

FY23

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective January 22, 2024

From: 1200  
Company #

DINING SERVICES  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
2025	50080	0	SALARY & WAGE ADJUSTMENTS	\$ 70,797.00	70,797.00	0	1/30/24	1200-9100
2025	50040	0	PART TIME HELP	\$ 100,000.00	150,014.43	50,014.43	1/30/24	1200-9100
Total				\$ 170,797.00				

To: 1200  
Company #

DINING SERVICES  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
2025	50010	0	OVERTIME	\$ 170,797.00	168,596.10	1,200.90	1/30/24	1200-9100
Total				\$ 170,797.00				

Reason for Request:

For the 2023 Budget the Care Center budgeted a 2% COLA within each department of the Care Center on a budget line titled Salary and Wage Adjustments as directed. We are transferring the dollars under this category (Salary and Wage Adjustments) for the Dining Services department to Overtime to adjust for the shortages due to COLA wages applied. Also, we are transferring funds within department's Payroll budget to "true up" budget lines for Payroll categories where Part Time salaries are under and Overtime is over.

Signature on File

Department Head

Signature on File

Chief Financial Officer

Activity

(optional)

Date

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only		
Fiscal Year <u>23</u>	Budget Journal # _____	Acctg Period _____
Entered By/Date _____	Released & Posted By/Date _____	

HS - 2/6/24  
FIN/CB - 2/13/24