



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Finance Committee

Summary

Tuesday, September 26, 2023

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Chaplin at 8:00 AM.

2. ROLL CALL

PRESENT	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT	LaPlante

Member Eckhoff arrived at 8:02 AM, Member Tornatore arrived at 8:04 AM, and Member Evans arrived at 8:05 AM.

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN

No remarks were offered.

5. APPROVAL OF MINUTES

5.A. [23-3047](#)

Finance Committee - Regular Meeting - Tuesday, September 12, 2023

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Michael Childress
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Galassi, Garcia, Gustin, Krajewski, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Eckhoff, Evans, LaPlante, and Tornatore

6. BUDGET TRANSFERS

6.A. [FI-R-0222-23](#)

Budget Transfers 09-26-2023 - Various Companies and Accounting Units

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Sadia Covert
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Galassi, Garcia, Gustin, Krajewski, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Evans, LaPlante, and Tornatore

7. **PROCUREMENT REQUISITIONS**

A. **Finance - Chaplin**

7.A.1. [23-3108](#)

Recommendation for the approval of a contract purchase order issued to Kentwood Office Furniture, to replace office chairs for the Finance Department offices and conference room, for the period of September 26, 2023 through November 30, 2023, for a contract amount not to exceed \$23,408.28; per low quote #23-105-FIN.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Patty Gustin
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Galassi, Garcia, Gustin, Krajewski, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Evans, LaPlante, and Tornatore

7.A.2. [FI-P-0016-23](#)

Recommendation for the approval of a contract purchase order issued to Baker Tilly US, LLP, to provide audit services for various County offices, for the period of October 1, 2023 through September 30, 2027, for a contract amount not to exceed \$2,084,340; per RFP #23-073-FIN.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Cynthia Cronin Cahill
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Galassi, Garcia, Gustin, Krajewski, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Evans, LaPlante, and Tornatore

B. Animal Services - Krajewski

7.B.1. [AS-CO-0001-23](#)

Amendment to Purchase Order 6434-0001 SERV, issued to Hill’s Pet Nutrition Sales, Inc., to provide canine and feline pet food, for Animal Services, to increase the encumbrance in the amount of \$8,700, for a new contract amount not to exceed \$31,700, an increase of 37.83%.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Galassi, Garcia, Gustin, Krajewski, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Evans, and LaPlante

C. Economic Development - LaPlante

7.C.1. [ED-CO-0003-23](#)

Amendment to County Contract #6027-0001 SERV, issued to Parents Alliance Employment Project, to provide services to in-school youth for job training, for the Workforce Development Division, to extend the contract through September 30, 2024 and increase the contract in the amount of \$123,925, for a new contract amount of \$247,850.

RESULT:	APPROVED
MOVER:	Kari Galassi
SECONDER:	Dawn DeSart

7.C.2. [ED-CO-0004-23](#)

Amendment to County Contract #6028-0001 SERV, issued to Parents Alliance Employment Project, to provide services to out-of-school youth for job training, for the Workforce Development Division, to extend the contract through September 30, 2024 and increase the contract in the amount of \$342,643, for a new contract amount of \$635,286.

RESULT:	APPROVED
MOVER:	Kari Galassi
SECONDER:	Dawn DeSart

7.C.3. [ED-CO-0005-23](#)

Amendment to County Contract #6029-0001 SERV, issued to World Relief, to provide job training services to immigrants and youth, for the Workforce Development Division, to extend the contract through September 30, 2024 and increase the contract in the amount of \$298,038, for a new contract amount of \$488,690.

RESULT:	APPROVED
MOVER:	Kari Galassi
SECONDER:	Dawn DeSart

D. Human Services - Schwarze

7.D.1. [23-3094](#)

HS-R-0058A-23 - Amendment to Resolution HS-R-0058-23, to amend the final funding recommendations to small agencies under the Small Agency Grant Program.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Patty Gustin

7.D.2. [23-3072](#)

HS-P-0049A-23 - Amendment to Resolution HS-P-0049-23, issued to SpotOn Transact, LLC, for the Point of Sale System for the DuPage Care Center Dining Services and other cafes on County Campus, for the period March 1, 2023 through February 28, 2026, to increase encumbrance in the amount of \$54,500, an 114.22% increase. (6328-0001 SERV)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Michael Childress

7.D.3. [HS-P-0068-23](#)

Approval of a contract purchase order issued to Haggerty Ford, to furnish and deliver one (1) 2022 Ford Transit Connect Van, for the Weatherization Program, for a contract total amount of \$43,230. Weatherization Grant Funded. (Community Services)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Paula Garcia

7.D.4. [HS-P-0069-23](#)

Awarding resolution issued to Benevate, Inc. D/B/A Neighborly Software, to provide a grants management software system, for the Emergency Rental Assistance Program, for the period of October 1, 2023 through June 30, 2027, in the amount of \$134,000. ERA2 grant-funded. (Community Services)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Yeena Yoo

E. Judicial and Public Safety - Evans

7.E.1. [JPS-P-0064-23](#)

Recommendation for the approval of a contract purchase order to Second Chance Cardiac Solutions, for the purchase of AEDs and supporting supplies and services for the County campus, for the period of September 27, 2023 through September 26, 2026, for a contract total amount not to exceed \$96,811.80; per CMS contract #21-416CMS-BOSS4-P-28118. (Office of Homeland Security and Emergency Management/Campus Security)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Cynthia Cronin Cahill

F. Public Works - Garcia

7.F.1. [FM-P-0080-23](#)

Recommendation for the approval of a contract to Air Filter Solutions LLC, to furnish and deliver air filters, as needed, for County facilities, for Facilities Management, for the period of September 27, 2023 through September 26, 2024, for a total contract amount not to exceed \$128,262.56, per lowest responsible bid #23-053-FM. (\$121,962.56 for Facilities Management, \$1,100 for the Division of Transportation, \$2,200 for Animal Services, and \$3,000 for Health Department)

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Sheila Rutledge

7.F.2. [FM-P-0081-23](#)

Recommendation for the approval of a contract to United Door & Dock LLC, to provide preventative maintenance, service, and repairs for overhead doors, roll-up shutters, gate operators, dock levelers, and revolving doors, as needed for County facilities, for Facilities Management, for the two-year period of November 1, 2023 through October 31, 2025, for a total contract amount not to exceed \$209,000, per lowest responsible bid #23-091-FM. (\$140,000 for Facilities Management, \$30,000 for the Division of Transportation and \$39,000 for Public Works)

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

7.F.3. [FM-P-0082-23](#)

Recommendation for the approval of a contract to Hampton, Lenzini and Renwick, Inc., to provide Professional Architectural and Engineering Design Services, for parking lot repairs, future electric vehicle charging parking spaces, water main replacement between the Care Center and the DOT Maintenance buildings, and additional engineering for sidewalk and courtyard repairs on County Campus, for Facilities Management, for the period of September 26, 2023 through November 30, 2025, for a total contract amount not to exceed \$220,915. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/ .01 et seq.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

G. Transportation - Ozog

7.G.1. [23-3007](#)

DT-P-0001B-21 - Amendment to Resolution DT-P-0001A-21, issued to Lakeside International, LLC, to increase the funding in the amount of \$30,000, resulting in an amended contract total amount of \$210,000, an increase of 16.67%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

7.G.2. [DT-CO-0045-23](#)

Amendment to Purchase Order # 6279-SERV, issued to Peterbilt Illinois -Joliet Inc. dba JX Truck Center, to furnish and deliver Cummins engine repair and parts, as needed for the Division of Transportation, to increase the encumbrance in the amount of \$30,000.00, resulting in an amended contract total amount of \$59,900.00, an increase of 100.33%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Michael Childress

7.G.3. [DT-P-0097-23](#)

Recommendation for the approval of a contract to HBK Engineering, LLC, to provide Professional Surveying, Underground Locating and Marking Services and Subsurface Utility Engineering Services, Section 23-PULMS-04-MS, for a contract total not to exceed \$500,000. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.4. [DT-R-0081-23](#)

Awarding Resolution to Meade, Inc., for the 2024-2025 Traffic Signal and Street Light Maintenance at various locations within DuPage County, Section 24-TSMTC-04-GM, for an estimated County cost of \$4,985,225.41; Per lowest responsible bid.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Michael Childress

7.G.5. [DT-R-0082-23](#)

Intergovernmental Agreement between the County of DuPage and the City of Darien, to replace the existing retaining wall and fencing along the southside right-of-way of CH 31/Plainfield Road, from Cass Avenue to Linden Avenue; (Estimated County cost \$187,500).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.6. [DT-R-0083-23](#)

Intergovernmental Agreement between the County of DuPage and the Illinois Department of Transportation, for improvements along Illinois 56/ 22nd Street, from Illinois 59 to York Road; with a total estimated cost of engineering and construction of \$16,044,966, and an estimated County cost of \$187,402.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Michael Childress

8. FINANCE RESOLUTIONS

8.A. [FI-O-0006-23](#)

Determining the Compensation of the DuPage County Public Defender

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Patty Gustin

A motion was made by Member Krajewski and seconded by Member Zay to combine items 8.B. through 8.J. under Finance Resolutions. Upon a voice vote, the motion passed.

8.B. [FI-R-0211-23](#)

Amendment to Resolution ED-R-0016-23, for the approval of issuance of payments to training providers, through the Illinois Department of Commerce and Economic Opportunity Trade Adjustment Assistance Grant PY21, Inter-Governmental Agreement No. 21-661006, to increase the grant in the amount of \$5,607. (Workforce Development)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.C. [FI-R-0209-23](#)

Acceptance and appropriation of the Illinois Department of Commerce and Economic Opportunity Apprenticeship Expansion Grant PY23, Inter-Governmental Agreement No. 23-112006, Company 5000, Accounting Unit 2840, \$125,000. (Workforce Development)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.D. [FI-R-0212-23](#)

Acceptance and appropriation of the Illinois Department of Commerce and Economic Opportunity Workforce Innovation & Opportunity Act (WIOA) Grant PY23, Inter-Governmental Agreement No. 23-681006, Company 5000 - Accounting Unit 2840, \$5,151,280. (Workforce Development)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.E. [FI-R-0213-23](#)

Acceptance and appropriation of additional funding for the Illinois Department of Commerce & Economic Opportunity Trade Adjustment Assistance Grant PY21, Inter-Governmental Agreement No. 21-661006, Company 5000, Accounting Unit 2840, \$10,065. (Workforce Development)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.F. [FI-R-0215-23](#)

Acceptance and appropriation of additional funding for the Illinois Department of Commerce and Economic Opportunity Workforce Innovation & Opportunity Act (WIOA) Grant PY23, Inter- Governmental Agreement No. 23-681006, Company 5000 - Accounting Unit 2840, \$150,000. (Workforce Development)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.G. [FI-R-0216-23](#)

Acceptance and appropriation of the National Forensic Science Improvement Program Grant PY22 Inter-Governmental Agreement No. 722503, Company 5000, Accounting Unit 4520, \$178,733. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.H. [FI-R-0217-23](#)

Acceptance and appropriation of the Tobacco Enforcement Program Grant PY24 Inter-Governmental Agreement No. 43CCZ03636, Company 5000, Accounting Unit 4495, \$6,993. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.I. [FI-R-0218-23](#)

Acceptance and appropriation of the Aging Case Coordination Unit Fund PY24 Company 5000, Accounting Units 1660 and 1720, in the amount of \$6,958,254. (Community Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.J. [FI-R-0219-23](#)

Acceptance and appropriation of the Illinois Department of Human Services Rapid Re-Housing Program Grant PY24 Inter-Governmental Agreement No. FCSCH07168, Company 5000, Accounting Unit 1760, in the amount of \$82,920. (Community Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.K. [FI-R-0210-23](#)

Approval of the issuance of payments by DuPage County to Training Providers through the Illinois Department of Commerce and Economic Opportunity Apprenticeship Expansion Grant PY23, Inter-Governmental Agreement No. 23-112006, in the amount of \$40,000. (Workforce Development)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart

8.L. [FI-R-0214-23](#)

Approval of the issuance of payments by DuPage County to Training Providers and Youth Contracts through the Workforce Innovation & Opportunity Act (WIOA) Grant PY23, Inter-Governmental Agreement No. 23-681006, in the amount of \$2,469,232. (Workforce Development)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart

8.M. [FI-R-0223-23](#)

Approval of a grant agreement between the County of DuPage and the McAninch Arts Center, for the use of ARPA funds, for the Andy Warhol exhibit, in the amount of \$50,000. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Yeena Yoo

9. **INFORMATIONAL**

A motion was made by Member Krajewski and seconded by Member Gustin to receive and place on file: Payment of Claims, Wire Transfers, and Grant Proposal Notifications. Upon a voice vote, the motion passed.

A. **Payment of Claims**

9.A.1. [23-3013](#)

09-08-2023 Paylist

9.A.2. [23-3033](#)

09-12-2023 Paylist

9.A.3. [23-3076](#)

09-15-2023 Paylist

9.A.4. [23-3097](#)

09-19-2023 Paylist

B. **Wire Transfers**

9.B.1. [23-3027](#)

09-11-2023 IDOR Wire Transfer

C. **Grant Proposal Notifications**

9.C.1. [23-3055](#)

GPN 052-23: Emergency Management Performance Grant FFY 2023 - Illinois
Emergency Management Agency - U.S. Department of Homeland Security -
\$495,605.55. (Office of Homeland Security and Emergency Management)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Brian Krajewski
SECONDER:	Patty Gustin
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	LaPlante

10. DISCUSSION10.A. [23-3119](#)

County Board Rules – Public Comment Placement on Agendas

Committee Members discussed the Order of Business on the County Board Agenda, specifically the placement of public comment. A robust discussion ensued about where members of the public should speak in placement to presentations given to the County Board. It was decided that the County Board Agenda shall go: 1. Call to Order, 2. Pledge of Allegiance, 3. Invocation, 4. Roll Call, 5. Proclamations, 6. Public Comment, then 7. Chair’s Report/Presentations. The remainder of the Order of Business shall not change. Staff will draft a resolution for the next Finance Committee meeting.

11. OLD BUSINESS

Lisa Schwach, Executive Director of workNet DuPage, informed Committee Members that performance benchmarks of the training programs always meet or exceed the Illinois Department of Commerce and Economic Opportunity's requirements. Lisa will provide overall training performance data from workNet DuPage to the Committee Members.

12. NEW BUSINESS

No new business was discussed.

13. ADJOURNMENT

A motion was made by Member Zay and seconded by Member Yoo to adjourn at 8:57 AM. Upon a voice vote, the motion passed.