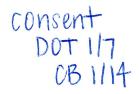
Dr-P-0052-2-1







Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date:	Dec 17, 202
MinuteTrag (IQM2) ID #:	

Purchase Order #: 7395-1-SERV Original Pu	urchase Dec 1, 2024	Change Order #: 1	Department: Division of Transportation	
Vendor Name: Lightle Enterprises of Ohio		Vendor #: 39597	Dept Contact: Kathleen Black Curcio	
Background and/or Reason for Change Order Request: Contract to furnish and deliver Roll-Up signs for the period 12/01/24 - 11/30/25. Decrease LN1 encumbrance \$15,000.00 due to fiscal year obligations of funds.				
IN ACCORDANCE WITH 720 ILCS 5/33E-9				
(A) Were not reasonably foreseeable at the time the contract was signed.				
(B) The change is germane to the original contract as signed.				
(C) Is in the best interest for the County of DuPage and authorized by law.				
	INCREAS	E/DECREASE		
A Starting contract value	***		\$40,020.00	
B Net \$ change for previous Change Orders				
C Current contract amount (A + B) \$40,020.00				
D Amount of this Change Order	Increase	Decrease	(\$15,000.00)	
E New contract amount (C + D) \$25,0		\$25,020.00		
F Percent of current contract value this Chan-	ge Order represents (D	/ C)	-37.48%	
G Cumulative percent of all Change Orders (8	+D/A); (60% maximum or	construction contracts)	-37.48%	
	DECISION MEN	O NOT REQUIRED		
Cancel entire order Close Contract Contract Extension (29 days) Consent Only Change budget code from: Increase/Decrease quantity from: Price shows: should be:				
Decrease remaining encumbrance and close contract Increase encumbrance and close contract Decrease encumbrance Increase encumbrance Increase encumbrance				
DECISION MEMO REQUIRED				
Increase (greater than 29 days) contract expiration from: to:				
Increase \geq \$2,500.00, or \geq 10%, of current contract amount Funding Source				
OTHER - explain below:				
kbc 6982	Dec 17, 2024		7 69/0 12/18/m	
Prepared By (Initials) Phone Ext	Date	Recommended for Approve	al (Initials) Phone Ext Date	
REVIEWED BY (Initials Only)				
		58	12/20/201	
Buyer	Date	Procurement Officer	Date	
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$2:	5,000) Date	