



# DU PAGE COUNTY

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

## Finance Committee

### Final Regular Meeting Agenda

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Tuesday, November 28, 2023

8:00 AM

County Board Room

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1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN

5. APPROVAL OF MINUTES

5.A. [23-3740](#)

Finance Committee - Regular Meeting - Tuesday, November 14, 2023

6. BUDGET TRANSFERS

6.A. [FI-R-0279-23](#)

Budget Transfers 11-28-2023 - Various Companies and Accounting Units

7. PROCUREMENT REQUISITIONS

A. Finance - Chaplin

7.A.1. [23-3757](#)

Recommendation for the approval of a contract purchase order issued to Foster & Foster, Inc., for actuarial services for the OPEB Audit, for the Finance Department, for the period of December 1, 2023 through November 30, 2027, for a contract total amount not to exceed \$18,665; per RFP #23-121-FIN.

7.A.2. [FI-P-0025-23](#)

Recommendation for the approval of a contract purchase order issued to ODP Business Solutions, for the purchase of office supplies, for various County departments, for the period of December 1, 2023 through November 30, 2024, for a contract total amount not to exceed \$214,796; per Omnia Partners Contract #19-12R.

7.A.3. [FI-P-0026-23](#)

Recommendation for the approval of a contract purchase order issued to Amazon Capital Services, for the purchase of office supplies and miscellaneous items, for various County Departments, for the period of December 1, 2023 through November 30, 2024, for a contract total amount not to exceed \$321,446; per OMNIA Partners Contract #MA3457.

7.A.4. [FI-P-0027-23](#)

Recommendation for the approval of a contract purchase order issued to Federal Express, to provide express mail service, for various County departments, for the period of December 1, 2023 through November 30, 2024, for a contract total amount not to exceed \$40,000; per NASPO ValuePoint Agreement #MA454.

**B. Animal Services - Krajewski**7.B.1. [23-3747](#)

DuPage County Animal Services Donor Recognition and Memorial Policy

7.B.2. [AS-CO-0002-23](#)

First Amendment to Resolution AS-P-0165-22, issued to RWE Design Build, to provide Professional Construction Manager Services on an At-Risk basis for the Animal Services Facility Addition to add the following Scope of Work, including additional low voltage, access control, security, surveillance cameras, infrastructure for future solar panels and future electric vehicle charging stations for public and municipal use, switchgear and infrastructure for a new transformer and electrical services and replace the existing roof with a standing seam roof, as further identified in Exhibits 1 & 2 of the revised project budget, and to increase the contract in the amount of \$2,488,898, taking the original contract amount of \$10,967,013 and resulting in a new amended contract total amount not to exceed \$13,455,911, an increase of 22.69%.

**C. Development - Tornatore**7.C.1. [DC-P-0018-23](#)

Recommendation for the approval of a contract purchase order to Lakeside Consultants, for professional services to perform building & plumbing plan reviews, and inspections on an "As-needed" basis, in unincorporated DuPage County, for the period December 1, 2023 through November 30, 2024, for the Building & Zoning Department, for a contract total amount not to exceed \$75,000; per RFP #23-119-BZP. This contract is subject to three (3) additional twelve (12) month renewal periods provided there is no change in the terms, conditions, specifications, and hourly rate, and provided that such renewals are mutually agreed to by both parties. In no event shall the term plus renewals exceed four (4) years.

**D. Economic Development - LaPlante**7.D.1. [ED-CO-0006-23](#)

Amendment to County Contract #6160-0001 SERV, issued to Dell Marketing L.P., to add 50 Enterprise Mobility & Security (EMS) Licenses for the Workforce Development Division, and increase the contract amount \$19,292.11, for a new contract amount of \$70,318.40, a 37.81% increase.

7.D.2. [ED-P-0003-23](#)

Recommendation for the approval of a contract purchase order issued to Comcast Business Services, to provide internet connectivity for the Workforce Development Division, for the three-year period of December 1, 2023 through November 30, 2026, for a contract total amount of \$39,238.20. Per 55 IL-CS 5/5-1022 Competitive Bids (C) Not Suitable for Competitive Bidding.

**E. Human Services - Schwarze**7.E.1. [23-3743](#)

HS-P-0051A-23 - Amendment to Resolution HS-P-0051-23, issued to Performance Foodservice, for secondary food, supplies and chemicals, for the DuPage Care Center, for the period March 1, 2023 through February 29, 2024, to increase encumbrance in the amount of \$20,000, a 27.45% increase.

7.E.2. [HS-P-0088-23](#)

Awarding resolution to Wellsky Corporation, for the renewal of the Homeless Management Information System Software and Cloud services contract, renewal of licenses, training, support, and custom programming, for Community Services, for a contract total amount of \$43,720.48. (PARTIAL ARPA ITEM)

7.E.3. [HS-P-0089-23](#)

Recommendation for the approval of a contract purchase order to AirGas USA, LLC, to furnish and deliver liquid portable oxygen for the residents at the DuPage Care Center, for the period December 1, 2023 through November 30, 2024, for a contract total amount not to exceed \$48,000; under bid renewal #22-105-DCC, first of three, one-year optional renewals.

7.E.4. [HS-P-0090-23](#)

Recommendation for the approval of a contract purchase order to Accelerated Care Plus, for leasing Physical Therapy Equipment, for the period January 1, 2024 through December 31, 2027, for an amount not to exceed \$35,859.36, per sole source.

7.E.5. [HS-R-0069-23](#)

Approval of issuance of payments by DuPage County to energy assistance providers through the Low-Income Home Energy Assistance Program, HHS Grant PY24 Inter-Governmental Agreement No. 24-224028, in the amount of \$2,408,901. (Community Services)

**F. Judicial and Public Safety - Evans****7.F.1. [JPS-CO-0009-23](#)**

Amendment to Purchase Order 2846-0001 SERV, issued Journal Technologies, Inc., for an increase of \$75,482, for monthly storage costs for electronic evidence and data and cost to build an interface between the JailTracker and Case Management System, for the Public Defender's Office, for a new contract total amount of \$831,557. (Public Defender's Office)

**7.F.2. [JPS-P-0069-23](#)**

Recommendation for the approval of a contract to Christa M. Winthers, of the Law Firm of Antonioli, Cerny & Winthers, PC, to provide professional services as a conflict attorney assigned to juvenile cases, for the period December 1, 2023 through November 30, 2024, for a contract total amount not to exceed \$42,000. Other professional services not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code's Professional Services Selection Process for other professional services. Section 2-353(1)(b). (18th Judicial Circuit Court)

**7.F.3. [JPS-P-0070-23](#)**

Recommendation for the approval of a contract purchase order to William G. Worobec, Attorney at Law, to provide professional services as a conflict attorney for the 18th Judicial Circuit Court, for the period of December 1, 2023 through November 30, 2024, for a contract total amount not to exceed \$47,400. Other professional service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant DuPage County Code Section 2-353(1)(b). (18th Judicial Circuit Court)

**7.F.4. [JPS-P-0071-23](#)**

Recommendation for the approval of a contract purchase order to the DuPage County Health Department, to provide mental health services for the mentally ill probationers, for Probation & Court Services, for the period of December 1, 2023 through November 30, 2024, for a contract total amount not to exceed \$208,000; per Intergovernmental Agreement. (Probation & Court Services)

**7.F.5. [JPS-P-0072-23](#)**

Recommendation for a resolution authorizing the execution of an agreement between the County of DuPage, the Sheriff of DuPage, and Fortress Plus Solutions LLC, for lease of facility space, for a 5-year contract, for the period of December 1, 2023 through November 30, 2028, for a contract total not to exceed \$1,579,509.60. (Sheriff's Office)

**G. Technology - Yoo**7.G.1. [TE-CO-0007-23](#)

Amendment to County Contract 6513-0001 SERV, issued to Learning Tree International, for the procurement of educational training vouchers, which do not expire, for Information Technology, to purchase an additional two (2) vouchers for use by the Records Management Team and increase the contract amount by \$3,990, resulting in an amended contract total of \$33,915, an increase of 13.33%.

7.G.2. [TE-P-0075-23](#)

Recommendation for the approval of a contract purchase order to Accela, Inc., for Managed Application Services to provide support with permitting software for the Building & Zoning, Transportation, Stormwater, and Public Works departments, for the period of February 21, 2024 through February 20, 2025, for a contract total not to exceed \$199,290; per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Proprietary Software Maintenance and Support)

7.G.3. [TE-P-0076-23](#)

Recommendation for the approval of a contract purchase order to Insight Public Sector, Inc., for the procurement of RAM for the VSAN, for Information Technology, for a contract total amount of \$62,460, pursuant to the Intergovernmental Cooperation Act, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" - OMNIA Partners Contract #23-6692-03.

**H. Transportation - Ozog**7.H.1. [23-3687](#)

DT-R-0461A-22 Amendment to Resolution DT-R-0461-22 between the County of DuPage and the Chicago Metropolitan Agency for Planning to increase the County cost by \$10,000, for the federal Safe Streets For All grant. (Total County cost \$70,000).

7.H.2. [DT-P-0104-23](#)

Recommendation for the approval of a contract to Navistar, Inc. d/b/a Fleet Charge, to furnish and deliver International repair and replacement parts, as needed for the Division of Transportation, for the period December 1, 2023 through November 30, 2024, for a contract total not to exceed \$130,000; Per Sourcewell contract # 101520-NVS.

7.H.3. [DT-R-0093-23](#)

Recommendation for approval of DuPage County's Annual Financial Commitment in support of the Chicago Metropolitan Agency for Planning for land use and transportation planning for northeastern Illinois - (County cost-\$75,626.72).

**8. FINANCE RESOLUTIONS**

- 8.A. [FI-R-0267-23](#)  
Additional appropriation for the Drug Court Fund, Company 1400, Accounting Unit 5930, \$22,670. (Probation & Court Services)
- 8.B. [FI-R-0268-23](#)  
Additional appropriation for the MICAP Fund, Company 1400, Accounting Unit 5940, \$27,592. (Probation & Court Services)
- 8.C. [FI-R-0269-23](#)  
Additional appropriation for the Neutral Site Custody Exchange Fund, Company 1400, Accounting Unit 5920, \$25,260. (Family Center)
- 8.D. [FI-R-0270-23](#)  
Acceptance and appropriation of the Comprehensive Law Enforcement Response to Drugs Grant PY24 - Inter-Governmental Agreement No. 421021, Company 5000 - Accounting Unit 6615, \$150,000. (State's Attorney's Office)
- 8.E. [FI-R-0272-23](#)  
Acceptance and appropriation of the Low-Income Home Energy Assistance Program HHS Grant PY24 Inter-Governmental Agreement No. 24-224028, Company 5000, Accounting Unit 1420, \$2,948,471. (Community Services)
- 8.F. [FI-R-0273-23](#)  
Acceptance of an extension of the DuPage Animal Friends Foundation Coordinator FY22 Grant, Company 5000 - Accounting Unit 1310. (DuPage Animal Services)
- 8.G. [FI-R-0274-23](#)  
Acceptance of an extension of the DuPage Animal Friends Unrestricted FY23 Grant, Company 5000, Accounting Unit 1310. (DuPage Animal Services)
- 8.H. [FI-R-0271-23](#)  
Recommendation for an Interfund loan from the General Fund to the Animal Services Fund, Company 1100, Accounting Unit 1300, \$4,500,000. (Animal Services)
- 8.I. [FI-R-0275-23](#)  
Authorization to transfer and appropriate up to, but not to exceed, \$3,000,000 in additional funds from the General Fund to the County Infrastructure Fund for Fiscal Year 2023.
- 8.J. [FI-R-0276-23](#)  
Authorization to transfer \$800,000 in budget to General Fund Special Accounts for Fiscal Year 2023.
- 8.K. [FI-R-0277-23](#)  
Correction of a Scrivener's Error in Resolution FI-R-0447-22.

8.L. [FI-R-0278-23](#)

Approval of a grant agreement with Family Shelter Service of Metropolitan Family Services, for the use of ARPA funds, in the amount of \$50,000. (ARPA ITEM)

**9. INFORMATIONAL****A. Payment of Claims**9.A.1. [23-3683](#)

11-08-2023 Public Works Refunds Paylist

9.A.2. [23-3710](#)

11-14-2023 Paylist

9.A.3. [23-3751](#)

11-17-2023 Paylist

9.A.4. [23-3765](#)

11-21-2023 Auto Debit Paylist

9.A.5. [23-3771](#)

11-21-2023 Paylist

**B. Wire Transfers**9.B.1. [23-3708](#)

11-09-2023 IDOR Wire Transfer

**C. Grant Proposal Notifications**9.C.1. [23-3737](#)

GPN 059-23: FY24 Law Enforcement Camera Grant - Illinois Law Enforcement Training & Standards Board - \$142,611.45. (Sheriff's Office)

9.C.2. [23-3720](#)

GPN 060-23: Supplemental State Funding for LWIA's PY24 - Illinois Department of Commerce & Economic Opportunity - \$65,164.37. (Human Resources, Workforce Development Division)

**10. OLD BUSINESS****11. NEW BUSINESS****12. ADJOURNMENT**