

**AGREEMENT  
BETWEEN THE COUNTY OF DUPAGE, ILLINOIS  
AND GONZALEZ COMPANIES, LLC.  
FOR PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES  
UPON REQUEST - VARIOUS LOCATIONS  
SECTION #23-CENGR-13-EG**

This professional services agreement (hereinafter referred to as the AGREEMENT), made this \_\_\_\_\_ day of \_\_\_\_\_, 2023, between the County of DuPage, a body corporate and politic, with offices at 421 North County Farm Road, Wheaton, Illinois 60187 (hereinafter referred to as the COUNTY) and Gonzalez Companies, Inc., Ltd., licensed to do business in the State of Illinois, with offices at 1401 Branding Avenue, Suite 365, Downers Grove, IL 60515; (hereinafter referred to as the CONSULTANT). The COUNTY and the CONSULTANT are hereinafter sometimes individually referred to as a "party" or together as the "parties."

**RECITALS**

WHEREAS, the COUNTY by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 *et seq.*) and "Illinois Highway Code" (605 ILCS 5/5-101 *et seq.*) is authorized to enter into this AGREEMENT; and

WHEREAS, the COUNTY requires professional construction engineering services for various county highway improvements upon request (hereinafter referred to as "Work Orders"); and

WHEREAS, the CONSULTANT has experience and expertise in this area and is in the business of providing such professional construction engineering services and is willing to perform the required services upon request for a total amount not to exceed \$500,000.00; and

WHEREAS, the CONSULTANT acknowledges that it is pre-qualified with the Illinois Department of Transportation (IDOT) for the work covered by this AGREEMENT and is in good standing and has not been barred from performing work for IDOT; and

WHEREAS, the COUNTY has adopted a Stormwater Ordinance and transportation projects are required to conform to the Ordinance. The CONSULTANT acknowledges the necessary oversight to ensure that the contractor complies with the Stormwater Ordinance in the event a Work Order necessitates this scope of work; and

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

## **1.0 INCORPORATION AND CONSTRUCTION**

- 1.1 All recitals set forth above are incorporated herein and made part thereof, the same constituting the factual basis for this AGREEMENT.
- 1.2 The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of this AGREEMENT or to affect the construction hereof.

## **2.0 SCOPE OF SERVICES**

- 2.1 Services are to be provided by the CONSULTANT according to the specifications in the Scope of Work, specified as Exhibit A, attached hereto, which exhibit is hereby incorporated by reference and construction engineering services are to be provided by the CONSULTANT upon request by the COUNTY as approved Work Order(s) with a not to exceed amount for each Work Order. The CONSULTANT agrees to obtain all necessary clearances for work requested by the COUNTY when required to do so.
- 2.2 The CONSULTANT shall prepare and distribute meeting minutes within seven (7) days following any meetings between the COUNTY or other group and the CONSULTANT concerning the Work Order(s).
- 2.3 The COUNTY may, from time to time, request changes in the Scope of Work in this AGREEMENT or approved Work Order(s). Any such changes, including any increase or decrease in the CONSULTANT'S compensation and Scope of Work, shall be documented by an amendment to this AGREEMENT in accordance with Section 14.0 of this AGREEMENT, except as allowed in Paragraph 15.3, below and/or an amendment to the originally approved Work Order or issuance of a new Work Order to cover the changes in scope provided that the increase does not increase the total compensation set forth in this AGREEMENT.
- 2.4 The relationship of the CONSULTANT to the COUNTY is that of independent contractor, and nothing in this AGREEMENT is intended nor shall be construed to create an agency, employment, joint venture relationship, or any other relationship allowing the COUNTY to exercise control or direction over the manner or method by which the CONSULTANT or its sub-contractors/sub-consultants provide services hereunder. Neither the CONSULTANT nor the CONSULTANT'S employees shall be entitled to receive any COUNTY benefits.

## 7.0 COMPENSATION

- 7.1. The COUNTY shall pay the CONSULTANT for services rendered and shall only pay in accordance with the provisions of this AGREEMENT. The COUNTY shall not be obligated to pay for any services not in compliance with this AGREEMENT.
- 7.2. Total payments to the CONSULTANT under the terms of this AGREEMENT shall not under any circumstances exceed \$500,000.00. This amount is a "not to exceed" amount. In the event the COUNTY directs the CONSULTANT to do work which would cause the stated amount to be exceeded, the CONSULTANT shall not be responsible for such work until this AGREEMENT is modified pursuant to Article 14.0.
- 7.3 For work performed, the COUNTY will pay the CONSULTANT at a 2.8 direct labor multiplier applied to the actual hourly rates of staff and/or the fee schedule(s) as incorporated herein based on individual approved Work Order(s) with a not to exceed amount if noted in the Work Order. The multiplier shall include the cost of overhead, profit and incidental costs. A chart listing the hourly rate ranges for the CONSULTANT'S staff and approved sub-consultant's staff, identified by classification, is attached and incorporated hereto as Exhibit C.
- 7.4 Direct expenses are costs for supplies and materials to be paid for by the COUNTY for completion of all work that is the subject of this AGREEMENT as referenced on the attached Direct Costs Check Sheet (BDE 436 form) made a part hereof and incorporated herein by reference. Approved Work Order(s) may include additional approved direct expenses not included herein. The COUNTY shall pay direct costs referenced on the Direct Costs Check Sheet on an actual cost basis without any markups added and the CONSULTANT shall include copies of receipts for all direct expenses more than \$25 from suppliers for expendable materials with its invoice to the COUNTY.
- 7.5 Overtime/ weekend/holiday (o/w/h) rates are allowed under this AGREEMENT, but such rates shall be considered a direct cost, and the o/w/h rate for each classification shall be no more than one hundred fifty percent (150%) of the actual hourly rate for assigned personnel to the Work Order. The o/w/h rate shall only be permitted if any CONSULTANT personnel have worked more than 40 hours in each week (Sunday-Saturday) on the Work Order.

- 7.6 If the scope of work for this AGREEMENT includes the use of job classifications covered by the prevailing rate of wages, the prevailing rate must be reflected in the cost estimate for this AGREEMENT. The rates have been ascertained and certified by the Illinois Department of Labor for the locality in which work is to be performed. If the Illinois Department of Labor revises the prevailing rates of wages to be paid, as listed in the specification of rates, the CONSULTANT may not pay less than the revised rates of wages. Current wage rate information shall be obtained by visiting the Illinois Department of Labor web site at <http://www2.illinois.gov/idol/> or calling 312-793-2800. It is the responsibility of the CONSULTANT to review the rates applicable to the work in this AGREEMENT, at regular intervals, in order to insure the timely payment of current rates. Provision of this information to the CONSULTANT, by means of the Illinois Department of Labor web site, satisfies the notification of revisions by the COUNTY to the CONSULTANT pursuant to the Act, and the CONSULTANT agrees that no additional notice is required. The CONSULTANT shall notify each of its sub-consultants of the revised rates of wages.
- 7.7 The CONSULTANT shall submit invoices, for services rendered including any allowable expenses, to the COUNTY. All invoices shall include a remittance address. The COUNTY shall not be required to pay the CONSULTANT more often than monthly. Separate invoices shall be submitted for each approved Work Order and shall include a progress report that describes work completed for the invoice period, anticipated work for the next invoice period, outstanding issues or items that require a response, whether the work is progressing according to the approved schedule, and a discussion of the budget status. The CONSULTANT shall be required to submit a monthly progress report to the COUNTY even if a monthly invoice is not submitted to the COUNTY. The CONSULTANT shall provide the COUNTY with a valid taxpayer identification number prior to making any request for compensation. Payment will not be made for work completed more than six-months (180 days) prior to submission of any invoice and any statute of limitations to the contrary is hereby waived.

The COUNTY reserves the right to charge for additional processing of invoices received more than sixty (60) days following the date of the work invoiced.

- 7.8 Upon approval of properly documented invoices, the COUNTY shall reimburse the CONSULTANT the amount-invoiced for work completed in accordance with this AGREEMENT, provided that the amount invoiced together with the amounts of previous partial payments do not exceed the total compensation specified in this AGREEMENT. The COUNTY may not deny a properly documented claim for compensation, in whole or in part, without cause. The COUNTY reserves the right to reserve a sum equal to not more than five percent (5%) of the total AGREEMENT amount to ensure performance. The COUNTY shall pay all invoices pursuant to 50 ILCS 505, "Local Government Prompt Payment Act."
- 7.9 In the event of any overcharge by the CONSULTANT, the CONSULTANT shall refund the COUNTY within thirty (30) days of discovery of said overcharge by the CONSULTANT or notice to the CONSULTANT by the COUNTY. The COUNTY reserves the right to offset any overcharges against any amounts due and owing the CONSULTANT under this or any other AGREEMENT between the parties. The COUNTY shall be entitled to the statutory interest rate for judgments under Illinois law for any overcharges not timely refunded (or credited) in accord with this provision, which interest shall be in addition to any other remedies the COUNTY may have under the law or this AGREEMENT.
- 7.10 Upon acceptance of all deliverables specified in approved Work Order(s) final payment shall be made to the CONSULTANT, including any retainage.

## **8.0 CONSULTANT'S INSURANCE**

- 8.1 The CONSULTANT shall maintain, at its sole expense, insurance coverage including:
- 8.1.a **Worker's Compensation Insurance** in the statutory amounts.
  - 8.1.b **Employer's Liability Insurance** in an amount not less than one million dollars (\$1,000,000.00) each accident /injury and one million dollars (\$1,000,000.00) each employee/disease.
  - 8.1.c **Commercial (Comprehensive) General Liability Insurance**, (including contractual liability) with a limit of not less than three million dollars (\$3,000,000.00) aggregate; including limits of not less than two million dollars (\$2,000,000.00) per occurrence, and one million dollars (\$1,000,000.00)

excess liability. An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation/County Engineer, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.

8.1.d **Commercial (Comprehensive) Automobile Liability Insurance** with minimum limits of at least one million dollars (\$1,000,000.00) for any one person and one million dollars (\$1,000,000.00) for any one occurrence of death, bodily injury or property damage in the aggregate annually. An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation /County Engineer, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.

8.1.e **Professional Liability Insurance (Errors and Omissions)** shall be provided with minimum limits of at least one million dollars (\$1,000,000.00) per incident/two million dollars (\$2,000,000.00) aggregate during the term of this AGREEMENT and shall be maintained in the form of an additional endorsement for a period of four (4) years after the date of the final payment for this AGREEMENT. The CONSULTANT shall provide the COUNTY endorsements at the beginning of each year evidencing same or a new carrier policy that has a retroactive date prior to the date of this AGREEMENT.

8.2 It shall be the duty of the CONSULTANT to provide to the COUNTY copies of the CONSULTANT'S Certificates of Insurance, as well as all applicable coverage and cancellation endorsements before issuance of a Notice to Proceed. It is the further duty of the CONSULTANT to immediately notify the COUNTY if any insurance required under this AGREEMENT has been cancelled, materially changed, or renewal has been refused, and the CONSULTANT shall immediately suspend all work in progress and take the necessary steps to purchase, maintain and provide the required insurance coverage. If a suspension of work should occur due to insurance

requirements, upon verification by the COUNTY of the CONSULTANT curing any breach of its required insurance coverage, the COUNTY shall notify the CONSULTANT that the CONSULTANT can resume work under this AGREEMENT. The CONSULTANT shall accept and bear all costs that may result from the cancellation of this AGREEMENT due to CONSULTANT'S failure to provide and maintain the required insurance.

8.3 The coverage limits required under subparagraphs 8.1.c and 8.1.d above may be satisfied through a combination of primary and excess coverage. The insurance required to be purchased and maintained by the CONSULTANT shall be provided by an insurance company acceptable to the COUNTY, and except for the insurance required in subparagraph 8.1.e licensed to do business in the State of Illinois; and shall include at least the specific coverage and be written for not less than the limits of the liability specified herein or required by law or regulation whichever is greater; and shall be so endorsed that the coverage afforded will not be canceled or materially changed until at least thirty (30) days prior written notice has been given to the COUNTY except for cancellation due to non-payment of premium for which at least fifteen (15) days prior written notice (five days allowed for mailing time) has been given to the COUNTY. If the CONSULTANT is satisfying insurance required through a combination of primary and excess coverage, the CONSULTANT shall require that said excess/umbrella liability policy include in the "Who is Insured" pages of the excess/umbrella policy wording such as "Any other person or organization you have agreed in a written contract to provide additional insurance" or wording to that effect. The CONSULTANT shall provide a copy of said section of the excess/umbrella liability policy upon request by the COUNTY.

8.4 The CONSULTANT shall require all approved sub-consultants, anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable under this AGREEMENT to maintain the same insurance required of the CONSULTANT, including naming the COUNTY as an additional insured in the same coverage types and amounts as the CONSULTANT, per Section 8.0. The COUNTY retains the right to obtain evidence of sub-consultants' insurance coverage at any time.

## **9.0 INDEMNIFICATION**

9.1 The CONSULTANT shall indemnify, hold harmless and defend the COUNTY, its officials, officers, agents, and employees from and against all liability, claims, suits, demands,

proceedings and actions, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the CONSULTANT'S negligent or willful acts, errors or omissions in its performance under this AGREEMENT.

- 9.2 Nothing contained herein shall be construed as prohibiting the COUNTY, its officials, directors, officer and employees from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Pursuant to Illinois law, any attorney representing the COUNTY, under this paragraph or paragraph 9.1, who is not already an Assistant State's Attorney, is to be appointed a Special Assistant State's Attorney, in accordance with the applicable law. The COUNTY'S participation in its defense shall not remove the CONSULTANT'S duty to indemnify, defend, and hold the COUNTY harmless, as set forth above.
- 9.3 Any indemnity as provided in this AGREEMENT shall not be limited by reason of the enumeration of any insurance coverage herein provided. The CONSULTANT'S indemnification of the COUNTY shall survive the termination, or expiration, of this AGREEMENT.
- 9.4 The COUNTY does not waive, by these indemnity requirements, any defenses or protections under the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1 *et seq.*) or otherwise available to it, or to the CONSULTANT, under the law.

## **10.0 SATISFACTORY PERFORMANCE**

- 10.1 The COUNTY is entering into an AGREEMENT with this CONSULTANT because the CONSULTANT professes to the COUNTY that it will employ the standard of care within its profession in the performance of the services herein contracted. Accordingly, the CONSULTANT'S and sub-consultant(s) standard of performance under the terms of this AGREEMENT shall be that which is to the satisfaction of the COUNTY and meets the quality and standards commonly provided by similar professional engineering firms practicing in the COUNTY and the State of Illinois.
- 10.2 In the event there are no similar professional firms practicing in DuPage County, Illinois, with respect to the type of work for which this CONSULTANT has been engaged, the

CONSULTANT'S services shall be performed in a manner consistent with the customary skill and care of its profession.

10.3 If any errors, omissions, or acts, intentional or negligent, are made by the CONSULTANT, or its' sub-consultant(s), in any phase of the work, the correction of which requires additional field or office work, the CONSULTANT shall be required to perform such additional work as may be necessary to remedy same without undue delay and without charge to the COUNTY. In the event any errors or omissions are detected after the expiration or termination of the AGREEMENT, the CONSULTANT may at the COUNTY'S option have the responsibility to cure same under this provision.

10.4 Acceptance of the work shall not relieve the CONSULTANT of the responsibility for the quality of its work, nor its liability for loss or damage resulting from any errors, omissions, or negligent or willful acts by the CONSULTANT or its sub-consultants.

#### **11.0 BREACH OF CONTRACT**

11.1 Either party's failure to timely cure any material breach of this AGREEMENT shall relieve the other party of the requirement to give thirty (30) day notice for termination of this AGREEMENT in accordance with Paragraph 16.1, below. Whenever a party hereto has failed to timely cure a breach of this AGREEMENT, the other party may terminate this AGREEMENT by giving ten (10) days written notice thereof to the breaching party. Notwithstanding the above term, the CONSULTANT'S failure to maintain insurance in accordance with Section 8.0, above, or in the event of any of the contingencies described in Paragraph 16.1 below, shall be grounds for the COUNTY'S immediate termination of this AGREEMENT.

#### **12.0 OWNERSHIP OF DOCUMENTS**

12.1 The CONSULTANT agrees that any and all deliverables prepared for the COUNTY under the terms of this AGREEMENT shall be properly arranged, indexed and delivered to the COUNTY as provided in paragraph 6.1. An electronic copy of all applicable deliverables, in a format designated by the COUNTY'S representative, shall be provided to the COUNTY.

- 12.2 The documents and materials made or maintained under this AGREEMENT shall be and will remain the property of the COUNTY which shall have the right to use same without restriction or limitation and without compensation to the CONSULTANT other than as provided in this AGREEMENT. The CONSULTANT waives any copyright interest in said deliverables.
- 12.3 The COUNTY acknowledges that the use of information that becomes the property of the COUNTY pursuant to Paragraph 12.2, for purposes other than those contemplated in this AGREEMENT, shall be at the COUNTY'S sole risk.
- 12.4 The CONSULTANT may, at its sole expense, reproduce and maintain copies of deliverables provided to the COUNTY.

### **13.0 COMPLIANCE WITH THE LAW AND OTHER AUTHORITIES**

- 13.1 The CONSULTANT, and sub-consultant(s), shall comply with Federal, State and Local statutes, ordinances and regulations and obtain permits, licenses, or other mandated approvals, whenever applicable.
- 13.2 The CONSULTANT, and sub-consultant(s), shall not discriminate against any worker, job applicant, employee or any member of the public, because of race, creed, color, sex, age, handicap, or national origin, or otherwise commit an unfair employment practice. The CONSULTANT, and sub-consultant(s), shall comply with the provisions of the Illinois Human Rights Act, as amended, 775 ILCS 5/1-101, *et seq.*, and with all rules and regulations established by the Department of Human Rights.
- 13.3 The CONSULTANT, by its signature on this AGREEMENT, certifies that it has not been barred from being awarded a contract or subcontract under the Illinois Procurement Code, 30 ILCS 500/1-1, *et seq.*; and further certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Illinois Criminal Code (Illinois Compiled Statutes, Chapter 720, paragraph 5/33E-3).
- 13.4 The CONSULTANT, by its signature on this AGREEMENT, certifies that no payment, gratuity or offer of employment, except as permitted by the Illinois State Gift Ban Act and the County of DuPage Ethics Ordinance, was made by or to the CONSULTANT, or CONSULTANT'S personnel, in relation to this AGREEMENT. The CONSULTANT has also executed the attached

Ethics Disclosure Statement that is made a part hereof and agrees to update contribution information on an ongoing basis during the life of the AGREEMENT as required by said Ordinance.

13.5 The CONSULTANT covenants that it has no conflicting public or private interest and shall not acquire directly or indirectly any such interest which would conflict in any manner with the performance of the CONSULTANT'S services under this AGREEMENT.

13.6 **In accordance with the Vendor Information Reporting Act (35 ILCS 200/18-50.2), the COUNTY is required to collect and electronically publish data from all consultants and subconsultants as to:** (1) whether they are a minority-owned, women-owned or veteran-owned business as defined by the Business Enterprise for Minorities, Women and Persons with Disabilities Act (30 ILCS 575/.01 *et seq.*); and (2) whether the consultant or any subconsultants are self-certifying or whether they hold certifications for those above-referenced categories. If self-certifying, the consultants and subconsultants shall disclose whether they qualify as a small business under federal Small Business Administration standards. **In compliance with the Vendor Information Reporting Act, within 60 calendar days of the COUNTY'S award of the contract for work covered under this AGREEMENT, the awarded consultant, and each subconsultant, must complete the Awarded Vendor Questionnaire (found at <https://mwv.dupageco.org/>).**

#### **14.0 MODIFICATION OR AMENDMENT**

14.1 The parties may modify or amend terms of this AGREEMENT only by a written document duly approved and executed by both parties.

14.2 The CONSULTANT acknowledges knowledge of the COUNTY'S Procurement Ordinance, which is hereby incorporated in this AGREEMENT, and has had an opportunity to review it. The CONSULTANT agrees to submit changes for Scope of Work or compensation in accordance with said Ordinance.

#### **15.0 TERM OF THIS AGREEMENT**

15.1 The term of this AGREEMENT shall begin on the date the AGREEMENT is fully executed, and shall continue in full force and effect until the earlier of the following occurs:

- (a) The termination of this AGREEMENT in accordance with the terms of Section 16.0, or
- (b) The expiration of this AGREEMENT on November 30, 2025, or to a new date agreed upon by the parties, or
- (c) The completion by the CONSULTANT and the COUNTY of their respective obligations under this AGREEMENT, in the event such completion occurs before November 30, 2025.

15.2 The CONSULTANT shall not perform any work under this AGREEMENT after the expiration date set forth in Paragraph 15.1(b), above, or after the early termination of this AGREEMENT. The COUNTY is not liable and will not reimburse the CONSULTANT for any work performed after the expiration or termination date of the AGREEMENT. However, nothing herein shall be construed so as to relieve the COUNTY of its obligation to pay the CONSULTANT for work satisfactorily performed prior to expiration or termination of the AGREEMENT and delivered in accordance with Paragraph 6.1, above.

15.3 The term for performing this AGREEMENT may be amended by a Change Order, or other COUNTY designated form, signed by both parties without formal amendment pursuant to paragraph 14.1 above.

## **16.0 TERMINATION**

16.1 Except as otherwise set forth in this AGREEMENT, either party shall have the right to terminate this AGREEMENT for any cause or without cause thirty (30) days after having served written notice upon the other party, except in the event of CONSULTANT'S failure to maintain suitable insurance at the requisite coverage amounts, insolvency, bankruptcy or receivership, or if the CONSULTANT is barred from contracting with any unit of government, or is subsequently convicted or charged with a violation of any of the statutes or ordinances identified in Section 13.0, above, in which case termination shall be effective immediately upon receipt of notice from COUNTY at COUNTY'S election.

16.2 Upon such termination, the liabilities of the parties to this AGREEMENT shall cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination, or to pay for services rendered prior to termination. There shall be no termination expenses.

16.3 Upon termination of this AGREEMENT, all data, work products, reports and documents produced because of this AGREEMENT shall become the property of the COUNTY. Further, the CONSULTANT shall provide all deliverables within fourteen (14) days of termination of this AGREEMENT in accordance with the other provisions of this AGREEMENT.

## **17.0 ENTIRE AGREEMENT**

17.1 This AGREEMENT, including matters incorporated herein, contains the entire agreement between the parties.

17.2 There are no other covenants, warranties, representations, promises, conditions or understandings; either oral or written, other than those contained herein.

17.3 This AGREEMENT may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.

17.4 In event of a conflict between the terms or conditions of this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.

## **18.0 ASSIGNMENT**

18.1 Either party may assign this AGREEMENT provided, however, the other party shall first approve such assignment, in writing.

## **19.0 SEVERABILITY**

19.1 In the event, any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.

19.2 In the event of the contingency described in Paragraph 19.1, above, the parties shall make a good faith effort to amend this AGREEMENT pursuant to Paragraph 14.1, above, in order to remedy and, or, replace any provision declared unenforceable or invalid.

## **20.0 GOVERNING LAW**

20.1 The laws of the State of Illinois shall govern this AGREEMENT as to both interpretation and performance.

20.2 The venue for resolving any disputes concerning the parties' respective performance under this AGREEMENT shall be the Judicial Circuit Court for DuPage County.

## **21.0 NOTICES**

21.1 Any required notice shall be sent to the following addresses and parties:

**Gonzalez Companies, LLC.**

1402 Branding Ave, Suite 365

Downers Grove, IL 60515

ATTN: Adam O'Holleran

Project Manager

Phone: 312-621-8777

Email: [aoholleran@gocos.net](mailto:aoholleran@gocos.net)

**DuPage County Division of Transportation**

421 N. County Farm Road

Wheaton, IL 60187

ATTN: Christopher C. Snyder, P.E.

Director of Transportation/County Engineer

Phone: 630.407.6900

Email: [Christopher.Snyder@dupageco.org](mailto:Christopher.Snyder@dupageco.org)

21.2 All notices required to be given under the terms of this AGREEMENT shall be in writing and either (a) served personally during regular business hours; (8:00a.m.-4:30p.m. CST or CDT Monday-Friday); (b) served by facsimile transmission during regular business hours (8:00a.m.-4:30p.m.CST or CDT Monday-Friday); (c) served by certified or registered mail, return receipt requested, properly addressed with postage prepaid; or (d) served by email transmission during regular business hours (8:00 a.m. - 4:30 p.m. CST or CDT Monday-Friday), return receipt requested. Notices served personally, by facsimile or email transmission shall be effective upon receipt, and notices served by mail shall be effective upon receipt as verified by the United States Postal Service. Each party may designate a new location for service of notices by serving notice thereof in accordance with the requirements of this Paragraph, and without compliance with the amendment procedures set forth in Paragraph 14.1, above.

## **22.0 WAIVER OF/FAILURE TO ENFORCE BREACH**

22.1 The parties agree that the waiver of, or failure to enforce, any breach of this AGREEMENT shall not be construed, or otherwise operate, as a waiver of any future breach of this AGREEMENT and shall not prevent the remaining party from enforcing this AGREEMENT with respect to a different breach.

## **23.0 FORCE MAJEURE**

23.1 Neither party shall be liable for any delay or non-performance of their obligations caused by any contingency beyond their control including but not limited to Acts of God, war, civil unrest, strikes, walkouts, fires or natural disasters.

## **24.0 ACCESS TO PROPERTY**

24.1 The CONSULTANT shall make a reasonable effort to obtain access to property of a third party necessary for the performance of its obligations under this AGREEMENT. If the CONSULTANT is unable to obtain access to the property, the COUNTY shall be responsible for securing access for the CONSULTANT. In the event the COUNTY cannot secure access for the CONSULTANT, the COUNTY shall excuse the CONSULTANT from the performance of any work that necessitated such access. The CONSULTANT shall have no claim to compensation for any work excused under this provision. The COUNTY shall provide the CONSULTANT, upon the CONSULTANT'S request, proof of the COUNTY'S permission, or legal authority, to enter onto the property of a third party.

24.2 In the event of the following: a) it is necessary for the CONSULTANT to access the property of a third party in order for the CONSULTANT to perform its obligations under this AGREEMENT, and b) the COUNTY has obtained an easement, license or other grant of authority allowing the CONSULTANT to access such property; the CONSULTANT shall fully abide by and comply with the terms and conditions of said authorizing instrument as though the CONSULTANT were a signatory thereto.

## **25.0 DISPOSAL OF SAMPLES AND HAZARDOUS SUBSTANCES**

25.1 All non-hazardous samples and by-products from sampling processes performed in connection with the services provided under this AGREEMENT shall be disposed of by the

CONSULTANT in accordance with applicable law. Any and all materials, including wastes that cannot be introduced back into the environment under existing law without additional treatment shall be deemed hazardous wastes, radioactive wastes, or hazardous substances ("Hazardous Substances") related to the services and shall be packaged in accordance with the applicable law by the CONSULTANT and turned over to the COUNTY for appropriate disposal. The CONSULTANT shall not arrange or otherwise dispose of Hazardous Substances under this AGREEMENT. The CONSULTANT, at the COUNTY'S request, may assist the COUNTY in identifying appropriate alternatives for off-site treatment, storage or disposal of the Hazardous Substances, but the CONSULTANT shall not make any independent determination relating to the selection of a treatment, storage, or disposal facility nor subcontract such activities through transporters or others. The COUNTY shall sign all necessary manifests for the disposal of Hazardous Substances. If the COUNTY requires: (1) the CONSULTANT'S agents or employees to sign such manifests; or (2) the CONSULTANT to hire, for the COUNTY, the Hazardous Substances transportation, treatment, or a disposal contractor for the Hazardous Substances, then for these two purposes, the CONSULTANT shall be considered to act as the COUNTY'S agent so that the CONSULTANT will not be considered to be a generator, transporter, or disposer of such substances or considered to be the arranger for disposal of Hazardous Substances.

## **26.0 QUALIFICATIONS**

26.1 The CONSULTANT shall employ only persons duly licensed or registered in the appropriate category in responsible charge of all elements of the work covered under this AGREEMENT, for which Illinois Statutes require license or registration, and further shall employ only well qualified persons in responsible charge of any elements of the work covered under this AGREEMENT, all subject to COUNTY approval.

26.1.a The CONSULTANT agrees that the Resident Engineer assigned to a Work Order(s) has completed all necessary courses to meet all prequalification requirements from the Illinois Department of Transportation for a Resident Engineer.

26.1.b The CONSULTANT agrees that all Inspectors assigned to the Work Order(s) have completed all necessary Inspector training courses for the type of work to be performed by said Inspector.

26.2 Failure by the CONSULTANT to properly staff the Work Order(s) with qualified personnel shall be sufficient cause for the COUNTY to deny payment for services performed by unqualified personnel and will serve as a basis for cancellation of this AGREEMENT.

26.3 The CONSULTANT shall require any sub-consultant(s) utilized in approved Work Order(s) to employ qualified persons to be the same extent such qualifications are required of the CONSULTANT'S personnel. The COUNTY shall have the same rights under Paragraph 26.2, above, with respect to the CONSULTANT'S sub-consultant(s) being properly staffed while engaged in approved Work Order(s).

IN WITNESS OF, the parties set their hands and seals as of the date first written above.

COUNTY OF DuPAGE

GONZALEZ COMPANIES, LLC.

Signature on File

\_\_\_\_\_  
Deborah A. Conroy, Chair  
DuPage County Board

\_\_\_\_\_  
~~Notary Public~~  
Managing Principal

ATTEST BY:

ATTEST:

Signature on File

\_\_\_\_\_  
Jean Kaczmarek  
County Clerk

BY:

NAME: Maya O. Jimenez Rodriguez

TITLE: AVP Branch Manager



### **PHASE III - CONSTRUCTION ENGINEERING SCOPE OF SERVICES**

The CONSULTANT agrees to provide, to the satisfaction of the COUNTY, certain engineering services including construction surveys, staking, inspection, measurement, computation and documentation of quantities, reporting and record keeping for construction work to be performed by the CONTRACTOR until completion of work by the CONTRACTOR and acceptance by the COUNTY of the construction section. Prior to providing such services, the CONSULTANT will ascertain the standard practices of the COUNTY, and will become familiar with the contract documents, which will include the contract between IDOT (or the COUNTY) and the CONTRACTOR and any supplements thereto, the Standard Specifications and current addenda thereto, the plans for the construction section and approved changes thereto.

The CONSULTANT further agrees:

- (1) That all work under this AGREEMENT will be observed for compliance with the contract documents and the standard practices of the COUNTY. Sampling frequencies for inspection and testing will be as prescribed by the specifications and instruction furnished by the COUNTY and no variation will be permitted except on written order of the COUNTY.
- (2) To provide the necessary personnel to adequately perform the requirements of the AGREEMENT, and that his/her employees will possess the experience, knowledge and character to qualify them for the particular duties each is to perform.
- (3) To designate a representative from the firm who will act as the RESIDENT ENGINEER for the construction section and monitor the activities of all personnel furnished by the CONTRACTOR. The designated representative will report to and be directly responsible to the County's Engineer who is in responsible charge of the construction section.
- (4) To furnish the personnel and services required herein, as determined by the rate of construction progress, within 5 days after notification by the COUNTY.
- (5) To withdraw from the PROJECT, within two weeks after notification by the COUNTY, any personnel or services no longer required.
- (6) To verify initial horizontal and vertical control prior to contractor staking efforts; obtain cross sections and other necessary measurements required for compilation of progress and final estimates in a timely manner so that payment to the CONTRACTOR will not be unduly delayed.

- (7) To immediately bring to the attention of the COUNTY through the RESIDENT ENGINEER, failure by the CONTRACTOR to comply with a plan or specification requirement, any problem, trends toward borderline compliance, or any other occurrence which may be of interest to the RESIDENT ENGINEER as well as all situation's incapable of disposition in the field. A representative of the CONSULTANT will also be available to attend conferences for the disposition of such matters when so requested by the COUNTY.
- (8) To accurately measure and/or compute all quantities of materials used on the construction section in accordance with the specifications and standard practice of the COUNTY. Records of such measurements and computations will be kept in permanent form and will become part of the construction section records.
- (9) The RESIDENT ENGINEER will keep the PROJECT diary describing the progress of construction, specific problems encountered and all other pertinent information relative to execution of the contract. The CONSULTANT'S staff shall compile and maintain construction survey books, other field notes and reports, test records, computations and work papers, progress and final estimates, and all other data required for completion of the construction section records. All records, including one set of prints showing recorded changes from the contract plans, will be submitted to the County's Engineer and become the property of the COUNTY.
- (10) To furnish all necessary field survey equipment, transportation, communication devices and safety equipment for personnel as required for work performed as required by the COUNTY.
- (11) To complete all measurements, records, including ADA inspection forms, record plans and final pay estimate not later than six (6) weeks after completion of the actual construction by the CONTRACTOR.
- (12) Any inspection of the work conducted by the CONSULTANT and its officers, and employees, whether notice of the results thereof is provided to anyone or not provided to anyone, shall neither establish any duty on their part nor create any expectation of a duty to anyone, including but not limited to third parties, regarding workplace safety.
- (13) Perform materials sampling, testing, and reporting, according to the project requirements, the IDOT Project Procedures Guide, and as directed by the County.

# EXHIBIT C

## DUPAGE COUNTY DIVISION OF TRANSPORTATION Consultant Employee Rate Listing

**CONSULTANT:** Gonzalez Companies, LLC

**PROJECT:** Various Construction Engineering 23-CENGR-13-EG

| Classification              | Rate Range |         | Reason for Adjustment/Addition/Deletion |
|-----------------------------|------------|---------|-----------------------------------------|
|                             | Minimum    | Maximum |                                         |
| Principal II                | \$78.00    | \$86.00 |                                         |
| Senior Structural Engineer  | \$57.00    | \$65.00 |                                         |
| Project Manager VII         | \$73.00    | \$80.00 |                                         |
| Project Manager VI          | \$69.00    | \$77.00 |                                         |
| Project Manager V           | \$65.00    | \$73.00 |                                         |
| Project Manager IV          | \$64.00    | \$71.00 |                                         |
| Project Manager III         | \$59.00    | \$67.00 |                                         |
| Project Engineer VIII       | \$52.00    | \$60.00 |                                         |
| Project Engineer VII        | \$50.00    | \$58.00 |                                         |
| Project Engineer VI         | \$46.00    | \$52.00 |                                         |
| Project Engineer V          | \$43.00    | \$49.00 |                                         |
| Project Engineer IV         | \$39.00    | \$47.00 |                                         |
| Project Engineer III        | \$35.00    | \$42.00 |                                         |
| Project Engineer II         | \$34.00    | \$38.00 |                                         |
| Project Engineer I          | \$31.00    | \$37.00 |                                         |
| Administration – Accounting | \$51.00    | \$58.00 |                                         |
| Administration – Office     | \$44.00    | \$57.00 |                                         |
|                             |            |         |                                         |

Note: Maximum rate shall not exceed \$86.00 per hour.

Signature of Authorized Agent  
for CONSULTANT:

Signature on File

Date: 4/11/2023

Adam D'Houlihan  
Print Name

Approved By COUNTY:

William Eidson, Asst. County Engineer

Date: \_\_\_\_\_

**EXHIBIT C****DUPAGE COUNTY DIVISION OF TRANSPORTATION  
Consultant Employee Rate Listing****CONSULTANT:** Primera Engineers, Ltd**PROJECT:** 2023 Various Construction Engineering

| Classification               | Rate Range |         | Reason for Adjustment/Addition/Deletion |
|------------------------------|------------|---------|-----------------------------------------|
|                              | Minimum    | Maximum |                                         |
| Principal                    | 78.00      | 86.00   |                                         |
| Senior Project Manager       | 60.00      | 86.00   |                                         |
| Project Manager              | 45.00      | 78.00   |                                         |
| Engineer V                   | 60.00      | 86.00   |                                         |
| Engineer IV                  | 50.00      | 82.00   |                                         |
| Engineer III                 | 40.00      | 63.00   |                                         |
| Engineer II                  | 33.00      | 57.00   |                                         |
| Engineer I                   | 30.00      | 42.00   |                                         |
| Field Technician IV          | 45.00      | 60.00   |                                         |
| Field Technician III         | 35.00      | 50.00   |                                         |
| Field Technician II          | 30.00      | 45.00   |                                         |
| Field Technician I           | 25.00      | 38.00   |                                         |
| Project Management Assistant | 35.00      | 46.00   |                                         |
| Administrative               | 25.00      | 65.00   |                                         |
| Intern                       | 18.00      | 24.00   |                                         |
|                              |            |         |                                         |

Note: Maximum rate shall not exceed \$86.00 per hour.

Signature of Authorized Agent  
for CONSULTANT:**Signature on File**Date: 04/12/2023Melissa D. Clark, VP, CFPO  
Print Name

Approved By COUNTY:

William Eidson, Asst. County Engineer

Date: \_\_\_\_\_

EXHIBIT C

DUPAGE COUNTY DIVISION OF TRANSPORTATION  
Consultant Employee Rate Listing

CONSULTANT: SANCHEZ & ASSOCIATES, P.C.

PROJECT: Du Page County Various Construction Engineering Services

| Classification                  | Rate Range |         | Reason for Adjustment/Addition/Deletion |
|---------------------------------|------------|---------|-----------------------------------------|
|                                 | Minimum    | Maximum |                                         |
| Principal / Survey Manager, PLS | \$74.00    | \$86.00 | New to project                          |
| Project Manager, PLS            | \$55.00    | \$70.00 | New to project                          |
| Project Manager, PE             | \$55.00    | \$70.00 | New to project                          |
| Survey Specialist               | \$50.00    | \$65.00 | New to project                          |
| SUE Project Manager             | \$50.00    | \$65.00 | New to project                          |
| Sr. SUE Manager                 | \$45.00    | \$55.00 | New to project                          |
| Civil Engineer                  | \$40.00    | \$60.00 | New to project                          |
| CADD Manager                    | \$35.00    | \$50.00 | New to project                          |
| CADD Technician                 | \$24.00    | \$40.00 | New to project                          |
| Survey Crew Chief               | \$34.00    | \$45.00 | New to project                          |
| Survey Instrument Person        | \$18.00    | \$35.00 | New to Project                          |
| SUE Technician                  | \$20.00    | \$35.00 | New to Project                          |
|                                 |            |         |                                         |
|                                 |            |         |                                         |
|                                 |            |         |                                         |
|                                 |            |         |                                         |

Note: Maximum rate shall not exceed \$86.00 per hour.

Signature of Authorized Agent  
for CONSULTANT:

Signature on File

Date: 04/13/2023

Signature

Gerardo P. Sanchez, PLS

Print Name

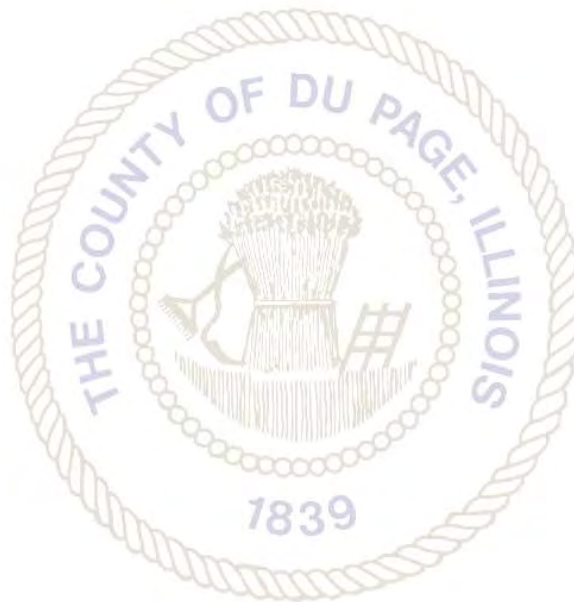
Approved By COUNTY:

William Eidson, Asst. County Engineer

Date:

### Exhibit C Notes

1. The Classification represents a position within the CONSULTANT'S operation that is filled by one or more personnel that have similar duties and responsibilities.
2. This Exhibit should include all classifications that *might be* involved with the project. This avoids your resubmittal and the need to go through the approval process again.
3. Minimum rate is the lowest rate being paid to personnel for a particular classification (rounded down to nearest \$ amount).
4. Maximum rate is the top rate being paid to personnel for a particular classification taking into account employee raises within contract period (rounded up to nearest dollar amount).
5. Revisions to Exhibit C shall be limited to adjustments requested by the CONSULTANT to the hourly rate ranges and additions or deletions to position classifications approved by the COUNTY provided the adjustment(s) do not exceed the total compensation as stated in the AGREEMENT.





**Direct Costs Check Sheet**

|                                                                                                       |            |                     |
|-------------------------------------------------------------------------------------------------------|------------|---------------------|
| Prime Consultant Name                                                                                 | PTB Number | State Job Number(s) |
| Gonzalez Companies, LLC.                                                                              |            | 23-CENGR-13-EG      |
| <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Supplement    Date <b>04/11/23</b> |            |                     |

Consultant

|  |
|--|
|  |
|--|

| Item                                                            | Allowable                                                                             | Utilize<br>W.O. Only                | Quantity<br>J.S. Only | Contract Rate | Total |
|-----------------------------------------------------------------|---------------------------------------------------------------------------------------|-------------------------------------|-----------------------|---------------|-------|
| Per Diem<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)               | Up to state rate maximum                                                              | <input type="checkbox"/>            |                       |               |       |
| Lodging<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)                | Actual cost (Up to state rate maximum)                                                | <input type="checkbox"/>            |                       |               |       |
| Lodging Taxes and Fees<br>(per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| Air Fare                                                        | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval | <input type="checkbox"/>            |                       |               |       |
| Vehicle Mileage<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)        | Up to state rate maximum                                                              | <input type="checkbox"/>            |                       |               |       |
| Vehicle Owned or Leased                                         | \$32.50/half day (4 hours or less) or \$65/full day                                   | <input checked="" type="checkbox"/> |                       |               |       |
| Vehicle Rental                                                  | Actual cost (Up to \$55/day)                                                          | <input type="checkbox"/>            |                       |               |       |
| Rental Vehicle Fuel                                             | Actual cost (Submit supporting documentation)                                         | <input type="checkbox"/>            |                       |               |       |
| Tolls                                                           | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| Parking                                                         | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| Overtime                                                        | Premium portion (Submit supporting documentation)                                     | <input checked="" type="checkbox"/> |                       |               |       |
| Shift Differential                                              | Actual cost (Based on firm's policy)                                                  | <input type="checkbox"/>            |                       |               |       |
| Overnight Delivery/Postage/Courier Service                      | Actual cost (Submit supporting documentation)                                         | <input type="checkbox"/>            |                       |               |       |
| Copies of Deliverables/Mylars (In-house)                        | Actual cost (Submit supporting documentation)                                         | <input type="checkbox"/>            |                       |               |       |
| Copies of Deliverables/Mylars (Outside)                         | Actual cost (Submit supporting documentation)                                         | <input type="checkbox"/>            |                       |               |       |
| Project Specific Insurance                                      | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| Monuments (Permanent)                                           | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| Photo Processing                                                | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| 2-Way Radio (Survey or Phase III Only)                          | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| Telephone Usage (Traffic System Monitoring Only)                | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |

| Item                                           | Allowable                                                                                        | Utilize<br>W.O. Only     | Quantity<br>J.S. Only | Contract Rate | Total |
|------------------------------------------------|--------------------------------------------------------------------------------------------------|--------------------------|-----------------------|---------------|-------|
| CADD                                           | Actual cost (Max \$15/hour)                                                                      | <input type="checkbox"/> |                       |               |       |
| Website                                        | Actual cost (Submit supporting documentation)                                                    | <input type="checkbox"/> |                       |               |       |
| Advertisements                                 | Actual cost (Submit supporting documentation)                                                    | <input type="checkbox"/> |                       |               |       |
| Public Meeting Facility Rental                 | Actual cost (Submit supporting documentation)                                                    | <input type="checkbox"/> |                       |               |       |
| Public Meeting Exhibits/Renderings & Equipment | Actual cost (Submit supporting documentation)                                                    | <input type="checkbox"/> |                       |               |       |
| Recording Fees                                 | Actual cost                                                                                      | <input type="checkbox"/> |                       |               |       |
| Transcriptions (specific to project)           | Actual cost                                                                                      | <input type="checkbox"/> |                       |               |       |
| Courthouse Fees                                | Actual cost                                                                                      | <input type="checkbox"/> |                       |               |       |
| Storm Sewer Cleaning and Televising            | Actual cost (Requires 2-3 quotes with IDOT approval)                                             | <input type="checkbox"/> |                       |               |       |
| Traffic Control and Protection                 | Actual cost (Requires 2-3 quotes with IDOT approval)                                             | <input type="checkbox"/> |                       |               |       |
| Aerial Photography and Mapping                 | Actual cost (Requires 2-3 quotes with IDOT approval)                                             | <input type="checkbox"/> |                       |               |       |
| Utility Exploratory Trenching                  | Actual cost (Requires 2-3 quotes with IDOT approval)                                             | <input type="checkbox"/> |                       |               |       |
| Testing of Soil Samples*                       | Actual cost (Provide breakdown of costs to the Department for approval)                          | <input type="checkbox"/> |                       |               |       |
| Lab Services*                                  | Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval) | <input type="checkbox"/> |                       |               |       |
| Equipment and/or Specialized Equipment Rental* | Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)   | <input type="checkbox"/> |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/> |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/> |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/> |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/> |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/> |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/> |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/> |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/> |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/> |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/> |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/> |                       |               |       |
| <b>Total Direct Cost</b>                       |                                                                                                  |                          |                       |               |       |

\*If other allowable costs are needed and not listed, please add in the above spaces provided.

## LEGEND

W.O. = Work Order

J.S. = Job Specific



# Direct Costs Check Sheet

|                                                                                                       |            |                     |
|-------------------------------------------------------------------------------------------------------|------------|---------------------|
| Prime Consultant Name                                                                                 | PTB Number | State Job Number(s) |
| Gonzalez Companies, LLC.                                                                              |            | 23-CENGR-13-EG      |
| <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Supplement    Date <u>04/11/23</u> |            |                     |

Consultant

Primera Engineers, LTD.

| Item                                                            | Allowable                                                                             | Utilize<br>W.O. Only                | Quantity<br>J.S. Only | Contract Rate | Total |
|-----------------------------------------------------------------|---------------------------------------------------------------------------------------|-------------------------------------|-----------------------|---------------|-------|
| Per Diem<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)               | Up to state rate maximum                                                              | <input type="checkbox"/>            |                       |               |       |
| Lodging<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)                | Actual cost (Up to state rate maximum)                                                | <input type="checkbox"/>            |                       |               |       |
| Lodging Taxes and Fees<br>(per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| Air Fare                                                        | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval | <input type="checkbox"/>            |                       |               |       |
| Vehicle Mileage<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)        | Up to state rate maximum                                                              | <input type="checkbox"/>            |                       |               |       |
| Vehicle Owned or Leased                                         | \$32.50/half day (4 hours or less) or \$65/full day                                   | <input checked="" type="checkbox"/> |                       |               |       |
| Vehicle Rental                                                  | Actual cost (Up to \$55/day)                                                          | <input type="checkbox"/>            |                       |               |       |
| Rental Vehicle Fuel                                             | Actual cost (Submit supporting documentation)                                         | <input type="checkbox"/>            |                       |               |       |
| Tolls                                                           | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| Parking                                                         | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| Overtime                                                        | Premium portion (Submit supporting documentation)                                     | <input checked="" type="checkbox"/> |                       |               |       |
| Shift Differential                                              | Actual cost (Based on firm's policy)                                                  | <input type="checkbox"/>            |                       |               |       |
| Overnight Delivery/Postage/Courier Service                      | Actual cost (Submit supporting documentation)                                         | <input type="checkbox"/>            |                       |               |       |
| Copies of Deliverables/Mylars (In-house)                        | Actual cost (Submit supporting documentation)                                         | <input type="checkbox"/>            |                       |               |       |
| Copies of Deliverables/Mylars (Outside)                         | Actual cost (Submit supporting documentation)                                         | <input type="checkbox"/>            |                       |               |       |
| Project Specific Insurance                                      | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| Monuments (Permanent)                                           | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| Photo Processing                                                | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| 2-Way Radio (Survey or Phase III Only)                          | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| Telephone Usage (Traffic System Monitoring Only)                | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |





## Direct Costs Check Sheet

|                                                                                                       |            |                     |
|-------------------------------------------------------------------------------------------------------|------------|---------------------|
| Prime Consultant Name                                                                                 | PTB Number | State Job Number(s) |
| Gonzalez Companies, LLC                                                                               |            |                     |
| <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Supplement    Date <u>04/13/23</u> |            |                     |

|                            |
|----------------------------|
| Consultant                 |
| Sanchez & Associates, P.C. |

| Item                                                            | Allowable                                                                             | Utilize<br>W.O. Only                | Quantity<br>J.S. Only | Contract Rate | Total |
|-----------------------------------------------------------------|---------------------------------------------------------------------------------------|-------------------------------------|-----------------------|---------------|-------|
| Per Diem<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)               | Up to state rate maximum                                                              | <input type="checkbox"/>            |                       |               |       |
| Lodging<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)                | Actual cost (Up to state rate maximum)                                                | <input type="checkbox"/>            |                       |               |       |
| Lodging Taxes and Fees<br>(per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| Air Fare                                                        | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval | <input type="checkbox"/>            |                       |               |       |
| Vehicle Mileage<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)        | Up to state rate maximum                                                              | <input type="checkbox"/>            |                       |               |       |
| Vehicle Owned or Leased                                         | \$32.50/half day (4 hours or less) or \$65/full day                                   | <input checked="" type="checkbox"/> |                       |               |       |
| Vehicle Rental                                                  | Actual cost (Up to \$55/day)                                                          | <input type="checkbox"/>            |                       |               |       |
| Rental Vehicle Fuel                                             | Actual cost (Submit supporting documentation)                                         | <input type="checkbox"/>            |                       |               |       |
| Tolls                                                           | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| Parking                                                         | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| Overtime                                                        | Premium portion (Submit supporting documentation)                                     | <input type="checkbox"/>            |                       |               |       |
| Shift Differential                                              | Actual cost (Based on firm's policy)                                                  | <input type="checkbox"/>            |                       |               |       |
| Overnight Delivery/Postage/Courier Service                      | Actual cost (Submit supporting documentation)                                         | <input checked="" type="checkbox"/> |                       |               |       |
| Copies of Deliverables/Mylars (In-house)                        | Actual cost (Submit supporting documentation)                                         | <input type="checkbox"/>            |                       |               |       |
| Copies of Deliverables/Mylars (Outside)                         | Actual cost (Submit supporting documentation)                                         | <input type="checkbox"/>            |                       |               |       |
| Project Specific Insurance                                      | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| Monuments (Permanent)                                           | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| Photo Processing                                                | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| 2-Way Radio (Survey or Phase III Only)                          | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |
| Telephone Usage (Traffic System Monitoring Only)                | Actual cost                                                                           | <input type="checkbox"/>            |                       |               |       |

| Item                                           | Allowable                                                                                        | Utilize<br>W.O. Only                | Quantity<br>J.S. Only | Contract Rate | Total |
|------------------------------------------------|--------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------|---------------|-------|
| CADD                                           | Actual cost (Max \$15/hour)                                                                      | <input type="checkbox"/>            |                       |               |       |
| Website                                        | Actual cost (Submit supporting documentation)                                                    | <input type="checkbox"/>            |                       |               |       |
| Advertisements                                 | Actual cost (Submit supporting documentation)                                                    | <input type="checkbox"/>            |                       |               |       |
| Public Meeting Facility Rental                 | Actual cost (Submit supporting documentation)                                                    | <input type="checkbox"/>            |                       |               |       |
| Public Meeting Exhibits/Renderings & Equipment | Actual cost (Submit supporting documentation)                                                    | <input type="checkbox"/>            |                       |               |       |
| Recording Fees                                 | Actual cost                                                                                      | <input type="checkbox"/>            |                       |               |       |
| Transcriptions (specific to project)           | Actual cost                                                                                      | <input type="checkbox"/>            |                       |               |       |
| Courthouse Fees                                | Actual cost                                                                                      | <input type="checkbox"/>            |                       |               |       |
| Storm Sewer Cleaning and Televising            | Actual cost (Requires 2-3 quotes with IDOT approval)                                             | <input type="checkbox"/>            |                       |               |       |
| Traffic Control and Protection                 | Actual cost (Requires 2-3 quotes with IDOT approval)                                             | <input checked="" type="checkbox"/> |                       |               |       |
| Aerial Photography and Mapping                 | Actual cost (Requires 2-3 quotes with IDOT approval)                                             | <input type="checkbox"/>            |                       |               |       |
| Utility Exploratory Trenching                  | Actual cost (Requires 2-3 quotes with IDOT approval)                                             | <input type="checkbox"/>            |                       |               |       |
| Testing of Soil Samples*                       | Actual cost (Provide breakdown of costs to the Department for approval)                          | <input type="checkbox"/>            |                       |               |       |
| Lab Services*                                  | Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval) | <input type="checkbox"/>            |                       |               |       |
| Equipment and/or Specialized Equipment Rental* | Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)   | <input checked="" type="checkbox"/> |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/>            |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/>            |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/>            |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/>            |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/>            |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/>            |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/>            |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/>            |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/>            |                       |               |       |
|                                                |                                                                                                  | <input type="checkbox"/>            |                       |               |       |
| Total Direct Cost                              |                                                                                                  |                                     |                       |               |       |

\*If other allowable costs are needed and not listed, please add in the above spaces provided.

**LEGEND**

W.O. = Work Order

J.S. = Job Specific