

DuPage County, Illinois
 BUDGET ADJUSTMENT
 Effective January 22, 2024

From: 1100
 Company #

RECORDER DOCUMENT STORAGE
 From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4310	50010		OVERTIME	\$ 400.00	5,000.00	4,600.00	5/20/24
Total				\$ 400.00			

To: 1100
 Company #

RECORDER DOCUMENT STORAGE
 To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4310	51000		BENEFIT PAYMENTS	\$ 400.00	(302.43)	97.57	5/20/24
Total				\$ 400.00			

Reason for Request:

To cover amount of benefit payments that is over our budgeted amount for Fiscal 2024.

Activity

(optional)

Chief Financial Officer

5/20/24
 Date
5/11/24
 Date

****Please sign in blue ink on the original form****

Finance Department Use Only			
Fiscal Year <u>24</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

FIN-5/28/24
 CB-5/28/24