

FY24
DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 22, 2024

From: 1100
Company #

RECORDER DOCUMENT STORAGE
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
4310	53090		OTHER PROFESSIONAL SERVICES	\$ 12,890.00	248,744.45	235,854.45	1/29/24	1100-9150
Total				\$ 12,890.00				

To: 1100
Company #

RECORDER DOCUMENT STORAGE
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
4310	54100		IT EQUIPMENT	\$ 12,890.00	0	12,890.00	1/29/24	1100-9150
Total				\$ 12,890.00				

Reason for Request:

To pay for new film scanners / readers.

Department Head

Chief Financial Officer

1-29-24
Date
1/30/24
Date

Activity

(optional)

****Please sign in blue ink on the original form****

Finance Department Use Only			
Fiscal Year <u>24</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

FIN - 2/13/24
CB - 2/13/24

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