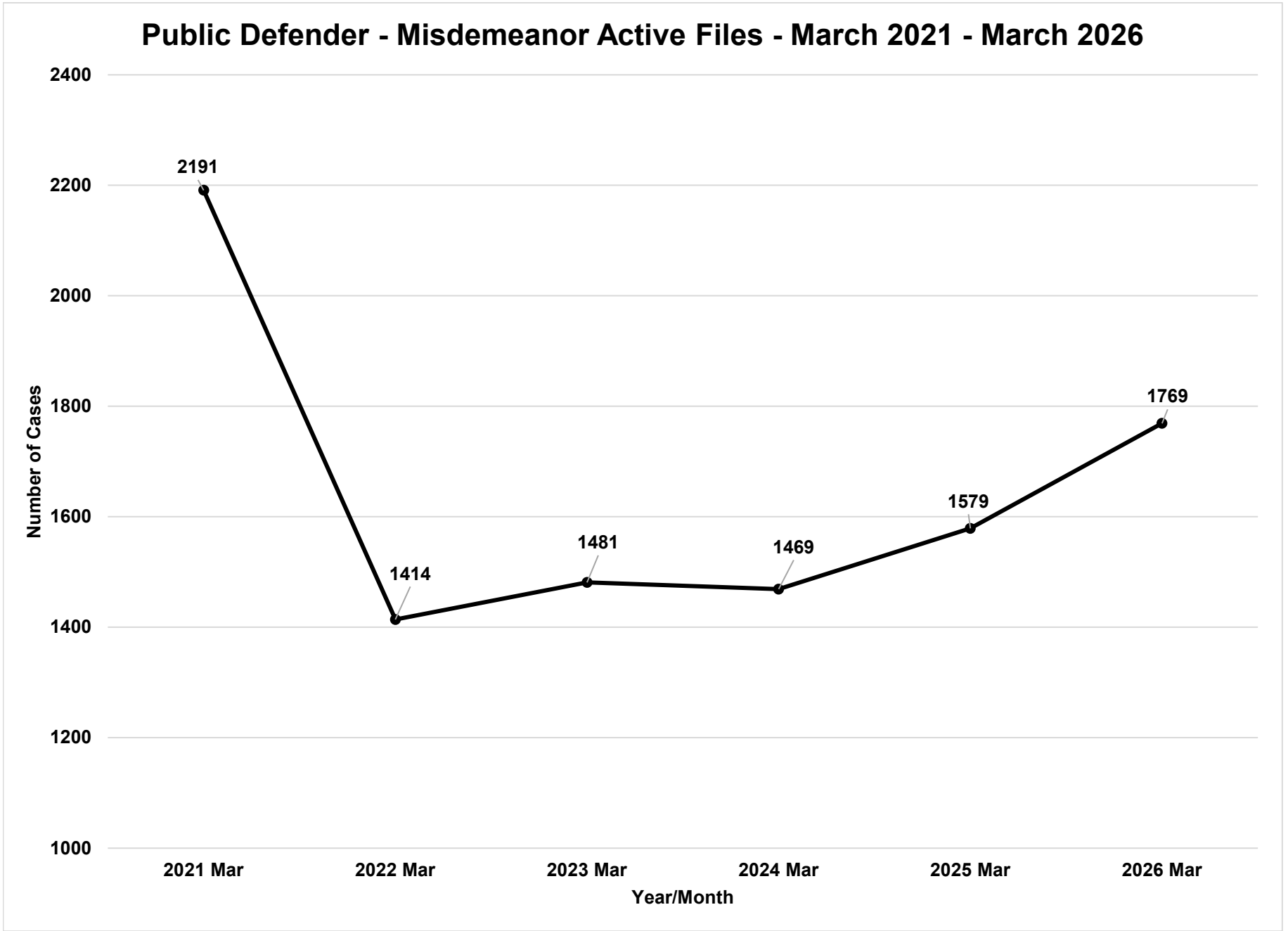


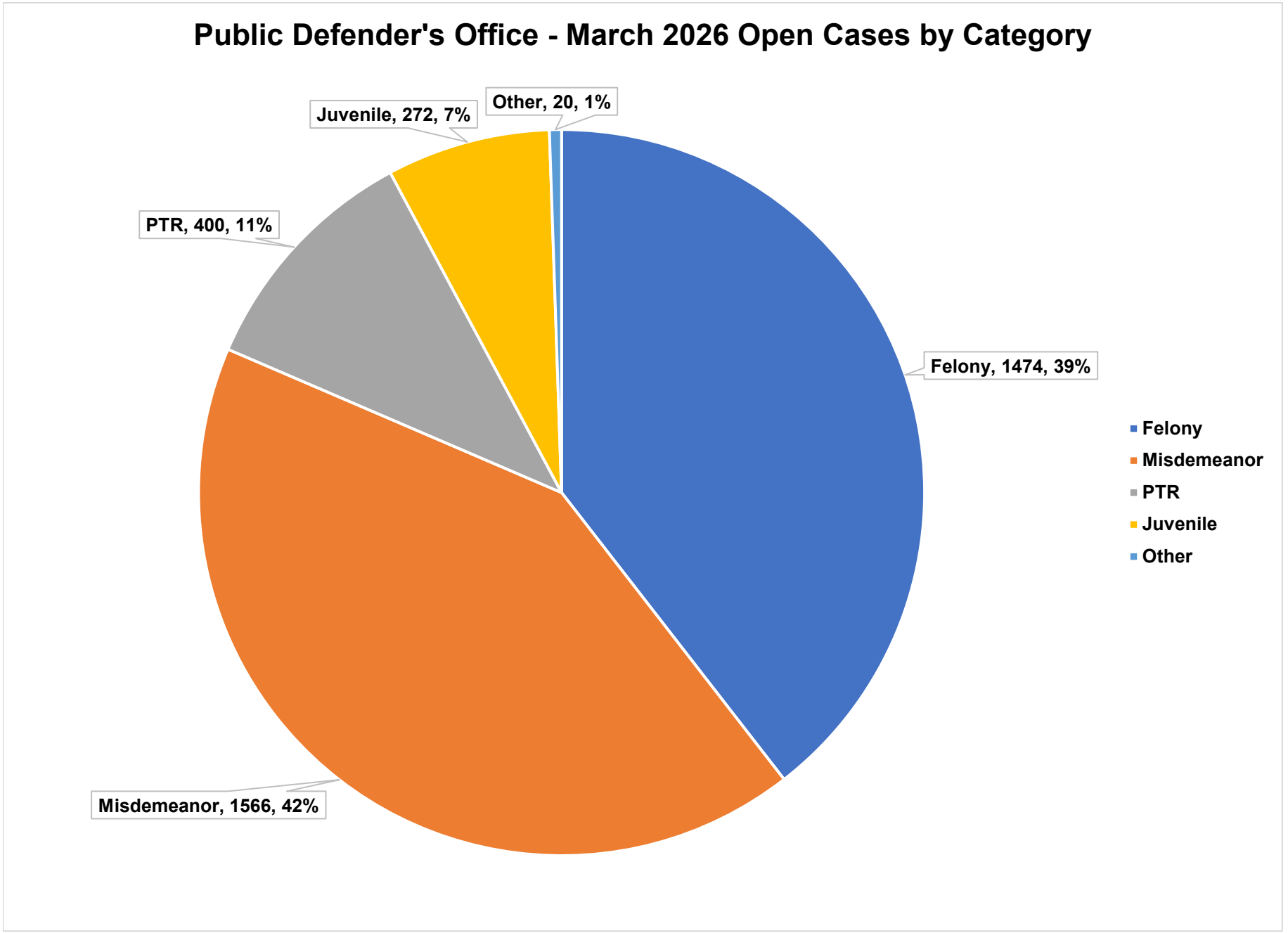

Public Defender's Office - New Case Appointments
March 2025 - March 2026
1600
1400
1200
1000
800
600
400
200
0
Number of Cases
Mar-25
Apr-25
May-25
Jun-25
Jul-25
Aug-25
Sep-25
Oct-25
Nov-25
Dec-25
Jan-26
Feb-26
Mar-26
Month/Year


Public Defender's Office - New Case Appointment by Type
March 2022 - March 2026
Number of Cases
500
450
400
350
300
250
200
150
100
50
0
*FEL
*MISDE/TRAF
PTR
BOND CT ONLY
FIRST APPEARANCE
PRE-TRIAL DETENTION
**JUV
MISC
Type of Case
Mar-22
Mar-23
Mar-24
Mar-25
Mar-26


Public Defender - Attorney Active Files - March 2021 - March 2026
4800
4300
3800
3300
2800
2300
Number of Cases
4568
3239
3424
3533
3652
3732
2021 Mar
2022 Mar
2023 Mar
2024 Mar
2025 Mar
2026 Mar
Year/Month


Public Defender - Felony Active Files - March 2021 - March 2026
2200
2000
1800
1600
1400
1200
1000
Number of Cases
1983
1469
1518
1640
1660
1691
2021 Mar
2022 Mar
2023 Mar
2024 Mar
2025 Mar
2026 Mar
Year/Month


Public Defender - Misdemeanor Active Files - March 2021 - March 2026
2400
2200
2000
1800
1600
1400
1200
1000
Number of Cases
2191
1414
1481
1469
1579
1769
2021 Mar
2022 Mar
2023 Mar
2024 Mar
2025 Mar
2026 Mar
Year/Month


Public Defender's Office - March 2026 Open Cases by Category
Other, 20, 1%
Juvenile, 272, 7%
PTR, 400, 11%
Felony, 1474, 39%
Misdemeanor, 1566, 42%
Felony
Misdemeanor
PTR
Juvenile
Other

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1499 **Agenda Date:** 5/19/2026 **Agenda #:** 9.B.

DUPAGE COUNTY PUBLIC DEFENDER

Jeffrey R. York, Chief Public Defender

May 5, 2026

Ms. Lucy Chang Evans
Chairwoman of the Judicial
Public Safety Committee
County Board Offices
421 N. County Farm Road
Wheaton, IL 60187

RE: Monthly Statistical Report

Dear Ms. Chang Evans:

Pursuant to 55 ILCS 5/3-4010, enclosed is a copy of the monthly report of services rendered by the Public Defender's Office through April 30, 2026.

Sincerely,

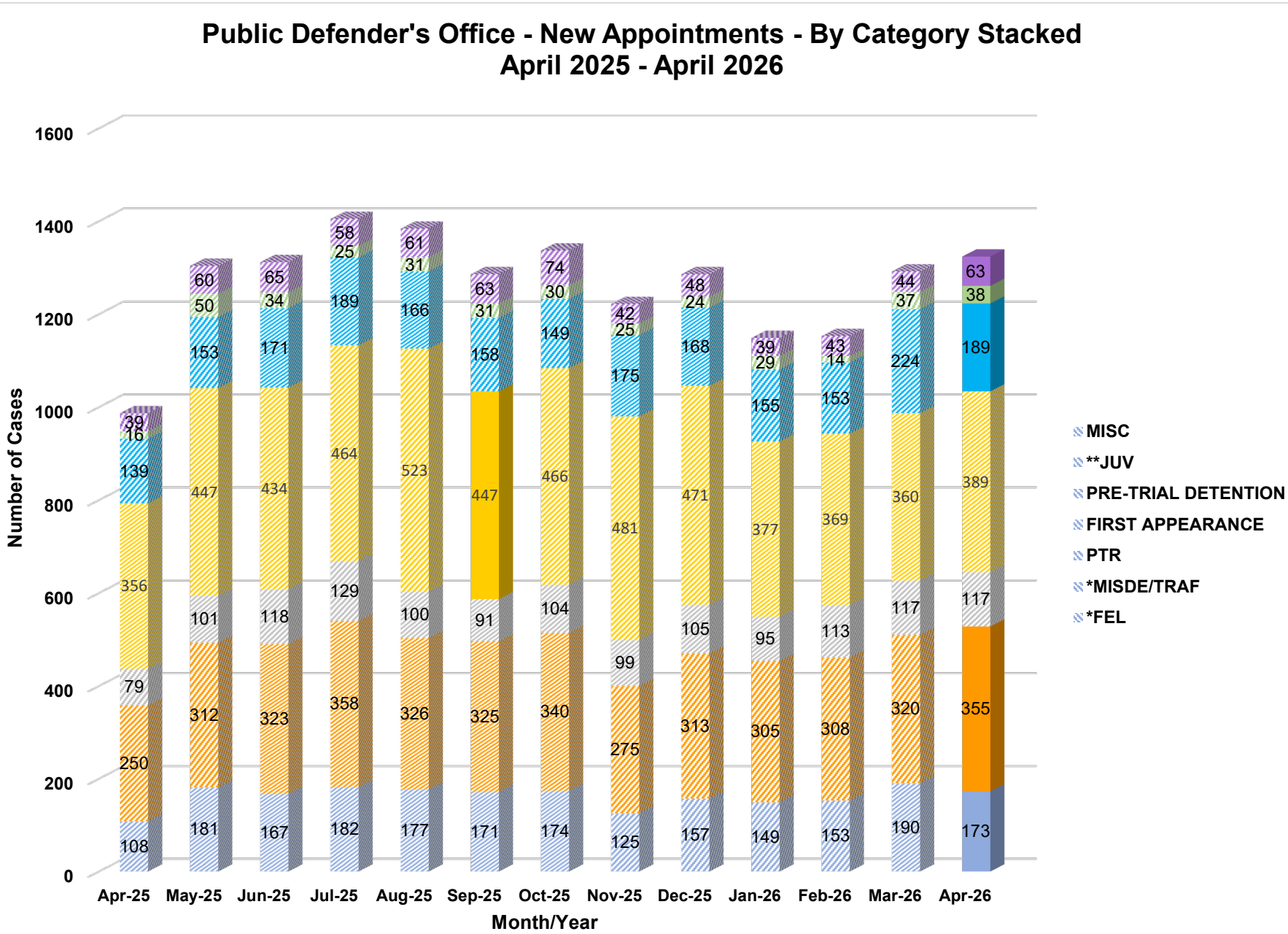
[redacted]

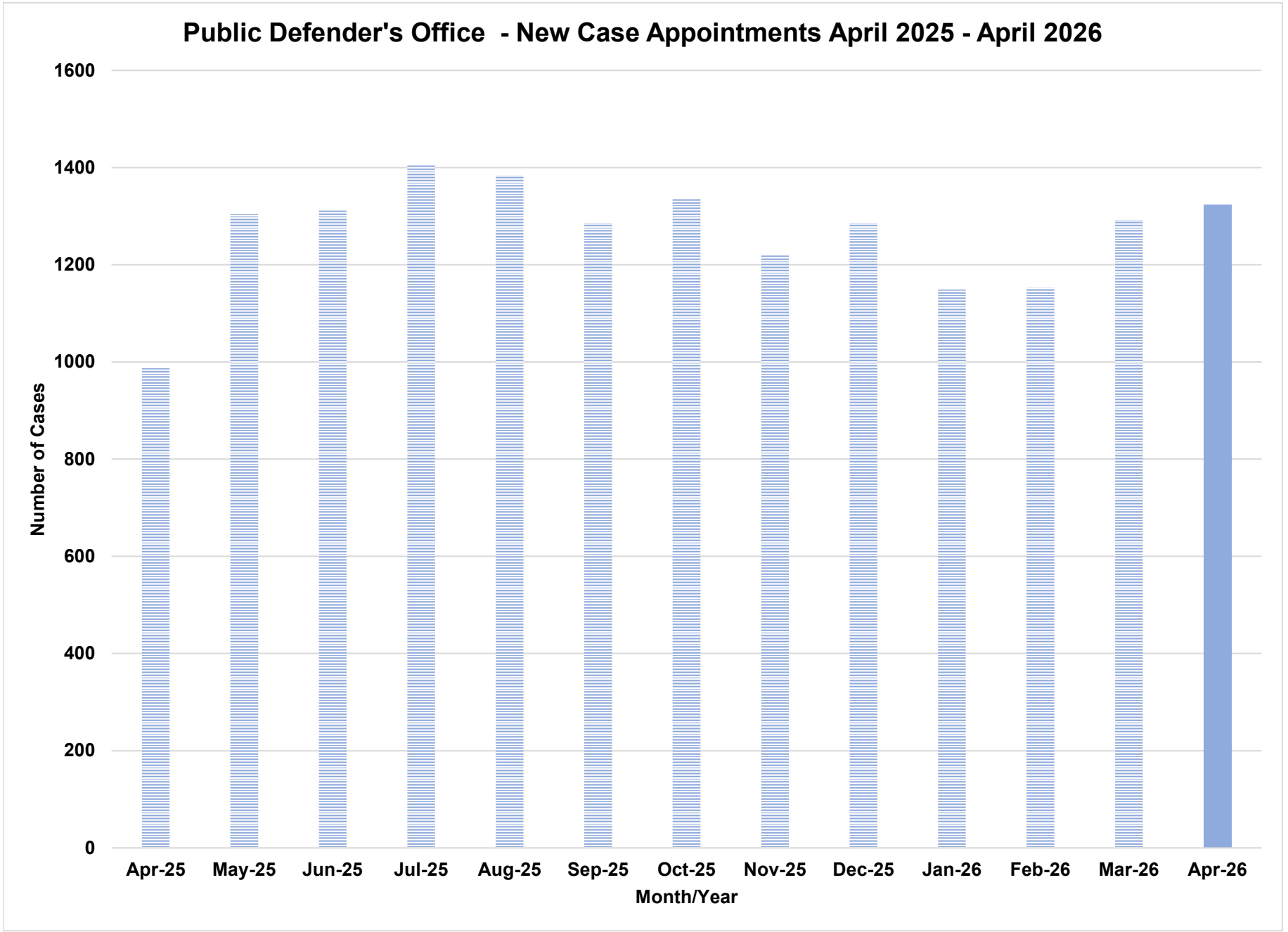
JEFFREY R. YORK
Public Defender of DuPage County

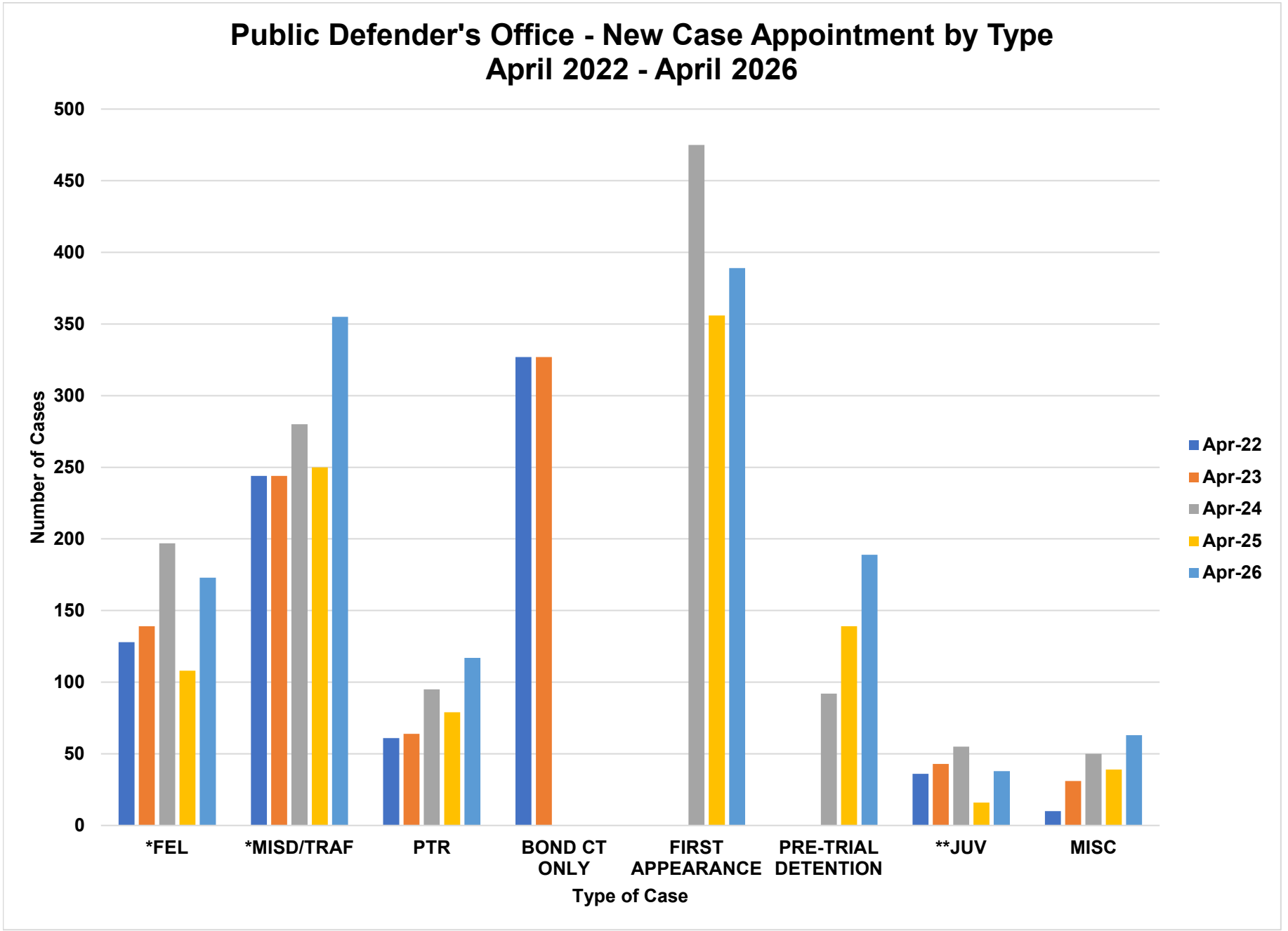
JRY/mb
encl.

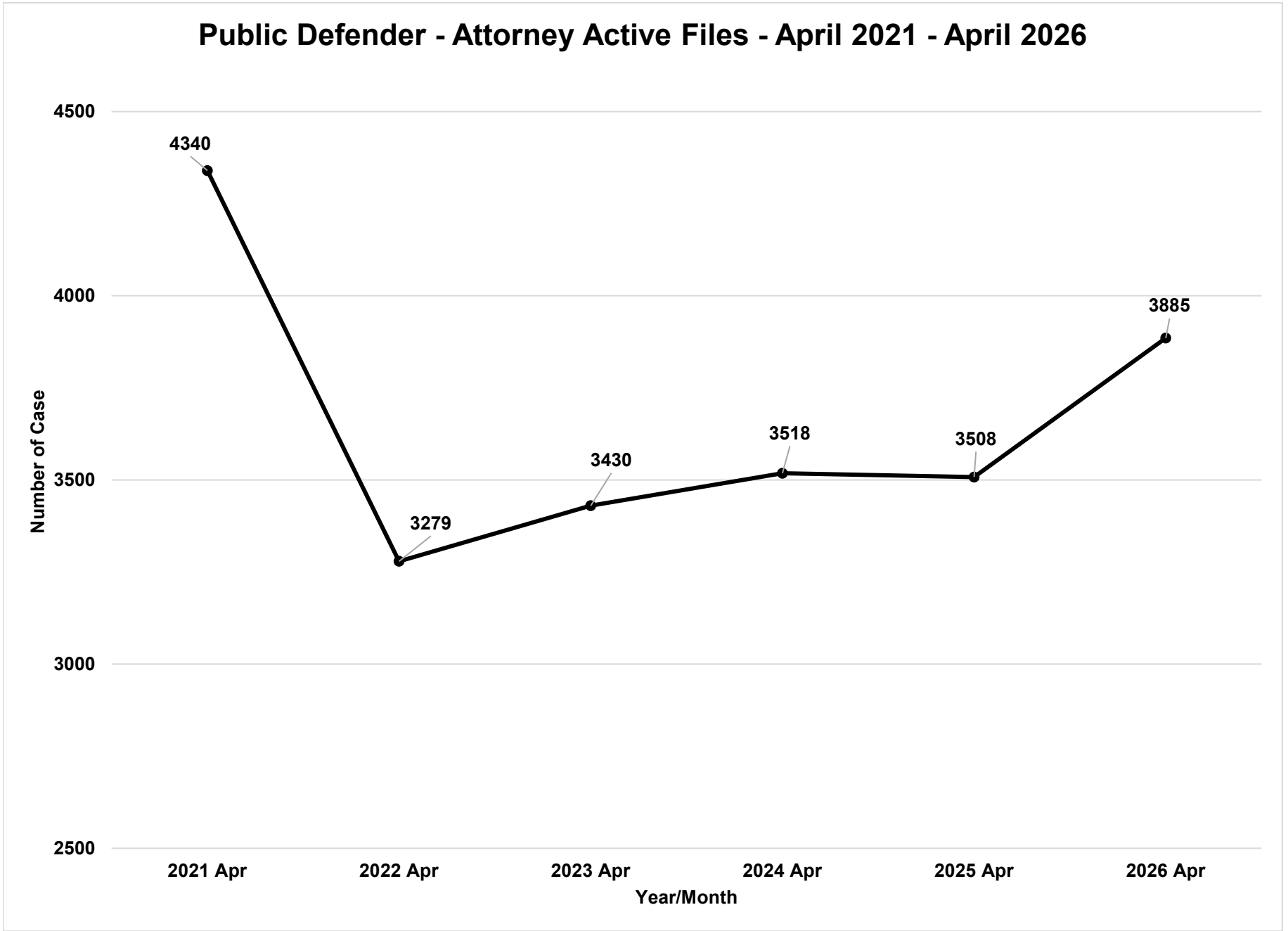
Public Defender's Office - New Case Appointments - April 2026

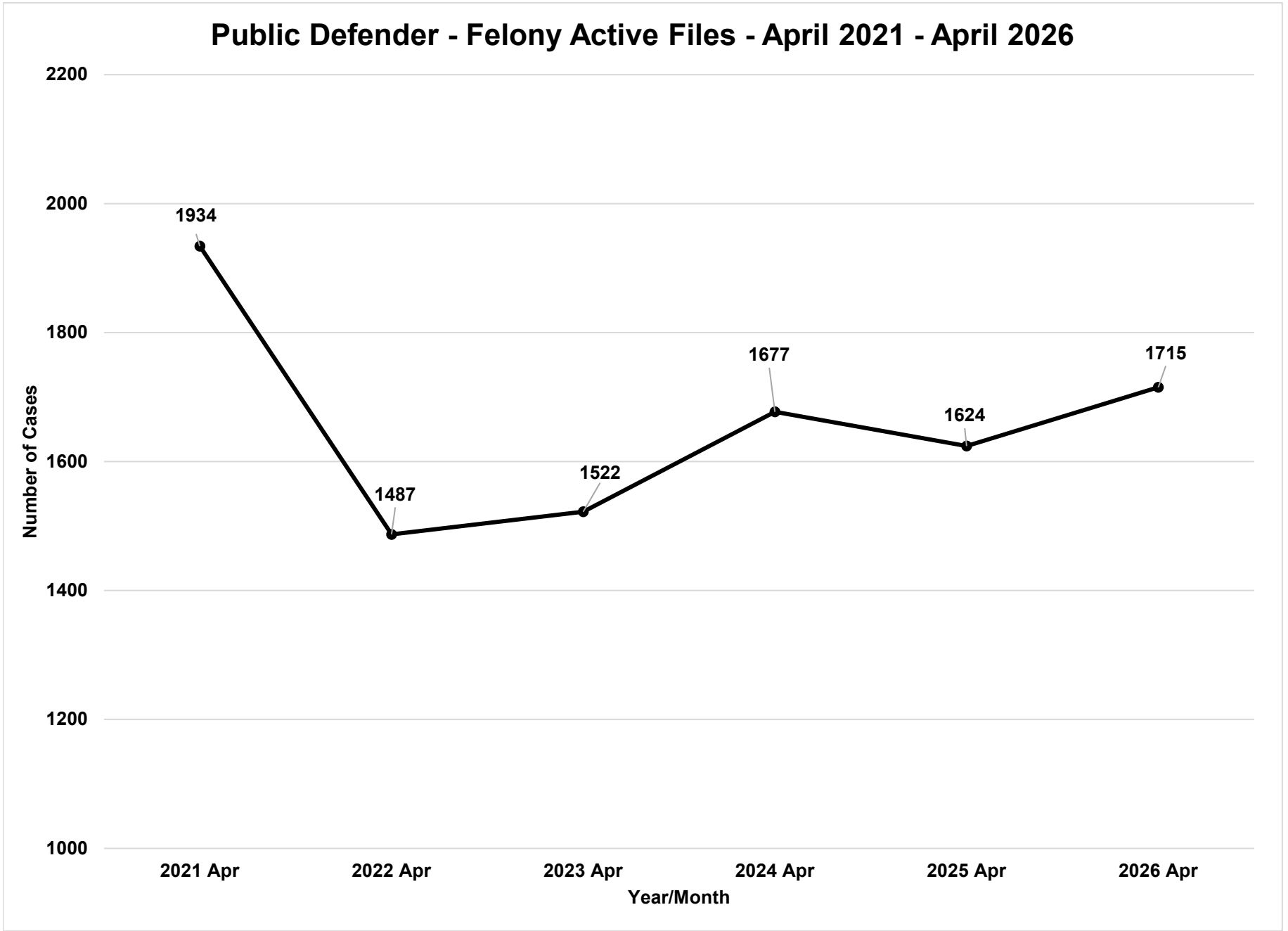
Case Type	Case Sub Type	Number of Cases
Criminal	Felony	173
Criminal	Misdemeanor	355
Juvenile Abuse and Neglect		6
Juvenile Delinquency		31
Adoption		1
Mental Health & Miscellaneous		63
Pre-Trial First Appearance		389
Pre-Trial Detention		189
PTR	Felony/Misdemeanor	117
Total		**1324**

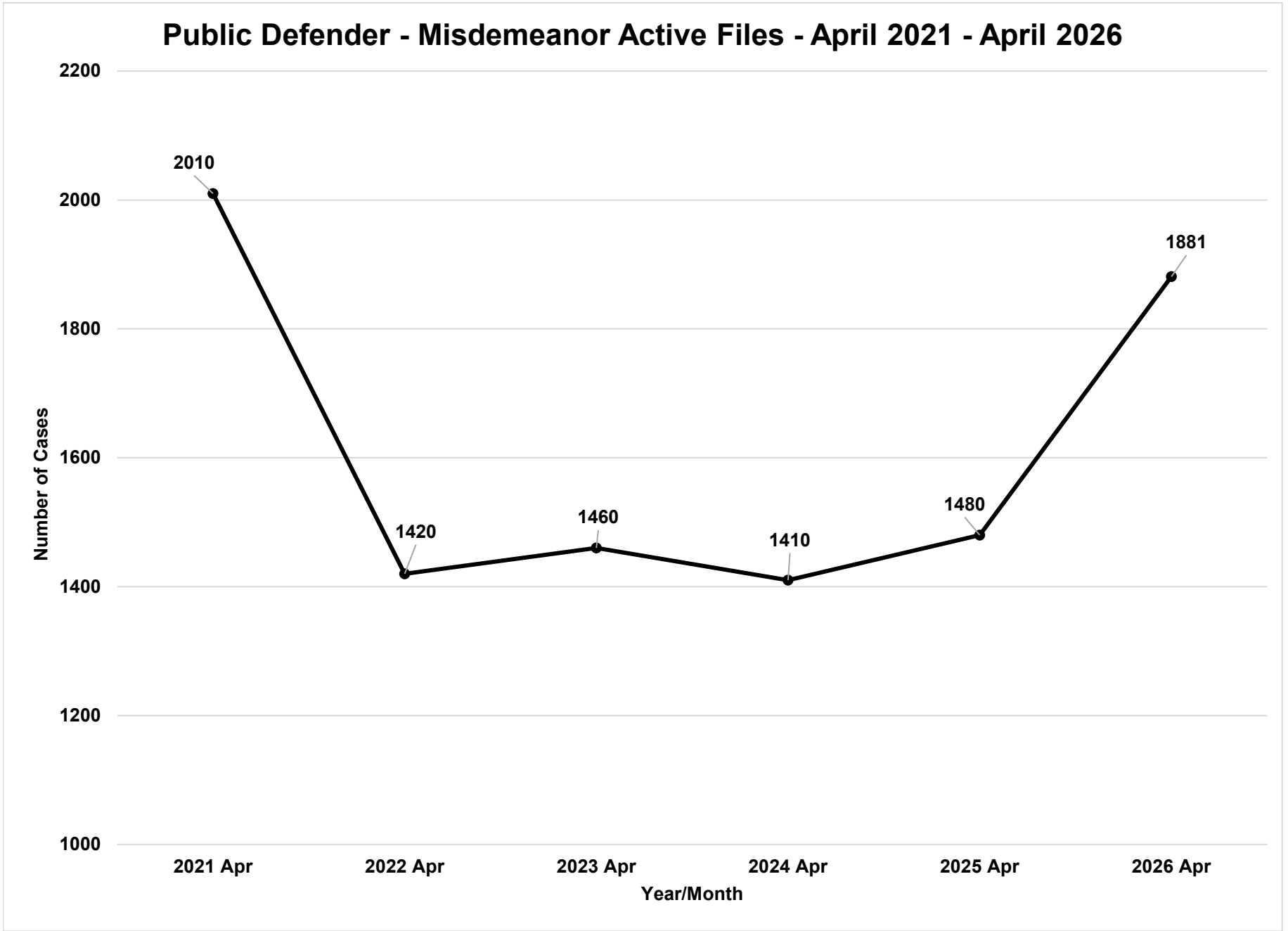

Public Defender's Office - New Appointments - By Category Stacked
April 2025 - April 2026
Number of Cases
1600
1400
1200
1000
800
600
400
200
0
Apr-25 May-25 Jun-25 Jul-25 Aug-25 Sep-25 Oct-25 Nov-25 Dec-25 Jan-26 Feb-26 Mar-26 Apr-26
Month/Year
39 16 139 356 79 250 108
60 50 153 447 101 312 181
65 34 171 434 118 323 167
58 25 189 464 129 358 182
61 31 166 523 100 326 177
63 31 158 447 91 325 171
74 30 149 466 104 340 174
42 25 175 481 99 275 125
48 24 168 471 105 313 157
39 29 155 377 95 305 149
43 14 153 369 113 308 153
44 37 224 360 117 320 190
63 38 189 389 117 355 173
MISC
**JUV
PRE-TRIAL DETENTION
FIRST APPEARANCE
PTR
*MISDE/TRAF
*FEL

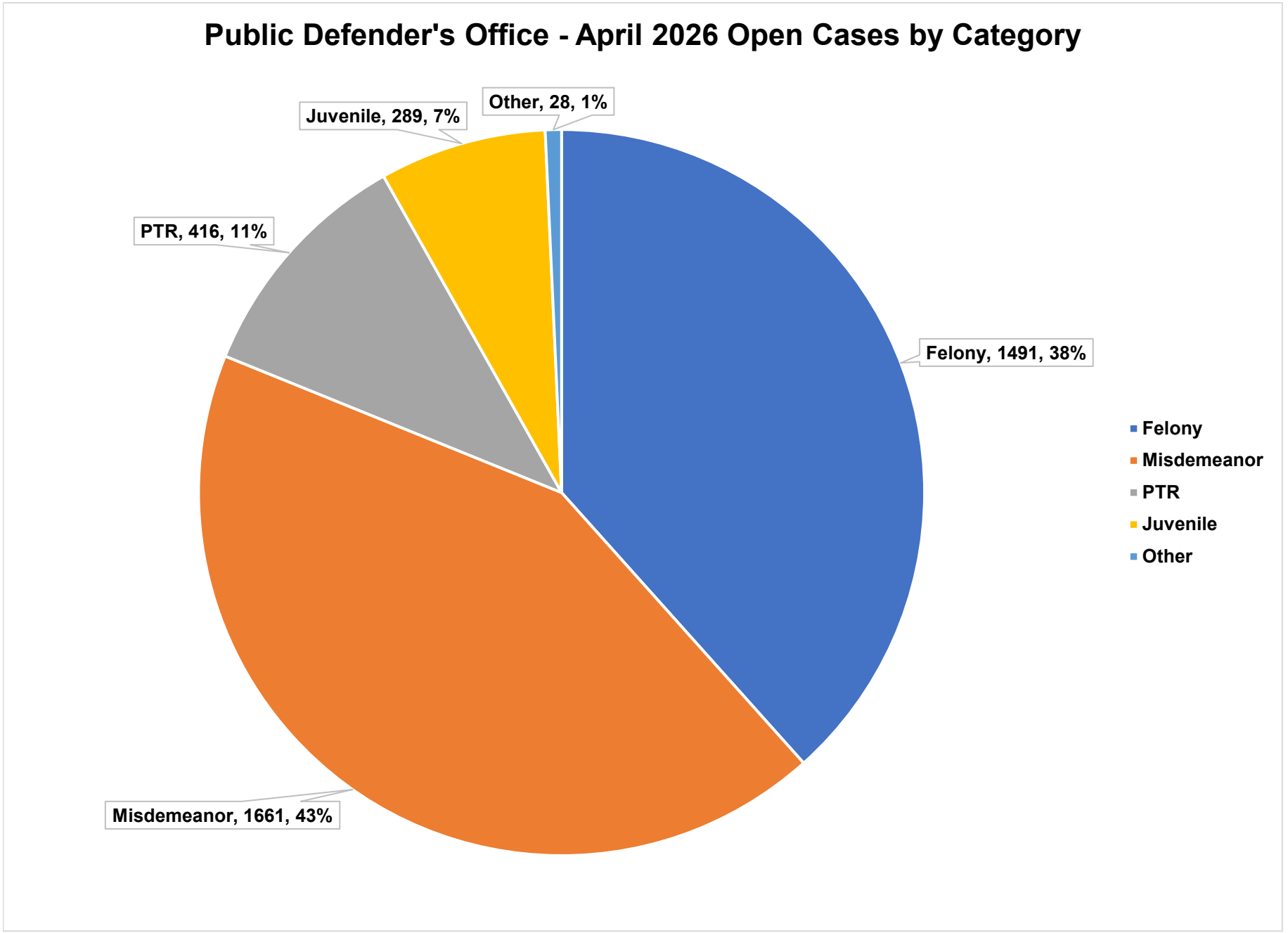

Public Defender's Office - New Case Appointments April 2025 - April 2026
1600
1400
1200
1000
800
600
400
200
0
Number of Cases
Apr-25
May-25
Jun-25
Jul-25
Aug-25
Sep-25
Oct-25
Nov-25
Dec-25
Jan-26
Feb-26
Mar-26
Apr-26
Month/Year


Public Defender's Office - New Case Appointment by Type
April 2022 - April 2026
Number of Cases
500
450
400
350
300
250
200
150
100
50
0
*FEL
*MISD/TRAF
PTR
BOND CT ONLY
FIRST APPEARANCE
PRE-TRIAL DETENTION
**JUV
MISC
Type of Case
Apr-22
Apr-23
Apr-24
Apr-25
Apr-26


Public Defender - Attorney Active Files - April 2021 - April 2026
4500
4000
3500
3000
2500
Number of Case
4340
3279
3430
3518
3508
3885
2021 Apr
2022 Apr
2023 Apr
2024 Apr
2025 Apr
2026 Apr
Year/Month


Public Defender - Felony Active Files - April 2021 - April 2026
2200
2000
1800
1600
1400
1200
1000
Number of Cases
1934
1487
1522
1677
1624
1715
2021 Apr
2022 Apr
2023 Apr
2024 Apr
2025 Apr
2026 Apr
Year/Month


Public Defender - Misdemeanor Active Files - April 2021 - April 2026
2200
2000
1800
1600
1400
1200
1000
Number of Cases
2010
1420
1460
1410
1480
1881
2021 Apr
2022 Apr
2023 Apr
2024 Apr
2025 Apr
2026 Apr
Year/Month


Public Defender's Office - April 2026 Open Cases by Category
Other, 28, 1%
Juvenile, 289, 7%
PTR, 416, 11%
Felony, 1491, 38%
Misdemeanor, 1661, 43%
Felony
Misdemeanor
PTR
Juvenile
Other

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: TE-R-0001-26 **Agenda Date:** 5/19/2026 **Agenda #:** 21.B.

RESOLUTION APPROVING
INTERGOVERNMENTAL COOPERATION AGREEMENT
FOR MUTUAL ASSISTANCE IN RESPONSE TO
INFORMATION TECHNOLOGY EMERGENCIES IN
UNITS OF GOVERNMENT IN DU PAGE COUNTY

WHEREAS, the County of DuPage is a unit of government and may lawfully exercise its powers under the Illinois Counties Code (55 ILCS 5/1, et seq.) and the Illinois Constitution; and

WHEREAS, the County and all signatories to this Intergovernmental Cooperation/Mutual Aid agreement are “public agencies" within the meaning of the Intergovernmental Cooperation Act (5 ILCS 220/1, et seq.) and are further authorized to enter into this Agreement pursuant to the Intergovernmental Cooperation Act; and

WHEREAS, DuPage County through its IT department has skills and expertise which are not readily available to other units of government; and

WHEREAS, intergovernmental cooperation and coordination is in the best interests of the residents of DuPage County.

BE IT HEREBY RESOLVED, that the DuPage County Board approves and ratifies the Intergovernmental Cooperation Agreement for Mutual Assistance in Response to Information Technology Emergencies in Units of Government in DuPage County attached hereto as Exhibit A; and

BE IT FURTHER RESOLVED, that the DuPage County Board authorizes the DuPage County Board Chair sign and execute the agreement attached hereto as Exhibit A; and

BE IT FURTHER RESOLVED, that the DuPage County Clerk is directed to return signed copies of this agreement to: (1) the DuPage County Information Technology Department, and (2) the DuPage County Office of Homeland Security and Emergency Management.

Enacted and approved this 26th day of May, 2026 at Wheaton, Illinois.

_____
DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

INTERGOVERNMENTAL COOPERATION AGREEMENT
FOR MUTUAL ASSISTANCE IN RESPONSE TO
INFORMATION TECHNOLOGY EMERGENCIES
IN UNITS OF GOVERNMENT IN DU PAGE COUNTY

Recitals

WHEREAS, the Units of Local Government herein made parties to this Intergovernmental Agreement may lawfully exercise the powers conferred upon them pursuant to the Illinois Counties Code (55 ILCS 5/1 *et seq.*), Illinois Municipal Code (65 ILCS 5/1-1-1 et seq.) and Article VII, Section 6 of the Constitution of the State of Illinois; and

WHEREAS, the Parties, as units of local government, are authorized to contract and otherwise associate amongst themselves and to obtain or share services and to exercise, combine or transfer any power or function that either unit of local government may have in any manner not prohibited by law or ordinance under the authority of Article VII, Section 10 of the Constitution of the State of Illinois; and

WHEREAS, the Parties are "public agencies" within the meaning of the Intergovernmental Cooperation Act (5 ILCS 220/1, et seq.) and are further authorized to enter into this Agreement pursuant to the Intergovernmental Cooperation Act; and

WHEREAS, cyber and information technology (IT) emergencies are occurring with increasing frequency in Units of Government throughout the United States;

WHEREAS, Units of Government within DuPage County have experienced IT emergencies;

WHEREAS, various Units of Government recognize it is in the best interest of those they serve that they join together to plan for such occurrences and be prepared to assist each other during catastrophic events which exceed the capacity of an individual Unit of Government to respond effectively on its own;

WHEREAS, the assistance to be provided under this Intergovernmental Cooperation Agreement ("Agreement") includes personnel, equipment and staging facilities appropriate to the nature of the catastrophic event;

WHEREAS, the foregoing purposes are best accomplished through this Agreement, with participating Units of Government making good faith efforts to provide assistance during catastrophic events when called upon pursuant to the terms of this Agreement, but without incurring liability if, in their sole discretion, they are unable or unwilling to do so;

WHEREAS, several Units of Government have, or will develop, emergency assistance contracts and agreements with private sector IT service providers and other governmental entities and nothing in this Agreement is intended to replace, supersede or take precedence over such contracts and agreements; and

WHEREAS, the program to accomplish the foregoing will be called the DuPage County Mutual Aid Technical Team ("DuMATT").

NOW THEREFORE, the undersigned public agency does hereby enter into this Agreement with each and every other public agency which signs a counterpart copy of this Agreement and contracts as follows:

1. Parties. The parties to this Agreement are:

a. the DuPage County Board;

b. the governing entities of DuPage County which are listed on the attached Exhibit 1 and have approved this Agreement in accordance with paragraph 6 or 8 below.

Collectively the foregoing are the "Parties" to, or the "Participants" in, this Agreement.

2. Legal Authority and Purpose.

a. This Agreement is made in the exercise of the Parties' rights and powers granted under Article VII, Section 10 of the Constitution of the State of Illinois, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 and all other rights and powers vested in the Parties by their respective governing statutes.

b. The purpose of this Agreement is to develop and implement programs (the "Programs") designed to provide mutual aid in crises, primarily arising out of disaster including, but not limited to, cyber incidents in DuPage County Units of Government. The Programs are also designed to provide training and professional development to prepare member personnel for response and recovery activities. Under no circumstances will an employee of a Party act under this Agreement in a capacity as a first responder by performing emergency rescue or response services ordinarily performed by police, fire or other governmental emergency service providers.

3. Administration.

a. This Agreement shall be administered jointly by the DuPage County Information Technology Department and the DuPage County Office of Homeland Security and Emergency Management, with the advice of the DuPage County Municipal IT Roundtable.

b. Meetings for the purpose of administering the Agreement may be called as needed, and any changes to the Agreement will be brought to the DuPage County Municipal IT Roundtable for review and comment.

c. Participants and their employees who may be assisting another Party, by entering into this Agreement, acknowledge that confidentiality and trust are expected and

required when providing mutual aid to another Unit of Government. The Parties acknowledge and agree that they shall treat the confidentiality, integrity, and availability of other Parties' data and systems as they would their own.

d. Only the affected Participant, or their designee, shall release information regarding an incident. Parties rendering mutual aid shall refer all inquiries regarding the incident to the affected Participant's representative.

4. Fiscal Matters.

a. The Programs and services of this Agreement shall be made available to the Units of Government without cost.

b. At no cost to the Units of Government, the State's Attorney shall provide the services of its personnel and resources in development and maintenance of this Agreement. Nothing in this Agreement shall be construed as requiring or enabling the DuPage County State's Attorney to act as, or provide, legal counsel for any participant in this agreement where such legal counsel is not expressly authorized by state law.

c. Each Participant is responsible for any benefits, compensation, liability insurance and Workers' Compensation insurance for its personnel that are providing authorized mutual aid to another Participant.

d. Each Participant providing facilities, materials and/or equipment to another Participant under the auspices of this agreement shall not charge for such facilities, materials or equipment and for the cost of loss or damage to the facilities, materials and/or equipment.

e. Nothing is this agreement shall operate to bar any recovery of funds from any third party, state, or federal agency under existing statutes, or other authority.

5. Insurance and Liability.

a. Each Party is responsible for obtaining insurance coverage for its participation under this Agreement, which shall be primary, and which shall waive subrogation against all other Parties. Each Party shall be responsible for Workers' Compensation insurance coverage of, and liability for, the Party's employees who participate in the Programs.

b. A Party shall not be liable to another Party:

1) for the acts or omissions of its employees providing assistance to another Party when requested under this Agreement;

2) for a Party's declination to provide assistance when requested by another Party under this Agreement.

For purposes of this paragraph 5.b., "liability" means liabilities, losses, damages, claims, demands, judgments, causes of action, costs, expenses, and reasonable attorneys' fees. Notwithstanding anything to the contrary, nothing in this Agreement voids or limits any liability protection established by law or any existing insurance coverage of the Party. Nothing in this Agreement, the actions of the Advisory Panel, or the development and implementation of the Programs shall create a duty or liability to any person or entity which is not a party to this Agreement or diminish any liability protection for the benefit of the Parties as established by law or afforded any Party's insurance coverage.

6. New Parties and Withdrawal, Suspension and Expulsion of a Party.

a. After the effective date provided in paragraph 8 below, a Unit of Government shall become a Party to this Agreement when (A) the Party's Chief Governing

Official signs the Agreement, and (B) the Agreement is received by DuMatt@DuPageCounty.gov.

b. A Party may withdraw from this Agreement by giving at least 30 days' written notice of withdrawal to DuMatt@DuPageCounty.gov.

c. By a vote of at least two-thirds of the members of the DuPage County Municipal IT Roundtable, a Party may be suspended or expelled as a Party to this Agreement, and denied participation in any of the programs, for good cause, which includes, but is not limited to, failure to meet the requirements of this Agreement or of the programs. Before expulsion or suspension, the Party shall be given a written notice summarizing the reasons for the proposed action and an opportunity to respond to the DuPage County Municipal IT Roundtable.

7. Amendment and Termination.

a. This Agreement may be amended or terminated by the affirmative vote of a majority of the Parties.

8. No Third-Party Beneficiaries

a. The Parties expressly agree that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person on such Agreement, including, but not limited to, subcontractors, subconsultants, and suppliers. The Parties expressly intend that any person other than the Parties who receives services or benefits under this Agreement shall be deemed to be an incidental beneficiary only

9. Authority to Bind

a. Each Party represents that it holds the authority to enter into this Agreement and undertake the duties and obligations contemplated by this Agreement and that it has taken or caused to be taken all necessary action to authorize the execution and delivery of this Agreement.

10. No Waiver of Immunities

a. Nothing in this Agreement shall constitute a waiver by any Party of any right, privilege, immunities, or defenses, either may have, under statutory or common law, including, but not limited to, the Illinois Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101, *et seq*.

11. Severability

a. If any section, paragraph, clause, phrase or portion of this Agreement is for any reason determined by a court of competent jurisdiction to be invalid and unenforceable, such portion shall be deemed separate, distinct and an independent provision, and the court's determination shall not affect the validity or enforceability of the remaining portions of this agreement.

12. Effective Date and Dissolution. This Agreement shall become effective upon approval of the agreement by the DuPage County Board and its attendant subcommittees, and signature by the DuPage County Board Chair, provided at least ten of the Participants listed on the attached Exhibit 1 return Agreements signed by their Chief Governing Official to DuMatt@DuPageCounty.gov.

13. By:

_____
Chair, DuPage County Board

_____
Printed Name

Date: _____

_____
Authorized Signatory, Agency

_____
Printed Name

Date: _____

Exhibit 1 - Participant List

Any DuPage County Unit of Government may participate in the DuMATT program.

	Unit of Government Name	*Point-of-Contact*
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		

35		
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		