



## Request for Change Order

### Procurement Services Division

Attach copies of all prior Change Orders

CONSENT  
HS 1/20  
CB 1/27

Date: Dec 23, 2025

MinuteTraq (IQM2) ID #: 26-0217

<b>Purchase Order #:</b> 5045-0001 SERV		<b>Original Purchase Order Date:</b> Nov 25, 2020	<b>Change Order #:</b> 10	<b>Department:</b> DuPage Care Center
<b>Vendor Name:</b> PointClickCare Technologies, Inc.		<b>Vendor #:</b> 36259		<b>Dept Contact:</b> SHAUNA BERMAN
<b>Background and/or Reason for Change Order Request:</b>	ELECTRONIC HEALTH RECORD (EHR) SOFTWARE SYSTEM INTEGRATION FOR THE DUPAGE CARE CENTER, FOR THE PERIOD OF 11/25/20 THROUGH 11/30/25. #1 Decrease and close line 1, 1200-2000-53090 in the amount of \$29,029.39 #2 Decrease and close line 2, 1200-2000-53610 in the amount of \$4,186.50 #3 Decrease and close line 3, 1200-2000-53020 in the amount of \$3,569.35 #4 Decrease and close line 4, 1200-2000-53807 in the amount of \$2,000.00 #5 Decrease and close line 5, 1200-2085-53807 in the amount of \$3,140.00 #6 Decrease and close line 6, 1200-2085-53807 in the amount of \$4,063.20 #7 Decrease and close line 7, 1200-2085-53807 in the amount of \$4,456.41 - CONTRACT HAS EXPIRED			

#### IN ACCORDANCE WITH 720 ILCS 5/33E-9

(A) Were not reasonably foreseeable at the time the contract was signed.  
 (B) The change is germane to the original contract as signed.  
 (C) Is in the best interest for the County of DuPage and authorized by law.

#### INCREASE/DECREASE

A	Starting contract value		\$1,285,752.30
B	Net \$ change for previous Change Orders		\$82,506.05
C	Current contract amount (A + B)		\$1,368,258.35
D	Amount of this Change Order	<input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$50,444.85)
E	New contract amount (C + D)		\$1,317,813.50
F	Percent of current contract value this Change Order represents (D / C)		-3.69%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)		2.49%

#### DECISION MEMO NOT REQUIRED

Cancel entire order  Close Contract  Contract Extension (29 days)  Consent Only  
 Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_  
 Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_  
 Price shows: \_\_\_\_\_ should be: \_\_\_\_\_  
 Decrease remaining encumbrance and close contract  Increase encumbrance and close contract  Decrease encumbrance  Increase encumbrance

#### DECISION MEMO REQUIRED

Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_  
 Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount  Funding Source \_\_\_\_\_  
 OTHER - explain below:

cdk	4208	Dec 23, 2025	CDK	4208	Dec 23, 2025
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
<b>REVIEWED BY (Initials Only)</b>					
Buyer	Date			Date	
		Procurement Officer			