

DuPage County, Illinois  
 BUDGET ADJUSTMENT  
 Effective January 22, 2024

From: 1000  
 Company #

CLERK OF THE CIRCUIT COURT  
 From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
6700	50050		TEMPORARY SALARIES	\$ 10,000.00	27,305.00	17,305.00	3/20/24	1000-9100
Total				\$ 10,000.00				

To: 1000  
 Company #

CLERK OF THE CIRCUIT COURT  
 To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
6700	50040		PART TIME HELP	\$ 10,000.00	0	10,000.00	3/20/24	1000-9100
Total				\$ 10,000.00				

Reason for Request:

To create a part-time position for documents image review, which will aid in the effort for record destruction.

Signature on file

Department Head

*OMP*

Chief Financial Officer

3/20/24  
Date

3/25/24  
Date

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only

Fiscal Year 24 Budget Journal # \_\_\_\_\_ Acctg Period \_\_\_\_\_

Entered By/Date \_\_\_\_\_ Released & Posted By/Date \_\_\_\_\_

JPS - 4/2/24  
 FIN/LB - 4/9/24

*JP*