



DU PAGE COUNTY

Human Services

Final Regular Meeting Agenda

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, September 2, 2025

9:30 AM

Room 3500A

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. CHAIR REMARKS - CHAIR SCHWARZE

5. APPROVAL OF MINUTES

5.A. [25-2103](#)

Human Services Committee - Regular Meeting - August 19, 2025

6. COMMUNITY SERVICES - MARY KEATING

6.A. [25-2104](#)

HS-P-0040B -24 - Amendment to County Contract 7431-0001 SERV, issued to Healthy Air Heating & Air, Inc., to provide mechanical (HVAC) and architectural weatherization labor and materials for the Weatherization Department, to increase encumbrance in the amount of \$40,000, for a new contract total not to exceed \$956,434. Grant funded. (Community Services)

6.B. [25-2105](#)

Recommendation for the approval of a contract purchase order to Meghan Butcher, to enter into an Independent Contractor Agreement to provide case management assistance to Senior Services, for the period of September 1, 2025 through August 31, 2026, for a contract total amount not to exceed \$22,000. Other Professional Services not subject to competitive bidding per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b). Grant Funded. (Senior Services)

6.C. [25-2106](#)

Amendment to County Contract 7751-0001 SERV, issued to Crowley Engineering, LLC, to provide engineering services to multi-family homes for the Weatherization Program, to increase the encumbrance by \$4,086.72, for a new contract total not to exceed \$19,085.72. Grant funded. (Community Services)

7. DUPAGE CARE CENTER - JANELLE CHADWICK**7.A. [HS-P-0045-25](#)**

Recommendation for the approval of a contract purchase order to Prescription Supply, Inc., for secondary pharmaceuticals, for the DuPage Care Center Pharmacy, for the period September 10, 2025 through September 9, 2026, for a contract total amount not to exceed \$30,000; per bid #25-103-DCC.

7.B. [25-2107](#)

Recommendation for the approval of a contract purchase order to ARxIUM, Inc., for supplies for the FastPak Elite Medication Dispensing Machine, for the Pharmacy at the DuPage Care Center, for the period of September 2, 2025 through September 1, 2026, for a contract total not to exceed \$26,000. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - supplies compatible with existing equipment.)

8. BUDGET TRANSFERS**8.A. [25-2108](#)**

Transfer of funds from account no. 5000-1420-54107 (software) to account no. 5000-1420-53807 (subscription IT arrangements) in the amount of \$1,031 to cover payment of invoices for Carahsoft client satisfaction and assessment software for the LIHEAP Program. (Community Services)

9. RESIDENCY WAIVERS - JANELLE CHADWICK**10. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK****11. COMMUNITY SERVICES UPDATE - MARY KEATING****12. OLD BUSINESS****13. NEW BUSINESS****14. ADJOURNMENT**