

FY24

DuPage County, Illinois  
 BUDGET ADJUSTMENT  
 Effective January 22, 2024

From: 1200  
 Company #

DINING SERVICES  
 From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	I/S Fund
					Prior to Transfer	After Transfer		
2025	54110		EQUIPMENT AND MACHINERY	\$ 2,843.00	24,000.00	21,157.00	2/20/24	1200-9100
2100	54110		EQUIPMENT AND MACHINERY	\$ 4,481.00	17,000.00	12,519.00	2/20/24	1200-9100
				Total	\$ 7,324.00			



To: 1200  
 Company #

DINING SERVICES  
 To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
2025	52000		FURN/MACH/EQUIP SMALL VALUE	\$ 7,324.00	3,500.00	10,824.00	2/24/24	1200-9100
				Total	\$ 7,324.00			

Reason for Request:

Transfer monies from Dining Services Capital line (54110) to the furniture, machinery & equipment small value line (52000) for 3 of the 8 delivery carts that were previously budgeted to the Capital line (54110), however, quote came in under what was anticipated and now moving to correct line to accommodate the 3 carts that now will be charged to the small value line (52000) for the DuPage Care Center Dining Services.

Department Head  Date 2/16/24  
 Chief Financial Officer  Date 2/22/24

Activity \_\_\_\_\_  
 (optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only	
Fiscal Year <u>24</u>	Budget Journal # _____ Acctg Period _____
Entered By/Date _____	Released & Posted By/Date _____

HS - 3/5/24  
 FIN/CB - 3/12/24



DuPage County, Illinois  
 BUDGET ADJUSTMENT  
 Effective January 22, 2024

From: 1100  
 Company #

ARP FUND  
 From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
1215	53830	0000	OTHER CONTRACTUAL EXPENSES	\$ 100,000.00	5,128,576.66	5,028,576.66	3/7/24	1100-9105
Total				\$ 100,000.00				

To: 1100  
 Company #

ARP FUND  
 To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
1215	54100	0000	IT EQUIPMENT	\$ 100,000.00	76,000.00	170,000.00	3/7/24	1100-9105
Total				\$ 100,000.00				

Reason for Request:

Budget transfer to realign ARPA FY24 for replacement of backup appliances and annual maintenance and support of Veritas Netbackup software for Information Technology.

Department Head

03/01/2024  
 Date

Activity \_\_\_\_\_  
 (optional)

Chief Financial Officer

3/7/2024  
 Date

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>24</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

FIN - 3/12/24  
 CB - 3/12/24