



DU PAGE COUNTY

Human Services

Final Regular Meeting Agenda

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, June 6, 2023

9:30 AM

Room 3500A

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. CHAIR REMARKS - CHAIR SCHWARZE

5. APPROVAL OF MINUTES

5.A. [23-1994](#)

Human Services Committee - Regular Meeting - Tuesday, May 16, 2023

6. LENGTH OF SERVICE AWARDS

6.A. Length of Service Award - Marina Vargas - 15 Years - Community Services

6.B. Length of Service Award - Kristen Roskopf - 20 Years - Community Services

6.C. Length of Service Award - Brandy Schank - 15 Years - Community Services

7. COMMUNITY SERVICES - MARY KEATING

7.A. [FI-R-0144-23](#)

Acceptance and Appropriation of additional funding for the Low Income Home Energy Assistance Program HHS Grant FY23 Inter-Governmental Agreement No. 23-224028 Company 5000 - Accounting Unit 1420 from \$1,748,193 to \$3,291,193 (an increase of \$1,543,000). (Community Services)

7.B. [HS-R-0052-23](#)

Approval of Issuance of Payments by DuPage County to Energy Assistance Providers through the Low-Income Home Energy Assistance Program HHS Grant FY23 Inter-Governmental Agreement No. 23-224028 in the amount of \$1,326,980. (Community Services)

8. COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING

8.A. [HS-R-0053-23](#)

Recommendation for Approval of Amendment One to the Community Development Block Grant (CDBG) Urban County Joint Agreement with the City of Wheaton Incorporating Additional Provisions as required by the U.S. Department of Housing and Urban Development CDP-23-02 Notice.

8.B. [HS-R-0054-23](#)

Recommendation for Approval of Amendment One to the Community Development Block Grant (CDBG) Urban County Joint Agreement with the Village of Downers Grove Incorporating Additional Provisions as required by the U.S. Department of Housing and Urban Development CDP-23-02 Notice.

9. DUPAGE CARE CENTER - JANELLE CHADWICK9.A. [HS-P-0057-23](#)

Recommendation for the approval of a contract purchase order to Prescription Supply, Inc., to provide secondary pharmaceuticals (wholesale pharmaceuticals) for in-house close shop pharmacy, for the DuPage Care Center, for the period of June 19, 2023 through June 18, 2024, for a contract total not to exceed \$60,000; per bid renewal under bid #22-039-DCC, first of three one-year renewals.

9.B. [HS-P-0058-23](#)

Recommendation for the approval of a contract purchase order to The Standard Companies, for trash can liners, for the DuPage Care Center, for the period June 23, 2023 through June 22, 2024, for an amount not to exceed \$75,000, under bid renewal #21-036-FM, first of two (2) one (1) year optional renewals.

10. BUDGET TRANSFERS10.A. [23-1995](#)

Budget Transfer to cover staffing changes including departures, unbudgeted benefits payments, and an increase to fringe benefits (from 5000-1670/5000, 51010, 51050 to 5000-1670/51000, 51030, 51040), for the Family Center's Access & Visitation Grant - \$10,181. (Community Services)

11. TRAVEL11.A. [23-1996](#)

Community Services Administrator to attend the National Community Action Partnership 2023 Training Conference in Atlanta, Georgia, from August 21, 2023 through August 25, 2023. Expenses to include registration, transportation, lodging, miscellaneous expenses (parking, mileage, etc.), for an approximate total of \$2,876. CSBG grant funded. (Community Services)

11.B. [23-1997](#)

Community Development Manager to attend the National Association for County Community & Economic Development Summer Annual Conference in Austin, Texas from July 19, 2023 through July 22, 2023. Expenses to include transportation, lodging, miscellaneous expenses (parking, mileage, etc.), and per diems, for approximate total of \$1,899. CDBG grant funded. (Community Services)

11.C. [23-1998](#)

Community Services Director to attend the NACCED summer meeting, NACo annual conference, and NACo Affordability Task Force in Travis County, Texas from July 19, 2023 through July 25, 2023. Expenses to include registration, transportation, lodging, miscellaneous expenses (parking, mileage, etc.), and per diems, for approximate total of \$3,648. CDBG grant funded. (Community Services)

12. INFORMATIONAL12.A. [FM-P-0069-23](#)

Recommendation for the approval of a contract to Commercial Mechanical, Inc., for the Replacement of Air Handling Units S-1 & S-2 in Room G15, S-6 in Penthouse A and S-8 in Penthouse B at the Care Center, for Facilities Management, for the period of June 13, 2023, through November 30, 2024, for a total contract amount not to exceed \$3,250,500 (\$1,900,000 CDBG Funded & \$1,350,500 ARPA Funded), per lowest responsible bid #23-056-FM. (PARTIAL ARPA ITEM)

12.B. [FM-CO-0071-23](#)

First Amendment to Resolution FM-P-0269-22, issued to Lamp, Inc., to provide Professional Construction Manager As-Advisor services, for various construction management services to add the following capital projects to the Scope of Work, HVAC replacement work to be completed at the Care Center for air handler units S-1 (Mechanical Room 1209), S-2 (Mechanical Room 3213), and S-4 (Mechanical Room G16C) at the Care Center [ARPA Funded], and to improve the security, building code upgrades, and ADA improvements in the County Board room at the JTK building [Infrastructure funded], and to increase the contract in the amount of \$1,229,246, taking the original contract amount of \$4,865,131 and resulting in a new amended contract total amount not to exceed \$6,094,377, an increase of 25.27%. (PARTIAL ARPA ITEM)

12.C. [23-1999](#)

Pursuant to FI-O-0056-22 and DT-R-0306B-22, Vehicle Replacement, for the DuPage Care Center, for the FY2023 - FY2024 has been issued through Midwest Transit Equipment, Inc., in the amount of \$176,600.00

A request for a motion was made by Chair Schwarze to accept and place on file. Member Galassi so moved, Member Childress seconded, ally ayes on a voice vote. Motion carried.

13. RESIDENCY WAIVERS - JANELLE CHADWICK**14. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK****15. COMMUNITY SERVICES UPDATE - MARY KEATING****16. OLD BUSINESS****17. NEW BUSINESS****18. ADJOURNMENT**