

1/21 Comm.

Consent
PW 1/21
OB 1/28



Request for Change Order
Procurement Services Division
Attach copies of all prior Change Orders

Date: Dec 26, 2024

MinuteTraq (IQM2) ID #: _____

Purchase Order #: 5347SERV	Original Purchase Order Date: May 25, 2021	Change Order #: 8	Department: Public Works
Vendor Name: Dynamic Industrial Services		Vendor #: 33093	Dept Contact: Drew Cormican
Background and/or Reason for Change Order Request:	Decrease line 5 2000-2640-54080 (\$18,015.00) and close contract.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$1,041,900.00
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$1,041,900.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$18,015.00)
E	New contract amount (C + D)	\$1,023,885.00
F	Percent of current contract value this Change Order represents (D / C)	-1.73%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-1.73%
DECISION MEMO NOT REQUIRED		

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from: _____ to: _____
- Increase/Decrease quantity from: _____ to: _____
- Price shows: _____ should be: _____
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

DECISION MEMO REQUIRED	
<input type="checkbox"/> Increase (greater than 29 days) contract expiration from: _____ to: _____	
<input type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____	
<input type="checkbox"/> OTHER - explain below:	

<u>DS</u>		12/26/24	<u>MC</u>		12/26/24
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
			<u>DS</u>		1/2/2025
Buyer		Date	Procurement Officer		Date
Chief Financial Officer		Date	Chairman's Office		Date
(Decision Memos Over \$25,000)			(Decision Memos Over \$25,000)		