



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Dec 10, 2024

File ID #: 24-3195

Purchase Order #: 5709-0001SERV

Requesting Department: Facilities Management	Department Contact: Cathie Figlewski
Contact Email: catherine.figlewski@dupagecounty.gov	Contact Phone: x5665
Vendor Name: Wight Construction Services, Inc.	Vendor #: 26311

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

FM-P-0081B-22 Second Amendment to Resolution FM-P-0081-22 issued to Wight Construction Services, Inc., to provide Architectural and Engineering Design services and Professional Construction Manager services under a Construction Manager at Risk/Guaranteed Maximum Price method of delivery, for the Judicial Annex Improvements, Bond Courtroom expansion at the Jail, and for two new courtrooms at the Judicial Office Facility, for the 18th Judicial Circuit, for Facilities Management, to add additional scope of work to install new doors and other improvements for the Circuit Court Clerk for required increased security and increase the funding in the amount of \$250,000.00, taking the original contract amount from \$19,800,000 and resulting in a final County cost of \$20,050,000.00, a increase of 1.26%.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

The JPS Committee has determined that additional security improvements are required to be constructed at the Circuit Court Clerk's office. Amending the Wight Construction contract is the most efficient and cost effective direction to construct these improvements.

Original Source Selection/Vetting Information - Describe method used to select source.

A request for a Statement of Interest was issued for Professional Construction Manager At Risk (G-MAX) services for the 503 Judicial Annex Improvements; three Construction Management firms were interviewed, Wight Construction Services, Inc. was determined to possess the qualified staff to provide these Professional Construction Manager Services.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

- 1) Staff recommends approval to make a contractual scope change and increase the contract in the amount of \$250,000 so the additional security improvements that are required can be constructed in a efficient time frame for the Circuit Court Clerk.
- 2) No other options.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

Fiscal year 2025 impact. Facilities Management Infrastructure fund 6000-1220-54010.