



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Consent
SWM 11/5
CB 11/12

Date: Oct 17, 2024

MinuteTraq (IQM2) ID #: _____

Purchase Order #: 6948-0001-SERV	Original Purchase Order Date: Mar 12, 2024	Change Order #: 1	Department: Stormwater Management
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Vendor Name: Wang Engineering, Inc.	Vendor #: 13391	Dept Contact: Jamie Lock
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Background and/or Reason for Change Order Request:	Time Extension - Extending the contract will allow for the department to utilize the remaining funds on ongoing projects without delay to their progress. There is no change in the contract amount.
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IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting contract value	\$40,000.00
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$40,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$0.00
E	New contract amount (C + D)	\$40,000.00
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	0.00%

DECISION MEMO NOT REQUIRED

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from: _____ to: _____
- Increase/Decrease quantity from: _____ to: _____
- Price shows: _____ should be: _____
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

DECISION MEMO REQUIRED

- Increase (greater than 29 days) contract expiration from: Nov 30, 2024 to: Nov 30, 2025
- Increase \geq \$2,500.00, or \geq 10%, of current contract amount Funding Source _____
- OTHER - explain below:

JCL	6705	Oct 17, 2024		6676	10.22.24
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

Buyer	Date	Procurement Officer	Date
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date