



DU PAGE COUNTY

Finance Committee

Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, June 10, 2025

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Garcia at 8:02 AM.

2. ROLL CALL

PRESENT	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
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3. PUBLIC COMMENT

No public comments were offered.

4. CHAIRWOMAN'S REMARKS - CHAIR GARCIA

No remarks were offered.

5. APPROVAL OF MINUTES

5.A. [25-1406](#)

Finance Committee - Regular Meeting - Tuesday, May 27, 2025

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Saba Haider

6. BUDGET TRANSFERS

6.A. [FI-R-0098-25](#)

Budget Transfers 06-10-2025 - Various Companies and Accounting Units

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Cynthia Cronin Cahill

7. PROCUREMENT REQUISITIONS

A. Finance - Garcia

7.A.1. [25-1453](#)

Recommendation for the approval of a contract purchase order to Casco International d/b/a C.A. Short Company, to provide employee service awards for anniversary date and milestones, for Human Resources, for the period of June 10, 2025 through November 30, 2025, for a contract total amount not to exceed \$17,610; per RFP #25-036-HR.

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Lucy Evans

B. Development - Tornatore7.B.1. [DC-R-0003-25](#)

Transfer of funds from unappropriated cash funds to the BUILDING, ZONING, & PLANNING FUND – COMPANY 1100, ACCOUNTING UNIT 2810, IN THE AMOUNT OF \$646,204, to pre-pay the first three years of a five-year renewal contract with Accela Inc. for permitting software. (Building & Zoning)

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Brian Krajewski

C. ETSB - Schwarze7.C.1. [ETS-R-0030-25](#)

Resolution approving the sale of inventory from the County of DuPage on behalf of the Emergency Telephone System Board of DuPage County to the College of DuPage Police Department for an amount of \$156,606.72. (Pending Parent Committee Approval)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Yeena Yoo

D. Judicial and Public Safety - Evans

7.D.1. [JPS-P-0025-25](#)

Recommendation for the approval of a contract purchase order to Trinity Services Group, Inc., to provide meal service for the inmates and officers in the jail, for the Sheriff's Office, for the period of June 1, 2025 through May 31, 2026, for a contract total amount of \$1,526,156.25; per RFP #23-026-SHF. Second of three optional renewals. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Jim Zay

7.D.2. [JPS-R-0007-25](#)

Amendment to Resolution JPS-P-0025-25 issued to Trinity Services Group, Inc., to provide food service for the DuPage County Jail, for the Sheriff's Office. (The contracted rate is increasing from \$2.23 per meal delivered to \$2.32 per meal delivered, resulting in an increase of 3.8%) (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Jim Zay

7.D.3. [JPS-P-0026-25](#)

Recommendation for the approval of a contract to JusticeText, Inc., for the purchase of audiovisual evidence management software licenses, for the Public Defender's Office, for the period of July 1, 2025 through June 30, 2026, for an amount not to exceed \$50,000. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids - Sole Source. (Public Defender's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Yeena Yoo

7.D.4. [JPS-P-0027-25](#)

Recommendation for the approval of a contract with Diana Hightower for Coordinator of the Family Violence Coordinating Council, for the period of July 1, 2025 through June 30, 2026, for a total contract amount not to exceed \$43,472. Grant funded. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b). (18th Judicial Circuit Court)

RESULT: APPROVED

MOVER: Lucy Evans

SECONDER: Saba Haider

7.D.5. [JPS-P-0029-25](#)

Recommendation for the approval of a contract purchase order to ThinkGard, to provide backup and recovery services for the Sheriff's Office, for the period of June 10, 2025 through November 30, 2027, for a contract total not to exceed \$368,853.50. Contract pursuant to the Intergovernmental Cooperation Act (TIPS Contract #220105). (Sheriff's Office)

RESULT: APPROVED

MOVER: Lucy Evans

SECONDER: Jim Zay

E. Public Works - Childress7.E.1. [FM-P-0027-25](#)

Recommendation for the approval of a contract to Ashland Door Solutions LLC, to provide door maintenance, door sales, and installation as needed for County facilities, for Facilities Management, for the period of July 19, 2025 through July 18, 2026, for a contract total amount not to exceed \$45,000; per renewal option under bid award #23-080-FM. Second of three options to renew.

RESULT: APPROVED

MOVER: Michael Childress

SECONDER: Jim Zay

7.E.2. [FM-P-0028-25](#)

Recommendation to award a contract to Carbon Solutions Group SREC, LLC for participation in the Illinois Shines Adjustable Block Grant Program, which provides payments in exchange of Renewable Energy Credits (RECS), for approximately \$177,494.56, for the period of June 10, 2025 through November 30, 2041, selected through Other Professional Services under bid award #22-118-FM. (Revenue paid to County)

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

7.E.3. [PW-P-0014-25](#)

Recommendation for the approval of a contract to Nationwide Haul LLC, for one (1) stainless steel tanker trailer, for Public Works, for the period of June 10, 2025 to November 30, 2025, for a total contract amount not to exceed \$94,143; per lowest responsible bid #25-059-PW.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Saba Haider

F. Stormwater - Zay

A motion was made by Member Zay and seconded by Member Schwarze to combine items 7.F.1. through 7.F.3. under Stormwater. Upon a voice vote, the motion passed.

7.F.1. [SM-R-0006-25](#)

Approval of an Intergovernmental Agreement between the County of DuPage, Illinois and the Village of Westmont, for the North Adams Street Detention Naturalization Project, for the period of June 10, 2025 through June 30, 2026, for an amount not to exceed \$14,750. (WQIP Grant)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Dawn DeSart

7.F.2. [SM-R-0007-25](#)

Approval of an Intergovernmental Agreement between the County of DuPage, Illinois and the Village of Westmont, for the 3927 N Lincoln Detention Naturalization Project, for the period of June 10, 2025 through June 30, 2026, for an amount not to exceed \$5,865. (WQIP Grant)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Dawn DeSart

7.F.3. [SM-R-0008-25](#)

Approval of an Intergovernmental Agreement between the County of DuPage, Illinois and the Village of Westmont, for the 328 S Wilmette Avenue Detention Naturalization Project, for the period of June 10, 2025 through June 30, 2026, for an amount not to exceed \$14,230. (WQIP Grant)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Dawn DeSart

G. Technology - Covert7.G.1. [TE-P-0008-25](#)

Recommendation for the approval of a contract to Accela, Inc., for annual subscription service for Accela Velosimo Connect Enterprise for Bluebeam and Citizen Access and Civic Platform for Building & Zoning, Public Works, Stormwater, and Transportation, for the period of June 23, 2025 through June 22, 2029, for a contract total amount not to exceed \$1,144,575.00. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - Proprietary Software Maintenance and Support)

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Yeena Yoo

H. Transportation - Ozog

A motion was made by Member Ozog and seconded by Member Galassi to combine items 7.H.1. through 7.H.3. under Transportation. Upon a voice vote, the motion passed.

7.H.1. [DT-P-0035-25](#)

Recommendation for the approval of a contract to Traffic Control Corporation, for annual maintenance and support services for the Division of Transportation's Centrac's ATMS software system, for the period July 1, 2025 through June 30, 2026, for a contract total not to exceed \$36,773. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - Proprietary Software Maintenance and Support)

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Saba Haider

7.H.2. [DT-P-0036-25](#)

Recommendation for the approval of a contract to Mac's Body Shop, Inc., for auto body repairs, for the period July 1, 2025 through June 30, 2026, for a contract total not to exceed \$70,000; per renewal of bid 23-071-DOT, second of three options to renew. (\$20,000 for Division of Transportation and \$50,000 for Sheriff's Office).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Saba Haider

7.H.3. [DT-P-0037-25](#)

Recommendation for the approval of a contract purchase order to Auto Tech Centers, Inc., to furnish and deliver Goodyear tires, as needed, for the Division of Transportation, for the period July 1, 2025 through June 30, 2026, for a contract total not to exceed \$120,000. Contract pursuant to the Intergovernmental Cooperation Act (NASPO Contract #24155).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Saba Haider

7.H.4. [DT-R-0013-25](#)

Awarding Resolution issued to SKC Construction, Inc., for the 2025 Pavement Preservation/Crack Sealing Program, Section 25-CRKSL-09-GM, for an estimated County cost of \$30,000; Per lowest responsible bid.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Lucy Evans

7.H.5. [DT-R-0014-25](#)

Awarding Resolution to Schroeder Asphalt Services, Inc., for the Lisle Township 2025 Road Maintenance Program, Section 25-04115-00-RS-(Estimated Township cost \$1, 353,606.86, No County cost); Per lowest responsible bid.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Kari Galassi

8. FINANCE RESOLUTIONS

8.A. [FI-R-0094-25](#)

Acceptance and appropriation of the Illinois Home Weatherization Assistance Program HHS Grant PY26 Inter-Governmental Agreement No. 25-221028, Company 5000 - Accounting Unit 1430, in the amount of \$974,465. (Community Services)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Greg Schwarze

8.B. [FI-R-0095-25](#)

Acceptance and appropriation of the Illinois Home Weatherization Assistance Program State Grant PY26 Inter-Governmental Agreement No. 26-251028, Company 5000 - Accounting Unit 1490, in the amount of \$568,959. (Community Services)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Dawn DeSart

8.C. [FI-R-0096-25](#)

Acceptance and appropriation of the Low-Income Home Energy Assistance Program (LIHEAP) State Grant PY26 Inter-Governmental Agreement No. 26-254028, Company 5000 - Accounting Unit 1495, in the amount of \$3,422,595. (Community Services)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Greg Schwarze

8.D. [FI-R-0097-25](#)

Acceptance and appropriation of the Title IV-D Grant SFY 25-27, Intergovernmental Agreement No. 2026-55-013-IGA, Company 5000 - Accounting Unit 6570, in the amount of \$1,629,842. (State's Attorney's Office)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Yeena Yoo

8.E. [FI-R-0093-25](#)

Acceptance of an extension of time for the Illinois Home Weatherization Assistance Program DOE Grant PY25 Inter-Governmental Agreement No. 22-403028, Company 5000 - Accounting Unit 1400, from June 30, 2025 to September 30, 2025. (Community Services)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Saba Haider

8.F. [FI-R-0100-25](#)

Recommendation for the approval of funds to the Elmhurst Centre for Performing Arts, to fund a performing arts program, in the amount of \$25,000. (ARPA INTEREST)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Yeena Yoo

9. **INFORMATIONAL**

A motion was made by Member Cahill and seconded by Member Galassi to receive and place on file: Payment of Claims, Appointments, and Grant Proposal Notifications. Upon a voice vote, the motion passed.

A. **Payment of Claims**9.A.1. [25-1388](#)

05-23-2025 Paylist

9.A.2. [25-1411](#)

05-27-2025 Auto Debit Paylist

9.A.3. [25-1420](#)

05-30-2025 Auto Debit Paylist

9.A.4. [25-1421](#)
05-30-2025 Paylist

9.A.5. [25-1438](#)
06-03-2025 Paylist

B. Appointments

9.B.1. [CB-R-0055-25](#)
Resolution Approving Member Initiative Program Agreements.

9.B.2. [CB-R-0048-25](#)
Appointment of Julius "Wes" Becton III to the Commuter Rail Board (Metra).

9.B.3. [CB-R-0049-25](#)
Appointment of Nunzio Pulice to the Stormwater Management Planning Committee (District 1).

9.B.4. [CB-R-0050-25](#)
Appointment of Edward Tiesenga to the Stormwater Management Planning Committee (District 2).

9.B.5. [CB-R-0051-25](#)
Appointment of Steve Nero to the Stormwater Management Planning Committee (District 3).

9.B.6. [CB-R-0052-25](#)
Appointment of Gary Fasules to the Stormwater Management Planning Committee (District 4).

9.B.7. [CB-R-0053-25](#)
Appointment of Paul Hinterlong to the Stormwater Management Planning Committee (District 5).

9.B.8. [CB-R-0054-25](#)
Appointment of David Brummel to the Stormwater Management Planning Committee (District 6).

C. Grant Proposal Notifications

9.C.1. [25-1416](#)
GPN 015-25: PY25 ILETSB - NIBIN Grant Program - Illinois Law Enforcement Training and Standard Board - \$24,999. (Sheriff's Office)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

AYES:	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
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10. PRESENTATION

10.A. Finance Department FY2026 Budget Presentation

Jennifer Sinn, Deputy Chief Financial Officer, provided a brief overview of the Finance Department's and Tort Liability's FY2026 budget request. The Finance Department helps the County Board, Elected Officials, Executive Staff, and Departments. The Department assists with budget, procurement, accounts payable, auditing, grants, accounting, risk management, and the mailroom. In addition, the Department performs long-term financial planning, forecasts revenues and expenses, and manages the County-wide financial systems including the OpenGov budget system, the Infor ERP accounting system, and the MHC invoicing system. The Department is funded by overall General Fund revenues. The Department has taken a conservative approach to spending in FY2026, with a budget request that is only 1.5% higher than the FY2025 current budget. Committee members appreciated the presentation's layout and clear information, along with the budget to actual information. All Elected Officials and Departments have been asked to present their FY2026 budget requests to the Finance Committee.

11. DISCUSSION

11.A. 2024 Surplus Discussion

Nick Kottmeyer, Chief Administrative Officer, reviewed the FY2024 surplus spending items that were held from spending until June 2025. The pending items include: \$1.5M for the Stormwater Elmhurst Quarry Project, \$1.5M for Facilities Management Infrastructure Projects, and \$250K for the DuPage County Historical Museum Capital Projects. By a show of hands, the Committee members gave their consensus to move forward with spending on these projects.

12. OLD BUSINESS

Committee members discussed the possibility of putting leftover Member Initiative Program funds towards food insecurity. A request was also made to the Finance Department to provide monthly sales tax numbers to the Committee.

13. NEW BUSINESS

No new business was discussed.

MOTION TO ENTER INTO EXECUTIVE SESSION

A motion was made by Member Honig and seconded by Member Haider to enter into Executive Session. Upon a roll call vote, the motion passed.

Ayes: Cahill, Childress, Covert, DeSart, Evans, Galassi, Garcia, Haider, Honig, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore

Nays:

Absent: Eckhoff, Yoo, and Zay

14. EXECUTIVE SESSION

- 14.A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (2) – Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- 14.B. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1) – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

ROLL CALL FOR ENTRY BACK INTO REGULAR SESSION

PRESENT	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT	Krajewski

15. ADJOURNMENT

The meeting was adjourned at 10:04 AM.