



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

ETSB - Emergency Telephone System Board

Draft Summary

Wednesday, October 9, 2024

9:00 AM

Room 3500B

Join Zoom Meeting

<https://us02web.zoom.us/j/89227117720?pwd=XNiGr4k8bnw8rUbhygeavysK2IOEWk.1>

Meeting ID: 892 2711 7720

Passcode: 944318

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Schwarze at 9:00 AM.

2. ROLL CALL

ETSB STAFF:

Linda Zerwin

Matt Theusch

Gregg Taormina

Eve Kraus

Prithvi Bhatt (Remote)

Kris Cieplinski (Remote)

Brian Kopas (Remote)

COUNTY CLERK:

Adam Johnson, Chief Deputy Clerk

STATE'S ATTORNEY:

Mark Winistorfer

ATTENDEES:

Nick Kottmeyer, County Board Office

Jan Barbeau, State's Attorney's Office

Tyler Benjamin, DU-COMM

Chris Clark, Glen Ellyn Fire

Don Ehrenhaft, County IT

Colin Fleury, West Chicago PD

Pat Johl, Wood Dale Fire

Dan McCarthy, Sheriff's Office

Art Rykalin, County IT

Mike Sampey, Village of Addison

Roy Selvik, Addison PD

Pat Tanner, West Chicago Fire

Rachel Bata, Roselle PD (Remote)
Kimberly Blair, DMMC (Remote)
Rich Cassady, Glenside Fire (Remote)
Zach Finfrock, Clarendon Hills PD (Remote)
David Godek, Clarendon Hills Fire (Remote)
Bob Murr, COD (Remote)
Steve Reynolds, Elmhurst Fire (Remote)
Bret Mowery, York Center Fire (Remote)

On roll call, Members Schwarze, Franz, Hernandez, Kramer, Maranowicz, Robb, Schar, Swanson, Tillman, and Yoo were present. Members Eckhoff (10:19am) and Toerpe (9:05am) were absent.

PRESENT	Schwarze, Franz, Hernandez, Kramer, Maranowicz, Robb, Schar, Swanson, Tillman, and Yoo
LATE	Eckhoff, and Toerpe

3. PUBLIC COMMENT

There was no public comment.

4. CHAIRMAN'S REMARKS - CHAIR SCHWARZE

Member Toerpe entered the meeting at 9:05am.

Chair Schwarze began by saying that on Tuesday, September 24, 2024, the ETSB and RMS staff investigated the Zendesk software assuming that it was having a connection issue. Turns out it was working fine but that the entire DuPage Justice Information System (DuJIS) went a whole sixteen (16) hours without a help desk ticket being submitted.

Chair Schwarze recognized DU-COMM Telecommunicator Jasmine Wilson who on June 4, 2024, took a call from a man advising that his 33-year-old wife was going into labor. Telecommunicator Jasmine Wilson was able to successfully redirect the caller when needed, used repetitive persistence, and continued to make sure the caller understood your instructions. When the patient didn't want to push, TC Wilson encouraged her and acknowledged her fear. The baby came out 5 minutes into the call and could be heard crying. TC Wilson quickly moved to instructions to help the baby girl post-delivery and correctly switched the instructions to address the patient as her husband went to get the door.

Chair Schwarze then recognized DU-COMM Telecommunicator Robert Beuse who on May 15, 2024, took a call from a female advising that an elderly female was choking on food and was on the floor. He submitted this call within a minute and did the initial dispatch. TC Beuse quickly identified it was a full obstruction choking, as the patient was not awake and not breathing and moved into instructions for chest compressions. TC Beuse remained calm throughout the call and followed EMD Protocol correctly. The chest compressions dislodged the food, and the patient was able to begin breathing again. TC Beuse was part of the "Chain of Survival" of the patient by performing CPR instructions in a timely manner until paramedics took over medical care. This patient ultimately survived due to the continual course of care provided by TC Beuse, the

medics, and lastly by the doctors and hospital.

Chair Schwarze then recognized Members Guttman and Srejma by reading proclamations for their service to the ETS Board. He then welcomed DU-COMM Director Robb and ACDC Interim Director Hernandez to the Board.

Chair Schwarze also recognized Member Swanson and expressed appreciation for his service and his contributions. A proclamation was presented to Member Swanson who said it was an honor and pleasure to serve. Member Swanson introduced his replacement as the Sheriff's Representative, Deputy Chief Dan McCarthy.

Next, Chair Schwarze thanked ETSB Senior Network Analyst Jerry Furmanski who celebrated 14 years with the County on September 10.

And lastly, Chair Schwarze recognized Fire Chief Andy Dina of the Warrenville Fire Protection District who was named Chief of the Year for Combination Fire Departments with Full-time and Paid-On-Call Personnel by the Illinois Fire Chiefs' Association on September 17, 2024 and Fire Chief Keith Krestan of the Lisle-Woodridge Fire Protection District Chief of the Year for Departments with Full-Time Personnel. The IFCA recognizes chief officers who make significant contributions to the fire service at the state and national levels. Considerations include: public education and life safety advancements, innovative and entrepreneurial efforts and accomplishments, education and or credential portfolio, and public-private sector contributions.

5. MEMBERS' REMARKS

There were no Members' remarks.

6. CONSENT AGENDA

Chairman Schwarze asked for a motion to combine Consent Agenda Items A/ Monthly Report for September 11 and October 9; B/ Revenue Report for September 11 and October 9; C/ Minutes Approval Policy Advisory Committee for August 5 and September 9; D/ Minutes Approval Ad Hoc Finance Committee for July 10 and August 14; E/ Minutes Approval ETS Board for August 14. Member Tillman motioned, seconded by Member Kramer. On voice vote, all Members voted "Aye", motion carried.

Chairman Schwarze asked for a motion to approve Consent Agenda Items A/ Monthly Report for September 11 and October 9; B/ Revenue Report for September 11 and October 9; C/ Minutes Approval Policy Advisory Committee for August 5 and September 9; D/ Minutes Approval Ad Hoc Finance Committee for July 10 and August 14; E/ Minutes Approval ETS Board for August 14. Member Maranowicz motioned, seconded by Member Yoo. On voice vote, all Members voted "Aye", motion carried.

Chair Schwarze noted that Member Toerpe had entered the meeting and went back to his Chair remarks to add that there would be an Executive Session to discuss personnel matters.

6.A. Monthly Staff Report

6.A.1. [24-2525](#)

Monthly Report for October 9 Regular Meeting

Attachments: [October 9 Meeting Monthly Report.pdf](#)

6.A.2. [24-2209](#)

Monthly Report for September 11 Regular Meeting

Attachments: [September 11 Meeting Monthly Report.pdf](#)

6.B. Revenue Report 911 Surcharge Funds

6.B.1. [24-2526](#)

ETSB Revenue Report for October 9 Regular Meeting for Fund 5820/Equalization

Attachments: [Revenue Report Regular Meeting 10.9.24.pdf](#)

6.B.2. [24-2211](#)

ETSB Revenue Report for September 11 Regular Meeting for Fund 5820/Equalization

Attachments: [Revenue Report Regular Meeting 9.11.24.pdf](#)

6.C. Minutes Approval Policy Advisory Committee

6.C.1. [24-2212](#)

ETSB PAC Minutes - Regular Meeting - Monday, August 5, 2024

Attachments: [2024-08-05 PAC Minutes Summary.pdf](#)

6.C.2. [24-2527](#)

ETSB PAC Minutes - Regular Meeting - Monday, September 9, 2024

Attachments: [2024-09-09 PAC Minutes Summary.pdf](#)

6.D. Minutes Approval Ad Hoc Finance Committee

6.D.1. [24-2051](#)

ETSB Ad Hoc Finance Minutes - Regular Meeting - Wednesday, July 10, 2024

Attachments: [2024-07-10 ETSB Ad Hoc Finance Minutes Summary.pdf](#)

6.D.2. [24-2400](#)

ETSB Ad Hoc Finance Minutes - Regular Meeting - Wednesday, August 14, 2024

Attachments: [2024-08-14 ETSB Ad Hoc Finance Minutes Summary.pdf](#)

6.E. Minutes Approval ETS Board

6.E.1. [24-2213](#)

ETSB Minutes - Regular Meeting - Wednesday, August 14, 2024

Attachments: [2024-08-14 ETSB Minutes Summary.pdf](#)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Joseph Maranowicz
SECONDER:	Yeena Yoo
AYES:	Schwarze, Franz, Hernandez, Kramer, Maranowicz, Robb, Schar, Swanson, Tillman, Toerpe, and Yoo
ABSENT:	Eckhoff

7. VOTE REQUIRED BY ETS BOARD

7.A. Budget Transfers

7.A.1. [ETS-R-0062-24](#)

Transfer of funds from 4000-5820-53828 (Contingencies) to 4000-5820-53040 (Interpreter Services) in the amount of \$8,000, for payment and accounting of contractual obligations related to the Cyracom/Voiance language translation PO 6848-1.

Attachments: [BT 53828 to 53040 Language translation.pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Joseph Maranowicz
AYES:	Schwarze, Franz, Hernandez, Kramer, Maranowicz, Robb, Schar, Swanson, Tillman, Toerpe, and Yoo
ABSENT:	Eckhoff

7.A.2. [ETS-R-0063-24](#)

Transfer of funds from 4000-5820-54199 (Capital Contingencies) to 4000-5820-54110 (Capital Equipment and Machinery) and 4000-5820-54107 (Capital Software) in the amount of \$1,167,645, for the second of six financing payments on the Motorola PO 6149-1.

Attachments: [BT 54199 to 54110 54107 Moto lease.pdf](#)

RESULT:	APPROVED
MOVER:	Michael Tillman
SECONDER:	David Schar

AYES:	Schwarze, Franz, Hernandez, Kramer, Maranowicz, Robb, Schar, Swanson, Tillman, Toerpe, and Yoo
ABSENT:	Eckhoff

7.B. Resolutions

7.B.1. [ETS-R-0069-24](#)

Resolution for approval of Milestone #56, a monetary milestone for “Procurement, implementation, and installation of the core PURVIS Fire Station Alerting System (PURVIS FSAS) for the Hanover Park Fire Department” in the amount of \$5,960.00 in accordance with PO 3187-0001 SERV, between the DuPage County Emergency Telephone System Board and PURVIS Systems, Incorporated.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [DUPAGE PROJECT MILESTONE 56 SIGN OFF FORM 20240823.pdf](#)

RESULT:	APPROVED
MOVER:	Erik Kramer
SECONDER:	Joseph Maranowicz

7.B.2. [ETS-R-0070-24](#)

Resolution for approval of Milestone #59, a monetary milestone for “Procurement, implementation, and installation of the optional PURVIS Fire Station Alerting System (PURVIS FSAS) for the Hanover Park Fire Department” in the amount of \$2,785.00 in accordance with PO 3187-0001 SERV, between the DuPage County Emergency Telephone System Board and PURVIS Systems, Incorporated.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [DUPAGE PROJECT MILESTONE 59 SIGN OFF FORM 20240823.pdf](#)

RESULT:	APPROVED
MOVER:	Erik Kramer
SECONDER:	Yeena Yoo

7.C. Payment of Claims

7.C.1. [24-2210](#)

Payment of Claims for September 11, 2024 for FY24 - Total for 4000-5820 (Equalization): \$1,686,742.64.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Payment of Claims 9.11.24 FY24.pdf](#)

RESULT:	APPROVED
MOVER:	Michael Tillman
SECONDER:	Yeena Yoo

7.C.2. [24-2528](#)

Payment of Claims for October 9, 2024 for FY24 - Total for 4000-5820 (Equalization): \$375,758.02. Total for Interdepartmental transfer: \$112,349.22.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Payment of Claims 10.9.24 FY24.pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Joseph Maranowicz
AYES:	Schwarze, Franz, Hernandez, Kramer, Maranowicz, Robb, Schar, Swanson, Tillman, Toerpe, and Yoo
ABSENT:	Eckhoff

7.D. **Change Orders**

7.D.1. [24-2434](#)

ETS-R-0046C-22 - Amendment to Resolution ETS-R-0046-22, to AT&T Inc., PO 922020/5866-1, for additional Agent training sessions on the Motorola Vesta for the DU-COMM PSAP, to increase the funding in the amount of \$12,089.50, resulting in an amended contract total of \$6,019,330.09, an increase of 0.2%.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [ATT 922020 Change Order 3.pdf](#)
[ATT 922020 Requisition.pdf](#)
[ATT 922020 Decision Memo.pdf](#)
[ETSB of DuPage County {CSO-Move Add and Change Form}.pdf](#)

RESULT:	APPROVED
MOVER:	Jessica Robb
SECONDER:	Michael Tillman

7.D.2. [24-2643](#)

ETS-R-0071B-20 - Amendment to Resolution ETS-R-0071-20, issued to Motorola Solutions, Inc. PO 920153/4951-1, to reconcile the FY24 user radio count operating in the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS) for payment and accounting of contractual obligations of the DMS Radio Manager contract, for no change in contract total amount.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Motorola 920153 Change Order 2.pdf](#)
[Motorola 920153 Decision Memo.pdf](#)
[DuPage DMS Contract Change Order 2
09-24-2024-3 Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Joseph Maranowicz

7.E. **Purchase Resolutions**

7.E.1. [ETS-R-0064-24](#)

Recommendation for the approval of a contract purchase order to Motorola Solutions, PO 924016, for a Digital Fixed Station Interface solution, for a contract total not to exceed \$110,077; contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (STARCOM21 Master Contract CMT2028589).

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Motorola 924016 PRCC_Redacted.pdf](#)
[DuPage County ETBS_IL_Starcom21 Digital Fixed Station
Interface \(DFSI\)_Redacted.pdf](#)
[Executed Contract - CMT2028589 -Motorola Starcom21
Services JPMC_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Michael Tillman
SECONDER:	Joseph Maranowicz

7.E.2. [ETS-R-0066-24](#)

Recommendation for the approval of a contract purchase order to PURVIS Systems Incorporated, PO 924025, for a two (2) year renewal of maintenance of the Fire Station Alerting (FSA) equipment, for the period of October 10, 2024 through October 9, 2026, for a contract total amount of \$424,730.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Purvis 924025 PRCC_Redacted.pdf](#)
[Dupage FSAS FY25_26 Maintenance Quote_Agreement PC2024-296r1.pdf](#)
[Purvis 924025 Vendor Ethics_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Joseph Maranowicz
SECONDER:	Yeena Yoo

7.E.3. [ETS-R-0067-24](#)

Recommendation for the approval of a contract purchase order to Insight Public Sector, Inc., PO 924032, for a one (1) year renewal of maintenance and support on the virtual environment and stand-alone backup servers, for a period of October 13, 2024 through October 16, 2025, for a contract total not to exceed \$17,145.44; contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (OMNIA PARTNERS [COBB COUNTY] IT PRODUCTS AND SERVICES [#23-6692-03]).

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Insight 924032 PRCC_Redacted.pdf](#)
[Quotation #0227680336 - DuPage County ETSB.PDF](#)
[23-6692-03_Insight_MAD_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Joseph Maranowicz

7.E.4. [ETS-R-0068-24](#)

Recommendation for the approval of a contract purchase order to Insight Public Sector, Inc., PO 924033, for a one (1) year renewal of SolarWinds Network Monitoring maintenance and support, for a period of October 13, 2024 through October 13, 2025, for a contract total not to exceed \$7,683.34; contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (OMNIA PARTNERS [COBB COUNTY] IT PRODUCTS AND SERVICES [#23-6692-03]).

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Insight 924033 PRCC_Redacted.pdf](#)
[Quotation #0227674323 - DuPage County ETSB.PDF](#)
[23-6692-03_Insight_MAD_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo

SECONDER: Jessica Robb

7.E.5. [ETS-R-0072-24](#)

Recommendation for the approval of a contract to Monday.com, PO 924034, for a two (2) year subscription of a project management tool for thirty (30) users for the period of December 2, 2024 through December 1, 2026, for an amount of \$26,582.40. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Monday 924034 PRCC_Redacted.pdf](#)
[Quote-MO-398829-5-Sep-2024-15-13-6.pdf](#)
[Monday 924034 Vendor Ethics_Redacted.pdf](#)

RESULT: APPROVED
MOVER: Yeena Yoo
SECONDER: Erik Kramer

7.E.6. [ETS-R-0073-24](#)

Recommendation to encumber funds through Cellco Partnership dba Verizon Wireless in the County Finance software. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Public Utility)

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Verizon 924036 PRCC_Redacted.pdf](#)
[Assigned Datacards FY24.pdf](#)

RESULT: APPROVED
MOVER: Michael Tillman
SECONDER: Yeena Yoo

7.F. **FY2025 Budget**

7.F.1. [ETS-R-0071-24](#)

Annual Appropriation Resolution for the Emergency Telephone System Board of DuPage, State of Illinois, for the Fiscal Period beginning December 1, 2024 and ending November 30, 2025.

Vice Chair Franz questioned whether the memorandum was posted online as part of the agenda. Ms. Zerwin answered, no. Vice Chair Franz asked that distribution of the memos to the general public be revisited at a future date for discussion. Ms. Zerwin said that as a Member, they may distribute the memorandums to their representative agencies. She said

this has been the method the seated Board representatives have preferred.

A PowerPoint presentation was shared onscreen. The first slide was for new capital which included a previously unreviewed software called Prepared. Ms. Zerwin said that at a recent conference, she and other attendees were introduced to Prepared which she and the PSAP Directors, Members Hernandez and Robb, felt had merit. Ms. Zerwin said that Prepared had some overlapping features with RapidSOS, which had been pulled from the agenda for approval. In conjunction with the strategic plan, the Directors would be investigated the current software for overlap and redundancy and determine which products they wanted to recommend to the Board. She said the Capital Software account line included the cost for Prepared as a budgetary number.

The Budget presentation included an overview of the Operational budget which showed a decrease of 7%, however, that was because \$2M was carried over in the FY24 budget for the PSAP IGA. Vice Chair Franz asked if there were funds in the budget for the PSAP IGA for FY25, to which Ms. Zerwin answered yes, and said would be discussed later in the presentation.

Ms. Zerwin then reviewed the personnel, commodities, and contractual line items. Ms. Zerwin said the County Board Chair had recommended a 3.5% COLA in her budget presentation. Ms. Zerwin said the personnel line items reflected the adjustment to 3.5% which amounted to an increase of \$6,343 from the last time the Members had the budget.

Ms. Zerwin said the contractual lines show a decrease because the \$2M for the IGA in FY24 was removed and said indicated to Vice Chair Franz that the \$1M has been budgeted for FY25 for the IGA was reflected in the contractual line items. The \$1M has also be projected across the next eight years.

Ms. Zerwin said that County Board had asked agencies and departments to review their costs labeled as Miscellaneous. Ms. Zerwin indicated that staff recommended reductions totaling \$95,000. She reviewed the budgeted amounts in the various line items and how they had been adjusted for FY25.

Ms. Zerwin then discussed the rework of the 54199: Capital Contingencies table and the funding formula utilized based on the useful life of each project and the true up of the funds saved to replace the corresponding equipment. Discussion ensued regarding questions of saving for radio costs, projections through the future fiscal years, revenue including the payout from the State the last three years and the investments made by the County Treasurer, and capital contributions.

Ms. Zerwin reviewed the requested Appropriation for FY25 stating it looks as if ETSB is spending a lot, however, that the Capital Contingencies line item is healthy. She said the Treasurer reported ETSB as having approximately \$45M, along with \$14M in annual surcharge revenue and operating costs of approximately \$13M, Ms. Zerwin said that ETSB is not quite budget neutral in terms of what is being collected versus the operating costs.

Member Robb questioned the large cost of Prepared as when the PSAP Directors had the chance to review the product, they had not yet been provided with the costs associated with implementation. Ms. Zerwin explained that the highest cost was added to the budget as a budgetary number and that not all costs would be an ETSB cost. She also restated that the budgetary amount included costs for programs for the municipal and county partners as ETSB has historically helped to fund those programs which would be budget neutral.

Vice Chair Franz questioned the amount budgeted for the PSAP IGA.

Member Swanson left the meeting at 9:50 am.

The final slide of the presentation contained questions of outstanding consensus items. Ms. Zerwin reviewed the slide, which contained questions regarding the PSAP grants, the COLA, dates for approval of the budget to remain within the County timeline, and Executive Session in which personnel would be discussed and would not affect the budget being presented today. Ms. Zerwin then asked for questions. Member Yoo questioned whether the ETSB budget goes before Finance and review by County Board. Chair Schwarze said that Ms. Zerwin works very closely with County Finance. Ms. Zerwin said the ETSB budget presentation is scheduled for November 12. She said that as an agency of the County, the County Board approves the ETSB appropriation and headcount but that there is no further obligation in the ordinance although we all work together. Member Yoo then questioned the 3.5% COLA that was suggested by County Board and whether there was any ordinance to follow that suggestion. Chair Schwarze said there is not and that in his four years, typically ETSB follows the County Board recommendation. Other members of the board echoed support of that practice.

Vice Chair Franz questioned the other \$800,000 in the line item with the \$1M for the PSAP IGA. Vice Chair Franz said he thought the goal was to keep the IGA contribution at \$2M annually and said the \$1.8M in the line was close to the \$2M. Ms. Zerwin discussed strategic planning and overlap of services within the PSAPs, technological changes over the last number of years since systems were implemented and how they could work today, and the efficient use of funds. There was further discussion of the Prepared software versus the cost of RapidSOS and the budgetary costs included as a placeholder in case the PSAPs decide this is the product they prefer, as well as the ETSB process in following County Procurement procedures for a new product. Member Tillman shared his opinion of Prepared and said it would enhance the efficiencies in the PSAPs and quality of services that he was in agreement with budgeting the costs. Vice Chair Franz thought that the cost, which had not been vetted by the Ad Hoc Finance Committee or the Policy Advisory Committee, should be budgeted for FY26 and that more dollars should be allocated to the PSAP IGA in FY25, directly. Chair Schwarze asked the PSAP Directors if they had anything to add. Member Hernandez said they had not had an opportunity to do a deep dive but that the translation service was amazing and reduced time from the dispatch. Member Robb said there are services offered by RapidSOS at a lower cost but that after reading the memorandum regarding Prepared, she said there were

many features for the field responders she was unaware of from the introductory presentation provided which focused on the PSAPs.

Ms. Zerwin went back to the original question of the other \$800,000 in the line item and provided those contract details.

Chair Schwarze asked for any other questions, to which there were none. Chair Schwarze asked for a consensus of 3.5% for COLA and the Members concurred. Chair Schwarze said he did not recall a discussion of budgeting more than \$1M and that that discussion could be had at a later date. He asked for consensus on the \$1M that was budgeted and reflected in the memorandum. Vice Chair Franz said he did not agree. Member Maranowicz said he respected the position of Vice Chair Franz, but that \$2M was never talked about in the Ad Hoc Finance Committee, it had always been \$1M and had seemed that everyone had been agreeable. He said in the eleventh hour, it would be very difficult to ask for more. Member Maranowicz said that in years prior, it had always been discussed as \$1M. Vice Chair Franz said the first year was \$2M. Member Maranowicz said he believed that was to make up for the first year that the IGA had not been signed and that there was a previous \$1M added to make up for that. Vice Chair Franz said he could be the outlier but that without setting aside funds for radios, they should help the PSAPs as much as they can. Chair Schwarze asked if the \$1M was in the IGA. Ms. Zerwin said it was not a specified amount. Chair Schwarze asked for a consensus of \$1M for FY25 to which he received consensus. Chair Schwarze asked about Prepared. Ms. Zerwin spoke to the question in terms of the capital budgetary number, not specifically that the chosen product would be Prepared. She said the appropriation could be amended on the floor, but that nothing is being purchased today. A short discussion ensued regarding whether the funding could be moved to another line item and be repurposed, perhaps for the PSAP IGA if \$1M is unspent in FY25. Vice Chair Franz thought the approach could be workable and asked that the motion reflect the discussion. Chair Schwarze said the discussion would be reflected in the minutes.

Chair Schwarze noted that Member Swanson had to leave because of a family emergency.

On roll call, all Members voted “Aye”, motion passed.

Attachments: [FY25 Budget Detail.pdf](#)

RESULT:	APPROVED
MOVER:	David Schar
SECONDER:	Robert Toerpe
AYES:	Schwarze, Franz, Hernandez, Kramer, Maranowicz, Robb, Schar, Tillman, Toerpe, and Yoo
ABSENT:	Eckhoff, and Swanson

[24-2898](#)

FY25 Budget Presentation

Attachments: [ETSB Budget Overview Ad Hoc October 2024.pdf](#)

7.G. Police and Fire Templates

7.G.1. [24-2414](#)

Police and Fire Templates

Member Schar made a motion, seconded by Member Kramer, to approve the naming conventions and templates for police and fire radios for the DuPage Emergency Dispatch Interoperable Radio System as recommended by the Policy Advisory Committee and authorize the Policy Advisory Committee to make operational changes to the templates as necessary bringing any substantive changes back to the ETS Board for approval.

PAC Chair Selvik reviewed the work of the police and fire focus groups over the last couple months on the templates. He said that in previous years there had been a consensus and approval to standardize the naming conventions but that today there were different people involved from the PSAPs and that the vision had changed. He said the focus groups worked through the changes and while there would be some loss of standardization throughout the County, the templates have been heavily vetted by the PSAPs, there had been numerous discussions with the DuPage chiefs, the focus groups members had been available on the ETSB radio podcasts to put the information out there to the agencies, and users were invited to attend the PAC meeting on October 7 to ask questions or provide feedback. PAC Chair Selvik said that for the most part, DU-COMM would be reverting to the original naming conventions, whereas ACDC would be moving forward with the previously approved plan. PAC Chair Selvik provided examples of some of the changes. He said Chief Dina and Rivas did a phenomenal job getting the PAC to their position for the current Members to move forward. PAC Chair Selvik said the goal is to have the naming conventions approved so the Members could focus on encryption and the process. He said this is the PAC's final recommendation to the ETS Board and referenced the motion to allow for any minor adjustments, as needed, to move forward. PAC Chair Selvik commended the management of the templates by Mr. Connolly of the Village of Addison and Mr. Maplethorpe of DU-COMM. He then asked for any questions.

Member Eckhoff entered the meeting at 10:19am.

Chair Schwarze asked how the PSAPs are affected by the naming convention difference if one PSAP were dispatching for the other. Member Hernandez said it would be a little different as they will not be standardized. Member Robb said a radio channel is a radio channel regardless of what PSAP the Telecommunicator is sitting at.

Chair Schwarze thanked PAC Chair Selvik and Vice Chair Johl. Chair Schwarze asked, all in favor, to which all Members voted "Aye", motion carried.

Chair Schwarze asked if the PAC representatives had anything further to add, to which they had nothing further. Chair Schwarze questioned then that the next step was to finalize encryption and deploy fire radios. PAC Vice Chair Johl said once the encryption keys are decided, they could be loaded into the portable radios and rolled out.

RESULT:	APPROVED
MOVER:	David Schar
SECONDER:	Erik Kramer

8. DEDIR SYSTEM

This item was discussed under the previous Agenda Item 7.G.1. Police and Fire Templates.

8.A. Police

8.B. Fire

9. DU PAGE ETSB 9-1-1 SYSTEM DESIGN

Ms. Zerwin had nothing beyond what was reported in the monthly report unless there were questions.

10. OLD BUSINESS

Vice Chair Franz asked about the issue with the Customer Premise Equipment cutover for ACDC and the AT&T After Action Report that had been disseminated. Ms. Zerwin provided a brief background of the system design and what happens when a call comes in and how information is provided to the Telecommunicator as to which Police, Fire, and/or EMS should respond. She said that with the ACDC cutover, some of the ESNs that should have stayed with DU-COMM ended up being moved to ACDC. Ms. Zerwin said that ACDC identified the issue and that the fix by AT&T was not correctly fixed the first time which caused a bottleneck at DU-COMM. Ms. Zerwin said a preliminary report had been provided with what was known today, but that information from AT&T usually takes about 30 days. Ms. Zerwin said assurances would be needed from AT&T before the DU-COMM cutover, so this does not recur. She said to that end, there are weekly meetings with AT&T and discussions with the higher levels within the organization as the response from the AT&T project manager was less than desired and has since been somewhat removed and replaced with two other managers. Ms. Zerwin said DuPage is the largest consolidated system in the state of Illinois, which is why we are at the end of the statewide project because of the complexity of what we have and the size of what we do. She said the full impact of what occurred may not be known for a while but there are things we want to know before we get to the next phase. Ms. Zerwin asked if the PSAP Directors had anything to add.

Vice Chair Franz questioned if the date for DU-COMM could be pushed back if the answers are not received by a certain time. Ms. Zerwin said it would be hard to push the date back so the need for answers had been made very clear. Ms. Zerwin said some of the answers had been received and that on the last call, Mr. Maplethorpe of DU-COMM had said he was fairly comfortable with how everything was checking out. Ms. Zerwin briefly reviewed the

identification of the ESNs and Member Robb added that with those identifications and if operational readiness testing passes with AT&T, then she believed DU-COMM would feel comfortable moving forward.

11. NEW BUSINESS

There was no new business.

12. EXECUTIVE SESSION

Chair Schwarze said ETSB is going into Executive Session Pursuant to Section 5 ILCS 120/2(c) (1) for the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

At 10:26am, a motion was made by Member Maranowicz, seconded by Member Tillman, for ETSB to enter into Executive Session. On roll call, all "Ayes", motion carried. Pursuant to the carried vote, ETSB entered Executive Session.

Chairman Schwarze said the Board would return afterwards to conduct business.

12.A. Minutes Review Pursuant to 5 ILCS 120/2 (C) (21)

12.B. Personnel Matters Pursuant to 5 ILCS 120/2 (C) (1)

ETSB is going into Executive Session Pursuant to Section 5 ILCS 120/2(c)(1) for the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body

12.C. Security Procedures and the Use of Personnel and Equipment Pursuant to 5 ILCS

12.D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)

13. MATTERS REFERRED FROM EXECUTIVE SESSION

Member Maranowicz left the meeting at 11:01am.

The regular session of the ETSB reconvened at 11:07am. On roll call, Members Schwarze, Franz, Eckhoff, Hernandez, Kramer, Robb, Schar, Tillman, Toerpe, and Yoo were present. Members Maranowicz and Swanson were absent.

Chair Schwarze asked for a motion to increase the salaries of ETSB personnel before COLA as follows:

Deputy Director of IT Taormina by \$3,752.94
Operations Administrator Kraus by \$26,960.69
CAD Administrator Cieplinski by \$3,175.22
Senior Network Analyst Furmanski by \$373.85
Data Analyst 911 Systems Bhatt by \$1,112.13
Add an Administrative Assistant position for \$60,000.00
Executive Director Zerwin by \$7,583.03.

A motion was made by Member Eckhoff, seconded by Member Toerpe. On voice vote, all Members voted "Aye", motion carried.

14. ADJOURNMENT

14.A. Next Meeting: Wednesday, November 13 at 9:00am in 3-500B

Without objection, the meeting of the ETSB was adjourned at 11:09am.

Respectfully submitted,

Jean Kaczmarek