

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective May 29, 2024

From: 5000  
Company #

LIHEAP GRANTS  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1420	53090	0	OTHER PROFESSIONAL SERVICES	\$ 1,500.00	6,780.69	5,280.69	10/31/24
Total				\$ 1,500.00			

To: 5000  
Company #

LIHEAP GRANTS  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1420	54107	0	SOFTWARE	\$ 1,500.00	500.00	2,000.00	10/31/24
Total				\$ 1,500.00			

Reason for Request:

To comply with GAAP, total contract with renewal will be greater than \$30,000 and longer than 1 year, necessitating all budget related to Carahsoft Survey software and implementation to be recorded to Capital Outlays in 54107.

Signature on File

10/31/24

Department Head

Date

Signature on

File

10/31/24

Chief Financial Officer

Date

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>24</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

HS - 11/5/24  
FIN/CB - 11/12/24