

FY25

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective January 22, 2024

From: 1200  
Company #

DINING SERVICES  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
2025	50040	0	PART TIME HELP	\$ 99,000.00	99,007.85	87.85	1/26/26	1200-9100
2025	50080	0	SALARY & WAGE ADJUSTMENTS	\$ 46,000.00	46,370.00	370.00	1/26/26	1200-9100
2000	53828	0	CONTINGENCIES	\$ 61,500.00	1,297,391.00	1,235,891.00	1/26/26	1200-9100
Total				\$ 206,500.00				

To: 1200  
Company #

DINING SERVICES  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
2025	50000	0	REGULAR SALARIES	\$ 62,000.00	61,542.94	457.06	1/26/26	1200-9100
2025	50010	0	OVERTIME	\$ 71,000.00	70,236.09	763.91	1/26/26	1200-9100
2025	51000	0	BENEFIT PAYMENTS	\$ 35,500.00	35,278.01	221.99	1/26/26	1200-9100
2025	51040	0	EMPLOYEE MED & HOSP INSURANCE	\$ 38,000.00	37,395.62	604.38	1/26/26	1200-9100
Total				\$ 206,500.00				

Reason for Request:

We are transferring the dollars under Salary and Wage Adjustment and Part Time Help for the Dining Services department to Regular Salaries and Overtime to adjust for the shortages due to COLA wages applied. Also, we are transferring \$61k from Contingency Fund to cover part of Overtime, Benefits, and Medical Insurance.

Signature on File

Department Head  
Signature on File

Chief Financial Officer

01/24/26  
Date  
1/26/26  
Date

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>25</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

HS - 2/3/26  
FIN/CB - 2/10/26