

Consent  
PW 9/3  
CB 9/10



**Request for Change Order**  
Procurement Services Division  
Attach copies of all prior Change Orders

Date: Aug 12, 2024  
MinuteTraQ (IQM2) ID #: \_\_\_\_\_

<b>Purchase Order #:</b> 6936SERV	<b>Original Purchase Order Date:</b> Feb 20, 2024	<b>Change Order #:</b> 2	<b>Department:</b> Public Works
<b>Vendor Name:</b> SAVECO North America, Inc.		<b>Vendor #:</b> 43687	<b>Dept Contact:</b> Drew Cormican
<b>Background and/or Reason for Change Order Request:</b>	Extend Contract to 6/30/2025. Time extension due to manufacturing delays. No change in contract total.		

**IN ACCORDANCE WITH 720 ILCS 5/33E-9**

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$197,183.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$197,183.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease	
E	New contract amount (C + D)	\$197,183.00
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	0.00%

**DECISION MEMO NOT REQUIRED**

- Cancel entire order  Close Contract  Contract Extension (29 days)  Consent Only
- Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_
- Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_
- Price shows: \_\_\_\_\_ should be: \_\_\_\_\_
- Decrease remaining encumbrance and close contract  Increase encumbrance and close contract  Decrease encumbrance  Increase encumbrance

**DECISION MEMO REQUIRED**

- Increase (greater than 29 days) contract expiration from: Dec 31, 2024 to: Jun 30, 2025
- Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount  Funding Source \_\_\_\_\_
- OTHER - explain below:  
\_\_\_\_\_

<b>Prepared By (Initials)</b> _____	<b>Phone Ext</b> _____	<b>Date</b> <u>8/12/24</u>	<b>Recommended for Approval (Initials)</b> _____	<b>Phone Ext</b> _____	<b>Date</b> <u>8/12/24</u>
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**REVIEWED BY (Initials Only)**

<b>Buyer</b> _____	<b>Date</b> _____	<b>Procurement Officer</b> <u>[Signature]</u>	<b>Date</b> <u>8/23/2024</u>
<b>Chief Financial Officer</b> (Decision Memos Over \$25,000)	<b>Date</b>	<b>Chairman's Office</b> (Decision Memos Over \$25,000)	<b>Date</b>