



DU PAGE COUNTY

Transportation Committee

Regular Meeting Agenda

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, May 19, 2026

10:00 AM

Room 3500B

1. CALL TO ORDER

2. ROLL CALL

3. CHAIR'S REMARKS - CHAIR OZOG

4. PUBLIC COMMENT

5. APPROVAL OF MINUTES

5.A. [26-1458](#)

DuPage County Transportation Committee meeting-Tuesday May 5, 2026.

6. BUDGET TRANSFERS

6.A. [26-1490](#)

Budget Transfer of \$125,000 from 1500-3510-53828 Contingencies to 1500-3510-50010 Overtime, additional funds needed to cover overtime for snow season and contract negotiation increases.

7. PROCUREMENT REQUISITIONS

7.A. [26-1403](#)

Recommendation for the approval of a contract purchase order to Altec Inc., to furnish and deliver OEM replacement parts and service on various County owned and operated equipment, as-needed, for the Division of Transportation, for the period of June 1, 2026 through May 31, 2027, for a total contract amount of \$15,000. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole source - direct replacement of compatible equipment parts.)

7.B. [26-1404](#)

Recommendation for the approval of a contract purchase order to Vermeer-Illinois, Inc., to furnish and deliver Vermeer OEM parts and service on various County owned and operated equipment, as-needed, for the Division of Transportation, for the period of June 1, 2026 through May 31, 2027, for a total contract amount of \$15,000. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole source-direct replacement of compatible equipment parts.)

- 7.C. [26-1405](#)
Recommendation for the approval of a contract purchase order to Interstate Power Systems, Inc., to furnish and deliver genuine Allison Transmission OEM parts and service on various County-owned and operated equipment, as-needed, for the Division of Transportation, for the period of June 1, 2026 through May 31, 2027, for a total contract amount of \$18,000. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole source -direct replacement of compatible equipment parts.)
- 7.D. [26-1408](#)
Recommendation for the approval of a contract purchase order to Henderson Products, Inc., to furnish and deliver genuine Henderson OEM replacement parts and service for the repair of various County-owned Henderson equipment, as-needed, for the Division of Transportation, for the period of June 1, 2026 through May 31, 2027, for a total contract amount of \$20,000. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole source - direct replacement of compatible equipment parts.)
- 7.E. [26-1409](#)
Recommendation for the approval of a contract purchase order to Altorfer Industries, Inc., to furnish and deliver genuine Caterpillar OEM replacement parts and service for the repair of various County-owned Caterpillar equipment, as-needed, for the Division of Transportation, for the period of June 1, 2026 through May 31, 2027, for a total contract amount of \$25,000. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole source-direct replacement of compatible equipment parts.)
- 7.F. [DT-P-0044-26](#)
Recommendation for the approval of a contract purchase order to Osburn Associates, Inc., to furnish and deliver sign faces for the Sign Shop, as needed for the Division of Transportation, for the period of May 27, 2026 through November 30, 2026, for a contract total not to exceed \$50,000; per lowest responsible bid #26-047-DOT.
- 7.G. [DT-P-0045-26](#)
Recommendation for the approval of a contract to Groot Industries, Inc., to provide refuse disposal and recycling pick-up services, for the Division of Transportation, for the period of June 1, 2026 through May 31, 2028, for a contract total amount not to exceed \$50,000; per lowest responsible bid #26-009-FM.
- 7.H. [DT-P-0046-26](#)
Recommendation for the approval of a contract purchase order to Carahsoft Technology Corporation, to provide fleet management software for the DOT vehicles and snow plows, for the Division of Transportation, for the period of June 1, 2026 through May 31, 2027, for a contract total not to exceed \$73,987.01. Contract pursuant to the Intergovernmental Cooperation Act (OMNIA #23-6692-01).

7.I. [DT-P-0047-26](#)

Recommendation for the approval of a contract to Civiltech Engineering, Inc., to provide various transportation planning and outreach services, upon request of the Division of Transportation, Section 26-00009-03-EG, for a contract total not to exceed \$300,000. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

7.J. [DT-P-0048-26](#)

Recommendation for the approval of a contract to FGM Architects, Inc., for Professional Construction Administration Services, for the Division of Transportation's Highway Maintenance Facility, Section 25-00179-36-MG, for the period of May 26, 2026 through October 31, 2029, for a total contract amount not to exceed \$2,205,584. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

7.K. [DT-P-0049-26](#)

Recommendation for the approval of a contract purchase order to R. C. Wegman Construction Company, for the construction of the Highway Maintenance Facility, for the Division of Transportation, for the period of May 26, 2026 through October 31, 2029, for a contract total not to exceed \$84,147,250; per FGMA bid # 26-036.

8. CHANGE ORDERS8.A. [26-1468](#)

Atlas Engineering PO #5808-1-SERV change order to include revised Exhibit C.

8.B. [26-1471](#)

DT-P-0064B-23 – Amendment to Resolution DT-P-0064A-23, issued to Monroe Truck Equipment, Inc., to furnish and deliver Monroe Spreader and Plow repair and replacement parts, for the Division of Transportation, to increase the funding in the amount of \$38,500, resulting in an amended contract total amount of \$178,500.

9. RESOLUTIONS9.A. [DT-R-0026-26](#)

Resolution to rescind DT-P-0002-26, a purchase order issued to Lightle Enterprises, LLC., to furnish and deliver sign faces for the Sign Shop, as needed for the Division of Transportation, for the period June 9, 2026 through January 31, 2027, for a contract total not to exceed \$45,000.

10. OLD BUSINESS**11. NEW BUSINESS****12. ADJOURNMENT**



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1458

Agenda Date: 5/19/2026

Agenda #: 5.A.



DU PAGE COUNTY

Transportation Committee

Draft Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, May 5, 2026

10:00 AM

Room 3500B

1. CALL TO ORDER

10:00 AM meeting was called to order by Chair Mary Ozog at 10:00 AM.

2. ROLL CALL

PRESENT	Covert, Evans, Garcia, Ozog, and Tornatore
ABSENT	Zay

3. CHAIR'S REMARKS - CHAIR OZOG

No remarks were offered.

4. STAFF RECOGNITIONS

County Engineer, Bill Eidson, introduced Paul Wendt, as one of DOT's Permitting Senior Engineering Technicians. Some of his responsibilities are to issue permits for driveways, highway access, special events, and utilities, as well as resolving issues that come along our roadway system.

Paul is a great team player who takes the time to develop relationships and works closely with our municipalities, residents, and contractors. Thank you Paul for 25 years!

5. PUBLIC COMMENT

Theresa McClear
Hinsdale, IL

6. APPROVAL OF MINUTES

6.A. [26-1360](#)

DuPage County Transportation Committee Meeting-Tuesday April 21, 2026.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Sadia Covert

7. PROCUREMENT REQUISITIONS

MOTION TO COMBINE ITEMS 7.A. THROUGH 7.C.

Chair Ozog moved and Vice Chair Tornatore seconded a motion to combine items 7.A. through 7.C. The motion was approved on voice vote, all "ayes", motion carried.

- 7.A. [26-1400](#)
Recommendation for the approval of a contract purchase order to Public Safety Direct, Inc., to install and maintain emergency lighting and related equipment on County-owned vehicles, as needed for the Division of Transportation, for the period of May 5, 2026 through October 30, 2026, for a contract not to exceed \$30,000; per RFP #23-055-SHF.
- 7.B. [DT-P-0041-26](#)
Recommendation for the approval of a contract purchase order to ComEd, to furnish and install electric facilities and service as needed, for the Highway Maintenance Building and associated improvements at the Fairgrounds site, for the Division of Transportation, for the period of May 12, 2026 through November 30, 2026, for a contract total not to exceed \$74,185.34. (Public Utility)
- 7.C. [DT-P-0042-26](#)
Recommendation for the approval of a contract purchase order to VariTech Industries, to furnish and deliver one (1) VariTech brine maker with parts, for the Division of Transportation, for a contract total not to exceed \$92,218.27. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell # 031423-VAR).

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Mary Ozog
SECONDER:	Sam Tornatore
AYES:	Covert, Evans, Garcia, Ozog, and Tornatore
ABSENT:	Zay

8. CHANGE ORDERS

MOTION TO COMBINE ITEMS 8.A. THROUGH 8.K.

Chair Ozog moved and Member Garcia seconded a motion to combine items 8.A. through 8.K. The motion was approved on voice vote, all "ayes", motion carried.

- 8.A. [26-1369](#)
Mansfield Power & Gas PO #5453-1-SERV Decrease remaining encumbrance and close contract to supply natural gas for the Division of Transportation, contract expired September 30, 2025.
- 8.B. [26-1375](#)
Nicor Gas PO #5459-1-SERV Decrease remaining encumbrance and close contract to supply natural gas for the Division of Transportation, contract expired September 30, 2025.
- 8.C. [26-1376](#)
K-Tech PO #6667-1-SERV Decrease remaining encumbrance and close contract to supply de-icing liquid for the Division of Transportation, contract expired October 31, 2025.

- 8.D. [26-1377](#)
Zips Car Wash PO #6707-1-SERV Decrease remaining encumbrance and close contract to supply unlimited car washes for the Division of Transportation, contract expired November 7, 2024.
- 8.E. [26-1378](#)
US Standard Sign PO #7393-1-SERV Decrease remaining encumbrance and close contract to supply aluminum sign blanks for the Division of Transportation, contract expired December 31, 2025.
- 8.F. [26-1379](#)
Lightle PO #7394-1-SERV Decrease remaining encumbrance and close contract to supply reflective sheeting, rolled goods for signs for the Division of Transportation, contract expired December 31, 2025.
- 8.G. [26-1380](#)
Lightle PO #7395-1-SERV Decrease remaining encumbrance and close contract to supply roll-up signs for the Division of Transportation, contract expired December 31, 2025.
- 8.H. [26-1381](#)
HazChem PO #7437-1-SERV Decrease remaining encumbrance and close contract to supply hazardous material testing and disposal for the Division of Transportation, contract expired December 31, 2025.
- 8.I. [26-1382](#)
MD Solutions PO #7402-1-SERV Decrease remaining encumbrance and close contract to supply sign posts and materials for the Division of Transportation, contract expired December 31, 2025.
- 8.J. [26-1383](#)
Lakeside PO #7459-1-SERV Decrease remaining encumbrance and close contract to supply Navistar/International OEM replacement parts for the Division of Transportation, contract expired January 28, 2026.
- 8.K. [26-1309](#)
DT-P-0110B-19 – Amendment to Resolution DT-P-0110A-19, issued to Alfred Benesch & Company, to provide Professional Design (Phase II) Engineering Services for improvements at CH 27/High Lake Road and Sunset Avenue, Section 09-00122-03-TL, to increase the funding in the amount of \$226,690.03, resulting in an amended contract total amount of \$452,632.22, a cumulative increase of 100.331%.

Discussion held.

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Mary Ozog
SECONDER:	Sadia Covert

AYES:	Covert, Evans, Garcia, Ozog, and Tornatore
ABSENT:	Zay

9. AWARDING RESOLUTIONS

9.A. [DT-R-0025-26](#)

Awarding Resolution issued to SKC Construction, Inc., for the 2026 Pavement Preservation/Crack Sealing Program, Section 26-00000-04-GM, for an estimated County cost of \$50,000, per lowest responsible bid.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Sadia Covert

9.B. [DT-R-0023-26](#)

Awarding resolution to Compass Minerals America Inc. for the Bulk Rock Salt Program, Section 25-0SALT-02-MS, for an estimated County cost of \$966,290, for the period of May 12, 2026 through April 30, 2027; per lowest responsible bid, first renewal.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

10. RESOLUTIONS

10.A. [DT-R-0024-26](#)

Authorization to the Division of Transportation to redesignate funds for programs in the Hinsdale Lake Terrace neighborhood from the 2025 General Surplus Fund previously allocated for DOT projects, to the Pilot Rideshare Access Program; (Estimated County cost \$500,000).

Discussion held.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Sadia Covert

11. INFORMATIONAL**11.A. [TE-P-0008-26](#)**

Recommendation for the approval of a contract to Accela, Inc., for annual subscription service for Accela Velosimo Connect Enterprise for Bluebeam, for Building & Zoning, Public Works, Stormwater, and Transportation, for the period of June 23, 2026 through June 22, 2027, for a contract total amount not to exceed \$34,720.81. Per 55 ILCS 5/5-1022(d) exempt from bidding - IT/Telecom purchases which do not exceed \$35,000.

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

12. OLD BUSINESS

No old business was discussed.

13. NEW BUSINESS

No new business was discussed.

14. ADJOURNMENT

With no further business, Chair Ozog moved and Vice Chair Tornatore seconded a motion to adjourn the meeting. The motion was approved on voice vote, all "ayes", motion carried and the meeting was adjourned at 10:22 AM.



Budget Transfer

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1490

Agenda Date: 5/19/2026

Agenda #: 6.A.

DuPage County, Illinois
 BUDGET ADJUSTMENT
 Effective April 1, 2025

Handwritten initials

From: 1500
 Company #

DOT MAINTENANCE/OPS
 From: Company/Accounting Unit Name

Accounting				Finance Dept Use Only			
Unit	Account	Sub-Account	Title	Amount	Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
3510	53828		CONTINGENCIES	\$ 125,000.00	1,000,000.00	875,000.00	5/8/26
Total				\$ 125,000.00			

To: 1500
 Company #

DOT MAINTENANCE/OPS
 To: Company/Accounting Unit Name

Accounting				Finance Dept Use Only			
Unit	Account	Sub-Account	Title	Amount	Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
3510	50010		OVERTIME	\$ 125,000.00	61,505.48	63,494.52	5/8/26
Total				\$ 125,000.00			

Reason for Request:

Additional funds needed to cover overtime due to this years snow season.

Signature on file

Department Head

5/6/26
 Date

Signature on file

Chief Financial Officer

5/12/2026
 Date

Activity _____
 (optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 26 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____

DOT - 5/19/26
 FIN/CB - 5/26/26

Handwritten initials



Transportation Requisition under \$30,000

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1403

Agenda Date: 5/19/2026

Agenda #: 7.A.



Procurement Review Comprehensive Checklist

Procurement Services Division

This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-1403	RFP, BID, QUOTE OR RENEWAL #: Sole Source	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$15,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 05/19/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$15,000.00
	CURRENT TERM TOTAL COST: \$15,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Altec, Inc	VENDOR #: 26527	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Thomas Browne	VENDOR CONTACT PHONE: 815-262-5518	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: thomas.browne@altec.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-60	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract purchase order to Altec Inc., to furnish and deliver OEM replacement parts and service on various County owned and operated equipment on an as-needed basis for the Division of Transportation, for the period June 1, 2026 through May 31, 2027, for a total contract amount of \$15,000.00; per 55 ILCS 5/5-1022(c) not suitable for competitive bids (sole source - direct replacement of compatible equipment parts).			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished To provide OEM replacmeent parts and factory authorized service for our County-owned Altec equipment.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement. SOLE AUTHORIZED DISTRIBUTOR WHERE THE MANUFACTURER HAS ESTABLISHED TERRITORIES
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. Altec Inc., is the sole authorized distributor of genuine Altec OEM parts and factory authorized service.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. The market was tested on April 20, 2026.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. The attached letter confirms that Altec Inc., is the sole distributor of genuine Altec OEM parts and factory authorized service in the Illinois area.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Altec, Inc.	Vendor#: 26527	Dept: Division of Transportation	Division: Accounts Payable
Attn: Thomas Browne	Email: thomas.browne@altec.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 210 Inverness Center Drive	City: Birmingham	Address: 421 N. County Farm Road	City: Wheaton
State: AL	Zip: 35242	State: IL	Zip: 60187
Phone: 815-262-5518	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Altec, Inc.	Vendor#: 26527	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 1, 2026	Contract End Date (PO25): May 31, 2027

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Replacement OEM Parts	FY26	1500	3520	52250		6,500.00	6,500.00
2	1	EA		Service Repairs	FY26	1500	3520	53380		1,000.00	1,000.00
3	1	EA		Replacement OEM Parts	FY27	1500	3520	52250		6,500.00	6,500.00
4	1	EA		Service Repairs	FY27	1500	3520	53380		1,000.00	1,000.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 15,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver replacement OEM parts and service repairs on as-needed basis for the DOT Fleet - sole source.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Thomas Browne, William Bell, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



Altec Industries, Inc.

April 20, 2026

Roula Eikosidekas
DuPage County Division of Transportation
104 N County Farm Road
Wheaton, IL 60187

Dear Roula:

Altec is proud to provide products and services that help crews work SAFER & SMARTER. Altec is committed to bringing you the services and products you need as your sole source provider for Altec OEM parts and accessories. There are no other retailers or dealers currently authorized to distribute ALTEC OEM parts, therefore purchasing Altec parts from another source will void the warranty supported by Altec Industries, Inc. This includes the responsibility for liability should an injury accident occur, due to failure of said Altec part(s).

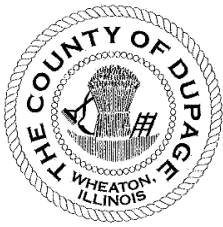
While other companies may service Altec equipment, only Altec can provide Altec factory-trained service technicians who have access to Altec's proprietary manufacturing and service knowledge and can provide Altec's service warranty.

The labor rate for the Altec Service Center in Chicago is currently \$185 per hour, and the Mobile Service Technician labor and travel rate is \$195 per hour.

For additional assistance with Parts, Tools, & Accessories, Shop Service, or Mobile Service/Technical Support, please call 1-877-GO ALTEC.

Sincerely,

Signed by:
Signature on file
09/06/21 10:10:42...
Marcus W. Tyrrell
Service Agreement Consultant
5202 East 36 Hwy.
St. Joseph, MO 64507



REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Altec Industries, Inc.
CONTACT PERSON:	Marcus Tyrrell
CONTACT EMAIL:	marcus.tyrrell@altec.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
- No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Marcus Tyrrell

Signature

Title: Service Agreement Consultant

Date: 4/20/2026



Transportation Requisition under \$30,000

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1404

Agenda Date: 5/19/2026

Agenda #: 7.B.



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-1404	RFP, BID, QUOTE OR RENEWAL #: Sole Source	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$15,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 05/19/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$15,000.00
	CURRENT TERM TOTAL COST: \$15,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Vermeer-Illinois, Inc.	VENDOR #: 10878	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Ashley Zuke	VENDOR CONTACT PHONE: 630-820-3030	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: ashley.zuke@vermeermidwest.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-51	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract purchase order to Vermeer-Illinois, Inc., to furnish and deliver Vermeer OEM parts and service on various County owned and operated equipment on an as-needed basis for the Division of Transportation, for the period June 1, 2026 through May 31, 2027, for a total contract amount of \$15,000.00; per 55 ILCS 5/5-1022(c) not suitable for competitive bids (sole source - direct replacement of compatible equipment parts).			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished To purchase OEM parts and provide factory-authorized service for County-owned Vermeer equipment.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement. SOLE AUTHORIZED DISTRIBUTOR WHERE THE MANUFACTURER HAS ESTABLISHED TERRITORIES
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. Vermeer-Illinois, Inc., is the sole authorized distributor of genuine Vermeer parts and service.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. Market was tested on April 6, 2026.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. The attached letter confirms that Vermeer-Illinois, Inc., is the sole distributor of genuine Vermeer parts in the northern Illinois area.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Vermeer-Illinois, Inc.	Vendor#: 10878	Dept: Division of Transportation	Division: Accounts Payable
Attn: Ashley Zuke	Email: ashley.zuke@vermeermidwest.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 2801 Beverly Road	City: Aurora	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60502	State: IL	Zip: 60187
Phone: 630-820-3030	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Vermeer-Illinois, Inc.	Vendor#: 10878	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 1, 2026	Contract End Date (PO25): May 31, 2027

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Vermeer OEM Parts	FY26	1500	3520	52250		6,500.00	6,500.00
2	1	EA		Service Repairs	FY26	1500	3520	53380		1,000.00	1,000.00
3	1	EA		Vermeer OEM Parts	FY27	1500	3520	52250		6,500.00	6,500.00
4	1	EA		Service Repairs	FY27	1500	3520	53380		1,000.00	1,000.00
FY is required, ensure the correct FY is selected.										Requisition Total	\$ 15,000.00

<i>Comments</i>	
HEADER COMMENTS	<p>Provide comments for P020 and P025.</p> <p>To furnish and deliver Vermeer replacement parts and service repairs - sole source.</p>
SPECIAL INSTRUCTIONS	<p>Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.</p> <p>Email Approved PO to: Ashley Zuke, Kyle Cline (kyle.cline@vermeermidwest.com), William Bell, Roula Eikosidekas and Mike Figuray.</p>
INTERNAL NOTES	<p>Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.</p> <p>see above.</p>
APPROVALS	<p>Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.</p> <p align="center">Signature on file</p>



Vermeer-Illinois, Inc.

2801 Beverly Dr., Aurora, IL 60502 Phone: (630) 820-3030

Website: www.vermeermidwest.com

April 6, 2026

DuPage County Highway Department
421 N. County Farm Rd
Wheaton, IL 60187

Purchasing Department

This letter is to inform you that Vermeer-Illinois, Inc., 2801 Beverly Drive, Aurora, IL 60502 is the sole distributor of genuine Vermeer parts in the Northern Illinois area. Vermeer's Labor rate in the shop is \$190.00 per hour and off site it is \$200.00 per hour and 3.75 per mile plus varying fuel surcharge. No parts discount available at this time.

Signature on file

Ashley Zuke
Admin
Vermeer-Illinois, Inc
2801 Beverly Dr
Aurora IL 60502
630-820-3030



DuPage County
 Finance Department
 Procurement Division
 421 North County Farm Road
 Room 3-400
 Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Vermeer Illinois Inc
CONTACT PERSON:	Ashley Zuke
CONTACT EMAIL:	ashley.zuke@vermeermidwest.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
- No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- Yes
- No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:
http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:
https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Ashley Zuke

Signature on file
 Signature: _____

Title: Admin

Date: 04/06/2026



Transportation Requisition under \$30,000

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1405

Agenda Date: 5/19/2026

Agenda #: 7.C.



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-1405	RFP, BID, QUOTE OR RENEWAL #: Sole Source	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$18,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 05/19/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$18,000.00
	CURRENT TERM TOTAL COST: \$18,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Interstate Power Systems Inc.	VENDOR #: 12677	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Ted Ellison	VENDOR CONTACT PHONE: 630-871-1111	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: theodore.ellison@istate.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-62	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract purchase order to Interstate Power System Inc., to furnish and deliver genuine Allison Transmission OEM parts and service on various County-owned and operated equipment on an as-needed basis for the Division of Transportation, for the period June 1, 2026 through May 31, 2027, for a total contract amount of \$18,000.00; per 55 ILCS 5/5-1022(c) not suitable for competitive bids (sole source - direct replacement of compatible equipment parts).			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished To purchase Allison Transmission OEM parts and provide factory-authorized service for County-owned equipment.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement. SOLE AUTHORIZED DISTRIBUTOR WHERE THE MANUFACTURER HAS ESTABLISHED TERRITORIES
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. Interstate Power Systems Inc., is the sole authorized distributor of genuine Allison Transmission parts and service.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. Market was tested on April 20, 2026.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. The attached letter confirms that Interstate Power Systems, is the sole distributor of genuine Allison Transmission parts in the Northern Illinois area.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Interstate Power Systems Inc.	Vendor#: 12677	Dept: Division of Transportation	Division: Accounts Payable
Attn: Ted Ellison	Email: theodore.ellison@istate.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 2901 E. 78th Street	City: Minneapolis	Address: 421 N. County Farm Road	City: Wheaton
State: MN	Zip: 55425-1501	State: IL	Zip: 60187
Phone: 630-871-1111	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Interstate Power Systems Inc.	Vendor#: 12677	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 1, 2026	Contract End Date (PO25): May 31, 2027

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Allison OEM Parts	FY26	1500	3520	52250		7,000.00	7,000.00
2	1	EA		Allison Lubricants	FY26	1500	3520	52260		2,000.00	2,000.00
3	1	EA		Allison Repairs & Rebuilds	FY26	1500	3520	53380		6,000.00	6,000.00
4	1	EA		Allison OEM Parts	FY27	1500	3520	52250		1,000.00	1,000.00
5	1	EA		Allison Lubricants	FY27	1500	3520	52260		1,000.00	1,000.00
6	1	EA		Allison Repairs & Rebuilds	FY27	1500	3520	53380		1,000.00	1,000.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 18,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver OEM parts, lubricants and service repairs on rebuilds of Allison Transmission for the DOT Fleet.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Ted Ellison, Mark Scharlow (mark.scharlow@istate.com), William Bell, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

INTERSTATE Power Systems

210 Alexandra Way • Carol Stream, IL 60188 • 630-871-1111

04/20/2026

Dupage County Department of Transportation
Attn: Roula Eikosidekas
140 North County Farm Road
Wheaton, IL 60187-3997

Interstate Power Systems is the sole Allison Authorized Distributor for parts and service in the Northern Illinois area. The current labor rate for this year is as follows:

- Shop: \$215
- Field: \$225
- Mileage: \$3.00 p/m
- Allison parts 0% off of list price

We have Allison factory trained and certified Techs on the proper procedures to repair, rebuild and provide parts for the Allison transmissions that you currently have in your fleet. Please feel free to contact us, if you have any questions or are in need of service or parts.

Respectfully,

Ted Ellison | Branch Manager | Interstate Power Systems

210 Alexandra Way. Carol Stream, IL 60188

P: 630-871-1111 | F: 630-871-8997 | C: 630-254-7376

www.istate.com | theodore.ellison@istate.com | [Linkedin](#)

Pride in Service

BRANCH LOCATIONS

ALTOONA, IA • CEDAR RAPIDS, IA • DAVENPORT, IA • CAROL STREAM, IL • ROCKFORD, IL • GARY, IN
IRON MOUNTAIN, MI • MINNEAPOLIS, MN • VIRGINIA, MN • BILLINGS, MT • LINCOLN, NE • OMAHA, NE • BISMARCK, ND
FARGO, ND • GRAND FORKS, ND • WILLISTON, ND • SIOUX FALLS, SD • BUTLER, WI • GILLETTE, WY



DuPage County
 Finance Department
 Procurement Division
 421 North County Farm Road
 Room 3-400
 Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Interstate Power Systems
CONTACT PERSON:	Theodore Ellison
CONTACT EMAIL:	theodore.ellison@istate.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
 No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Theodore J Ellison

Signature: **Signature on file**

Title: Branch Manager

Date: 4/20/2026



Transportation Requisition under \$30,000

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1408

Agenda Date: 5/19/2026

Agenda #: 7.D.



Procurement Review Comprehensive Checklist

Procurement Services Division

This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-1408	RFP, BID, QUOTE OR RENEWAL #: Sole Source	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$20,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 05/19/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$20,000.00
	CURRENT TERM TOTAL COST: \$20,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Henderson Products, Inc.	VENDOR #: 12170	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Kathleen Weber	VENDOR CONTACT PHONE: 563-927-2828	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: kweber@hendersonproducts.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-59	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).

Recommendation for the approval of a contract purchase order to Henderson Products Inc., to furnish and deliver genuine Henderson OEM replacement parts and service for the repair of various County-owned Henderson equipment on an as-needed basis for the Division of Transportation, for the period June 1, 2026 through May 31, 2027, for a total contract amount of \$20,000.00; per 55 ILCS 5/5-1022(c) not suitable for competitive bids (sole source - direct replacement of compatible equipment parts).

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished

To purchase Henderson OEM replacement parts and provide factory authorized service for the repair of various County-owned Henderson equipment.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement. SOLE AUTHORIZED DISTRIBUTOR WHERE THE MANUFACTURER HAS ESTABLISHED TERRITORIES
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. Henderson Products, is a sole source provider of all Henderson equipment replacement parts and warranty services, in Wheaton Illinois market area.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. The market was tested on April 7, 2026.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. Attached letter confirms that Henderson Products, is the sole distributor of genuine Henderson OEM parts and service in the Wheaton Illinois area.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Henderson Products, Inc.	Vendor#: 12170	Dept: Division of Transportation	Division: Accounts Payable
Attn: Kathleen Weber	Email: kweber@hendersonproducts.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 1085 S. 3rd Street	City: Manchester	Address: 421 N. County Farm Road	City: Wheaton
State: IA	Zip: 52057	State: IL	Zip: 60187
Phone: 563-927-2828	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Henderson Products, Inc.	Vendor#: 12170	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 1, 2026	Contract End Date (PO25): May 31, 2027

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Henderson OEM Parts	FY26	1500	3520	52250		10,000.00	10,000.00
2	1	EA		Service Repairs	FY26	1500	3520	53380		3,000.00	3,000.00
3	1	EA		Henderson OEM Parts	FY27	1500	3520	52250		5,000.00	5,000.00
4	1	EA		Service Repairs	FY27	1500	3520	53380		2,000.00	2,000.00
										Requisition Total	\$ 20,000.00

FY is required, ensure the correct FY is selected.

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver Henderson parts and service repairs on various County owned and operated equipment for the DOT Fleet.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Kathleen Weber, William Bell, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



April 7, 2026

DuPage County, Division of Transportation
180 N. County Farm Rd.
Wheaton, IL 60187

Attn: Roula Eikosidekas – Highway Maintenance Coordinator

NOTE: This letter sent via email to Roula.Eikosidelas@dupageco.org

SUBJECT: Henderson Products, Inc. - Sole Source

Dear Ms. Eikosidekas,

This letter is our official notification that Henderson Products, Inc. is a Sole Source provider of all Henderson equipment and replacement parts in the Wheaton, Illinois market area. We manufacture all products at our facility at 1085 S. 3rd St. in Manchester, IA. We provide up-fitting, replacement parts and services at our Installation and Distribution facility at 11921 Smith Dr., in Huntley, Illinois.

- Parts discount: 15% off current list price.
- Labor "hourly" rate: \$135.00/hour.
- Travel/mileage: Labor rate \$135.00/hour + \$1.20/mile for travel (from dispatch to return).

Let me know if you have any other needs or questions.

Kindest Regards.

Signature on file

Kathleen Weber | *Contract Administrator*

Henderson Products, Inc.

kweber@hendersonproducts.com

Dir. #: 563-927-7127

Main #: 563-927-2828

(800) 359-4970

HENDERSON PRODUCTS, INC.

1085 S. Third Street, Manchester, IA 52057 • P: (800) 359-4970 • F: (563) 927-2521 • www.hendersonproducts.com



DuPage County
 Finance Department
 Procurement Division
 421 North County Farm Road
 Room 3-400
 Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Henderson Products, Inc.
CONTACT PERSON:	Kathleen Weber
CONTACT EMAIL:	kweber@hendersonproducts.comx

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
 No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Kathleen Weber

Signature

Signature on file

Title: Contract Administrator

Date: 4/7/2026



Transportation Requisition under \$30,000

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1409

Agenda Date: 5/19/2026

Agenda #: 7.E.



Procurement Review Comprehensive Checklist

Procurement Services Division

This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-1409	RFP, BID, QUOTE OR RENEWAL #: Sole Source	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$25,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 05/19/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$25,000.00
	CURRENT TERM TOTAL COST: \$25,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Altorfer Industries Inc.	VENDOR #: 30492	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Sal Campus	VENDOR CONTACT PHONE: 815-531-4243	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: sal.campus@altorfer.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-58	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
 Recommendation for the approval of a contract purchase order to Altorfer Industries Inc., to furnish and deliver genuine Caterpillar OEM replacement parts and service for the repair of various County-owned Caterpillar equipment on an as-needed basis for the Division of Transportation, for the period June 1, 2026 through May 31, 2027, for a total contract amount of \$25,000.00; per 55 ILCS 5/5-1022(c) not suitable for competitive bids (sole source - direct replacement of compatible equipment parts).

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
 To purchase Caterpillar OEM replacement parts and provide factory authorized service for the repair of various County-owned Caterpillar equipment.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
 SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement. SOLE AUTHORIZED DISTRIBUTOR WHERE THE MANUFACTURER HAS ESTABLISHED TERRITORIES
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. Altorfer Industries Inc, is the sole authorized distributor of genuine Caterpillar replacement parts and service.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. Market was tested on April 7, 2026.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. Attached letter confirms that Altorfer Industries, is the sole distributor of genuine Caterpillar parts and service in the Chicago-land area.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Altorfer Industries Inc.	Vendor#: 30492	Dept: Division of Transportation	Division: Accounts Payable
Attn: Sal Campus	Email: sal.campus@altorfer.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 301 S. Mitchell Court	City: Addison	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60101	State: IL	Zip: 60187
Phone: 815-531-4243	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Altorfer Industries Inc.	Vendor#: 30492	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 1, 2026	Contract End Date (PO25): May 31, 2027

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Caterpillar OEM Parts	FY26	1500	3520	52250		11,500.00	11,500.00
2	1	EA		Service Repairs	FY26	1500	3520	53380		1,000.00	1,000.00
3	1	EA		Caterpillar OEM Parts	FY27	1500	3520	52250		11,500.00	11,500.00
4	1	EA		Service Repairs	FY27	1500	3520	53380		1,000.00	1,000.00
										Requisition Total	\$ 25,000.00

FY is required, ensure the correct FY is selected.

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver Caterpillar parts and service repairs on various County owned and operated caterpillar equipment for the DOT Fleet.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Sal Campus, William Bell, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



April 7th 2026

DuPage County Division of Transportation

Attention: Roula Eikosidekas

This confirms that Altorfer Industries Inc, is indeed the only authorized Caterpillar dealer in the Chicagoland area and other parts of northern Illinois plus two counties in Indianan near the Illinois border. Altorfer is authorized to sell and service Caterpillar equipment. Should you need any other information, please do not hesitate to call me.

The current labor rate for 2026 is as follows

- **Shop**

Regular Time	\$224.00
Overtime	\$325.00
Premium Time	\$392.00

- **Field**

Regular Time	\$256.00
Overtime	\$371.00
Premium Time	\$422.00

Truck Fee: 15% of the labor amount billed each day

Best regards,

Sal Campus

Product Support Representative

1030 E Main St,

East Dundee, IL 60118

sal.campus@altorfer.com

Cell Phone: 815-531-4243

Main Line: 847-649-2199



REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Altorfer Industries Inc
CONTACT PERSON:	Sal Campus
CONTACT EMAIL:	sal.campus@altorfer.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
- No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: _____ Signature: Signature on file

Title: Credit Manager Date: 04/20/2026



Transportation Requisition \$30,000.01+

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0044-26

Agenda Date: 5/19/2026

Agenda #: 7.F.

AWARDING RESOLUTION
ISSUED TO OSBURN ASSOCIATES, INC.
TO FURNISH AND DELIVER SIGN FACES
AS NEEDED FOR THE DIVISION OF TRANSPORTATION
(CONTRACT TOTAL NOT TO EXCEED \$50,000.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the lowest responsible bidder has been designated, and the Transportation Committee recommends County Board approval for the issuance of a contract to Osburn Associates, Inc., to furnish and deliver sign faces for the Sign Shop, as needed for the Division of Transportation, for the period May 27, 2026 through November 30, 2026.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver sign faces, as needed for the Division of Transportation, for the period May 27, 2026 through November 30, 2026, is hereby approved for issuance to Osburn Associates, Inc., P O Box 912, Logan, Ohio 43138, for a contract total not to exceed \$50,000.00, per lowest responsible bid #26-047-DOT.

Enacted and approved this 26th day of May, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist

Procurement Services Division

This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-1501	RFP, BID, QUOTE OR RENEWAL #: #26-047-DOT	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$50,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 05/19/2026	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$50,000.00
	CURRENT TERM TOTAL COST: \$50,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Osburn Associates, Inc.	VENDOR #: 26600	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Josh Gaitten	VENDOR CONTACT PHONE: 740-385-6869	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: bids@osburns.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-72	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
 Recommendation for the approval of a contract to Osburn Associates Inc., to furnish and deliver sign faces for the DOT Sign Shop on an as-needed basis, for the period May 27, 2026 through November 30, 2026, for a contract total not to exceed \$50,000.00; per lowest responsible bid #26-047-DOT.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished

The primary function of the DOT Sign Shop is to ensure that signs are fabricated, erected and maintained along County highways and trails. This contract allows DOT to purchase pre-made sign faces used for the fabrication of common roadway signs along county highways and trails.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. LOWEST RESPONSIBLE QUOTE/BID (QUOTE < \$25,000, BID ≥ \$25,000; ATTACH TABULATION)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Osburn Associates, Inc.	Vendor#: 26600	Dept: Division of Transportation	Division: Accounts Payable
Attn: Josh Gaitten	Email: joshg@osburns.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: PO Box 912	City: Logan	Address: 421 N. County Farm Road	City: Wheaton
State: OH	Zip: 43138	State: IL	Zip: 60187
Phone: 740-385-6869	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Osburn Associates, Inc.	Vendor#: 26600	Dept: Division of Transportation	Division: Sign Shop
Attn: Denise Hendricks	Email: deniseh@osburns.com	Attn: John Gavurnik	Email: john.gavurnik@dupagecounty.gov
Address: PO Box 912	City: Logan	Address: 140 N. County Farm Road	City: Wheaton
State: OH	Zip: 43138	State: IL	Zip: 60187
Phone: 740-385-6869	Fax:	Phone: 630-407-6936	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 27, 2026	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Sign Faces	FY26	1500	3510	52200		50,000.00	50,000.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 50,000.00

Comments

HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver sign faces for the DOT Sign Shop.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Josh Gaitten, Denise Hendricks, Ed Morgan, John Gavurnik, David Koehler, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



**THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
SIGN SHOP SUPPLIES - SIGN FACES 26-047-DOT
BID TABULATION**



NO.	ITEM	UOM	QTY	Osborn Associates Inc.		Warning Lites of Southern Illinois		Technology International, Inc.	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
Reflective Sheeting - White (Type ZZ) ASTM Type XI - Pressure Sensitive Sign Faces "R" Series, "W" Series, "C" Series									
1	12" x 18" Blanks	EA	100	\$ 3.95	\$ 395.00	\$ 6.08	\$ 608.00	\$ 28.50	\$ 2,850.00
2	12" x 18" R7-2A (No Parking) Symbol "ANY TIME" in Red 3 Color	EA	100	\$ 4.77	\$ 477.00	\$ 6.08	\$ 608.00	\$ 28.50	\$ 2,850.00
3	12" x 18" No Motor Vehicles	EA	100	\$ 4.77	\$ 477.00	\$ 6.08	\$ 608.00	\$ 28.50	\$ 2,850.00
4	12" x 36" Blanks	EA	200	\$ 7.89	\$ 1,578.00	\$ 12.15	\$ 2,430.00	\$ 56.00	\$ 11,200.00
5	12" x 42" Blanks	EA	200	\$ 9.21	\$ 1,842.00	\$ 14.18	\$ 2,836.00	\$ 65.00	\$ 13,000.00
6	18" x 24" Border Faces	EA	1	\$ 8.94	\$ 8.94	\$ 12.15	\$ 12.15	\$ 56.00	\$ 56.00
7	18" x 72" Blanks	EA	100	\$ 23.67	\$ 2,367.00	\$ 36.45	\$ 3,645.00	\$ 165.00	\$ 16,500.00
8	24" County Route Marker (M1-6)	EA	50	\$ 12.72	\$ 636.00	\$ 16.20	\$ 810.00	\$ 75.00	\$ 3,750.00
9	24" x 30" Border Faces	EA	100	\$ 14.90	\$ 1,490.00	\$ 20.25	\$ 2,025.00	\$ 93.00	\$ 9,300.00
10	24" x 48" Blanks	EA	1	\$ 21.04	\$ 21.04	\$ 32.40	\$ 32.40	\$ 146.00	\$ 146.00

NO.	ITEM	UOM	QTY	Osburn Associates Inc.		Warning Lites of Southern Illinois		Technology International, Inc.	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
11	30" x 30" (RLMTR)	EA	50	\$ 19.88	\$ 994.00	\$ 25.31	\$ 1,265.50	\$ 117.00	\$ 5,850.00
12	30" x 36" Border Faces	EA	100	\$ 22.35	\$ 2,235.00	\$ 30.38	\$ 3,038.00	\$ 140.00	\$ 14,000.00
13	30" x 36" Regulatory Signs	EA	100	\$ 22.35	\$ 2,235.00	\$ 30.38	\$ 3,038.00	\$ 140.00	\$ 14,000.00
14	36" x 36" Regulatory Signs	EA	300	\$ 26.82	\$ 8,046.00	\$ 36.45	\$ 10,935.00	\$ 167.00	\$ 50,100.00
15	36" x 36" Blanks	EA	1	\$ 23.67	\$ 23.67	\$ 36.45	\$ 36.45	\$ 167.00	\$ 167.00
16	36" x 60" Blanks	EA	1	\$ 39.45	\$ 39.45	\$ 60.75	\$ 60.75	\$ 280.00	\$ 280.00
17	36" x 72" Blanks	EA	1	\$ 47.34	\$ 47.34	\$ 72.90	\$ 72.90	\$ 335.00	\$ 335.00
18	48"x 48" Blanks	EA	1	\$ 42.08	\$ 42.08	\$ 64.80	\$ 64.80	\$ 300.00	\$ 300.00
19	30" x 30" (Includes Circles and Octagon)	EA	100	\$ 18.63	\$ 1,863.00	\$ 25.31	\$ 2,531.00	\$ 117.00	\$ 11,700.00
20	36" x 36" (Includes Circles and Octagon)	EA	100	\$ 26.82	\$ 2,682.00	\$ 36.45	\$ 3,645.00	\$ 167.00	\$ 16,700.00
21	24" x 24" (Sign Face 3 or More Colors)	EA	1	\$ 12.72	\$ 12.72	\$ 16.20	\$ 16.20	\$ 75.00	\$ 75.00
22	30" x 30" (Sign Face 3 or More Colors)	EA	100	\$ 19.88	\$ 1,988.00	\$ 25.31	\$ 2,531.00	\$ 116.00	\$ 11,600.00
23	36" x 36" (Sign Face 3 or More Colors)	EA	200	\$ 28.62	\$ 5,724.00	\$ 36.45	\$ 7,290.00	\$ 167.00	\$ 33,400.00
24	12" x 24" (M1-51 END 4" Yellow/Blue with Border)	EA	25	\$ 6.36	\$ 159.00	\$ 8.10	\$ 202.50	\$ 37.00	\$ 925.00
25	12" x 24" (M1-51 BEGIN 4" Yellow/Blue with Border)	EA	25	\$ 6.36	\$ 159.00	\$ 8.10	\$ 202.50	\$ 37.00	\$ 925.00

NO.	ITEM	UOM	QTY	Osburn Associates Inc.		Warning Lites of Southern Illinois		Technology International, Inc.	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
26	18" Stop Sign	EA	50	\$ 6.71	\$ 335.50	\$ 9.11	\$ 455.50	\$ 42.00	\$ 2,100.00
27	30" x 36" B/O Detour	EA	1	\$ 22.35	\$ 22.35	\$ 30.38	\$ 30.38	\$ 140.00	\$ 140.00
28	48" x 48" B/O Detour	EA	1	\$ 47.68	\$ 47.68	\$ 64.80	\$ 64.80	\$ 303.00	\$ 303.00
29	48" x 72" B/O Detour	EA	1	\$ 71.52	\$ 71.52	\$ 97.20	\$ 97.20	\$ 448.00	\$ 448.00
Reflective Sheeting - Fluorescent (Type ZZ) Yellow Pressure Sensitive ASTM Type XI, Sign Faces "W" Series									
30	12" x 12" W3-3 Signal Ahead Stickers (3 colors) No Border	EA	100	\$ 3.18	\$ 318.00	\$ 4.05	\$ 405.00	\$ 19.00	\$ 1,900.00
31	12" x 36" Object Markers Right / Left	EA	200	\$ 8.94	\$ 1,788.00	\$ 12.15	\$ 2,430.00	\$ 56.00	\$ 11,200.00
32	12" x 36" Blanks	EA	50	\$ 7.89	\$ 394.50	\$ 12.15	\$ 607.50	\$ 56.00	\$ 2,800.00
33	12" x 42" Blanks	EA	50	\$ 9.21	\$ 460.50	\$ 14.18	\$ 709.00	\$ 65.00	\$ 3,250.00
34	18" x 24" Blanks	EA	1	\$ 7.89	\$ 7.89	\$ 12.15	\$ 12.15	\$ 56.00	\$ 56.00
35	24" x 24" Blanks	EA	1	\$ 10.52	\$ 10.52	\$ 16.20	\$ 16.20	\$ 75.00	\$ 75.00
36	24" x 30" Chevrons	EA	200	\$ 14.90	\$ 2,980.00	\$ 20.25	\$ 4,050.00	\$ 93.00	\$ 18,600.00
37	24" x 48" Double & Single Arrow	EA	20	\$ 41.72	\$ 834.40	\$ 32.40	\$ 648.00	\$ 150.00	\$ 3,000.00
38	30" x 36" Blanks	EA	1	\$ 19.73	\$ 19.73	\$ 30.38	\$ 30.38	\$ 140.00	\$ 140.00
39	36" x 36" Border Plates & Warning Signs	EA	300	\$ 26.82	\$ 8,046.00	\$ 36.45	\$ 10,935.00	\$ 167.00	\$ 50,100.00

NO.	ITEM	UOM	QTY	Osburn Associates Inc.		Warning Lites of Southern Illinois		Technology International, Inc.	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
40	36" x 60" Blanks	EA	1	\$ 39.45	\$ 39.45	\$ 60.75	\$ 60.75	\$ 280.00	\$ 280.00
41	36" x 72" Blanks	EA	1	\$ 47.34	\$ 47.34	\$ 72.90	\$ 72.90	\$ 335.00	\$ 335.00
42	48" x 48" Blanks	EA	1	\$ 42.08	\$ 42.08	\$ 64.80	\$ 64.80	\$ 300.00	\$ 300.00
43	18" x 18" (Includes Circles)	EA	1	\$ 7.16	\$ 7.16	\$ 9.11	\$ 9.11	\$ 42.00	\$ 42.00
44	36" x 36" (Sign Faces 3 or more colors) (W3-5) various Speed Limits	EA	50	\$ 28.62	\$ 1,431.00	\$ 36.45	\$ 1,822.50	\$ 167.00	\$ 8,350.00
45	24" x 24" (Includes Circles)	EA	10	\$ 12.72	\$ 127.20	\$ 16.20	\$ 162.00	\$ 75.00	\$ 750.00
46	30" x 30" (Includes Circles & Text)	EA	10	\$ 19.88	\$ 198.80	\$ 25.31	\$ 253.10	\$ 117.00	\$ 1,170.00
47	36" x 36" (Includes Circles)	EA	10	\$ 28.62	\$ 286.20	\$ 36.45	\$ 364.50	\$ 167.00	\$ 1,670.00
School Signs Fluorescent Yellow Green (Type ZZ) ASTM Type XI, Pressure Sensitive Sign Faces									
48	12" x 24" W16-7L (Arrow)	EA	25	\$ 5.96	\$ 149.00	\$ 8.10	\$ 202.50	\$ 37.00	\$ 5,513.00
49	12" x 24" W16-9 (Ahead)	EA	25	\$ 5.96	\$ 149.00	\$ 8.10	\$ 202.50	\$ 37.00	\$ 5,513.00
50	30" x 30" (R10-15) Left and Right	EA	25	\$ 18.63	\$ 465.75	\$ 25.31	\$ 632.75	\$ 117.00	\$ 54,492.75
51	36" x 36" (S1-1, S2-1) Series 3983	EA	25	\$ 26.82	\$ 670.50	\$ 36.45	\$ 911.25	\$ 167.00	\$ 111,973.50
52	24" x 48" (S4-100) Series 3983	EA	25	\$ 25.44	\$ 636.00	\$ 32.40	\$ 810.00	\$ 150.00	\$ 95,400.00
53	24" x 36" (S4-102) Series 3983	EA	25	\$ 19.08	\$ 477.00	\$ 24.30	\$ 607.50	\$ 112.00	\$ 53,424.00

NO.	ITEM	UOM	QTY	Osburn Associates Inc.		Warning Lites of Southern Illinois		Technology International, Inc.	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
54	36" x 36" Series 3983 Bicycle, Ped, Ped Bike	EA	50	\$ 28.62	\$ 1,431.00	\$ 36.45	\$ 1,822.50	\$ 167.00	\$ 238,977.00
GRAND TOTAL					\$ 57,036.31		\$ 77,033.92		\$ 895,161.25

NOTES
1. Lightle Enterprise of OH LLC's bid has been deemed non-responsible.
2. Technology International, Inc. GRAND TOTAL was corrected from \$353,718.00 to \$895,161.25.

Bid Opening 05/12/2026 @ 11:00 AM	SP, HK
Invitations Sent	34
Total Vendors Requesting Documents	0
Total Bid Responses	4

BID PRICING FORM

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	26-047-DOT
COMPANY NAME:	Osborn Associates Inc
CONTACT PERSON:	Josh Gatten
CONTACT EMAIL:	bids@osborns.com

Section II: Pricing

Quantities listed are canvassing quantities and intended to establish pricing. All goods shall be shipped F.O.B. Destination.

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
Reflective Sheeting - White (Type ZZ) ASTM Type XI - Pressure Sensitive Sign Faces "R" Series, "W" Series, "C" Series					
1	12" x 18" Blanks	EA	100	\$ 3.95	\$ 395.00
2	12" x 18" R7-2A (No Parking) Symbol "ANY TIME" in Red 3 Color	EA	100	\$ 4.77	\$ 477.00
3	12" x 18" No Motor Vehicles	EA	100	\$ 4.77	\$ 477.00
4	12" x 36" Blanks	EA	200	\$ 7.89	\$ 1,578.00
5	12" x 42" Blanks	EA	200	\$ 9.21	\$ 1,842.00
6	18" x 24" Border Faces	EA	1	\$ 8.94	\$ 8.94
7	18" x 72" Blanks	EA	100	\$ 23.67	\$ 2,367.00
8	24" County Route Marker (M1-6)	EA	50	\$ 12.72	\$ 636.00
9	24" x 30" Border Faces	EA	100	\$ 14.90	\$ 1,490.00
10	24" x 48" Blanks	EA	1	\$ 21.04	\$ 21.04
11	30" x 30" (RLMTR)	EA	50	\$ 19.88	\$ 994.00
12	30" x 36" Border Faces	EA	100	\$ 22.35	\$ 2,235.00

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
13	30" x 36" Regulatory Signs	EA	100	\$ 22.35	\$ 2,235.00
14	36" x 36" Regulatory Signs	EA	300	\$ 26.82	\$ 8,046.00
15	36" x 36" Blanks	EA	1	\$ 23.67	\$ 23.67
16	36" x 60" Blanks	EA	1	\$ 39.45	\$ 39.45
17	36" x 72" Blanks	EA	1	\$ 47.34	\$ 47.34
18	48" x 48" Blanks	EA	1	\$ 42.08	\$ 42.08
19	30" x 30" (Includes Circles and Octagon)	EA	100	\$ 18.63	\$ 1,863.00
20	36" x 36" (Includes Circles and Octagon)	EA	100	\$ 26.82	\$ 2,682.00
21	24" x 24" (Sign Face 3 or More Colors)	EA	1	\$ 12.72	\$ 12.72
22	30" x 30" (Sign Face 3 or More Colors)	EA	100	\$ 19.88	\$ 1,988.00
23	36" x 36" (Sign Face 3 or More Colors)	EA	200	\$ 28.62	\$ 5,724.00
24	12" x 24" (M1-51 END 4" Yellow/Blue with Border)	EA	25	\$ 6.36	\$ 159.00
25	12" x 24" (M1-51 BEGIN 4" Yellow/Blue with Border)	EA	25	\$ 6.36	\$ 159.00
26	18" Stop Sign	EA	50	\$ 6.71	\$ 335.50
27	30" x 36" B/O Detour	EA	1	\$ 22.35	\$ 22.35
28	48" x 48" B/O Detour	EA	1	\$ 47.68	\$ 47.68
29	48" x 72" B/O Detour	EA	1	\$ 71.52	\$ 71.52

Reflective Sheeting - Fluorescent (Type ZZ) Yellow Pressure Sensitive ASTM Type XI, Sign Faces "W" Series

30	12" x 12" W3-3 Signal Ahead Stickers (3 colors) No Border	EA	100	\$ 3.18	\$ 318.00
31	12" x 36" Object Markers Right / Left	EA	200	\$ 8.94	\$ 1,788.00
32	12" x 36" Blanks	EA	50	\$ 7.89	\$ 394.50
33	12" x 42" Blanks	EA	50	\$ 9.21	\$ 460.50
34	18" x 24" Blanks	EA	1	\$ 7.89	\$ 7.89

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
35	24" x 24" Blanks	EA	1	\$ 10.52	\$ 10.52
36	24" x 30" Chevrons	EA	200	\$ 14.96	\$ 2,980.00
37	24" x 48" Double & Single Arrow	EA	20	\$ 41.72	\$ 834.40
38	30" x 36" Blanks	EA	1	\$ 19.73	\$ 19.73
39	36" x 36" Border Plates & Warning Signs	EA	300	\$ 26.82	\$ 8,046.00
40	36" x 60" Blanks	EA	1	\$ 39.45	\$ 39.45
41	36" x 72" Blanks	EA	1	\$ 47.34	\$ 47.34
42	48" x 48" Blanks	EA	1	\$ 42.08	\$ 42.08
43	18" x 18" (Includes Circles)	EA	1	\$ 7.16	\$ 7.16
44	36" x 36 (Sign Faces 3 or more colors) (W3-5) various Speed Limits	EA	50	\$ 28.62	\$ 1,431.00
45	24" x 24" (Includes Circles)	EA	10	\$ 12.72	\$ 127.20
46	30" x 30" (Includes Circles & Text)	EA	10	\$ 19.88	\$ 198.80
47	36" x 36" (Includes Circles)	EA	10	\$ 28.62	\$ 286.20
School Signs Fluorescent Yellow Green (Type ZZ) ASTM Type XI, Pressure Sensitive Sign Faces					
48	12" x 24" W16-7L (Arrow)	EA	25	\$ 5.96	\$ 149.00
49	12" x 24" W16-9 (Ahead)	EA	25	\$ 5.96	\$ 149.00
50	30" x 30 (R10-15) Left and Right	EA	25	\$ 18.63	\$ 465.75
51	36" x 36" (S1-1, S2-1) Series 3983	EA	25	\$ 26.82	\$ 670.50
52	24" x 48" (S4-100) Series 3983	EA	25	\$ 25.44	\$ 636.00
53	24" x 36" (S4-102) Series 3983	EA	25	\$ 19.08	\$ 477.00
54	36" x 36" Series 3983 Bicycle, Ped, Ped Bike	EA	50	\$ 28.62	\$ 1,431.00
GRAND TOTAL					\$ 57,036.31

GRAND TOTAL

(In words)

Fifty Seven Thousand, Thirty Six dollars and Thirty one cents

Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Bid Pricing Form.

Signature on file

Printed Name: Josh Gaitten Signature: _____

Title: Bid Agent Date: 5/12/2026



MANDATORY FORM

Section I: Contact Information

Complete the contact information below.

BID NUMBER:	26-047-DOT
COMPANY NAME:	Osburn Associates Inc
MAIN ADDRESS:	PO Box 912
CITY, STATE, ZIP CODE:	Logan, OH 43138
TELEPHONE NO.:	746-385-6869
BID CONTACT PERSON:	Josh Gaitten
CONTACT EMAIL:	bids@osburns.com

Section II: Contract Administration Information

Complete the contract administration information below.

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME:	Josh Gaitten	NAME:	Denise Hendricks
CONTACT:	Bid Agent	CONTACT:	Accounts Receivable
ADDRESS:	PO Box 912	ADDRESS:	PO Box 912
CITY, ST., ZIP:	Logan, OH 43138	CITY, ST., ZIP:	Logan, OH 43138
PHONE NO.:	740-385-6869	PHONE NO.:	740-385-6869
EMAIL:	joshg@osburns.com	EMAIL:	deniseh@osburns.com

Section III: Certification

The undersigned certifies that they are:

The Owner or Sole Proprietor

A Member authorized to sign on behalf of the Partnership

An Officer of the Corporation

A Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Jeff Osburn
(President or Partner)

Jennifer Osburn
(Vice-President or Partner)

Jennifer Osburn
(Secretary or Partner)

Jeff Osburn
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. 1, N/A, and N/A issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either Chapter 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this bid and have checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that it has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

By signing below, the Bidder agrees to the terms of this Mandatory Form and certifies that the information on this form is true and correct to the best of its knowledge.

Signature on file

Printed Name: Josh Gatten

Signature: _____

Title: Bid Agent

Date: 5/17/26



DuPage County
 Finance Department
 Procurement Division
 421 North County Farm Road
 Room 3-400
 Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	26-047-DOT
COMPANY NAME:	Osburn Associates Inc
CONTACT PERSON:	Josh Gatten
CONTACT EMAIL:	joshg@osburns.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
 No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co. IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Josh Gaitten Signature **Signature on file** _____

Title: Bid Agent Date: 5/12/26



Transportation Requisition \$30,000.01+

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0045-26

Agenda Date: 5/19/2026

Agenda #: 7.G.

AWARDING RESOLUTION
ISSUED TO GROOT INDUSTRIES, INC.
TO PROVIDE REFUSE DISPOSAL AND
RECYCLING PICK-UP SERVICES
FOR THE DIVISION OF TRANSPORTATION
(CONTRACT TOTAL AMOUNT: \$50,000.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Transportation Committee recommends County Board approval for the issuance of a contract to Groot Industries, Inc. to provide refuse disposal and recycling pick-up services, for the period June 1, 2026 through May 31, 2028, for the Division of Transportation.

NOW, THEREFORE BE IT RESOLVED, that said contract is to provide refuse disposal and recycling pick-up services, for the two-year period June 1, 2026 through May 31, 2028, for the Division of Transportation, be, and it is hereby approved for issuance of a contract to Groot Industries, Inc., 1330 Gasket Drive, Elgin, IL 60120, for a contract total amount not to exceed \$50,000.00, per lowest responsible bid #26-009-FM.

Enacted and approved this 26th day of May, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-1435	RFP, BID, QUOTE OR RENEWAL #: Bid #26-009-FM	INITIAL TERM WITH RENEWALS: 2 YRS + 1 X 2 YR TERM PERIOD	INITIAL TERM TOTAL COST: \$50,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 05/19/2026	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$100,000.00
	CURRENT TERM TOTAL COST: \$50,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: FIRST RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Groot Industries, Inc.	VENDOR #: 27954	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Valente Garza	VENDOR CONTACT PHONE: 630-383-6154	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: vgarza@groot.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-63	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to Groot Industries, to provide refuse disposal and recycling services for the (140 Garage, 180 Garage, Salt Dome and the DuPage County Trails) for a two-year period from June 1, 2026 through May 31, 2028, for a contract total not to exceed \$50,000.00, per lowest responsible bid #26-009-FM, this contract is subject one (1) two year renewal upon mutual agreement for a total of a four year contract.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Refuse disposal and recycling services are necessary to maintain sanitation and compliance with the DuPage County Environmental Responsibility and Conservation Policy, which was passed by the County Board on August 18, 2008.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. LOWEST RESPONSIBLE QUOTE/BID (QUOTE < \$25,000, BID ≥ \$25,000; ATTACH TABULATION)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Groot Industries	Vendor#: 27954	Dept: Division of Transportation	Division: Accounts Payable
Attn: Valente Garza	Email: vgarza@groot.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 1330 Gasket Dr.	City: Elgin	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60120	State: IL	Zip: 60187
Phone: 630-383-6154	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Groot Industries	Vendor#: 27954	Dept: Division of Transportation	Division: Highway Maintenance
Attn: Mary O'Connor	Email: moconnor@groot.com	Attn: Dominic Novak	Email: dominic.novak@dupagecounty.gov
Address: 1330 Gasket Dr	City: Elgin	Address: 140 N. County Farm Road	City: Wheaton
State: IL	Zip: 60120	State: IL	Zip: 60187
Phone: 847-841-5306	Fax:	Phone: 630-407-6926	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 1, 2026	Contract End Date (PO25): May 31, 2028

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Refuse Disposal & Recycling Services	FY26	1500	3510	53810		12,500.00	12,500.00
2	1	EA		Refuse Disposal & Recycling Services	FY27	1500	3510	53810		25,000.00	25,000.00
3	1	EA		Refuse Disposal & Recycling Services	FY28	1500	3510	53810		12,500.00	12,500.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 50,000.00

<i>Comments</i>	
HEADER COMMENTS	<p>Provide comments for P020 and P025.</p> <p>To provide refuse disposal and recycling services for the DOT.</p>
SPECIAL INSTRUCTIONS	<p>Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.</p> <p>Email approved PO to: Valente Garza, Bart Visser (bvisser@groot.com), Mary O'Connor, Dominic Novak, David Koehler, Roula Eikosidekas and Mike Figuray.</p>
INTERNAL NOTES	<p>Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.</p> <ul style="list-style-type: none"> . Trash Pickups (140 Garage & 180 Garage): Tuesdays & Fridays - 2 dumpsters @ \$55.81ea x 24 = \$2,678.88 . On-Call Services (140 Garage) as needed - 20 cubic yard roll-off dumpsters @ \$333.09ea x 52 = \$17,320.68. . On-Call Services (Salt Dome) as needed - 30 cubic yard roll-off dumpster @ \$382.35ea x 52 = \$19,882.20. . Recycling Pickups (140 Garage & 180 Garage): Weekly - 2 dumpsters @ \$38.23ea x 24 = \$1,835.04. . Trash Pickups (DUDOT Trail System): Weekly - 23 locations @ \$26.22ea x 1,976 weeks = \$51,810.72.
APPROVALS	<p>Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.</p>



THE COUNTY OF DUPAGE
 FINANCE - PROCUREMENT
 REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 26-009-FM
 BID TABULATION



NO.	DEPARTMENT	ITEM	UOM	QTY	Groot, Inc.		Lakeshore Recycling Systems, LLC		Waste Management of Illinois, Inc.	
					PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	#1 - ANIMAL SERVICES	GROUP 1 - SCHEDULED TRASH PICK-UPS	MO	24	\$ 55.80	\$ 1,339.20	\$ 329.00	\$ 7,896.00	\$ 216.00	\$ 5,184.00
2		GROUP 4 - SCHEDULED RECYCLED PICK-UPS	MO	24	\$ 38.23	\$ 917.52	\$ 30.00	\$ 720.00	\$ 21.00	\$ 504.00
3	#2 - CARE CENTER	GROUP 1 - SCHEDULED TRASH PICK-UPS	MO	24	\$ 356.78	\$ 8,562.72	\$ 425.00	\$ 10,200.00	\$ 5,161.36	\$ 123,872.64
4		GROUP 3 - TRASH COMPACTOR RENTAL	MO	24	\$ 125.63	\$ 3,015.12	\$ 500.00	\$ 12,000.00	\$ 400.00	\$ 9,600.00
5		GROUP 3 - TRASH COMPACTOR RENTAL	MO	24	NO BID		\$ 100.00	\$ 2,400.00	NO CHARGE	
6		GROUP 5 - ESTIMATED ON CALL RECYCLED PICK-UPS	MO	24	\$ 152.94	\$ 3,670.56	\$ 275.00	\$ 6,600.00	\$ 557.00	\$ 13,368.00
	#3 - DIVISION OF TRANSPORTATION	GROUP 1 - SCHEDULED TRASH PICK-UPS								
7		Highway Garage - 140 N. County Farm Road	MO	24	\$ 55.81	\$ 1,339.44	\$ 229.00	\$ 5,496.00	\$ 162.00	\$ 3,888.00
8		Highway Garage - 180 N. County Farm Road	MO	24	\$ 55.81	\$ 1,339.44	\$ 133.00	\$ 3,192.00	\$ 86.00	\$ 2,064.00
		GROUP 2 - ESTIMATED ON CALL PICK-UPS								
9		Highway Garage - 140 N. County Farm Road	MO	52	\$ 333.09	\$ 17,320.68	\$ 400.00	\$ 20,800.00	\$ 425.00	\$ 22,100.00
10		Highway Garage - 140 N. County Farm Road	MO	52	\$ 382.35	\$ 19,882.20	\$ 400.00	\$ 20,800.00	\$ 425.00	\$ 22,100.00
		GROUP 4 - SCHEDULED RECYCLED PICK-UPS								
11		Highway Garage - 140 N. County Farm Road	MO	24	\$ 38.23	\$ 917.52	\$ 60.00	\$ 1,440.00	\$ 42.00	\$ 1,008.00
12	Highway Garage - 180 N. County Farm Road	MO	24	\$ 38.23	\$ 917.52	\$ 60.00	\$ 1,440.00	\$ 42.00	\$ 1,008.00	
	#4 - FACILITIES MANAGEMENT	GROUP 1 - SCHEDULED TRASH PICK-UPS								
13		Children's Center	MO	24	\$ 55.81	\$ 1,339.44	\$ 67.00	\$ 1,608.00	\$ 43.00	\$ 1,032.00



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 26-009-FM
BID TABULATION

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NO.	DEPARTMENT	ITEM	UOM	QTY	Groot, Inc.		Lakeshore Recycling Systems, LLC		Waste Management of Illinois, Inc.		
					PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	
14	#4 - FACILITIES MANAGEMENT	Coroner's Office	MO	24	\$ 55.81	\$ 1,339.44	\$ 133.00	\$ 3,192.00	\$ 86.00	\$ 2,064.00	
15		Election Commission Warehouse	MO	24	\$ 55.81	\$ 1,339.44	\$ 67.00	\$ 1,608.00	\$ 43.00	\$ 1,032.00	
16		Sheriff	MO	24	\$ 142.33	\$ 3,415.92	\$ 216.00	\$ 5,184.00	\$ 175.00	\$ 4,200.00	
17		Sheriff's Work Alternative Program	MO	24	\$ 43.70	\$ 1,048.80	\$ 62.00	\$ 1,488.00	\$ 75.00	\$ 1,800.00	
		GROUP 2 - ESTIMATED ON CALL PICK-UPS									
18		Judicial Office Facility	EA	100	\$ 356.78	\$ 35,678.00	\$ 425.00	\$ 42,500.00	\$ 596.00	\$ 59,600.00	
19		JTK Administration Bldg.	EA	30	\$ 356.78	\$ 10,703.40	\$ 475.00	\$ 14,250.00	\$ 596.00	\$ 17,880.00	
20		Sheriff	EA	110	\$ 356.78	\$ 39,245.80	\$ 475.00	\$ 52,250.00	\$ 596.00	\$ 65,560.00	
21		FM - Grounds	MO	24	\$ 382.35	\$ 9,176.40	\$ 400.00	\$ 9,600.00	\$ 425.00	\$ 10,200.00	
		GROUP 3 - TRASH COMPACTOR RENTAL									
22		JTK Administration Bldg.	MO	24	\$ 125.63	\$ 3,015.12	\$ 500.00	\$ 12,000.00	\$ 400.00	\$ 9,600.00	
23		Sheriff	MO	24	\$ 125.63	\$ 3,015.12	\$ 500.00	\$ 12,000.00	\$ 400.00	\$ 9,600.00	
24		Judicial Office Facility	MO	24	\$ 125.63	\$ 3,015.12	\$ 500.00	\$ 12,000.00	\$ 400.00	\$ 9,600.00	
		GROUP 4 - SCHEDULED RECYCLED PICK-UPS									
25		Children's Center	MO	24	\$ 38.23	\$ 917.52	\$ 60.00	\$ 1,440.00	\$ 42.00	\$ 1,008.00	
26		Sheriff	MO	24	\$ 142.33	\$ 3,415.92	\$ 175.00	\$ 4,200.00	\$ 151.00	\$ 3,624.00	
27		Election Commission Warehouse	MO	24	\$ 38.23	\$ 917.52	\$ 60.00	\$ 1,440.00	\$ 42.00	\$ 1,008.00	



**THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 26-009-FM
BID TABULATION**



NO.	DEPARTMENT	ITEM	UOM	QTY	Groot, Inc.		Lakeshore Recycling Systems, LLC		Waste Management of Illinois, Inc.	
					PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
		GROUP 5 - ESTIMATED ON CALL RECYCLED PICK-UPS								
28	#4 - FACILITIES MANAGEMENT	Judicial Office Facility	EA	30	\$ 382.35	\$ 11,470.50	\$ 450.00	\$ 13,500.00	\$ 557.00	\$ 16,710.00
29		JTK Administration Bldg.	EA	30	\$ 356.78	\$ 10,703.40	\$ 450.00	\$ 13,500.00	\$ 557.00	\$ 16,710.00
30	#5 - HEALTH DEPARTMENT	GROUP 1 - SCHEDULED TRASH PICK-UPS	MO	24	\$ 284.64	\$ 6,831.36	\$ 430.00	\$ 10,320.00	\$ 351.00	\$ 8,424.00
		GROUP 4 - SCHEDULED RECYCLED PICK-UPS	MO	24	\$ 223.25	\$ 5,358.00	\$ 293.00	\$ 7,032.00	\$ 236.00	\$ 5,664.00
31		GROUP 1 - SCHEDULED TRASH PICK-UPS	MO	24	\$ 84.00	\$ 2,016.00	\$ 133.00	\$ 3,192.00	\$ 86.00	\$ 2,064.00
32	#5 - COMMUNITY CENTER	GROUP 1 - SCHEDULED TRASH PICK-UPS	MO	24	\$ 223.25	\$ 5,358.00	\$ 347.00	\$ 8,328.00	\$ 262.00	\$ 6,288.00
33		GROUP 4 - SCHEDULED RECYCLED PICK-UPS	MO	24	\$ 223.25	\$ 5,358.00	\$ 293.00	\$ 7,032.00	\$ 236.00	\$ 5,664.00
		GROUP 1 - SCHEDULED TRASH PICK-UPS								
34	#6 - PUBLIC WORKS	Woodridge Greene Valley Wastewater Treatment Facility	MO	24	\$ 117.21	\$ 2,813.04	\$ 87.00	\$ 2,088.00	\$ 67.00	\$ 1,608.00
35		Woodridge Greene Valley Wastewater Treatment Facility	MO	24	\$ 134.78	\$ 3,234.72	\$ 325.00	\$ 7,800.00	\$ 248.00	\$ 5,952.00
36		Underground Maintenance Facility	MO	24	\$ 117.21	\$ 2,813.04	\$ 129.00	\$ 3,096.00	\$ 135.00	\$ 3,240.00
37		Knollwood Wastewater Treatment Facility	MO	24	\$ 72.27	\$ 1,734.48	\$ 263.00	\$ 6,312.00	\$ 228.00	\$ 5,472.00
		GROUP 2 - ESTIMATED ON CALL PICK-UPS								
38		Woodridge Greene Valley Wastewater Treatment Facility	MO	24	\$ 27.84	\$ 668.16	\$ 60.00	\$ 1,440.00	\$ 21.00	\$ 504.00
		GROUP 4 - SCHEDULED RECYCLED PICK-UPS								
39	Woodridge Greene Valley Wastewater Treatment Facility	MO	24	\$ 58.60	\$ 1,406.40	\$ 74.00	\$ 1,776.00	\$ 56.00	\$ 1,344.00	



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 26-009-FM
BID TABULATION

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NO.	DEPARTMENT	ITEM	UOM	QTY	Groot, Inc.		Lakeshore Recycling Systems, LLC		Waste Management of Illinois, Inc.	
					PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
		GROUP 7 - ESTIMATED ON CALL GRIT PICK-UPS								
40	#6 - PUBLIC WORKS	Woodridge Greene Valley Wastewater Treatment Facility	MO	30	\$ 682.76	\$ 20,482.80	\$ 275.00	\$ 8,250.00	\$ 450.00	\$ 13,500.00
41		Woodridge Greene Valley Wastewater Treatment Facility	MO	20	NO BID		\$ 525.00	\$ 10,500.00	\$ 450.00	\$ 9,000.00
		GROUP 2 - ESTIMATED ON CALL PICK-UPS								
42	#7 - VARIOUS	1.5 Cubic Yard Trash	EA	10	\$ 15.75	\$ 157.50	\$ 50.00	\$ 500.00	\$ 9.00	\$ 90.00
43		3 Cubic Yard Trash	EA	10	\$ 31.50	\$ 315.00	\$ 60.00	\$ 600.00	\$ 14.00	\$ 140.00
44		4 Cubic Yard Trash	EA	10	\$ 42.00	\$ 420.00	\$ 70.00	\$ 700.00	\$ 16.00	\$ 160.00
45		6 Cubic Yard Trash	EA	10	\$ 63.00	\$ 630.00	NO BID		\$ 22.00	\$ 220.00
46		8 Cubic Yard Trash	EA	10	\$ 84.00	\$ 840.00	NO BID		\$ 27.00	\$ 270.00
47		15 Cubic Yard Trash	EA	10	\$ 315.00	\$ 3,150.00	NO BID		\$ 400.00	\$ 4,000.00
48		20 Cubic Yard Trash	EA	10	\$ 341.25	\$ 3,412.50	NO BID		\$ 450.00	\$ 4,500.00
49		30 Cubic Yard Trash	EA	20	\$ 367.50	\$ 7,350.00	NO BID		\$ 425.00	\$ 8,500.00
50		30 Cubic Yard Commingled Recycle	EA	5	\$ 342.93	\$ 1,714.65	NO BID		\$ 400.00	\$ 2,000.00
51		#8 - OEM / ETSB/DU-COMM	GROUP 1 - SCHEDULED TRASH PICK-UPS	EA	24	\$ 142.33	\$ 3,415.92	\$ 216.00	\$ 5,184.00	\$ 175.00
52	GROUP 4 - SCHEDULED RECYCLED PICK-UPS		EA	24	\$ 55.81	\$ 1,339.44	\$ 119.00	\$ 2,856.00	\$ 85.00	\$ 2,040.00
53	#9 - ASBESTOS PICK UP	GROUP 6 - ESTIMATED ON CALL ASBESTOS PICK-UPS	EA	6	\$ 573.52	\$ 3,441.12	NO BID		\$ 3,050.00	\$ 18,300.00



THE COUNTY OF DUPAGE
 FINANCE - PROCUREMENT
 REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 26-009-FM
 BID TABULATION



NO.	DEPARTMENT	ITEM	UOM	QTY	Groot, Inc.		Lakeshore Recycling Systems, LLC		Waste Management of Illinois, Inc.	
					PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
54	#10 - DUDOT Trail System	GROUP 8 - SCHEDULED TRASH PICK-UPS	EA	1,976	\$ 26.22	\$ 51,810.72	\$ 52.00	\$ 102,752.00	NO BID	
GRAND TOTAL						\$ 335,049.63		\$ 484,502.00		\$ 549,068.64

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	LABOR RATE	HR	16	NO BID		NO BID		\$ 150.00	\$ 2,400.00

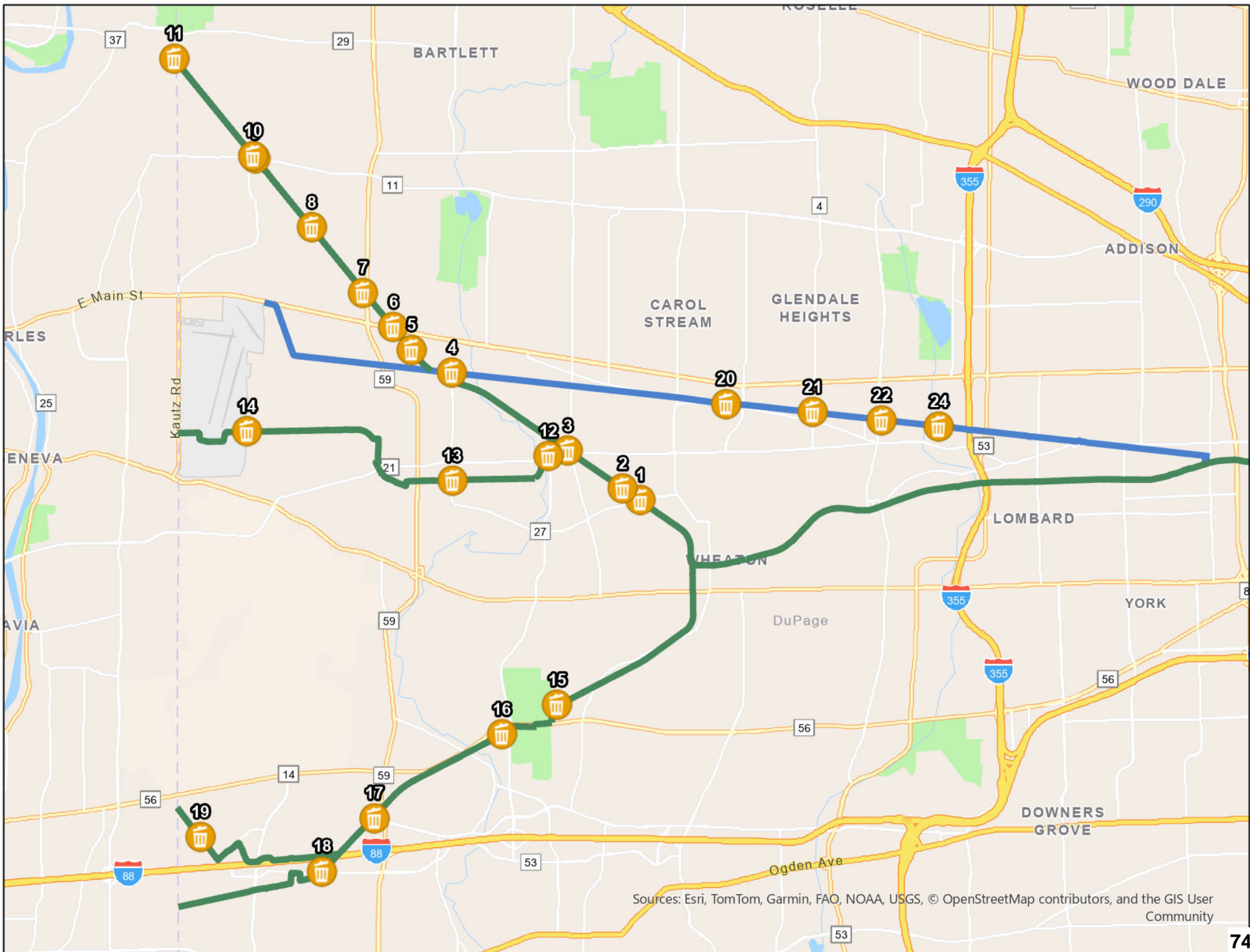
NOTES

- Groot, Inc. Bid Tab was adjusted to correct for submission errors:
 - Department #6, Public Works **Group 7**, NO. 40, when multiplied, (\$682.76 x 30 = \$20,482.80) resulted in an increase of \$20,482.80.
 - GRAND TOTAL was corrected from \$314,566.83 to \$335,049.63.
- Lakeshore Recycling Systems, LLC Bid Tab was adjusted to correct for submission errors:
 - Department #6, Public Works **Group 7**, NO. 40, when multiplied, (\$275.00 x 30 = \$8,250.00) resulted in an increase of \$8,250.00.
 - Department #6, Public Works **Group 7**, NO. 41, when multiplied, (\$525.00 x 20 = \$10,500.00) resulted in an increase of \$10,500.00.
 - GRAND TOTAL was corrected from \$465,752.00 to \$484,502.00.
- Waste Management of Illinois, Inc. Bid Tab was adjusted to correct for submission errors:
 - Department #6, Public Works **Group 7**, NO. 40, when multiplied, (\$450.00 x 30 = \$13,500.00) resulted in an increase of \$13,500.00.
 - Department #6, Public Works **Group 7**, NO. 41, when multiplied, (\$450.00 x 20 = \$9,000.00) resulted in an increase of \$9,000.00.
 - GRAND TOTAL was corrected from \$534,032.64 to \$549,068.64.

Bid Opening 4/8/2026 @ 2:30 PM	HK, SP
Invitations Sent	38
Total Vendors Requesting Documents	0
Total Bid Responses	3

Prairie Path Garbage Can Locations

Can Number	Branch	Location	Municipality	Service Day
1	Elgin Branch	North Side of Jewell Rd, West of Silverleaf	Unincorporated Wheaton	
2	Elgin Branch	West side of Pleasant Hill Rd at Armburst	Unincorporated Winfield	
3	Elgin Branch	Northwest Corner of County Farm Rd and Geneva Rd	Winfield	
4	Elgin Branch	East side of Prince Crossing Rd at Great Western Trail Entrance	West Chicago	
5	Elgin Branch	North side of Nagle Ct at IPP Entrance	West Chicago	
6	Elgin Branch	Frontage Rd for Rt 64 at Prairie Path Entrance	West Chicago	
7	Elgin Branch	South Side of Diversey Pky at Wiant	Unincorporated West Chicago	
8	Elgin Branch	South side of Smith Rd, West of Munger Rd	Wayne	
9	Elgin Branch	South side of Army Trail Rd at Path entrance East of Powis Rd	Wayne	
10	Elgin Branch	North side of Army Trail Rd at Path entrance east of Powis (Near port a poty)	Wayne	
11	Elgin Branch	Entrance to Pratts Wayne Woods and Dunham Rd	Wayne	
12	Geneva Spur	West side of Winfield Rd, South of Geneva Rd	Winfield	
13	Geneva Spur	East side of Prince Crossing Rd, South of Main St	West Chicago	
14	Geneva Spur	East side of Kress Rd, North of Western at Path entrance	West Chicago	
15	Aurora Branch	NW Corner at Aurora Branch and Madison St	Winfield Township	
16	Aurora Branch	West Side of Winfield Rd, South of Butterfield past ComEd entrance.	Warrenville	
17	Aurora Branch	North side of Ferry Rd at Aurora Branch entrance Ramp	Warrenville	
18	Aurora Branch	North side of Diehl Rd, West of Fairway Dr at Path entrance	Naperville	
19	Batavia Spur	South Side of Bilter Rd, West of Wilton Ln at Path Entrance	Aurora	
20	Great Western Trail	NE Corner of Great Western Trail and Main PL (175' North of St Charles Rd)	Carol Stream	
21	Great Western Trail	North east corner of Great Western Trail at Bloomingdale Rd	Milton Township	
22	Great Western Trail	East side of Main St, North of Railroad St.	Unincorporated Glen Ellyn	
23	Great Western Trail	West Side of Swift Rd, 1/4 mile North of Geneva Rd at Path entrance	Unincorporated Glen Ellyn	



DUPAGE COUNTY DEPARTMENT	GROUP NUMBER -TYPE OF SERVICE	ADDRESS	CONTAINER DESCRIPTION	PICK-UP SCHEDULE	PRICE MONTHLY CHARGE OR COST PER UNIT "AS NEEDED" PICK-UP	QUANTITY 24 MONTHS OR ESTIMATED NUMBER OF "AS NEEDED" PICK-UPS	EXTENDED PRICE SERVICE COST FOR 2 YEARS (PRICE x QUANTITY)	
GROUP 1 - SCHEDULED TRASH PICK-UPS								
#3 - DIVISION OF TRANSPORTATION	Highway Garage	140 N. County Farm Rd	(1) 2 Cubic Yard Trash	Tuesday, Friday	\$ 55.81	24	\$ 1,339.44	
	Highway Garage	180 N. County Farm Rd	(1) 2 Cubic Yard Trash	Tuesday, Friday	\$ 55.81	24	\$ 1,339.44	
	GROUP 2 - ESTIMATED ON CALL PICK-UPS							
	Highway Garage	140 N. County Farm Rd	(1) 20 Cubic Yard Roll-Off	On Call "as needed"	\$ 333.09	52	\$ 17,320.68	
	Highway Garage	140 N. County Farm Rd	(1) 30 Cubic Yard Roll-Off at Salt Dome	On Call "as needed"	\$ 382.35	52	\$ 19,882.20	
	GROUP 4 - SCHEDULED RECYCLED PICK-UPS							
	Highway Garage	140 N. County Farm Rd	(1) 2 Cubic Yard Co-Mingled Recycling	Weekly	\$ 38.23	24	\$ 917.52	
	Highway Garage	180 N. County Farm Rd	(1) 2 Cubic Yard Co-Mingled Recycling	Weekly	\$ 38.23	24	\$ 917.52	
TOTAL #3 DIVISION OF TRANSPORTATION							\$ 41,716.80	
#10 - DUDOT Trail System	GROUP 8 - SCHEDULED TRASH PICK-UPS (23) twenty three trail containers located along the specified trail system. Contractor is responsible for providing and replacing can liners, pickup, transportation and disposal service at all of the locations.		SEE MAP - APPENDIX A					
			Containers are approximately 40-50 gallons in size.	Weekly	\$ 26.22	1,976	\$ 51,810.72	
TOTAL #10 - DUDOT Trail System							\$ 51,810.72	

BID PRICING FORM

Section I: Contact Information


Please complete the contact information below.

BID NUMBER:	26-009-FM
COMPANY NAME:	Groot Industries
CONTACT PERSON:	Valente Garza
CONTACT EMAIL:	Vgarza@groot.com

Section II: Pricing

Quantities listed are estimates of a two-year requirement and are intended to establish pricing.

Complete Appendix C – Bid Pricing Form REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES Excel spreadsheet provided to assist with pricing tables.

To open file, click on paperclip and save Excel spreadsheet to computer. 

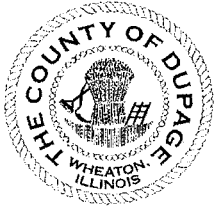
Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Bid Pricing Form.

Signature on file

Printed Name: Valente Garza Signature _____

Title: Territory Manager Date: 4-1-26



DuPage County
 Finance Department
 Procurement Division
 421 North County Farm Road
 Room 3-400
 Wheaton, Illinois 60187-3978

MANDATORY FORM

Section I: Contact Information

Complete the contact information below.

BID NUMBER:	26-009-FM
COMPANY NAME:	Groot Industries
MAIN ADDRESS:	1330 Gasket Dr
CITY, STATE, ZIP CODE:	Elgin, IL 60120
TELEPHONE NO.:	847-429-7370
BID CONTACT PERSON:	Valente Garza
CONTACT EMAIL:	VGarza@groot.com

Section II: Contract Administration Information

Complete the contract administration information below.

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME:	Valente Garza	NAME:	Mary O'connor
CONTACT:	Territory Manager	CONTACT:	Billing Manager
ADDRESS:	1330 Gasket Dr	ADDRESS:	1330 Gasket Dr
CITY, ST., ZIP:	Elgin, IL 60120	CITY, ST., ZIP:	Elgin, IL 60120
PHONE NO.:	630-383-6154	PHONE NO.:	847-841-5306
EMAIL:	VGARZA@groot.com	EMAIL:	MOCONNOR@groot.com

Section III: Certification

The undersigned certifies that they are:

- The Owner or Sole Proprietor
- A Member authorized to sign on behalf of the Partnership
- An Officer of the Corporation
- A Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

_____ (President or Partner) _____ (Vice-President or Partner)

_____ (Secretary or Partner) _____ (Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. _____, _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either Chapter 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this bid and have checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that it has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

By signing below, the Bidder agrees to the terms of this Mandatory Form and certifies that the information on this form is true and correct to the best of its knowledge.

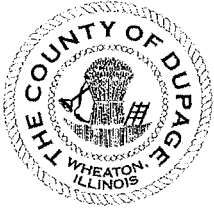
Signature on file

Printed Name: BART KISSER

Signat

Title: DISTRICT MANAGER

Date: 4/6/2026



DuPage County
 Finance Department
 Procurement Division
 421 North County Farm Road
 Room 3-400
 Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	26-009-FM
COMPANY NAME:	GROOT INDUSTRIES INC
CONTACT PERSON:	BART VISSER
CONTACT EMAIL:	BVISSER@GROOT.COM

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Barry Kisser

Signature: Signature on file

Title: District Manager

Date: 4/6/2026



Transportation Requisition \$30,000.01+

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0046-26

Agenda Date: 5/19/2026

Agenda #: 7.H.

AWARDING RESOLUTION
ISSUED TO CARAHSOFT TECHNOLOGY CORPORATION
FOR FLEET TRACKING EQUIPMENT AND SERVICE AGREEMENT
FOR THE DIVISION OF TRANSPORTATION
(CONTRACT TOTAL NOT TO EXCEED \$73,987.01)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/5-1001 *et seq.*) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement for the procurement of Fleet Tracking Software and Equipment; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the OMNIA Contract #23-6692-01, the County of DuPage will contract with Carahsoft Technology Corp.; and

WHEREAS, the Transportation Committee recommends County Board approval for the issuance of a contract to Carahsoft Technology Corp., for the procurement of Fleet Tracking Software and Equipment, for the period of June 1, 2026 through May 31, 2027, for the Division of Transportation.

NOW, THEREFORE BE IT RESOLVED, that said contract, for the procurement of Fleet Tracking Software and Equipment, for the period of June 1, 2026 through May 31, 2027, for the Division of Transportation, be, and it is hereby approved for issuance to Carahsoft Technology Corp., 11493 Sunset Hills Road, Suite 100, Reston, VA 20190, for a contract total amount not to exceed \$73,987.01, per contract pursuant to the Intergovernmental Cooperation Act - OMNIA Contract #23-6692-01.

Enacted and approved this 26th day of May, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist

Procurement Services Division

This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: OMNIA #23-6692-01	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$73,987.01
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 05/19/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$73,987.01
	CURRENT TERM TOTAL COST: \$73,987.01	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Carahsoft Technology Corp.	VENDOR #: 12819	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Casey Oesterle	VENDOR CONTACT PHONE: 571-591-6313	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: casey.oesterle@carahsoft.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-51	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract purchase order to Carahsoft Technology, to provide fleet management software for the DOT vehicles and snow plows. Requesting a one-year term effective June 1, 2026 through May 31, 2027, for a contract total not to exceed \$73,987.01; contract pursuant to the Intergovernmental Cooperation Act OMNIA #23-6692-01.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished This service will enhance operational awareness, allowing DOT to optimize efficiency, improve safety, and reduce costs for our operations.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. This contract was setup using the cooperative OMNIA Contract #23-6692-01
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. DOT staff recommends issuing a purchase order to Carahsoft Technology Corp., using the OMNIA Contract #23-6692-01. 2. Request bids. 3. Status quo.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Carahsoft Technology Corp.	Vendor#: 12819	Dept: Division of Transportation	Division: Accounts Payable
Attn: Casey Oesterle	Email: casey.oesterle@carahsoft.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 11493 Sunset Hills Road	City: Reston	Address: 421 N. County Farm Road	City: Wheaton
State: VA	Zip: 20190	State: IL	Zip: 60187
Phone: 571-591-6313	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Carahsoft Technology Corp.	Vendor#: 12819	Dept: Division of Transportation	Division: Hwy Maintenance
Attn:	Email:	Attn: Dominic Novak	Email: dominic.novak@dupagecounty.gov
Address: same as above.	City:	Address: 140 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6926	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 1, 2026	Contract End Date (PO25): May 31, 2027

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Service Agreement	FY26	1500	3510	53807		73,987.01	73,987.01
FY is required, ensure the correct FY is selected.										Requisition Total	\$ 73,987.01

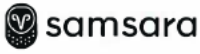
Comments

HEADER COMMENTS	<p>Provide comments for P020 and P025.</p> <p>Payments, including late payment charges, will be paid in accordance with the Local Government Prompt Payment Act. 50 ILCS 505/1. This provision supersedes any conflicting statement in the Participating Addendum, regardless of any contrary language in the Participating Addendum.</p>
SPECIAL INSTRUCTIONS	<p>Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.</p> <p>Email Approved PO to: Casey Oesterle, Ashley Snyder (ashley.snyder@carahsoft.com), Ivan Popovic (ivan.popovic@samsara.com), Dominic Novak, David Koehler, Roula Eikosidekas and Mike Figuray.</p>
INTERNAL NOTES	<p>Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.</p> <p>see above.</p>
APPROVALS	<p>Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.</p>

PRICE QUOTATION

CARASOFT TECHNOLOGY CORP

11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190
 PHONE (703) 871-8585 | FAX (703) 871-8505
 WWW.CARASOFT.COM | SALES@CARASOFT.COM



TO: David Koehler
 Highway Maintenance Supervisor
 DuPage County Division of Transportation
 140 N. County Farm Road
 Wheaton, IL 60187 USA

FROM: Ashley Snyder
 Carahsoft Technology Corp
 11493 Sunset Hills Road
 Suite 100
 Reston, Virginia 20190

EMAIL: David.Koehler@dupagecounty.gov

EMAIL: Ashley.Snyder@carahsoft.com

PHONE: (630) 407-6926

PHONE: (571) 591-6313

TERMS: OMNIA GA : 23-6692-01
 Term: May 1, 2023 - April 30, 2028
 Signature on file
 Shipping Point: FOB Destination
 Credit Cards: VISA/MasterCard/AMEX
 Remit To: Same as Above
 Payment Terms: Net 60 (On Approved Credit)
 Sales Tax May Apply

QUOTE NO: 56059303
QUOTE DATE: 04/24/2026
QUOTE EXPIRES: 05/31/2026
RFQ NO:
SHIPPING: GROUND
TOTAL PRICE: \$73,836.19
SHIPPING AMOUNT: \$150.82
TOTAL QUOTE: \$73,987.01

LINE NO.	PART NO.	DESCRIPTION	QUOTE PRICE	QTY	EXTENDED PRICE
HARDWARE					
1	HW-CM-AHD1-1195	Hardware product to connect a single SD or AHD camera to Samsara Vehicle Gateways and view third-party footage within Samsara dashboard. Samsara, Inc - HW-CM-AHD1 Start Date: 06/01/2026 End Date: 05/31/2027	\$0.00 COOP	21	\$0.00
2	CBL-CM-GX12-1195	GX12 splitter cable for HD Camera Connector Samsara, Inc - CBL-CM-GX12 Start Date: 06/01/2026 End Date: 05/31/2027	\$0.00 COOP	21	\$0.00
3	CBL-CM-B3AU-1195	3m cable extension for Analog Camera Adapter Samsara, Inc - CBL-CM-B3AU Start Date: 06/01/2026 End Date: 05/31/2027	\$0.00 COOP	21	\$0.00
HARDWARE SUBTOTAL:					\$0.00
ADD-ON					
4	LIC-CM1-ENT-1195	Driver safety event software for forward-facing camera data. 3 yr lic term Samsara, Inc - LIC-CM1-ENT Start Date: 06/01/2026 End Date: 05/31/2027	\$377.35 COOP	57	\$21,508.95
5	LIC-VG-PS-1195	Public sector fleet and vehicle telematics software. 3 yr lic term Samsara, Inc - LIC-VG-PS Start Date: 06/01/2026 End Date: 05/31/2027	\$222.65 COOP	4	\$890.60
ADD-ON SUBTOTAL:					\$22,399.55
ADD-ON 4 MONTH LICENSES					
6	LIC-AG-PWR-BASIC-1195	Entry level powered asset management platform. 3 yr lic term Samsara, Inc - LIC-AG-PWR-BASIC Start Date: 06/01/2026 End Date: 05/31/2027	\$54.26 COOP	4	\$217.04

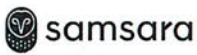
PRICE QUOTATION

CARASOFT TECHNOLOGY CORP

11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190

PHONE (703) 871-8585 | FAX (703) 871-8505

WWW.CARASOFT.COM | SALES@CARASOFT.COM



LINE NO.	PART NO.	DESCRIPTION	QUOTE PRICE	QTY	EXTENDED PRICE
ADD-ON 4 MONTH LICENSES SUBTOTAL:					\$217.04
RENEWAL					
7	LIC-CM1-ENT-1195	Driver safety event software for forward-facing camera data. 3 yr lic term Samsara, Inc - LIC-CM1-ENT Start Date: 06/01/2026 End Date: 05/31/2027	\$377.35	COOP 43	\$16,226.05
8	LIC-AG-PWR-BASIC-1195	Entry level powered asset management platform. 3 yr lic term Samsara, Inc - LIC-AG-PWR-BASIC Start Date: 06/01/2026 End Date: 05/31/2027	\$154.09	COOP 11	\$1,694.99
9	LIC-VG-PS-1195	Public sector fleet and vehicle telematics software. 3 yr lic term Samsara, Inc - LIC-VG-PS Start Date: 06/01/2026 End Date: 05/31/2027	\$222.65	COOP 52	\$11,577.80
10	LIC-VG-ENT-1195	Cloud fleet management suite for compliance and safety. 3 yr lic term Samsara, Inc - LIC-VG-ENT Start Date: 06/01/2026 End Date: 05/31/2027	\$349.27	COOP 43	\$15,018.61
RENEWAL SUBTOTAL:					\$44,517.45
LICENSES					
11	LIC-CM-AHD1-1195	Software license add-on for HD Camera Connector, enabling integration of up to four high-definition third-party cameras for 360 degree vehicle visibility. 3 yr lic term Samsara, Inc - LIC-CM-AHD1 Start Date: 06/01/2026 End Date: 05/31/2027	\$319.15	COOP 21	\$6,702.15
LICENSES SUBTOTAL:					\$6,702.15
SUBTOTAL:					\$73,836.19
TOTAL PRICE:					\$73,836.19
SHIPPING AMOUNT:					\$150.82
TOTAL QUOTE:					\$73,987.01

** Carahsoft is the OMNIA contract holder and Samsara is the approved authorized manufacturer using the Carahsoft OMNIA Contract #23-6692-01**

Cobb County

Contract # 23-6692-01

for

Technology Product Solutions and Related Services

with

Carahsoft Technology Corporation

Effective: May 1, 2023

The following documents comprise the executed contract between the Cobb County, and Carahsoft Technology Corporation effective May 1, 2023:

- I. Executed Master Agreement
- II. Supplier's Response to the RFP, incorporated by reference

Reference Number	
Reference Depart.	Purchasing Department

Master Agreement

Owner: Cobb County Board of Commissioners
100 Cherokee Street
Marietta, GA 30090

Contractor: Carahsoft Technology Corp.
11493 Sunset Hills Road, Suite 100
Reston, VA 20190

Description: **TECHNOLOGY PRODUCT SOLUTIONS AND RELATED SERVICES:** The undersigned parties understand and agree to comply with and be bound by the entire contents of Sealed Bid #23-6692 ("the RFP"), and the Contractor's Proposal submitted October 13, 2022, which is incorporated herein by reference.

OMNIA PARTNERS, PUBLIC SECTOR: Supplier agrees to extend Goods and/or Services to public agencies (state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit) ("Public Agencies") registered with OMNIA Partners, Public Sector ("Participating Public Agencies") under the terms of this agreement ("Master Agreement").

Governing Law: This Agreement shall be governed by the laws of the State of Georgia. As to any dispute hereunder, venue shall be in the Superior Court of Cobb County, Georgia.

Term: This Agreement shall begin on May 1, 2023, the Effective Date, for a period of thirty-six months, and shall automatically terminate and renew for two (2) additional twelve (12) month periods and shall terminate absolutely on April 30, 2028, unless earlier terminated as provided herein. Pursuant to O.C.G.A. § 36-60-13, this Agreement shall terminate absolutely and without further obligation on the part of the County at the close of the calendar year in which it was executed and at the close of each succeeding calendar for which it may be renewed. The Parties reserve the right to renew, amend or extend the Agreement for additional terms. Either party may terminate this Agreement for convenience and/or due to lack of funding at the end of each annual term.

Price: Prices for services and equipment, if applicable, as stated in the Contractor's proposal

Billing: For purchases made by Cobb County Government, all original invoices shall be submitted directly to the Cobb County Finance Department. Invoices shall bill only for items received during the period covered by the invoice and shall clearly identify such items in accordance with invoicing guidelines in the Sealed Bid Proposal. For purchases made by participating public agencies, the Contractor shall comply with each agency's invoicing and billing requirements outlined on the applicable order.

{ SIGNATURES ON NEXT PAGE }

IN WITNESS, WHEREOF, this Agreement has been executed by Owner and accepted by Contractor to be effective as of the date first above written.



Cobb County... Expect the Best!

Cobb County Board of Commissioners
100 Cherokee Street
Marietta, GA 30090



Signature on file

Lisa M. Cupro, Chairwoman
Cobb County Board of Commissioners

5/5/23
Date

APPROVED
PER MINUTES OF
COBB COUNTY
BOARD OF COMMISSIONERS

3/14/23

Carahsoft Technology Corp.
11493 Sunset Hills Road, Suite 100

Signature on file

Authorized Signature

Proposal Team Lead

Title

04/06/23

Date

FEDERAL TAX ID NUMBER

52-2189693

Approved on to form
Signature on file

County Attorney's Office

April 25, 2025
Date



REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	OMNIA #23-6692-01
COMPANY NAME:	Carahsoft Technology Corp
CONTACT PERSON:	Sean Hiebert
CONTACT EMAIL:	Sales@carahsoft.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
- No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL
N/A		

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Sean Hiebert

Signature **Signature on file**

Title: Partner Alliance Manager

Date: 4/24/2026



File #: DT-P-0047-26

Agenda Date: 5/19/2026

Agenda #: 7.I.

AGREEMENT BETWEEN THE COUNTY OF DU PAGE, ILLINOIS
AND CIVILTECH ENGINEERING, INC. FOR VARIOUS PROFESSIONAL TRANSPORTATION
PLANNING AND OUTREACH SERVICES
FOR THE DIVISION OF TRANSPORTATION
SECTION 26-00009-03-EG
(CONTRACT TOTAL NOT TO EXCEED \$300,000.00)

WHEREAS, the County of DuPage (hereinafter COUNTY) by virtue of its power set forth in “Counties Code” (55 ILCS 5/5-1001 *et. seq.*) and “Illinois Highway Code” (605 ILCS 5/5-101 *et. seq.*) is authorized to enter into this professional services agreement (hereinafter “Agreement”); and

WHEREAS, the COUNTY requires Various Transportation Planning and Outreach Services, upon request of the Division of Transportation, Section 26-00009-03-EG; and

WHEREAS, Civiltech Engineering, Inc. (hereinafter CONSULTANT) has experience and expertise in this area and is in the business of providing such professional services, and is willing to perform the required services for an amount not to exceed \$300,000.00; and

WHEREAS, the COUNTY has selected the CONSULTANT in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 *et seq.* and Section 2-353(1)(a) of the DuPage County Purchasing Ordinance; and

WHEREAS, the Transportation Committee has reviewed and recommends approval of the attached Agreement at the specified amount, with the services required hereunder to be completed by October 31, 2029.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the attached Agreement between the County of DuPage and Civiltech Engineering, Inc. be hereby accepted and approved for a contract total not to exceed \$300,000.00 and that the Chair of the DuPage County Board is hereby authorized and directed to execute the Agreement on behalf of the COUNTY; and

BE IT FURTHER RESOLVED that an original copy of this Resolution and Agreement be transmitted to Civiltech Engineering, Inc., Two pierce Plaza, Suite 1400, Itasca, Illinois 606143, by and through the Division of Transportation.

Enacted and approved this 26th day of May, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SM7

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 26-1412	RFP, BID, QUOTE OR RENEWAL #: PSA	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: \$300,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 05/19/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$300,000.00
	CURRENT TERM TOTAL COST: \$300,000.00	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM

Vendor Information		Department Information	
VENDOR: Civiltech Engineering, Inc.	VENDOR #: 10621	DEPT: Division of Transportation	DEPT CONTACT NAME: Stephen Travia
VENDOR CONTACT: Lissa D. Sweeney	VENDOR CONTACT PHONE: 630-735-7158	DEPT CONTACT PHONE #: 6900	DEPT CONTACT EMAIL: stephen.travia@dupagecounty.gov
VENDOR CONTACT EMAIL: lsweeney@civiltechinc.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Professional Transportation Planning and Outreach Services for various projects, as requested by the Division of Transportation, Section Number 26-00009-03-EG, through October 31, 2029, with a total contract encumbrance not to exceed \$300,000.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
 The Division of Transportation is in need of various transportation planning and outreach services upon request for various projects proposed for the coming years, including expected updates to the Long-Range Transportation Plan and ADA Transition Plan, and assisting with public meetings, grant writing, stakeholder coordination, and outreach related to the plan updates.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
PROFESSIONAL SERVICES EXCLUDED PER DUPAGE ORDINANCE (SECTION 2-353) AND 50 ILCS 510/2 (ARCHITECTS, ENGINEERS & LAND SURVEYORS)	

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. The DOT only selects firms that are pre-qualified in accordance with IDOT guidelines. Requests for Statements of Interest were sent to firms throughout the industry and responses were received from 6 firms qualified to perform this work. Based on the review of the Statements of Interest, 3 firms were shortlisted and requested to submit a Statement of Qualification. The DOT reviewed each submittal taking into consideration the firm's understanding of the project, strategies to ensure timely completion of the project, experience of key personnel, experience in public and stakeholder outreach/digital presence and development of transportation planning and development for all modes. Based on a comprehensive review of the submittals, the DOT determined that the project team assembled by Civiltech Engineering, Inc. is qualified and has the staff available to perform the work on behalf of the County.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Award a contract to Civiltech Engineering, Inc. This is the recommended option. 2. Contract with another firm. Not recommended due to staff's determination that Civiltech Engineering, Inc. is the most qualified. 3. Do not award a contract. Not recommended as the DOT does not possess the staff resources to perform this work and must contract for these services.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		Send Invoices To:	
Vendor: Do not send PO to Vendor	Vendor#:	Dept: Division of Transportation	Division: Finance
Attn:	Email:	Attn: DOTFinance	Email: DOTFinance@dupagecounty.gov
Address:	City:	Address: 421 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
Send Payments To:		Ship to:	
Vendor: Civiltech Engineering, Inc.	Vendor#: 10621	Dept:	Division:
Attn:	Email:	Attn:	Email:
Address: Two Pierce Place Suite 1400	City: Itasca	Address:	City:
State: IL	Zip: 60143	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 26, 2026	Contract End Date (PO25): Oct 31, 2029

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		26-00009-03-EG	FY26	1500	3500	54040	ACT_TRAN S_PLAN	75,000.00	75,000.00
2	1	EA		26-00009-03-EG	FY27	1500	3500	54040	ACT_TRAN S_PLAN	75,000.00	75,000.00
3	1	EA		26-00009-03-EG	FY28	1500	3500	54040	ACT_TRAN S_PLAN	75,000.00	75,000.00
4	1	EA		26-00009-03-EG	FY29	1500	3500	54040	ACT_TRAN S_PLAN	75,000.00	75,000.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 300,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. Professional Transportation Planning and Outreach Services for various projects, as requested by the Division of Transportation, Section Number 26-00009-03-EG
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. DOT will issue a formal NTP. Do not send copy of PO to vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Send copy of PO via email to DOTFinance@dupagecounty.gov and Joan.McAvoy@dupagecounty.gov
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

AGREEMENT
BETWEEN THE COUNTY OF DUPAGE, ILLINOIS
AND CIVILTECH ENGINEERING, INC.
FOR VARIOUS PROFESSIONAL TRANSPORTATION PLANNING
AND OUTREACH SERVICES
SECTION NO. 26-00009-03-EG

This professional services agreement (hereinafter referred to as the AGREEMENT), made this _____ day of _____, 2026, between the County of DuPage, a body corporate and politic, with offices at 421 North County Farm Road, Wheaton, Illinois (hereinafter referred to as the COUNTY) and _____, licensed to do business in the State of Illinois, with offices at Two Pierce Place, Suite 1400, Itasca, Illinois 60143; (hereinafter referred to as the CONSULTANT). The COUNTY and the CONSULTANT are hereinafter sometimes individually referred to as a "party" or together as the "parties."

RECITALS

WHEREAS, the COUNTY by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 et seq.) and "Illinois Highway Code" (605 ILCS 5/5-101 et seq.) is authorized to enter into this AGREEMENT; and

WHEREAS, the COUNTY requires various professional transportation planning and outreach services upon request (hereinafter referred to as "Work Order(s)"), Section No. 26-00009-03-EG; and

WHEREAS, the CONSULTANT has experience and expertise in this area and is in the business of providing such professional transportation planning and outreach services and is willing to perform the required services for an amount not to exceed \$300,000.00 and

WHEREAS, the CONSULTANT acknowledges that it is pre-qualified with the Illinois Department of Transportation (IDOT) to perform the services covered by this AGREEMENT and is in good standing and has not been barred from performing professional services; and

WHEREAS, the COUNTY has adopted a Stormwater Ordinance. The CONSULTANT acknowledges the necessary oversight to ensure compliance with the Stormwater Ordinance in the event the Work Order(s) necessitates this scope of work.

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

1.0 INCORPORATION AND CONSTRUCTION

- 1.1 All recitals set forth above are incorporated herein and made part thereof, the same constituting the factual basis for this AGREEMENT.
- 1.2 The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of this AGREEMENT or to affect the construction hereof.
- 1.3 The exhibits referenced in this AGREEMENT shall be deemed incorporated herein and made a part hereof.

2.0 SCOPE OF SERVICES

- 2.1 Services are to be provided by the CONSULTANT according to the Scope of Work, specified as Exhibit A, attached hereto, upon request by the COUNTY as approved Work Order(s) with a not to exceed amount for each Work Order.
- 2.2 The CONSULTANT shall prepare and distribute meeting minutes within seven (7) days following meetings between the COUNTY or other group and the CONSULTANT concerning the Work Order(s).
- 2.3 The COUNTY may, from time to time, request changes in the Scope of Work in approved Work Order(s). Any such changes, including any increase or decrease in the CONSULTANT'S compensation and Scope of Work, shall be documented by an amendment to the originally approved Work Order, or by issuance of a new Work Order to cover the changes in scope provided that the increase does not increase the total compensation set forth in this AGREEMENT.
- 2.4 The relationship of the CONSULTANT to the COUNTY is that of independent contractor, and nothing in this AGREEMENT is intended nor shall it be construed to create an agency, employment, joint venture relationship, or any other relationship allowing the COUNTY to exercise control or direction over the manner or method by which the CONSULTANT or its sub-contractors/sub-consultants provide services hereunder. Neither the CONSULTANT nor the CONSULTANT'S employees shall be entitled to receive any COUNTY benefits. The CONSULTANT shall be solely responsible for the payment of all taxes and withholdings required by law which may become due with regard to any compensation paid by the COUNTY to the CONSULTANT.

- 2.5 Services deemed to be a professional service under this AGREEMENT shall be performed and/or supervised by individuals licensed to practice by the State of Illinois in the applicable professional discipline.
- 2.6 Neither the CONSULTANT, nor the CONSULTANT'S employees, shall be retained as expert witnesses by the COUNTY except as by separate agreement.

3.0 NOTICE TO PROCEED

- 3.1 Authorization to proceed shall be given on behalf of the COUNTY by the Director of Transportation (hereinafter referred to as the "Director"), in the form of a written Notice to Proceed following execution of the AGREEMENT by the County Board Chair.

Authorization to proceed with various tasks described in Exhibit A and/or approved Work Order(s) will be given to the CONSULTANT by representatives of the Division of Transportation.

- 3.2 In addition to the Notice to Proceed, the Director, or his/her designee, may, on behalf of the COUNTY, approve, deny, receive, accept or reject any submission, notices or invoices from or by the CONSULTANT, as provided for in this AGREEMENT, including but limited to, acts performed in accordance with Paragraphs 3.3, 4.1, 5.2, 6.1, 7.3, 7.4, 8.2, 8.3, 15.3 and 21.2, as well as any requirements contained in Exhibits A and C attached hereto.
- 3.3 The CONSULTANT shall not perform additional work related to a submittal until the COUNTY has completed its review of the submittal, unless otherwise directed in writing by the Director or his designee. The CONSULTANT may continue to work on items unrelated to the submittal under review by the COUNTY.

4.0 TECHNICAL SUBCONSULTANTS

- 4.1 The prior written approval of the COUNTY shall be required before the CONSULTANT hires any sub-consultant(s) to complete COUNTY-ordered technical or professional tasks or services under the terms of this AGREEMENT. COUNTY approval of sub-consultant(s) includes approval of any new and/or modified employee rates (Exhibit C) and/or fee schedules if permitted in Paragraph 7.3.

- 4.2 The CONSULTANT shall supervise any sub-consultant(s) hired by the CONSULTANT and the CONSULTANT shall be solely responsible for any and all work performed by said sub-consultant, or sub-consultants, in the same manner and with the same liability as if performed by the CONSULTANT.
- 4.3 The CONSULTANT shall require any sub-consultant hired for the performance of any work or activity in connection to this AGREEMENT to agree and covenant that the sub-consultant also meets the terms of Sections 8.0 and 13.0 and Paragraph 26.3 of this AGREEMENT and shall fully comply therewith while engaged by the CONSULTANT in services for the COUNTY on the Work Orders.

5.0 TIME FOR PERFORMANCE

- 5.1 The CONSULTANT shall commence work to meet the requirements for professional services on the Work Order(s) after the COUNTY issues its written Notice to Proceed for any approved Work Order(s). The COUNTY is not liable and will not pay the CONSULTANT for any work performed before the date of the Notice to Proceed.
- 5.2 The CONSULTANT shall submit a schedule for completion of each Work Order within ten (10) days of the written approval of said Work Order(s) by the COUNTY. The schedule is subject to approval by the COUNTY. All of the services required hereunder shall be completed by October 31, 2029 unless the term of this AGREEMENT is extended in conformity with Section 15 below.
- 5.3 If the CONSULTANT is delayed at any time in the progress of the approved Work Order(s) by any act or neglect of the COUNTY or by any employee of the COUNTY or by changes ordered by the COUNTY, or any other causes beyond the CONSULTANT'S control, the sole remedy and allowance shall be an extension of time for completion. Such extension shall be that which is determined reasonable by the COUNTY upon consultation with the CONSULTANT. The CONSULTANT shall accept and bear all other costs, expenses and liabilities that may result from such delay.

6.0 DELIVERABLES

- 6.1 The CONSULTANT shall provide the COUNTY on or before the expiration of this AGREEMENT, or promptly after notice of termination or when the Director directs, the deliverables specified in Exhibit A and/or approved Work Order(s), or as otherwise agreed to by the COUNTY and CONSULTANT.

7.0 COMPENSATION

- 7.1. The COUNTY shall pay the CONSULTANT for services rendered and shall only pay in accordance with the provisions of this AGREEMENT. The COUNTY shall not be obligated to pay for any services not in compliance with this AGREEMENT.
- 7.2. Total payments to the CONSULTANT under the terms of this AGREEMENT shall not under any circumstances exceed \$300,000.00. This amount is a "not to exceed" amount. In the event the COUNTY directs the CONSULTANT to perform services which would cause the stated amount to be exceeded, the CONSULTANT shall not be responsible for such services until this AGREEMENT is modified pursuant to Article 14.0.
- 7.3 For services performed, the COUNTY will pay the CONSULTANT at a 2.8 direct labor multiplier applied to the actual hourly rates of staff and/or the fee schedule(s) as incorporated herein. The multiplier shall include the cost of overhead and profit.

A chart listing the hourly rate ranges for the CONSULTANT'S staff and approved sub-consultant's staff, identified by classification, is attached and incorporated hereto as Exhibit C. The CONSULTANT may request adjustments to the hourly rate ranges and additions or deletions to the position classifications to/from Exhibit C, per 7.3.a below, which will be subject to approval by the COUNTY provided the adjustment(s) do not exceed the total compensation as stated herein.

The COUNTY retains the authority to limit the maximum rate per classification on Exhibit C and the maximum rate allowed (per Exhibit C) at the time of execution of this AGREEMENT shall not increase for the duration of this AGREEMENT.

It is the sole responsibility of the CONSULTANT to provide the COUNTY with a current Exhibit C (including Exhibit C for approved sub-consultant(s)) when invoices are submitted for the Work Orders.

- 7.3.a If this AGREEMENT or a modification thereto authorizes the CONSULTANT to alter its fees, such fee changes shall be subject to the following unless otherwise provided in the AGREEMENT:
- (i) The CONSULTANT may only change the fees stated in Exhibit C once per calendar year; and
 - (ii) fees may not be changed prior to one hundred twenty (120) days from the date of execution of

this AGREEMENT or from the date of any previous fee change; and

(iii) the CONSULTANT shall provide the COUNTY with forty-five (45) days' notice of any proposed fee change. The CONSULTANT shall not invoice the COUNTY at an increased fee without compliance to the notice requirements listed above.

7.3.b If overtime/weekend/holiday (o/w/h) rates are expressly allowed under the AGREEMENT, but such rates are not otherwise specified, the o/w/h rate for each category shall be no more than one hundred fifty percent (150%) of the stated normal rate for that category. The o/w/h rate, when allowed, shall only be permitted if any CONSULTANT personnel have worked more than 40 hours in a given week (Sunday-Saturday) on the Work Order(s).

7.4 Direct costs are expenses for supplies and materials to be paid for by the COUNTY for completion of all services that is the subject of this AGREEMENT as referenced on the attached Direct Costs Check Sheet made a part hereof and incorporated herein by reference. The COUNTY shall pay direct costs referenced on the Direct Costs Check Sheet without any markups added and the CONSULTANT shall include copies of receipts for all direct expenses more than \$25 from suppliers for expendable materials with its invoice to the COUNTY.

7.5 If the scope of work for this AGREEMENT includes the use of job classifications covered by the prevailing rate of wages, the prevailing rate must be reflected in the cost estimate for this AGREEMENT. The rates have been ascertained and certified by the Illinois Department of Labor for the locality in which work is to be performed. If the Illinois Department of Labor revises the prevailing rates of wages to be paid, as listed in the specification of rates, the CONSULTANT may not pay less than the revised rates of wages. Current wage rate information shall be obtained by calling the Illinois Department of Labor at 312-793-2814 or visiting the web site at <http://www.state.il.us/agency/idol/>. It is the responsibility of the CONSULTANT to review the rates applicable to the work in this AGREEMENT, at regular intervals, in order to ensure the timely payment of current rates. Provision of this information to the CONSULTANT, by means of the Illinois Department of Labor web site, satisfies the notification of revisions by the COUNTY to the CONSULTANT pursuant to the Act, and the CONSULTANT agrees that no additional notice is required. The CONSULTANT shall notify each of its sub-consultants of the revised rates of wages.

- 7.6 The CONSULTANT shall submit invoices for services rendered including any allowable expenses, to the COUNTY. All invoices shall include a remittance address. The COUNTY shall not be required to pay the CONSULTANT more often than monthly. Each invoice shall be submitted in a format agreed to in advance by the COUNTY. Separate invoices shall be submitted for each approved Work Order and each invoice shall also include a progress report that describes work completed for the invoice period, anticipated work for the next invoice period, outstanding issues or items that require a response, whether the work is progressing according to the approved schedule, and a discussion of the budget status. The CONSULTANT shall provide the COUNTY with a valid taxpayer identification number prior to making any request for compensation. Payment will not be made for services completed or expenses incurred more than six-months (180 days) prior to submission of any invoice and any statute of limitations to the contrary is hereby waived. The CONSULTANT shall submit detailed itemized certified timesheets as additional documentation for the invoiced services. Timesheets must include names, dates, times and service being billed for on the invoice.
- 7.7 Upon approval of properly documented invoices, the COUNTY shall reimburse the CONSULTANT the amount invoiced for services completed in accordance with this AGREEMENT, provided that the amount invoiced together with the amounts of previous partial payments do not exceed the total compensation specified in this AGREEMENT. The COUNTY may not deny a properly documented claim for compensation, in whole or in part, without cause. The COUNTY shall pay all invoices pursuant to 50 ILCS 505, "Local Government Prompt Payment Act."
- 7.8 In the event of any overcharge by the CONSULTANT, the CONSULTANT shall refund the COUNTY within thirty (30) days of discovery of said overcharge by the CONSULTANT or notice to the CONSULTANT by the COUNTY. The COUNTY reserves the right to offset any overcharges against any amounts due and owing the CONSULTANT under this or any other AGREEMENT between the parties. The COUNTY shall be entitled to the statutory interest rate for judgments under Illinois law for any overcharges not timely refunded (or credited) in accord with this provision, which interest shall be in addition to any other remedies the COUNTY may have under the law or this AGREEMENT.
- 7.9 Upon acceptance of all deliverables specified in Exhibit A of this AGREEMENT or by approved Work Order(s), or as otherwise agreed to by the COUNTY and the CONSULTANT final payment shall be made to the CONSULTANT, including any retainage.

8.0 CONSULTANT'S INSURANCE

8.1 The CONSULTANT shall maintain, at its sole expense, insurance coverage including:

- 8.1.a **Worker's Compensation Insurance** in statutory amounts.
- 8.1.b **Employer's Liability Insurance** in an amount not less than one million dollars (\$1,000,000.00) each accident/injury and one million (\$1,000,000.00) dollars each employee/disease.
- 8.1.c **Commercial (Comprehensive) General Liability Insurance**, (including contractual liability) with a limit of not less than three million dollars (\$3,000,000.00) aggregate; including limits of not less than two million dollars (\$2,000,000.00) per occurrence, and one million dollars (\$1,000,000.00) excess liability. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**
- 8.1.d **Commercial (Comprehensive) Automobile Liability Insurance** with minimum limits of at least one million dollars (\$1,000,000.00) for any one person and one million dollars (\$1,000,000.00) for any one occurrence of death, bodily injury or property damage in the aggregate annually. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**
- 8.1.e **Professional Liability Insurance (Errors and Omissions)** shall be provided with minimum limits of at least one million dollars (\$1,000,000.00) per incident/two million dollars (\$2,000,000.00) aggregate during the term of this AGREEMENT and shall be maintained in the form of an additional endorsement for a period of four (4) years after the date of the final payment for this AGREEMENT. The CONSULTANT shall provide the COUNTY endorsements at the beginning of each year evidencing same or a new carrier policy that has a retroactive date prior to the date of this AGREEMENT.

- 8.2 It shall be the duty of the CONSULTANT to provide to the COUNTY copies of the CONSULTANT'S Certificates of Insurance, as well as all applicable coverage and cancellation endorsements before issuance of a Notice to Proceed. It is the further duty of the CONSULTANT to immediately notify the COUNTY if any insurance required under this AGREEMENT has been cancelled, materially changed, or renewal has been refused, and the CONSULTANT shall immediately suspend all work in progress and take the necessary steps to purchase, maintain and provide the required insurance coverage. If a suspension of work should occur due to insurance requirements, upon verification by the COUNTY of the CONSULTANT curing any breach of its required insurance coverage, the COUNTY shall notify the CONSULTANT that the CONSULTANT can resume work under this AGREEMENT. The CONSULTANT shall accept and bear all costs that may result from the cancellation of this AGREEMENT due to CONSULTANT'S failure to provide and maintain the required insurance.
- 8.3 The coverage limits required under subparagraphs 8.1.c and 8.1.d above may be satisfied through a combination of primary and excess coverage. The insurance required to be purchased and maintained by the CONSULTANT shall be provided by an insurance company acceptable to the COUNTY, and except for the insurance required in subparagraph 8.1.e licensed to do business in the State of Illinois; and shall include at least the specific coverage and be written for not less than the limits of the liability specified herein or required by law or regulation whichever is greater; and shall be so endorsed that the coverage afforded will not be canceled or materially changed until at least thirty (30) days prior written notice has been given to the COUNTY except for cancellation due to non-payment of premium for which at least fifteen (15) days prior written notice (five days allowed for mailing time) has been given to the COUNTY. If the CONSULTANT is satisfying insurance required through a combination of primary and excess coverage, the CONSULTANT shall require that said excess/umbrella liability policy include in the "Who is Insured" pages of the excess/umbrella policy wording such as "Any other person or organization you have agreed in a written contract to provide additional insurance" or wording to that effect. The CONSULTANT shall provide a copy of said section of the excess/umbrella liability policy upon request by the COUNTY.
- 8.4 The CONSULTANT shall require all approved sub-consultants, anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable under this AGREEMENT to maintain the same insurance required of the CONSULTANT, including naming the COUNTY as an additional

insured in the same coverage types and amounts as the CONSULTANT, per Section 8.0. The COUNTY retains the right to obtain evidence of sub-consultants insurance coverage at any time.

9.0 INDEMNIFICATION

- 9.1 The CONSULTANT shall indemnify, hold harmless and defend the COUNTY, its officials, officers, agents, and employees from and against all liability, claims, suits, demands, proceedings and actions, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the CONSULTANT'S negligent or willful acts, errors or omissions in its performance under this AGREEMENT.
- 9.2 Nothing contained herein shall be construed as prohibiting the COUNTY, its officials, directors, officer and employees from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Pursuant to Illinois law, any attorney representing the COUNTY, under this paragraph or paragraph 9.1, who is not already an Assistant State's Attorney, is to be appointed a Special Assistant State's Attorney, in accordance with the applicable law. The COUNTY'S participation in its defense shall not remove the CONSULTANT'S duty to indemnify, defend, and hold the COUNTY harmless, as set forth above.
- 9.3 Any indemnity as provided in this AGREEMENT shall not be limited by reason of the enumeration of any insurance coverage herein provided. The CONSULTANT'S indemnification of the COUNTY shall survive the termination, or expiration, of this AGREEMENT.
- 9.4 The COUNTY does not waive, by these indemnity requirements, any defenses or protections under the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.) or otherwise available to it, or to the CONSULTANT, under the law.

10.0 SATISFACTORY PERFORMANCE

- 10.1 The COUNTY is entering into an AGREEMENT with this CONSULTANT because the CONSULTANT professes to the COUNTY that it will employ the standard of care within its profession in the performance of the services herein contracted. Accordingly,

the CONSULTANT'S and sub-consultant(s) standard of performance under the terms of this AGREEMENT shall be that which is to the satisfaction of the COUNTY and meets the quality and standards commonly provided by similar professional engineering firms practicing in the COUNTY and the State of Illinois.

- 10.2 In the event there are no similar professional firms practicing in DuPage County, Illinois, with respect to the type of work for which this CONSULTANT has been engaged, the CONSULTANT'S services shall be performed in a manner consistent with the customary skill and care of its profession.
- 10.3 If any errors, omissions, or acts, intentional or negligent, are made by the CONSULTANT, or its' sub-consultant(s), in any phase of the work, the correction of which requires additional field or office work, the CONSULTANT shall be required to perform such additional work as may be necessary to remedy same without undue delay and without charge to the COUNTY. In the event any errors or omissions are detected after the expiration or termination of the AGREEMENT, the CONSULTANT may at the COUNTY'S option have the responsibility to cure same under this provision.
- 10.4 Acceptance of the work shall not relieve the CONSULTANT of the responsibility for the quality of its work, nor its liability for loss or damage resulting from any errors, omissions, or negligent or willful acts by the CONSULTANT or its sub-consultants.

11.0 BREACH OF CONTRACT

- 11.1 In the event of any breach of this AGREEMENT, the non-breaching party shall give notice to the breaching party stating with particularity the nature of the alleged breach, and the breaching party shall be allowed a reasonable opportunity to cure said breach. Either party's failure to timely cure any breach of this AGREEMENT shall relieve the other party of the requirement to give thirty (30) days' notice for termination of this AGREEMENT in accordance with Paragraph 16.1, below, and in such a case, ten (10) days' written notice to the breaching party is sufficient notice. Notwithstanding the above term, the CONSULTANT'S failure to maintain insurance in accordance with Section 8.0, above, or in the event of any of the contingencies described in Paragraph 16.1 below, shall be grounds for the COUNTY'S immediate termination of this AGREEMENT. Any breach of any covenant or term of this AGREEMENT by one or more of the CONSULTANT'S sub-consultants shall be deemed a breach by CONSULTANT subject to the terms of this AGREEMENT.

12.0 OWNERSHIP OF DOCUMENTS

- 12.1 The CONSULTANT agrees that any and all deliverables prepared for the COUNTY under the terms of this AGREEMENT shall be properly arranged, indexed and delivered to the COUNTY as provided in paragraph 6.1. An electronic copy of all applicable deliverables, in a format designated by the COUNTY'S representative, shall be provided to the COUNTY.
- 12.2 The documents and materials made or maintained under this AGREEMENT shall be and will remain the property of the COUNTY which shall have the right to use same without restriction or limitation and without compensation to the CONSULTANT other than as provided in this AGREEMENT. The CONSULTANT waives any copyright interest in said deliverables.
- 12.3 The COUNTY acknowledges that the use of information that becomes the property of the COUNTY pursuant to Paragraph 12.2, for purposes other than those contemplated in this AGREEMENT, shall be at the COUNTY'S sole risk.
- 12.4 The CONSULTANT may, at its sole expense, reproduce and maintain copies of deliverables provided to the COUNTY.

13.0 COMPLIANCE WITH THE LAW AND OTHER AUTHORITIES

- 13.1 The CONSULTANT, and sub-consultant(s), shall comply with Federal, State and Local statutes, ordinances and regulations and obtain permits, licenses, or other mandated approvals, whenever applicable.
- 13.2 The CONSULTANT, and sub-consultant(s), shall not discriminate against any worker, job applicant, employee or any member of the public, because of race, creed, color, sex, age, handicap, or national origin, or otherwise commit an unfair employment practice. The CONSULTANT, and sub-consultant(s), shall comply with the provisions of the Illinois Human Rights Act, as amended, 775 ILCS 5/-101, *et seq.*, and with all rules and regulations established by the Department of Human Rights.
- 13.3 The CONSULTANT, by its signature on this AGREEMENT, certifies that it has not been barred from being awarded a contract or subcontract under the Illinois Procurement Code, 30 ILCS 500/1-1, *et seq.*; and further certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Illinois Criminal Code (Illinois Compiled Statutes, Chapter 720, paragraph 5/33E-3).

- 13.4 The CONSULTANT, by its signature on this AGREEMENT, certifies that no payment, gratuity or offer of employment, except as permitted by the Illinois State Gift Ban Act and the County of DuPage Ethics Ordinance, was made by or to the CONSULTANT, or CONSULTANT'S personnel, in relation to this AGREEMENT. The CONSULTANT has also executed the attached Ethics Disclosure Statement that is made a part hereof and agrees to update contribution information on an ongoing basis during the life of the AGREEMENT as required by said Ordinance.
- 13.5 The CONSULTANT covenants that it has no conflicting public or private interest and shall not acquire directly or indirectly any such interest which would conflict in any manner with the performance of the CONSULTANT'S services under this AGREEMENT.
- 13.6 **In accordance with the Vendor Information Reporting Act (35 ILCS 200/18-50.2), the COUNTY is required to collect and electronically publish data from all consultants and subconsultants as to: (1) whether they are a minority-owned, women-owned or veteran-owned business as defined by the Business Enterprise for Minorities, Women and Persons with Disabilities Act (30 ILCS 575/.01 et seq.); and (2) whether the consultant or any subconsultants are self-certifying or whether they hold certifications for those above-referenced categories. If self-certifying, the consultants and subconsultants shall disclose whether they qualify as a small business under federal Small Business Administration standards. In compliance with the Vendor Information Reporting Act, within 60 calendar days of the COUNTY'S award of the contract for work covered under this AGREEMENT, the awarded consultant, and each subconsultant, must complete the Awarded Vendor Questionnaire. (found at <https://mwv.dupageco.org/>).**
- 13.7 The CONSULTANT acknowledges knowledge of the COUNTY'S Procurement Ordinance, which is hereby incorporated in this AGREEMENT, and has had an opportunity to review it. The CONSULTANT agrees to submit changes for Scope of Work or compensation in accordance with said Ordinance.

14.0 MODIFICATION OR AMENDMENT

- 14.1 The parties may modify or amend terms of this AGREEMENT only by a written document duly approved and executed by both parties.
- 14.2 The CONSULTANT agrees to submit changes for Scope of Work or compensation on a COUNTY designated form.

15.0 TERM OF THIS AGREEMENT

15.1 The term of this AGREEMENT shall begin on the date the AGREEMENT is fully executed, and shall continue in full force and effect until the earlier of the following occurs:

- (a) The termination of this AGREEMENT in accordance with the terms of Section 16.0, or
- (b) The expiration of this AGREEMENT on October 31, 2029, or to a new date agreed upon by the parties, or
- (c) The completion by the CONSULTANT and the COUNTY of their respective obligations under this AGREEMENT, in the event such completion occurs before October 31, 2029.

15.2 The CONSULTANT shall not perform any work under this AGREEMENT after the expiration date set forth in Paragraph 15.1(b), above or after the early termination of this AGREEMENT. The COUNTY is not liable and will not reimburse the CONSULTANT for any work performed after the expiration or termination date of the AGREEMENT. However, nothing herein shall be construed so as to relieve the COUNTY of its obligation to pay the CONSULTANT for work satisfactorily performed prior to expiration or termination of the AGREEMENT and delivered in accordance with Paragraph 6.1, above.

15.3 The term for performing this AGREEMENT may be amended by a Change Order, or other COUNTY designated form, signed by both parties without formal amendment pursuant to paragraph 14.1 above.

16.0 TERMINATION

16.1 Except as otherwise set forth in this AGREEMENT, either party shall have the right to terminate this AGREEMENT for any cause or without cause thirty (30) days after having served written notice upon the other party, except in the event of CONSULTANT'S failure to maintain suitable insurance at the requisite coverage amounts, insolvency, bankruptcy or receivership, or if the CONSULTANT is barred from contracting with any unit of government, or is subsequently convicted or charged with a violation of any of the statutes or ordinances identified in Section 13.0, above, in which case termination shall be effective immediately upon receipt of notice from COUNTY at COUNTY'S election.

16.2 Upon such termination, the liabilities of the parties to this AGREEMENT shall cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination, or to pay for services rendered prior to termination. There shall be no termination expenses.

16.3 Upon termination of the AGREEMENT, all data, work products, reports and documents produced because of this AGREEMENT shall become the property of the COUNTY. Further, the CONSULTANT shall provide all deliverables within fourteen (14) days of termination of this AGREEMENT in accordance with the other provisions of this AGREEMENT.

17.0 ENTIRE AGREEMENT

17.1 This AGREEMENT, including matters incorporated herein, contains the entire agreement between the parties.

17.2 There are no other covenants, warranties, representations, promises, conditions or understandings; either oral or written, other than those contained herein.

17.3 This AGREEMENT may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.

17.4 In event of a conflict between the terms or conditions of this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.

18.0 ASSIGNMENT

18.1 Either party may assign this AGREEMENT provided, however, the other party shall first approve such assignment, in writing.

19.0 SEVERABILITY

19.1 In the event that any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.

19.2 In the event of the contingency described in Paragraph 19.1, above, the parties shall make a good faith effort to amend this AGREEMENT pursuant to Paragraph 14.1, above, in order to remedy and, or, replace any provision declared unenforceable or invalid.

20.0 GOVERNING LAW

- 20.1 The laws of the State of Illinois govern this AGREEMENT as to both interpretation and performance.
- 20.2 The venue for resolving any disputes concerning the parties' respective performance under this AGREEMENT shall be the Judicial Circuit Court for DuPage County.

21.0 NOTICES

- 21.1 Any required notice shall be sent to the following addresses and parties:

Civiltech Engineering, Inc.

Two Pierce Place, Suite 1400
Itasca, IL 60143

ATTN: Lissa D. Sweeney
Director of Transportation Planning Services

Phone: 630-735-7158

Email: lsweeney@civiltechinc.com

DuPage County Division of Transportation

421 N. County Farm Road
Wheaton, IL 60187

ATTN: Stephen M. Travia, P.E.
Director of Transportation

Phone: 630.407.6900

Email: stephen.travia@dupagecounty.gov

- 21.2 All notices required to be given under the terms of this AGREEMENT shall be in writing and either (a) served personally during regular business hours; (8:00a.m.-4:30p.m. CST or CDT Monday-Friday); (b) served by certified or registered mail, return receipt requested, properly addressed with postage prepaid; or (d) served by email transmission during regular business hours (8:00 a.m. - 4:30 p.m. CST or CDT Monday-Friday), return receipt requested. Notices served personally, by email transmission shall be effective upon receipt, and notices served by mail shall be effective upon receipt as verified by the United States Postal Service. Each party may designate a new location for service of notices by serving notice thereof in accordance with the requirements of this Paragraph, and without compliance to the amendment procedures set forth in Paragraph 14.1, above.

22.0 WAIVER OF/FAILURE TO ENFORCE BREACH

22.1 The parties agree that the waiver of, or failure to enforce, any breach of this AGREEMENT shall not be construed, or otherwise operate, as a waiver of any future breach of this AGREEMENT and shall not prevent the remaining party from enforcing this AGREEMENT with respect to a different breach.

23.0 FORCE MAJEURE

23.1 Neither party shall be liable for any delay or non-performance of their obligations caused by any contingency beyond their control including but not limited to Acts of God, war, civil unrest, strikes, walkouts, fires or natural disasters.

24.0 ACCESS TO PROPERTY

24.1 The CONSULTANT shall make a reasonable effort to obtain access to property of a third party necessary for the performance of its obligations under this AGREEMENT. If the CONSULTANT is unable to obtain access to the property, the COUNTY shall be responsible for securing access for the CONSULTANT. In the event the COUNTY cannot secure access for the CONSULTANT, the COUNTY shall excuse the CONSULTANT from the performance of any work that necessitated such access. The CONSULTANT shall have no claim to compensation for any work excused under this provision. The COUNTY shall provide the CONSULTANT, upon the CONSULTANT'S request, proof of the COUNTY'S permission, or legal authority, to enter onto the property of a third party.

24.2 In the event of the following: a) it is necessary for the CONSULTANT to access the property of a third party in order for the CONSULTANT to perform its obligations under this AGREEMENT, and b) the COUNTY has obtained an easement, license or other grant of authority allowing the CONSULTANT to access such property; the CONSULTANT shall fully abide by and comply with the terms and conditions of said authorizing instrument as though the CONSULTANT were a signatory thereto.

25.0 DISPOSAL OF SAMPLES AND HAZARDOUS SUBSTANCES

25.1 All non-hazardous samples and by-products from sampling processes performed in connection with the services provided under this AGREEMENT shall be disposed of by the CONSULTANT in accordance with applicable law. Any and all materials, including wastes that cannot be introduced back into the environment under existing law without additional treatment

shall be deemed hazardous wastes, radioactive wastes, or hazardous substances ("Hazardous Substances") related to the services and the CONSULTANT shall notify the COUNTY if any hazardous substances are found on the project site. The CONSULTANT shall not arrange or otherwise dispose of Hazardous Substances under this AGREEMENT. The CONSULTANT shall not make any determination relating to the selectin of a treatment, storage or disposal facility nor subcontract such activities through transporters or others.

26.0 QUALIFICATIONS

- 26.1 The CONSULTANT shall employ only persons duly licensed or registered in the appropriate category in responsible charge of all elements of the work covered under this AGREEMENT, for which Illinois Statutes require license or registration, and further shall employ only well qualified persons in responsible charge of any elements of the work covered under this AGREEMENT, all subject to COUNTY approval.
- 26.2 Failure by the CONSULTANT to properly staff the Work Order(s) with qualified personnel shall be sufficient cause for the COUNTY to deny payment for services performed by unqualified personnel and will serve as a basis for cancellation of this AGREEMENT.
- 26.3 The CONSULTANT shall require any sub-consultant(s) utilized for the Work Order(s) to employ qualified persons to be the same extent such qualifications are required of the CONSULTANT'S personnel. The COUNTY shall have the same rights under Paragraph 26.2, above, with respect to the CONSULTANT'S sub-consultant(s) being properly staffed while engaged in the Work Order(s).

(Remainder of Page Left Intentionally Blank)

IN WITNESS OF, the parties set their hands and seals as of the date first written above.

COUNTY OF DuPAGE

CIVILTECH ENGINEERING, INC.

Signature on file

Deborah A. Conroy, Chair
DuPage County Board

Michael Folkening
Vice President

ATTEST BY:

ATTEST BY:

Signature on file

Jean Kaczmarek, County Clerk

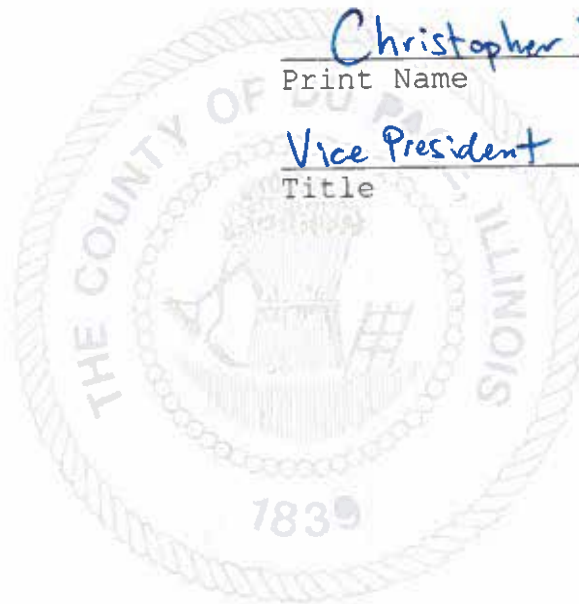
Signature

Christopher S. Wolff

Print Name

Vice President

Title





Civiltech Engineering, Inc.
www.civiltechinc.com

Two Pierce Place, Suite 1400
Itasca, IL 60143
Phone: 630.773.3900
Fax: 630.773.3975

30 N LaSalle Street, Suite 2000
Chicago, IL 60602

330 E Kilbourn Avenue
Suite 1215, Tower 1
Milwaukee, WI 53202

Transportation Design

Traffic Engineering

Civil Engineering

Construction Engineering

Environmental Studies

Water Resources

Structural Design

Right of Way

Urban Design

Transportation Planning

Program Management

Landscape Architecture

Nature-based Solutions

April 17, 2026

Mr. John Loper
Chief Transportation Planner
DuPage County Division of Transportation
421 N. County Farm Rd, Wheaton, IL 60187

Re: DuPage County Various Transportation Planning & Outreach Services

Dear Mr. Loper:

Thank you for the opportunity to submit this Scope of Services for DuPage County Various Transportation Planning & Outreach Services. Civiltech Engineering, Inc. is uniquely suited to provide these services, as it combines our strengths and experiences developing Long Range Transportation Plans, ADA Transition Plans, multimodal safety improvements, updating plans using innovative and streamlined strategies, and conducting strategic and highly visual community engagement.

Scope of Services:

Civiltech Engineering, Inc will be responsible for assisting DuPage County Division of Transportation (DuDOT) personnel to amend and update various transportation plans and for conducting various outreach efforts on behalf of DuDOT in these updates and in various other projects that may occur.

Among the tasks anticipated as part of this contract, DuDOT contemplates the following:

- Long-Range Transportation Plan (LRTP) Updates**
- ADA Transition Plan Updates**
- Corridor Planning and Safety**
- Path and Trail Upgrades**
- Grant Writing and Project Funding**
- Outreach Activities and Public Meetings**

LRTP Update

Consultant will review and update the long-range capital program, evaluate costs and inflationary trends, review historic revenue and work with staff to project revenue and needs, help DuDOT plan for opportunities for multi-modal facilities and services, work to construct a viable lang-range project schedule with realistic planning, engineering, and construction targets, update technical and performance metrics of the plans and work with DuDOT staff to amend the documents for approval by the DuPage County Board. Public and agency partner outreach is expected.



ADA Transition Plan Update

The goal of the ADA Transition Plan update is to produce a revised ADA Transition Plan that provides the public a Status report on DuDOT compliance with ADA improvements in the public right of way, evaluates the goals and KPI of the initial Plan, and outlines to the greatest extent possible a timetable for the attainment of compliance across the system. Work will involve updating the condition of the ADA ramp and pedestrian crossing systems in concert with DuDOT GIS, Engineering staff and a 3rd party. The amended Transition Plan will be produced and brought before the County Board for approval. Peer agency outreach is expected.

Corridor Planning and Safety

In concert with the ADA Transition Plan Update and the DuPage County Safety Action Plan (SAP), Consultant will assist DuDOT in evaluating corridors and intersections where there have been severe and fatal bicycle and pedestrian incidents and will work with DuDOT to evaluate concepts and alternatives for the improvement of those locations. DuDOT and consultant will collaborate on evaluating and selecting appropriate safety countermeasures with the intent of developing clear priorities for future grant applications.

Path and Trail Upgrades

Pertaining to the Trails Plan developed by the County, the Consultant will assist the DOT in evaluating possible trail head concepts and upgrades to the trail system as identified in the Trails Plan.

Grant Writing and Project Funding

Consultant will assist County in organizing and prioritizing federal grant approach on multiple projects in the LRTP, ADA Corridor Planning and Path tasks.

Outreach Activities and Public Meetings

In addition, the consultant will assist DuDOT personnel in various public outreach activities tied to plan updates and project public and stakeholder meetings. Duties will include public mailings, social media notices, meeting preparation, meeting staffing, meeting documentation and exhibits, and communications with stakeholders.

We thank you for the opportunity to submit this Scope of Services and look forward to working with you toward the successful completion of this project. Please contact me at (312) 564-2491 if you have any questions.

Very truly yours,

Signature on file

Michael J. Folkening, P.E., PTOE
Director-Urban Design & Traffic
Civiltech Engineering, Inc.

EXHIBIT B

DELIVERABLES

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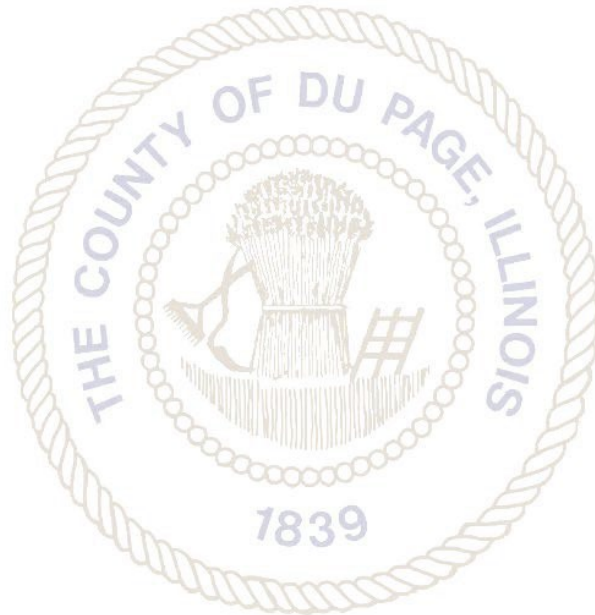


EXHIBIT C

**DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing**

CONSULTANT: Civiltech Engineering, Inc.

PROJECT: DuPage County Various Transportation Planning & Outreach Services

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Senior Project Manager	\$ 78.00	\$90.00	
Project Manager	\$ 69.00	\$80.00	
Engineer V	\$ 52.00	\$60.00	
Engineer IV	\$ 46.00	\$54.00	
Engineer III	\$ 45.00	\$52.00	
Engineer II	\$ 39.00	\$45.00	
Engineer I	\$ 36.00	\$42.00	
Landscape Designer II	\$ 34.00	\$40.00	
Landscape Designer	\$ 33.00	\$39.00	
Senior Digital Rendering Artist	\$ 34.00	\$50.00	
Ecologist V	\$ 46.00	\$53.00	
Planner IV	\$ 44.00	\$51.00	
Planner III	\$ 43.00	\$50.00	
Planner II	\$ 38.00	\$44.00	
Planner I	\$ 28.00	\$33.00	
Field Technician III	\$ 53.00	\$62.00	
Field Technician II	\$ 50.00	\$58.00	
Field Technician I	\$ 32.00	\$37.00	
GIS Analyst	\$ 50.00	\$58.00	
CAD Technician	\$ 43.00	\$50.00	

Note: Maximum rate shall not exceed \$90.00 per hour.

Signature of Authorized Agent
for CONSULTANT:

Signature on file

Date: 4/17/2026

Signature

Michael J. Folkening

Print Name

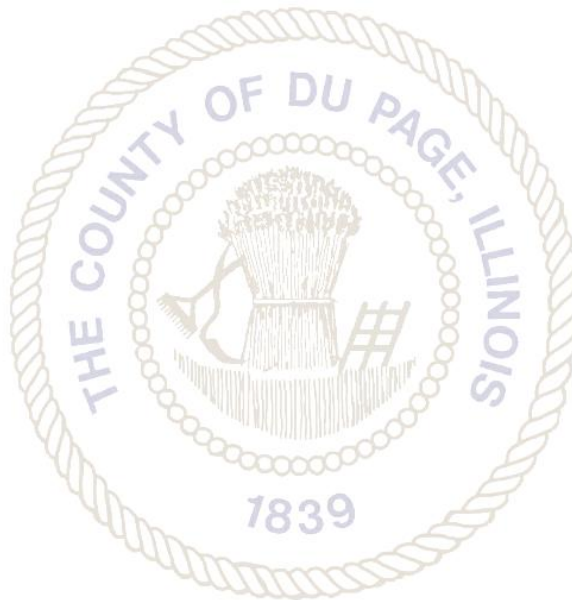
Approved By COUNTY:

Yifang Lu, Chief Highway Engineer

Date: _____

Exhibit C Notes

1. The Classification represents a position within the CONSULTANT'S operation that is filled by one or more personnel that have similar duties and responsibilities.
2. This Exhibit should include all classifications that *might be* involved with the project. This avoids your resubmittal and the need to go through the approval process again.
3. Minimum rate is the lowest rate being paid to personnel for a particular classification (rounded down to nearest \$ amount).
4. Maximum rate is the top rate being paid to personnel for a particular classification considering employee raises within contract period (minimum rate + 15% usually works, rounded up to nearest dollar amount).
5. Revisions to Exhibit C shall be limited to adjustments requested by the CONSULTANT to the hourly rate ranges and additions or deletions to position classifications approved by the COUNTY provided the adjustment(s) do not exceed the total compensation as stated in the AGREEMENT.





Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)
Civiltech Engineering, Inc.		
<input type="checkbox"/> Prime <input type="checkbox"/> Supplement		Date <u>4/17/2026</u>

Consultant
 Civiltech Engineering, Inc.

Item	Allowable	Utilize <small>W.O. Only</small>	Quantity <small>J.S. Only</small>	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	<input type="checkbox"/>			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	<input type="checkbox"/>			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	<input type="checkbox"/>			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	<input type="checkbox"/>			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	<input checked="" type="checkbox"/>		\$0.725/mile	
Vehicle Owned or Leased	\$45/half day (4 hours or less) or \$90/full day	<input type="checkbox"/>			
Vehicle Rental	Actual cost (Up to \$55/day)	<input type="checkbox"/>			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Tolls	Actual cost	<input type="checkbox"/>			
Parking	Actual cost	<input type="checkbox"/>			
Overtime	Premium portion (Submit supporting documentation)	<input type="checkbox"/>			
Shift Differential	Actual cost (Based on firm's policy)	<input type="checkbox"/>			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	<input checked="" type="checkbox"/>		\$0.71/page	
Project Specific Insurance	Actual cost	<input type="checkbox"/>			
Monuments (Permanent)	Actual cost	<input type="checkbox"/>			
Photo Processing	Actual cost	<input type="checkbox"/>			
2-Way Radio (Survey or Phase III Only)	Actual cost	<input type="checkbox"/>			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	<input type="checkbox"/>			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
CADD	Actual cost (Max \$15/hour)	<input type="checkbox"/>			
Website	Actual cost (Submit supporting documentation)	<input checked="" type="checkbox"/>		\$500 / website	
Advertisements	Actual cost (Submit supporting documentation)	<input checked="" type="checkbox"/>		\$500 / Ad	
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	<input checked="" type="checkbox"/>		\$500 / Rental	
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	<input checked="" type="checkbox"/>		\$50 / Exhibit	
Recording Fees	Actual cost	<input type="checkbox"/>			
Transcriptions (specific to project)	Actual cost	<input type="checkbox"/>			
Courthouse Fees	Actual cost	<input type="checkbox"/>			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	<input type="checkbox"/>			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	<input type="checkbox"/>			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	<input type="checkbox"/>			
LiDar Survey (DeepWalk)		<input checked="" type="checkbox"/>		\$494 / Mile	
LiDar Web Application Subscription (DeepWalk)		<input checked="" type="checkbox"/>		\$2,670 / Year	
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
Total Direct Cost					

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific



Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)
Civiltech		
<input type="checkbox"/> Prime <input type="checkbox"/> Supplement		Date <u>4/15/2026</u>

Consultant
 Cempel International Transportation Consulting LLC

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	<input type="checkbox"/>			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	<input type="checkbox"/>			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	<input type="checkbox"/>			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	<input type="checkbox"/>			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	<input checked="" type="checkbox"/>		\$0.725/mile	
Vehicle Owned or Leased	\$45/half day (4 hours or less) or \$90/full day	<input type="checkbox"/>			
Vehicle Rental	Actual cost (Up to \$55/day)	<input checked="" type="checkbox"/>			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	<input checked="" type="checkbox"/>			
Tolls	Actual cost	<input checked="" type="checkbox"/>			
Parking	Actual cost	<input checked="" type="checkbox"/>			
Overtime	Premium portion (Submit supporting documentation)	<input type="checkbox"/>			
Shift Differential	Actual cost (Based on firm's policy)	<input type="checkbox"/>			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	<input checked="" type="checkbox"/>			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	<input checked="" type="checkbox"/>		\$0.71/page	
Project Specific Insurance	Actual cost	<input type="checkbox"/>			
Monuments (Permanent)	Actual cost	<input type="checkbox"/>			
Photo Processing	Actual cost	<input type="checkbox"/>			
2-Way Radio (Survey or Phase III Only)	Actual cost	<input type="checkbox"/>			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	<input type="checkbox"/>			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
CADD	Actual cost (Max \$15/hour)	<input type="checkbox"/>			
Website	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Advertisements	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Recording Fees	Actual cost	<input type="checkbox"/>			
Transcriptions (specific to project)	Actual cost	<input type="checkbox"/>			
Courthouse Fees	Actual cost	<input type="checkbox"/>			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	<input type="checkbox"/>			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	<input type="checkbox"/>			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	<input type="checkbox"/>			
Transit (e.g., Metra)	Actual cost	<input checked="" type="checkbox"/>			
Taxi or rideshare	Actual cost	<input checked="" type="checkbox"/>			
Meals and incidentals	Actual cost	<input checked="" type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
Total Direct Cost					

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 4/15/2026

Bid/Contract/PO #: _____

Company Name: Civiltech Engineering, Inc.	Company Contact: Jonathan R. Vana, P.E.
Contact Phone: 630-773-3900	Contact Email: jvana@civiltechinc.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby Signature **Signature on file**

Jonathan R. Vana, P.E.

Title President

Date April 15, 2026

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: _____

Bid/Contract/PO #: _____

Company Name: <u>Cempel International Transportation Consulting LLC</u>	Company Contact: <u>Erik Cempel</u>
Contact Phone: <u>312-590-4430</u>	Contact Email: <u>Erik.Cempel@CempelITC.com</u>

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

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- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on file

Printed Name Erik Cempel

Title President

Date 4/14/2026

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



File #: DT-P-0048-26

Agenda Date: 5/19/2026

Agenda #: 7.J.

AGREEMENT BETWEEN THE COUNTY OF DU PAGE, ILLINOIS
AND FGM ARCHITECTS, INC.
PROFESSIONAL CONSTRUCTION ADMINISTRATION SERVICES
DIVISION OF TRANSPORTATION
HIGHWAY MAINTENANCE FACILITY SECTION 25-00179-36-MG
(CONTRACT TOTAL NOT TO EXCEED \$2,205,584.00)

WHEREAS, the County of DuPage (hereinafter "COUNTY") by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 *et. seq.*) and "Illinois Highway Code" (605 ILCS 5/5-101 *et. seq.*) is authorized to enter into this attached agreement ("Agreement"); and

WHEREAS, the COUNTY requires Professional Construction Administration Services for the Division of Transportation's Highway Maintenance Facility, Section 25-00179-36-MG; and

WHEREAS, FGM Architects, Inc. (hereinafter "CONSULTANT") has experience and expertise in this area and is in the business of providing such professional construction administration services, and is willing to perform the required services for an amount not to exceed \$2,205,584.00; and

WHEREAS, the COUNTY has selected the CONSULTANT in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 *et seq.* and Section 2-353(1)(a) of the DuPage County Procurement Code; and

WHEREAS, the Transportation Committee has reviewed and recommends approval of the Agreement at the specified amount, for the period of May 26, 2026 through October 31st, 2029.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the Agreement between the County of DuPage and the CONSULTANT be hereby accepted and approved for a contract total not to exceed \$2,205,584.00 and that the Chair of the DuPage County Board is hereby authorized and directed to execute the Agreement on behalf of the COUNTY; and

BE IT FURTHER RESOLVED that an original copy of this Resolution and Agreement be transmitted to FGM Architects, Inc., 1 Westbrook Corporate Center, Suite 1000, Westchester, Illinois 60154, by and through the Division of Transportation.

Enacted and approved this 26th day of May, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK



LS
BS
SM

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-1469	RFP, BID, QUOTE OR RENEWAL #: PSA	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: \$2,205,584.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 05/19/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$2,205,584.00
	CURRENT TERM TOTAL COST: \$2,205,584.00	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: FGM Architects, Inc.	VENDOR #: 37745	DEPT: Division of Transportation	DEPT CONTACT NAME: Stephen Travia, P.E.
VENDOR CONTACT: Andrew Jasek	VENDOR CONTACT PHONE: 630.574.8709	DEPT CONTACT PHONE #: 630-407-6900	DEPT CONTACT EMAIL: stephen.travia@dupagecounty.gov
VENDOR CONTACT EMAIL: andyjasek@fgmarchitects.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Professional Construction Administration Services for the Highway Maintenance Facility, Section 25-00179-36-MG, through October 31, 2029, for a contract total not to exceed \$2,205,584.00.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished. The DuPage County Division of Transportation is in need of Construction Administration services for the DuDOT Highway Maintenance Facility, including support for RFI's, value engineering requests, and any necessary revisions through the designer of record.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
PROFESSIONAL SERVICES EXCLUDED PER DUPAGE ORDINANCE (SECTION 2-353) AND 50 ILCS 510/2 (ARCHITECTS, ENGINEERS & LAND SURVEYORS)	

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Requests for Statements of Interest were sent to firms throughout the industry. Statements of Interest were received from 14 firms. Based on the review of the Statements of Interest, 4 firms were shortlisted and requested to submit a Statement of Qualification. The DOT staff reviewed each submittal taking into consideration the firm's technical approach and key considerations, staff organization and key staff capabilities, strategies to ensure timely completion and the firm's approach to communicating & coordinating with project stakeholders. Based on a comprehensive review of the submittals, the DOT staff determined that the project team assembled by FGM Architects, Inc. was most qualified and had the staff available to perform the work on behalf of the County.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Award a contract to FGM Architects, Inc. This is the recommended option. 2. Contract with another firm. Not recommended due to staff's determination that FGM Architects, Inc. is the most qualified. 3. Do not award a contract. Not recommended as the DOT does not possess the staff resources to perform this work and must contract for these services.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: DO NOT SEND PO TO VENDOR	Vendor#:	Dept: DOT Finance	Division:
Attn:	Email:	Attn:	Email: DOTFinance@dupagecounty.gov
Address:	City:	Address: 421 N County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6900	Fax: 630-407-6901
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: FGM Architects, Inc.	Vendor#: 37745	Dept:	Division:
Attn:	Email:	Attn:	Email:
Address: ACH	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 26, 2026	Contract End Date (PO25): Oct 31, 2029

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		DOT-523N DuDOT Highway Maintenance Facility PHIII Administration	FY26	1500	3500	54040	DOTHWYM NTC_BLDG	500,000.00	500,000.00
2	1	EA		DOT-523N DuDOT Highway Maintenance Facility PHIII Administration	FY27	1500	3500	54040	DOTHWYM NTC_BLDG	1,000,000.00	1,000,000.00
3	1	EA		DOT-523N DuDOT Highway Maintenance Facility PHIII Administration	FY28	1500	3500	54040	DOTHWYM NTC_BLDG	500,000.00	500,000.00
4	1	EA		DOT-523N DuDOT Highway Maintenance Facility PHIII Administration	FY29	1500	3500	54040	DOTHWYM NTC_BLDG	205,584.00	205,584.00
										Requisition Total	\$ 2,205,584.00

FY is required, ensure the correct FY is selected.

Comments

HEADER COMMENTS	Provide comments for P020 and P025. Professional Construction Administration Services for the Highway Maintenance Facility, Section 25-00179-36-MG.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. DOT to issue formal Notice to Proceed. Do not send PO to consultant.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Send copy of PO via email to DOTFinance@dupagecounty.gov & Joan.McAvoy@dupagecounty.gov
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

AGREEMENT
BETWEEN THE COUNTY OF DUPAGE, ILLINOIS
AND FGM ARCHITECTS, INC.
FOR PROFESSIONAL CONSTRUCTION ADMINISTRATION SERVICES
FOR THE DIVISION OF TRANSPORTATION
HIGHWAY MAINTENANCE FACILITY
SECTION # 25-00179-36-MG

This professional services agreement (hereinafter referred to as the AGREEMENT), made this _____ day of _____, 2026, between the County of DuPage, a body corporate and politic, with offices at 421 North County Farm Road, Wheaton, Illinois (hereinafter referred to as the "COUNTY") and FGM Architects, Inc., licensed to do business in the State of Illinois, with offices at 1211 West 22nd Street, Suite 700, Oakbrook, Illinois 60523 (hereinafter referred to as the "CONSULTANT"). The COUNTY and the CONSULTANT are hereinafter sometimes individually referred to as a "party" or together as the "parties."

RECITALS

WHEREAS, the COUNTY by virtue of its power set forth in "Counties Code" (55 ILCS 5/1-1001 *et seq.*) and "Illinois Highway Code" (605 ILCS 5/5-101 *et seq.*) is authorized to enter into this AGREEMENT; and

WHEREAS, the COUNTY requires professional construction administration services for the Division of Transportation Highway Maintenance Facility located at 523 N. County Farm Road, Wheaton, Section #25-00179-36-MG, (hereinafter referred to as "PROJECT"); and

WHEREAS, the CONSULTANT has experience and expertise in this area and is in the business of providing such professional construction administration services and is willing to perform the required services for an amount not to exceed \$2,205,584.00; and

WHEREAS, the COUNTY has an existing working relationship with the CONSULTANT.

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

1.0 INCORPORATION AND CONSTRUCTION

- 1.1 All recitals set forth above are incorporated herein and made part thereof, the same constituting the factual basis for this AGREEMENT.
- 1.2 The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of this AGREEMENT or to affect the construction hereof.
- 1.3 The exhibits referenced in this AGREEMENT shall be deemed incorporated herein and made a part hereof.

2.0 SCOPE OF SERVICES

- 2.1 Services are to be provided by the CONSULTANT according to the Scope of Work, specified as Exhibit A, attached hereto. The CONSULTANT shall complete all the services set forth in said exhibit for the compensation set forth in Section 7.0, below, unless otherwise modified as provided herein.
- 2.2 The CONSULTANT shall prepare and distribute meeting minutes within seven (7) days following meetings between the COUNTY or other groups and the CONSULTANT concerning the PROJECT.
- 2.3 The COUNTY may, from time to time, request changes in the Scope of Work in this AGREEMENT. Any such changes, including any increase or decrease in the CONSULTANT'S compensation and Scope of Work, shall be documented by an amendment to this AGREEMENT in accordance with Section 14.0 of this AGREEMENT, except as allowed in Paragraph 15.3, below.
- 2.4 The relationship of the CONSULTANT to the COUNTY is that of independent contractor, and nothing in this AGREEMENT is intended nor shall be construed to create an agency, employment, joint venture relationship, or any other relationship allowing the COUNTY to exercise control or direction over the manner or method by which the CONSULTANT or its sub-contractors/sub-consultants provide services hereunder. Neither the CONSULTANT nor the CONSULTANT'S employees shall be entitled to receive any COUNTY benefits. The CONSULTANT shall be solely responsible for the payment of all taxes and withholdings required by law which may become due with regard to any compensation paid by the COUNTY to the CONSULTANT.
- 2.5 Services deemed to be a professional service under this AGREEMENT shall be performed and/or supervised by individuals

licensed to practice by the State of Illinois in the applicable professional discipline.

- 2.6 Neither the CONSULTANT, nor the CONSULTANT'S employees, shall be retained as expert witnesses by the COUNTY except as by separate agreement.

3.0 NOTICE TO PROCEED

- 3.1 Authorization to proceed shall be given on behalf of the COUNTY by the Director of Transportation(hereinafter referred to as the "Director"), in the form of a written Notice to Proceed following execution of the AGREEMENT by the County Board Chair.

Authorization to proceed with various tasks described in Exhibit A will be given to the CONSULTANT by representatives of the Division of Transportation.

- 3.2 In addition to the Notice to Proceed, the Director, or his/her designee, may, on behalf of the COUNTY, approve, deny, receive, accept or reject any submission, notices or invoices from or by the CONSULTANT, as provided for in this AGREEMENT, including but limited to, acts performed in accordance with Paragraphs 3.3, 4.1, 5.2, 6.1, 7.3, 7.4, 8.2, 8.3, 15.3 and 21.2, as well as any requirements contained in Exhibits A and C attached hereto.
- 3.3 The CONSULTANT shall not perform additional work related to a submittal until the COUNTY has completed its review of the submittal, unless otherwise directed in writing by the Director or his designee. The CONSULTANT may continue to work on items unrelated to the submittal under review by the COUNTY.

4.0 TECHNICAL SUBCONSULTANTS

- 4.1 The prior approval of the COUNTY shall be required before the CONSULTANT hires any sub-consultant(s) to complete COUNTY-ordered technical or professional tasks or services under the terms of this AGREEMENT. COUNTY approval of sub-consultant(s) includes approval of any new and/or modified employee rates (Exhibit C) and/or fee schedules if permitted in Paragraph 7.3.
- 4.2 The CONSULTANT shall supervise any sub-consultant(s) hired by the CONSULTANT and the CONSULTANT shall be solely responsible for any and all work performed by said sub-consultant, or sub-consultants, in the same manner and with the same liability as if performed by the CONSULTANT.

4.3 The CONSULTANT shall require any sub-consultant hired for the performance of any work or activity in connection to this AGREEMENT to agree and covenant that the sub-consultant also meets the terms of Sections 8.0 and 13.0 and Paragraph 26.4 of this AGREEMENT and shall fully comply therewith while engaged by the CONSULTANT in services for the COUNTY on the PROJECT.

5.0 TIME FOR PERFORMANCE

5.1 The CONSULTANT shall commence work to meet the requirements for professional services on the PROJECT after the COUNTY issues its written Notice to Proceed. The COUNTY is not liable and will not pay the CONSULTANT for any work performed before the date of the Notice to Proceed.

5.2 Unless otherwise defined in Exhibit A the CONSULTANT shall submit a schedule for completion of the PROJECT within ten (10) days of the written Notice to Proceed. The schedule is subject to approval by the COUNTY. All of the services required hereunder shall be completed by October 31, 2029, unless the term of this AGREEMENT is extended in conformity with Article 14 below.

5.3 If the CONSULTANT is delayed at any time in the progress of the PROJECT by any act or neglect of the COUNTY or by any employee of the COUNTY or by changes ordered by the COUNTY, or any other causes beyond the CONSULTANT'S control, the sole remedy and allowance shall be an extension of time for completion. Such extension shall be that which is determined reasonable by the COUNTY upon consultation with the CONSULTANT. The CONSULTANT shall accept and bear all other costs, expenses and liabilities that may result from such delay.

6.0 DELIVERABLES

6.1 The CONSULTANT shall provide the COUNTY on or before the expiration of this AGREEMENT, or 14 days after notice of termination or when the Director directs, any deliverables specified in Exhibit A or as otherwise agreed to by the COUNTY and CONSULTANT.

7.0 COMPENSATION

7.1. The COUNTY shall pay the CONSULTANT for services rendered and shall only pay in accordance with the provisions of this AGREEMENT. The COUNTY shall not be obligated to pay for any services not in compliance with this AGREEMENT.

- 7.2. Total payments to the CONSULTANT under the terms of this AGREEMENT shall not under any circumstances exceed \$2,205,584.00. This amount is a "not to exceed" amount. In the event the COUNTY directs the CONSULTANT to perform services which would cause the stated amount to be exceeded, the CONSULTANT shall not be responsible for such services until this AGREEMENT is modified pursuant to Article 14.0.
- 7.3 For services performed by the CONSULTANT, the COUNTY shall pay the cost-plus fixed fee noted in Article 7.2 above. This total fee includes any and all direct labor, direct costs, overhead and the fixed fee, which are all costs the CONSULTANT will be reimbursed for in its performance of the work defined in Exhibit A. A chart listing the hourly rate ranges for the CONSULTANT'S staff and approved sub-consultant's staff, identified by classification, is attached and incorporated hereto as Exhibit C.
- 7.3.a The COUNTY retains the authority to limit the maximum rate per classification on Exhibit C. It is the sole responsibility of the CONSULTANT to provide the COUNTY with a current Exhibit C (including Exhibit C for approved sub-consultant(s)) when invoices are submitted for the PROJECT.
- 7.3.b If this AGREEMENT or a modification thereto authorizes the CONSULTANT to alter its fees, such fee changes shall be subject to the following unless otherwise provided in the AGREEMENT (i) The CONSULTANT may only change the fees stated in Exhibit C once per calendar year; (ii) fees may not be changed prior to one hundred twenty (120) days from the date of execution of this AGREEMENT; and (iii) the CONSULTANT shall provide the COUNTY with forty-five (45) days' notice of any proposed fee change. The CONSULTANT shall not invoice the COUNTY at an increased fee without compliance to the notice requirements listed above.
- 7.4 Direct costs which are included in the total "not to exceed" fee referenced in paragraph 7.2 above are expenses for supplies and materials to be paid for by the COUNTY for completion of all services that is the subject of this AGREEMENT as referenced on the attached Direct Costs Check Sheet made a part hereof and incorporated herein by reference. The COUNTY shall pay direct costs referenced on the Direct Costs Check Sheet without any markups added and the CONSULTANT shall include copies of receipts for all direct expenses more than \$25 from suppliers for expendable materials with its invoice to the COUNTY.

- 7.5 If the scope of work for this AGREEMENT includes the use of job classifications covered by the prevailing rate of wages, the prevailing rate must be reflected in the cost estimate for this AGREEMENT. The rates have been ascertained and certified by the Illinois Department of Labor for the locality in which work is to be performed. If the Illinois Department of Labor revises the prevailing rates of wages to be paid, as listed in the specification of rates, the CONSULTANT may not pay less than the revised rates of wages. Current wage rate information shall be obtained by calling the Illinois Department of Labor at 312-793-2814 or visiting <http://www.state.il.us/agency/idol/>. It is the responsibility of the CONSULTANT to review the rates applicable to the work in this AGREEMENT, at regular intervals, in order to ensure the timely payment of current rates. Provision of this information to the CONSULTANT, by means of the Illinois Department of Labor web site, satisfies the notification of revisions by the COUNTY to the CONSULTANT pursuant to the Act, and the CONSULTANT agrees that no additional notice is required. The CONSULTANT shall notify each of its sub-consultants of the revised rates of wages.
- 7.6 The CONSULTANT shall submit invoices for services rendered including any allowable expenses, to the COUNTY. All invoices shall include a remittance address. The COUNTY shall not be required to pay the CONSULTANT more often than monthly. Each invoice shall be submitted in a format agreed to in advance by the COUNTY. Each invoice shall also include a progress report that describes work completed for the invoice period, anticipated work for the next invoice period, outstanding issues or items that require a response, whether the work is progressing according to the approved schedule, and a discussion of the budget status. The CONSULTANT shall provide the COUNTY with a valid taxpayer identification number prior to making any request for compensation. Payment will not be made for services completed or expenses incurred more than six-months (180 days) prior to submission of any invoice and any statute of limitations to the contrary is hereby waived. When requested by the COUNTY, the CONSULTANT shall submit certified time sheets as additional documentation for the invoiced services.
- 7.7 Upon approval of properly documented invoices, the COUNTY shall reimburse the CONSULTANT the amount invoiced for services completed in accordance with this AGREEMENT, provided that the amount invoiced together with the amounts of previous partial payments do not exceed the total compensation specified in this AGREEMENT. The COUNTY may not deny a properly documented claim for compensation, in whole or in part, without cause. The COUNTY shall pay all invoices pursuant to 50 ILCS 505, "Local Government Prompt Payment Act."

- 7.8 In the event of any overcharge by the CONSULTANT, the CONSULTANT shall refund the COUNTY within thirty (30) days of discovery of said overcharge by the CONSULTANT or notice to the CONSULTANT by the COUNTY. The COUNTY reserves the right to offset any overcharges against any amounts due and owing the CONSULTANT under this or any other AGREEMENT between the parties. The COUNTY shall be entitled to the statutory interest rate for judgments under Illinois law for any overcharges not timely refunded (or credited) in accord with this provision, which interest shall be in addition to any other remedies the COUNTY may have under the law or this AGREEMENT.
- 7.9 Upon completion of the PROJECT as specified in Exhibit A of this AGREEMENT, final payment shall be made to the CONSULTANT, including any retainage.

8.0 CONSULTANT'S INSURANCE

8.1 The CONSULTANT shall maintain, at its sole expense, insurance coverage including:

- 8.1.a **Worker's Compensation Insurance** in statutory amounts.
- 8.1.b **Employer's Liability Insurance** in an amount not less than one million dollars (\$1,000,000.00) each accident/injury and one million (\$1,000,000.00) dollars each employee/disease.
- 8.1.c **Commercial (Comprehensive) General Liability Insurance**, (including contractual liability) with a limit of not less than three million dollars (\$3,000,000.00) aggregate; including limits of not less than two million dollars (\$2,000,000.00) per occurrence, and one million dollars (\$1,000,000.00) excess liability. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**
- 8.1.d **Commercial (Comprehensive) Automobile Liability Insurance** with minimum limits of at least one million dollars (\$1,000,000.00) for any one person and one million dollars (\$1,000,000.00) for any one occurrence of death, bodily injury or property damage in the aggregate annually. **An Endorsement must also be**

provided naming the County of DuPage c/o the Director of Transportation, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.

- 8.1.e **Professional Liability Insurance (Errors and Omissions)** shall be provided with minimum limits of at least one million dollars (\$1,000,000.00) per incident/two million dollars (\$2,000,000.00) aggregate during the term of this AGREEMENT and shall be maintained in the form of an additional endorsement for a period of four (4) years after the date of the final payment for this AGREEMENT. The CONSULTANT shall provide the COUNTY endorsements at the beginning of each year evidencing same or a new carrier policy that has a retroactive date prior to the date of this AGREEMENT.
- 8.2 It shall be the duty of the CONSULTANT to provide to the COUNTY copies of the CONSULTANT'S Certificates of Insurance, as well as all applicable coverage and cancellation endorsements before issuance of a Notice to Proceed. It is the further duty of the CONSULTANT to immediately notify the COUNTY if any insurance required under this AGREEMENT has been cancelled, materially changed, or renewal has been refused, and the CONSULTANT shall immediately suspend all work in progress and take the necessary steps to purchase, maintain and provide the required insurance coverage. If a suspension of work should occur due to insurance requirements, upon verification by the COUNTY of the CONSULTANT curing any breach of its required insurance coverage, the COUNTY shall notify the CONSULTANT that the CONSULTANT can resume work under this AGREEMENT. The CONSULTANT shall accept and bear all costs that may result from the cancellation of this AGREEMENT due to CONSULTANT'S failure to provide and maintain the required insurance.
- 8.3 The coverage limits required under subparagraphs 8.1.c and 8.1.d above may be satisfied through a combination of primary and excess coverage. The insurance required to be purchased and maintained by the CONSULTANT shall be provided by an insurance company acceptable to the COUNTY, and except for the insurance required in subparagraph 8.1.e licensed to do business in the State of Illinois; and shall include at least the specific coverage and be written for not less than the limits of the liability specified herein or required by law or regulation whichever is greater; and shall be so endorsed that the coverage afforded will not be canceled or materially changed until at

least thirty (30) days prior written notice has been given to the COUNTY except for cancellation due to non-payment of premium for which at least fifteen (15) days prior written notice (five days allowed for mailing time) has been given to the COUNTY. If the CONSULTANT is satisfying insurance required through a combination of primary and excess coverage, the CONSULTANT shall require that said excess/umbrella liability policy include in the "Who is Insured" pages of the excess/umbrella policy wording such as "Any other person or organization you have agreed in a written contract to provide additional insurance" or wording to that effect. The CONSULTANT shall provide a copy of said section of the excess/umbrella liability policy upon request by the COUNTY.

- 8.4 The CONSULTANT shall require all approved sub-consultants, anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable under this AGREEMENT to maintain the same insurance required of the CONSULTANT, including naming the COUNTY as an additional insured in the same coverage types and amounts as the CONSULTANT, per Section 8.0. The COUNTY retains the right to obtain evidence of sub-consultants insurance coverage at any time.

9.0 INDEMNIFICATION

- 9.1 The CONSULTANT shall indemnify, hold harmless and defend the COUNTY, its officials, officers, agents, and employees from and against all liability, claims, suits, demands, proceedings and actions, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the CONSULTANT'S negligent or willful acts, errors or omissions in its performance under this AGREEMENT.
- 9.2 Nothing contained herein shall be construed as prohibiting the COUNTY, its officials, directors, officer and employees from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Pursuant to Illinois law, any attorney representing the COUNTY, under this paragraph or paragraph 9.1, who is not already an Assistant State's Attorney, is to be appointed a Special Assistant State's Attorney, in accordance with the applicable law. The COUNTY'S participation in its defense shall not remove the CONSULTANT'S duty to indemnify, defend, and hold the COUNTY harmless, as set forth above.

- 9.3 Any indemnity as provided in this AGREEMENT shall not be limited by reason of the enumeration of any insurance coverage herein provided. The CONSULTANT'S indemnification of the COUNTY shall survive the termination, or expiration, of this AGREEMENT.
- 9.4 The COUNTY does not waive, by these indemnity requirements, any defenses or protections under the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.) or otherwise available to it, or to the CONSULTANT, under the law.

10.0 SATISFACTORY PERFORMANCE

- 10.1 The COUNTY is entering into an AGREEMENT with this CONSULTANT because the CONSULTANT professes to the COUNTY that it will employ the standard of care within its profession in the performance of the services herein contracted. Accordingly, the CONSULTANT'S and sub-consultant(s) standard of performance under the terms of this AGREEMENT shall be that which is to the satisfaction of the COUNTY and meets the quality and standards commonly provided by similar professional firms practicing in the COUNTY and the State of Illinois.
- 10.2 In the event there are no similar professional firms practicing in DuPage County, Illinois, with respect to the type of work for which this CONSULTANT has been engaged, the CONSULTANT'S services shall be performed in a manner consistent with the customary skill and care of its profession.
- 10.3 If any errors, omissions, or acts, intentional or negligent, are made by the CONSULTANT, or its' sub-consultant(s), in any phase of the work, the correction of which requires additional field or office work, the CONSULTANT shall be required to perform such additional work as may be necessary to remedy same without undue delay and without charge to the COUNTY. In the event any errors or omissions are detected after the expiration or termination of the AGREEMENT, the CONSULTANT may at the COUNTY'S option have the responsibility to cure same under this provision.
- 10.4 Acceptance of the work shall not relieve the CONSULTANT of the responsibility for the quality of its work, nor its liability for loss or damage resulting from any errors, omissions, or negligent or willful acts by the CONSULTANT or its sub-consultants.

11.0 BREACH OF CONTRACT

11.1 In the event of any breach of this AGREEMENT, the non-breaching party shall give notice to the breaching party stating with particularity the nature of the alleged breach, and the breaching party shall be allowed a reasonable opportunity to cure said breach. Either party's failure to timely cure any breach of this AGREEMENT shall relieve the other party of the requirement to give thirty (30) days' notice for termination of this AGREEMENT in accordance with Paragraph 16.1, below, and in such a case, ten (10) days' written notice to the breaching party is sufficient notice. Notwithstanding the above term, the CONSULTANT'S failure to maintain insurance in accordance with Section 8.0, above, or in the event of any of the contingencies described in Paragraph 16.1 below, shall be grounds for the COUNTY'S immediate termination of this AGREEMENT. Any breach of any covenant or term of this AGREEMENT by one or more of the CONSULTANT'S sub-consultants shall be deemed a breach by CONSULTANT subject to the terms of this AGREEMENT.

12.0 OWNERSHIP OF DOCUMENTS

12.1 The CONSULTANT agrees that any and all deliverables prepared for the COUNTY under the terms of this AGREEMENT shall be properly arranged, indexed and delivered to the COUNTY as provided in paragraph 6.1. An electronic copy of all applicable deliverables, in a format designated by the COUNTY'S representative, shall be provided to the COUNTY.

12.2 The documents and materials made or maintained under this AGREEMENT shall be and will remain the property of the COUNTY which shall have the right to use same without restriction or limitation and without compensation to the CONSULTANT other than as provided in this AGREEMENT. The CONSULTANT waives any copyright interest in said deliverables.

12.3 The COUNTY acknowledges that the use of information that becomes the property of the COUNTY pursuant to Paragraph 12.2, for purposes other than those contemplated in this AGREEMENT, shall be at the COUNTY'S sole risk.

12.4 The CONSULTANT may, at its sole expense, reproduce and maintain copies of deliverables provided to the COUNTY.

13.0 COMPLIANCE WITH THE LAW AND OTHER AUTHORITIES

13.1 The CONSULTANT, and sub-consultant(s), shall comply with Federal, State and Local statutes, ordinances and regulations and obtain permits, licenses, or other mandated approvals, whenever applicable.

- 13.2 The CONSULTANT, and sub-consultant(s), shall not discriminate against any worker, job applicant, employee or any member of the public, because of race, creed, color, sex, age, handicap, or national origin, or otherwise commit an unfair employment practice. The CONSULTANT, and sub-consultant(s), shall comply with the provisions of the Illinois Human Rights Act, as amended, 775 ILCS 5/-101, *et seq.*, and with all rules and regulations established by the Department of Human Rights.
- 13.3 The CONSULTANT, by its signature on this AGREEMENT, certifies that it has not been barred from being awarded a contract or subcontract under the Illinois Procurement Code, 30 ILCS 500/1-1, *et seq.*; and further certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Illinois Criminal Code (Illinois Compiled Statutes, Chapter 720, paragraph 5/33E-3).
- 13.4 The CONSULTANT, by its signature on this AGREEMENT, certifies that no payment, gratuity or offer of employment, except as permitted by the Illinois State Gift Ban Act and the County of DuPage Ethics Ordinance, was made by or to the CONSULTANT, or CONSULTANT'S personnel, in relation to this AGREEMENT. The CONSULTANT has also executed the attached Ethics Disclosure Statement that is made a part hereof and agrees to update contribution information on an ongoing basis during the life of the AGREEMENT as required by said Ordinance.
- 13.5 The CONSULTANT covenants that it has no conflicting public or private interest and shall not acquire directly or indirectly any such interest which would conflict in any manner with the performance of the CONSULTANT'S services under this AGREEMENT.
- 13.6 **In accordance with the Vendor Information Reporting Act (35 ILCS 200/18-50.2), the COUNTY is required to collect and electronically publish data from all consultants and subconsultants as to: (1) whether they are a minority-owned, women-owned or veteran-owned business as defined by the Business Enterprise for Minorities, Women and Persons with Disabilities Act (30 ILCS 575/.01 *et seq.*); and (2) whether the consultant or any subconsultants are self-certifying or whether they hold certifications for those above-referenced categories. If self-certifying, the consultants and subconsultants shall disclose whether they qualify as a small business under federal Small Business Administration standards. In compliance with the Vendor Information Reporting Act, within 60 calendar days of the COUNTY'S award of the contract for work covered under this AGREEMENT, the awarded consultant, and each subconsultant, must complete the Awarded Vendor Questionnaire (found at <https://mwv.dupageco.org/>).**

13.7 The CONSULTANT acknowledges knowledge of the COUNTY'S Procurement Ordinance, which is hereby incorporated in this AGREEMENT, and has had an opportunity to review it. The CONSULTANT agrees to submit changes for Scope of Work or compensation in accordance with said Ordinance.

14.0 MODIFICATION OR AMENDMENT

14.1 The parties may modify or amend terms of this AGREEMENT only by a written document duly approved and executed by both parties.

14.2 The CONSULTANT agrees to submit changes for Scope of Work or compensation on a COUNTY designated form.

15.0 TERM OF THIS AGREEMENT

15.1 The term of this AGREEMENT shall begin on the date the AGREEMENT is fully executed, and shall continue in full force and effect until the earlier of the following occurs:

- (a) The termination of this AGREEMENT in accordance with the terms of Section 16.0, or
- (b) The expiration of this AGREEMENT on October 31, 2029, or to a new date agreed upon by the parties, or
- (b) The completion by the CONSULTANT and the COUNTY of their respective obligations under this AGREEMENT, in the event such completion occurs before October 31, 2029.

15.2 The CONSULTANT shall not perform any work under this AGREEMENT after the expiration date set forth in Paragraph 15.1(b), above or after the early termination of this AGREEMENT. The COUNTY is not liable and will not reimburse the CONSULTANT for any work performed after the expiration or termination date of the AGREEMENT. However, nothing herein shall be construed so as to relieve the COUNTY of its obligation to pay the CONSULTANT for work satisfactorily performed prior to expiration or termination of the AGREEMENT and delivered in accordance with Paragraph 6.1, above.

15.3 The term for performing this AGREEMENT may be amended by a Change Order, or other COUNTY designated form, signed by both parties without formal amendment pursuant to paragraph 14.1 above.

16.0 TERMINATION

- 16.1 Except as otherwise set forth in this AGREEMENT, either party shall have the right to terminate this AGREEMENT for any cause or without cause thirty (30) days after having served written notice upon the other party, except in the event of CONSULTANT'S failure to maintain suitable insurance at the requisite coverage amounts, insolvency, bankruptcy or receivership, or if the CONSULTANT is barred from contracting with any unit of government or is subsequently convicted or charged with a violation of any of the statutes or ordinances identified in Section 13.0, above, in which case termination shall be effective immediately upon receipt of notice from COUNTY at COUNTY'S election.
- 16.2 Upon such termination, the liabilities of the parties to this AGREEMENT shall cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination, or to pay for services rendered prior to termination. There shall be no termination expenses.
- 16.3 Upon termination of the AGREEMENT, all data, work products, reports and documents produced because of this AGREEMENT shall become the property of the COUNTY. Further, the CONSULTANT shall provide all deliverables within fourteen (14) days of termination of this AGREEMENT in accordance with the other provisions of this AGREEMENT.

17.0 ENTIRE AGREEMENT

- 17.1 This AGREEMENT, including matters incorporated herein, contains the entire agreement between the parties.
- 17.2 There are no other covenants, warranties, representations, promises, conditions or understandings; either oral or written, other than those contained herein.
- 17.3 This AGREEMENT may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.
- 17.4 In event of a conflict between the terms or conditions of this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.

18.0 ASSIGNMENT

- 18.1 Either party may assign this AGREEMENT provided, however, the other party shall first approve such assignment, in writing.

19.0 SEVERABILITY

- 19.1 In the event that any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.
- 19.2 In the event of the contingency described in Paragraph 19.1, above, the parties shall make a good faith effort to amend this AGREEMENT pursuant to Paragraph 14.1, above, in order to remedy and, or, replace any provision declared unenforceable or invalid.

20.0 GOVERNING LAW

- 20.1 The laws of the State of Illinois shall govern this AGREEMENT as to both interpretation and performance.
- 20.2 The venue for resolving any disputes concerning the parties' respective performance under this AGREEMENT shall be the Judicial Circuit Court for DuPage County.

21.0 NOTICES

- 21.1 Any required notice shall be sent to the following addresses and parties:

FGM Architects, Inc.
1211 West 22nd Street, Suite 700
Oakbrook, Illinois 60523
Attn: Andrew Jasek
Executive Vice President
Phone: 630.574.8709
Email: andyj@fgmarchitects.com

DuPage County Division of Transportation
421 N. County Farm Road Wheaton, IL 60187
ATTN: Stephen M. Travia, P.E.
Director of Transportation and Facilities Management
Phone: 630.407.6900
Email: stephen.travia@dupagecounty.gov

- 21.2 All notices required to be given under the terms of this AGREEMENT shall be in writing and either (a) served personally during regular business hours; (8:00a.m.-4:30p.m. CST or CDT

Monday-Friday); (b) served by certified or registered mail, return receipt requested, properly addressed with postage prepaid; or (d) served by email transmission during regular business hours (8:00 a.m. - 4:30 p.m. CST or CDT Monday-Friday), return receipt requested. Notices served personally, by email transmission shall be effective upon receipt, and notices served by mail shall be effective upon receipt as verified by the United States Postal Service. Each party may designate a new location for service of notices by serving notice thereof in accordance with the requirements of this Paragraph, and without compliance to the amendment procedures set forth in Paragraph 14.1, above.

22.0 WAIVER OF/FAILURE TO ENFORCE BREACH

22.1 The parties agree that the waiver of, or failure to enforce, any breach of this AGREEMENT shall not be construed, or otherwise operate, as a waiver of any future breach of this AGREEMENT and shall not prevent the remaining party from enforcing this AGREEMENT with respect to a different breach.

23.0 FORCE MAJEURE

23.1 Neither party shall be liable for any delay or non-performance of their obligations caused by any contingency beyond their control including but not limited to Acts of God, war, civil unrest, strikes, walkouts, fires or natural disasters.

24.0 ACCESS TO PROPERTY

24.1 The CONSULTANT shall make a reasonable effort to obtain access to property of a third party necessary for the performance of its obligations under this AGREEMENT. If the CONSULTANT is unable to obtain access to the property, the COUNTY shall be responsible for securing access for the CONSULTANT. In the event the COUNTY cannot secure access for the CONSULTANT, the COUNTY shall excuse the CONSULTANT from the performance of any work that necessitated such access. The CONSULTANT shall have no claim to compensation for any work excused under this provision. The COUNTY shall provide the CONSULTANT, upon the CONSULTANT'S request, proof of the COUNTY'S permission, or legal authority, to enter onto the property of a third party.

24.2 In the event of the following: a) it is necessary for the CONSULTANT to access the property of a third party in order for the CONSULTANT to perform its obligations under this AGREEMENT, and b) the COUNTY has obtained an easement, license or other

grant of authority allowing the CONSULTANT to access such property; the CONSULTANT shall fully abide by and comply with the terms and conditions of said authorizing instrument as though the CONSULTANT were a signatory thereto.

25.0 DISPOSAL OF SAMPLES AND HAZARDOUS SUBSTANCES

- 25.1 All non-hazardous samples and by-products from sampling processes which may be performed in connection with the services provided under this AGREEMENT shall be disposed of by the CONSULTANT in accordance with applicable law. Any and all materials, including wastes that cannot be introduced back into the environment under existing law without additional treatment shall be deemed hazardous wastes, radioactive wastes, or hazardous substances ("Hazardous Substances") related to the services and shall be packaged in accordance with the applicable law by the CONSULTANT and turned over to the COUNTY for appropriate disposal. The CONSULTANT shall not arrange or otherwise dispose of Hazardous Substances under this AGREEMENT.
- 25.2 The CONSULTANT, at the COUNTY'S request, may assist the COUNTY in identifying appropriate alternatives for off-site treatment, storage or disposal of the Hazardous Substances, but the CONSULTANT shall not make any independent determination relating to the selection of a treatment, storage, or disposal facility nor subcontract such activities through transporters or others. The COUNTY shall sign all necessary manifests for the disposal of Hazardous Substances. If the COUNTY requires: (1) the CONSULTANT'S agents or employees to sign such manifests; or (2) the CONSULTANT to hire, for the COUNTY, the Hazardous Substances transportation, treatment, or a disposal contractor for the Hazardous Substances, then for these two purposes, the CONSULTANT shall be considered to act as the COUNTY'S agent so that the CONSULTANT will not be considered to be a generator, transporter, or disposer of such substances or considered to be the arranger for disposal of Hazardous Substances.

26.0 QUALIFICATIONS

- 26.1 The CONSULTANT shall employ only persons duly licensed or registered in the appropriate category in responsible charge of all elements of the work covered under this AGREEMENT, for which Illinois Statutes require license or registration, and further shall employ only well qualified persons in responsible charge of any elements of the work covered under this AGREEMENT, all subject to COUNTY approval.

26.2 The CONSULTANT'S key personnel specified in the AGREEMENT (Jason M. Estes, AIA, Principal) shall be considered essential to the work covered under this AGREEMENT. If for any reason, substitution of a key person becomes necessary, the CONSULTANT shall provide advance written notification of the substitution to the COUNTY. Such written notification (Exhibit D) shall include the proposed successor's name and resume of their qualifications. The COUNTY shall have the right to approve or reject the proposed successor.

26.3 Failure by the CONSULTANT to properly staff the PROJECT with qualified personnel shall be sufficient cause for the COUNTY to deny payment for services performed by unqualified personnel and will serve as a basis for cancellation of this AGREEMENT.

26.4 The CONSULTANT shall require any sub-consultant(s) utilized for the PROJECT to employ qualified persons to be the same extent such qualifications are required of the CONSULTANT'S personnel. The COUNTY shall have the same rights under Paragraph 26.3, above, with respect to the CONSULTANT'S sub-consultant(s) being properly staffed while engaged in the PROJECT.

IN WITNESS OF, the parties set their hands and seals as of the date first written above.

COUNTY OF DuPAGE

FGM ARCHITECTS, INC.

Deborah A. Conroy, Chair
DuPage County Board

Andrew Jasek
Executive Vice President

ATTEST BY:

ATTEST BY:

Jean Kaczmarek, County Clerk

Signature

Print Name

Title



May 11, 2026

Stephen Travia, Director of Transportation
DuPage County Division of Transportation
421 N. County Farm Road
Wheaton, Illinois 60187

Subject: DuPage County Division of Transportation
Highway Maintenance Facility – Construction Administration Project Scope
Section# 25-00179-36-MG

Dear Mr. Travia,

We are excited to continue working with the DuPage County Division of Transportation (DuDOT) on the construction of the new building to replace existing building located at 140 N. County Farm Road in Wheaton, Illinois (140 Building). The project will include all the functions currently at the 140 Building with the addition of relocating DuDOT Administration and Engineering offices to the building. The project includes the following facilities/scope: HMF Facility, HMF Yard and storage, Salt Building, Wash Building, Fueling station, Parking Garage Lobby/ Elevator, North ring road improvements, Fairgrounds Restroom facility, & Fairgrounds Parking lot improvements. We recognize that the East Side Campus Improvements (ESCI) , sanitary relocation and greenspace restoration for the fairgrounds, has been addressed fully under the previous contract. This proposal provides for the construction administration for the project. We also understand that we will be working with an Owner’s representative, RM. Chin, throughout the project and the project has been bid and will be awarded to a general contractor. We have completed the Design and Engineering for the projects.

The scope of the project is as follows:

A. Construction Administration Services

Bidding Services

1. Projects have been under previous contract and Bidding services were mostly addressed under previous contract. There is time included in this contract still to address ongoing permitting issues that have developed regarding the Intergovernmental Agreement (IGA) between County and City. This is the first project under this agreement, and protocols are still being determined. The size and complexity of this project has contributed to the slower process, and additional time and effort has been required. It is anticipated that more time and process would be necessary to move the project forward.

Furniture and Furnishings Design and Procurement Services

1. FGMA will meet with the Owner to identify furniture and furnishing requirements for the HMF Building.



2. After establishment of requirements, FGMA will make initial furniture and furnishing recommendations including material and color selections and review with the Owner. Furniture and furnishings selections will be made from manufacturers products that are available through state purchase agreements.
3. FGMA will refine furniture and furnishings recommendations until final selections are made.
4. FGMA will generate procurement documents based off state purchase agreements and will administer the ordering process.
5. FGMA will review furniture and furnishings submittals and shop drawings.
6. We will assist in coordinating delivery schedules and installation with the Owner and Contractor.
7. We will review the installation and prepare a punch list of corrective work required.

Construction Administration Services

1. Review submittals, shop drawings, and material samples as specified for compliance with the construction documents.
2. Attend Owner/Architect/Contractor (OAC) site visits weekly during the critical initial phase of construction. Afterwards, FGMA will visit the site every other week until construction is completed. We have included a total of (80) OAC meetings.
3. FGMA will respond to contractor Requests for Information (RFI's).
4. Review change order requests and prepare change orders as required for the project.
5. We will review contractor payout requests.
6. FGMA with the Owner and Contractor will review the project substantial completion and prepare punch lists. We anticipate three punch list meetings – grouping buildings/projects together. The third punchlist will be at Owner’s discretion for timing in order to turn over buildings quickly as necessary.
7. The services of a geotechnical consultant to perform geotechnical and material testing services during construction is included.
8. The services of testing professional has been included.
9. FGMA will generate Record Documents incorporating addenda and design changes during construction and provide an electronic copy to the Owner.
10. FGMA will collect Closeout Documents from the Contractor and review for completeness. This will include the As-Built documentation provided by Contractor..
11. FGMA with the Owner and Contractor will provide a review of the project 10 months after Substantial Completion for any warranty correction items that will need to be addressed.

Anticipated Project Schedule

- | | |
|-----------------------------|--|
| 1. May 2026: | Contract Award |
| 2. June 2026- November 2026 | Submittals / Shop Drawings / Ordering of Materials |
| 3. July 2026 | Begin Construction |
| 4. May 2028 | Substantial Completion |
| 5. June 2028: | Final Completion |
| 6. June-July 2028 | Closeout |

Total Project Duration = 24 months.



B. Project Team and Provision of Services.

The project team will be led by FGM Architects and includes the following sub-consultants (who also completed the design contract for the projects): Clark Dietz, Construction and Geotechnical Material Testing, Inc., IMEG Corporation, McCluskey Engineering Corporation, & Upland Design The provision of services is as follows.

1. FGM Architects Inc., Prime Consultant
 - a. Architecture.
 - b. Interior Design.
 - c. Furniture and Furnishings Design
2. Clark Dietz Inc.
 - a. Civil Engineering including Stormwater Design.
 - b. Mechanical Engineering.
 - c. Plumbing Engineering.
 - d. Fire Protection Engineering.
3. Construction & Geotechnical Material Testing, Inc.
 - a. Construction Soil and Material Testing.
 - b. Material Testing
4. IMEG Corporation
 - a. Electrical Engineering including low voltage data infrastructure, access control systems, and audio-visual systems in office areas
 - b. Enhanced Commissioning (Cx)
5. McCluskey Engineering Corporation
 - a. Structural Engineering.
6. Upland Design
 - a. Landscape Architecture

C. Summary of Costs

The following is a summary of the costs and fees for each consultant.

Summary of Costs and Fees			
Consultant		Costs	% of Total Cost
Architectural	FGM Architects	\$1,385,369	63.0%
Geotechnical	Construction & Geotechnical Material Testing, Inc.	\$142,608	6.5%
Civil & MPFP	Clark Dietz, Inc.	\$448,442	20.4%
Electrical	IMEG Corporation	\$60,250	2.7%
Landscaping	Upland Design	\$8,887	0.0%
Structural	McCluskey Engineering Consulting Services, Inc.	\$52,592	2.4%



Commissioning	IMEG Corporation	\$102,557	4.7%
TOTALS		\$2,205,584	100%

FGMA has included several allowances in our fee proposal:

- Construction site cameras & website hosting for 24 months
 - o \$54,000 for (3) cameras
 - o \$15,000 for 24 months of hosting
- Environmental Engineering Contingency Cost for unforeseen conditions - \$25,000
- Cost Estimation Cost Contingency for possible changes during CA - \$15,000 with CCS.
- Permitting Fee Cost Contingency for AHJs and Utilities - \$125,000
- Stormwater Consultation/ On Call Services Cost Contingency - \$16,000 with V3

This is an outline of the scope of services as we understand the project. If you have any questions, please do not hesitate to contact us.

Signature on file

jasonestes@fgmarchitects.com

cc: Eidson, William, DuDOT - william.eidson@dupagecounty.gov
 Figuray, Mike, DuDOT - Michael.Figuray@dupagecounty.gov



May 3, 2026

Jason Estes, AIA
Principal
FGM Architects
Westbrook Corporate Center #1000,
Westchester, IL 60154

Re: DuDOT Highway Maintenance Facility – Construction Phase

Dear Mr. Estes:

Clark Dietz is pleased to submit this proposal to provide construction phase engineering services for the new highway maintenance facility for DuPage County DOT.

Our Proposal is presented in four parts:

- Project Understanding
- Scope of Services
- Schedule
- Compensation

Project Understanding:

FGM, Clark Dietz and various other consultants worked together on the design of the new highway maintenance facility campus for DuPage County DOT. The design includes an office and vehicle storage facility, Wash bay building, fuel island, restroom building and salt storage facility.

Clark Dietz team provided design phase services for Civil, Mechanical, Plumbing and Fire Protection for this project. The project is now moving into bidding and construction phase. Clark Dietz will assist FGM team with bidding and construction related engineering services for Civil, Mechanical, Plumbing and fire protection disciplines. Following scope of services are provided for each trade.

Scope of Services:

General

1. Provide general guidance related to codes and requirements normally applicable to this type of project.
2. Assist with general questions related to project scope and design.

Bidding/Permitting Phase

1. Review scope details with various reviewing agencies.
2. Prepare permit applications and submit to various agencies.
3. Respond to permit review questions.
4. Prepare and modify design as required to address permit related items.
5. Review contractor questions and provide responses.
6. Review substitution requests and prepare responses/address concerns with changes.
7. Prepare and issue an addendum as required.
8. Assist with contractor scope details.
9. Assist the architect with contractor bidding requirements.



Construction Phase

1. Attend a Pre-construction Meeting at the project site with the contractor's and owner's representatives.
2. Review and process contractor equipment, material, product data and shop drawing submittals to confirm compliance with the contract documents.
3. Attend construction progress meetings as required (3 per trade).
4. Assist the architect with review of pay applications, from the contractor.
5. Visually confirm progress of the work and prepare any field reports as required.
6. Answer requests for information submitted by the contractor regarding the intent of the contract documents.
7. Prepare any request for proposals and associated with paperwork.
8. Review contractor pricing submitted for request for proposals and provide recommendations.
9. Provide final punch list site visits and prepare deficiency list and distribute to the contractor/architect/owner.
10. Review completed punch list with all parties.
11. Assist architect with closeout requirements.
12. Review operations and maintenance manuals and assist with final acceptance of the work for various trades.
13. Prepare record drawings submittals for owner use.

Schedule:

The proposal project schedule per details provided is following.

Bidding – May 2026

Construction – May 2026 thru July 2028

Compensation:

Clark Dietz proposes to perform bidding/permit and Construction Administration services based on cost plus fixed fee as agreed upon. Please see attached forms for details.

Thank you for the opportunity to offer our consulting engineering services. Please contact me at (312)466-8242, if you have any questions or need further clarification. We look forward to continuing working with you and the county on this project.

Sincerely,

Clark Dietz Inc

Signature on file

Nirav I. Patel
Project Manager



Construction & Geotechnical Material Testing, Inc.

60 Martin Lane, Elk Grove Village, Illinois
Phone: (630) 595-1111 ♦ Fax: (630) 595-1110

May 5, 2026

Jason Estes, AIA
FGM Architects, Inc.
1 Westbrook Corporate Center #1000
Westchester, Illinois 60154

RE: Scope to Provide Construction Consulting & Material Testing Services
DuDOT HMF
Wheaton, Illinois
CGMT Project No.: 25G0239

Dear Mr. Estes:

Construction & Geotechnical Material Testing, Inc. (CGMT) is pleased to offer this scope to provide material testing and engineering services for the project referenced above. CGMT relied on our experience with providing similar services in preparing this proposal. This proposal was prepared per correspondence in April 2026.

All projects are served by our facilities in Elk Grove Village with a state-of-the-art QC/QA Laboratory. The formal address of our facility is 60 Martin Lane Elk Grove Village, Illinois 60007. CGMT is a 100 % minority owned business. CGMT is a State of Illinois licensed Professional Design Firm, Professional Engineering Corporation, and an Illinois Department of Transportation IDOT Pre-qualified Consultant. CGMT's laboratory has been inspected by the Illinois Department of Transportation (IDOT), AASHTO Material Resource Laboratory (AMRL) and the Cement and Concrete Reference Laboratory (CCRL). As part of the pre-qualification program CGMT continues to earn accreditations to further advance our professional firm.

Project Description

We understand the project consist of a building and site improvements. CGMT will represent owner as an independent material testing Consultant to perform monitoring and testing of earthwork soil activities, plastic concrete and masonry and other requested testing operations.

Key Staff Experience/Credentials

CGMT is honored to have assembled a qualified, highly educated and trained team of engineers, technicians and support staff. They hold the appropriate degrees, licenses and certifications to perform the required Scope of Services in the State of Illinois. We have a proven record of commitment and we continue to demonstrate successful team work needed to perform the quality, reliable and professional services that our clients have come to expect. CGMT is pleased to provide all services in-house including qualified engineers, a state of the art QA/QC laboratory and IDOT trained technicians available for all site testing needs. Our team's strength is



in their experience, understanding of the requirements and scope of a project, thoroughness, communication ability and compliance. This high standard is what will assure our qualifications to perform the Construction Inspection and Testing Service this project will require. All are committed to complete the required tasks and have the experience to back it up. Our construction service manager is an Illinois registered Professional Engineer, in addition a Level III certification for both Portland Cement Concrete and Hot Mix Asphalt.

Scope of Work – Construction Monitoring

Based upon review of your plans and requests, we understand that you need the following testing services.

- Soil & Aggregate: Excavation, Backfill Compaction Testing and Observations
- Cast in Place Concrete: Field Quality Assurance Testing and Laboratory Samples
- Masonry: Field Quality Assurance Testing and Laboratory Samples
- Hot Mix Asphalt: Field Quality Assurance Testing and Laboratory Samples
- Engineering & Administrative Documentation and Overview

Construction Testing Fees

Based on our review of the project plans and our experience with similar projects, CGMT estimates a construction testing scope on a call basis. The actual duration of time will be dependent on service requests.

A fee schedule for personnel, tests, equipment, and materials that will be provided by CGMT for this project is presented as a fixed fee on form 3604. The prices indicated on the fee schedule will be the basis for all costs/deductions for CGMT.

CGMT intends to service your project in the most economically efficient way practical. Where possible, concurrent activities will be covered by a single individual which can aid in project costs. CGMT does not have control over the project schedule nor the rate at which we will be requested to perform testing.

Our final billing would be based on call and would be present a summary of all work authorized and performed at the direction of your office.

Costs are based on the following assumptions:

- CGMT is to complete observation and material testing upon 1 to 2 day business notice of notification by a representative of the client.
- The client will provide CGMT the complete set plans and specifications for the project, if printing of the plans are to be printed by CGMT, costs shall be passed through to the client.
- Client will secure the necessary permits and other legal documentation to access the sites and



to perform work.

- Additional time spent on site shall be approved in advance by the client. Unit rates for this additional time will be in accordance with the Attached Table I. If there is a necessary price change CGMT, Inc. will get the approval of the client prior to invoicing.
- CGMT will attend all pre-construction meetings that are required by client.
- All field activities will be documented and presented to the client.
- All final reports prepared by CGMT will be reviewed by an engineer registered in the State of Illinois.

An itemized invoice of services performed, based on the appropriate man-hours and unit prices provided in our schedule of fees, would be provided at each billing cycle. Terms of payment for our services are net 30 days, upon your receipt of our invoice.

General

CGMT appreciates the opportunity to offer this proposal for Material Testing for the project at the referenced site in Wheaton, Illinois. Please contact me at (630) 595-1111 or email pkpatel@cgm-inc.com if you have any questions or if you need additional information.

Sincerely,

CONSTRUCTION & GEOTECHNICAL MATERIAL TESTING, INC.

Signature on file

Pratik K. Patel, P.E.

Vice President

Cc: File/PK

Attachments: Terms & Conditions



5/4/2026

Jason Estes
FGM Architects - Westchester, IL
Via Email: jasonestes@fgmarchitects.com

Re: Proposal for Services
DuPage Department of Transportation
DuDOT Highway Maintenance Facility - Construction Administration
Wheaton, Illinois

Dear Jason:

Thank you for the opportunity to submit a Proposal for Construction Phase Commissioning Services for the DuDOT Highway Maintenance Facility in Wheaton, Illinois.

The project includes the following buildings: Highway Maintenance Facility (172,600 SF), Salt Building (41,400 SF), Wash Bay (8,700 SF), Parking Garage Lobby/ Elevator (300 SF), and the Fairgrounds Restroom Facility (1,900 SF). The project has been recently issued for bid. We understand that construction is planned for July 2026 through June 2028.

The design phase portion of this project has already been commissioned by IMEG under a separate contract.

Commissioning

IMEG will comply with the scope requirements as identified in specification 019100. This includes compliance with ASHRAE Standard 90.1-2022 and IECC 2024 Section C408 code commissioning requirements for MEP systems. Building Enclosure Commissioning is excluded from this proposal. The following description of services confirms this intent and provides some additional information.

Systems to Be Commissioned

Based on review the Issued for Permit & Bid drawings dated March 24, 2026, we have estimated the following commissioned systems, equipment, and quantities.

Highway Maintenance Facility

Equipment/System	Quantity	Sampling Strategy
Air Handling Units (HW/CHW)	2	100%
VAV Boxes w/HW Reheat	55	25%
Exhaust Fans	5	100%
Axial Jet Fans	24	25%
Primary Hot Water System (3 Boilers, 3 Primary Pumps, 2 Secondary Pumps)	1 System	100%

Reheat Hot Water System (2 Boilers, 2 Primary Pumps, 2 Secondary Pumps)	1 System	100%
Chilled Water System (1 Air-Cooled Chiller, 2 Primary Pumps)	1 System	100%
Air Curtains	10	50%
Make-up Air Units (HW) and Associated Exhaust Fans and Gas Monitoring	6	33%
Unit Heaters (HW)	42	25%
DX AC Split System	6	50%
Unit Heaters (Electric)	2	100%
Cabinet Unit Heaters (HW)	2	100%
Baseboard Radiators (HW)	53	25%
Radiant Ceiling Panel (HW)	16	25%
Dust Collectors	4	50%
Air Separators	2	100%
Glycol Make-Up Units	2	100%
Expansion Tank	1	100%
Building Controls	1 System	100%
Lighting Controls	1 System	25% of devices
Generator	1	100%
ATS	3	100%
Solar Photo-Voltaic System	1 System	100%
Battery Energy Storage System	1 System	100%
Uninterruptible Power Supply	1	100%
Domestic Hot Water System (5 Instantaneous Gas-Fired Water Heaters, 1 Circulating Pump)	1 System	100%

Salt Building

Equipment/System	Quantity	Sampling Strategy
Exhaust Fans	3	100%
Building Controls	1 System	100%
Lighting Controls	1 System	25% of devices

Wash Bay

Equipment/System	Quantity	Sampling Strategy
Make-up Air Units (Gas)	1	100%
Exhaust Fans	4	100%
Air Curtains	4	50%
Unit Heaters (Gas)	5	40%
Building Controls	1 System	100%
Lighting Controls	1 System	25%
Domestic Hot Water Heater (Gas)	1	100%
Make-up Air Units (Gas)	1	100%
Exhaust Fans	4	100%

Parking Garage Lobby / Elevator

Equipment/System	Quantity	Sampling Strategy
Exhaust Fans	1	100%
Split System Air Source Heat Pump	1	100%
Building Controls	1 System	100%
Lighting Controls	1 System	25% of devices

Fairgrounds Restroom Facility

Equipment/System	Quantity	Sampling Strategy
Energy Recovery Ventilator	1	100%
Electric Duct Coil	1	100%
Building Controls	1 System	100%
Lighting Controls	1 System	25% of devices
Domestic Hot Water Heater (Electric)	1	100%

Verification of the commissioned equipment and systems consists of testing to confirm they perform the intended functions through various modes of operation. Tests are typically performed by overriding temperature, flow, and pressures, or adjusting setpoints in the building control system (or at the local controls for standalone controlled equipment) to simulate conditions in the sequence of operations. The response of the system will be observed at the graphic workstation or in the field and documented on test procedure forms.

We propose the following scope of work from construction through occupancy phases:

Construction Phase

Conduct up to thirteen (13) commissioning meetings and distribute minutes to the Commissioning Team (Owner, design team, and involved contractors).

- Conduct one (1) web-based Kickoff Meeting where the commissioning process requirements are reviewed with the Commissioning Team.
- Conduct up to seven (7) additional web-based and five (5) on site Construction Phase Commissioning Meetings. These meetings will support the Commissioning Process for determining schedule, issues log management, and functional test scheduling.

Coordinate the commissioning work with the General Contractor to ensure that commissioning activities are included in their master schedule. We will coordinate and direct commissioning activities in a logical and efficient manner using regular communication and collaboration with all necessary parties.

Perform up to five (5) site visits, as coordinated with the above-mentioned meetings, during construction to observe component and system installations. IMEG will issue a Field Observation (FO) Report after each site visit.

Maintain a Commissioning Issues Log.

Concurrent with the A/E reviews, IMEG will review all commissioning-related construction documents.

- Documents included: Shop Drawings, Contractor Field Quality Control Reports (pipe pressure tests, duct pressure tests, equipment start-up reports, Test and Balance reports, controls point to point checkout report, etc.), Operations and Maintenance Manuals, RFIs, and Change orders.
- Provide comments to the Engineer of Record (EOR) to allow the EOR to evaluate the comments and include with their review. The submittal review process will be established during the Cx Kickoff Meeting.

Develop project and equipment specific checklists based on the project documents, submittals, and lessons learned. These documents will be managed and completed by the contractors and then accepted by the Commissioning Authority (CxA). Statistically sample completion of construction checklists on a periodic basis to verify the contractor's progress.

Develop project and equipment specific Functional Performance Test (FPT) procedures based on the project documents, submittals, and lessons learned.

- With necessary assistance and review from installing contractors, we will customize the test procedures and submit to the Design and Construction Teams for review.
- These documents will be executed by the vendors, subcontractors, and IMEG. IMEG will manage and document.
- IMEG will defer acceptance of the related systems and equipment on the Owner's behalf until after successful completion of the FPTs.

Perform Functional Procedures during both the heating and cooling season; however, some overwriting of control values to simulate conditions may be used if appropriate.

- We have included an allowance of fourteen (14) hours for retesting.
- Any additional needed retesting will be performed as an additional service to the Owner.
- Identify all seasonal testing required and identify in Commissioning Issues Log.

Occupancy and Operations Phase

Verify the Systems Manual has been compiled by the contractor and delivered to the Owner.

Review and comment on the contractor's operations and maintenance manuals, training plan, and training record for the commissioned equipment.

Schedule and verify any deferred seasonal testing by the contractor. We have included an allowance of one (1) day on site for seasonal testing.

Develop a Final Commissioning Report. Our final deliverable will encompass all commissioning project documentation.

Conduct a Warranty Phase Review: Return to the site ten (10) months after occupancy to review current building operation and any open issues related to the original and seasonal commissioning with facility management staff. Document open issues on an updated Issues Log and distribute to relevant parties for resolution. Prepare a report that identifies all outstanding commissioning-related issues and include a

plan for resolution. Resolution plan will require assistance of the Design and Construction Teams. We have included one (1) day on site for warranty phase review.

Assumptions

- IMEG will complete the services indicated above but will require the contractors to operate the systems and provide any required specialized equipment.
- IMEG will be given remote viewing access to the building automation system during the testing phase. This allows IMEG to comprehensively evaluate longer term trending of systems performance.

The following are not included in the above services:

- Commissioning of systems, equipment, or quantities not listed in the Proposal.
- Field testing, adjusting, and balancing (TAB) or field time to assist TAB contractor. Initial startup is the responsibility of the various contractors and/or subcontractors.
- Verifying accuracy or completeness of record documents.
- Review contractors' training program to be presented to the Owner.
- Perform systems level overview training, which provides design intent and systems operations to the maintenance personnel.
- Support the Owner with development of specific equipment maintenance activities. Coordinate activities within the Owner's Computerized Maintenance Management System (CMMS).

Compensation

We propose to provide the services described above on a cost plus fixed fee basis using the pre-approved IDOT rates, with a not-to-exceed fee of **\$102,557**. See attached fee (BDE 3604) and expense (BDE 436) forms for additional details on the hours, rates, and expenses.

Project Expenses

The following reimbursable expenses are not included in the above fee and will be invoiced at cost or the approved IDOT rate:

- Travel expense: Automobile mileage will be invoiced at the IRS rate in effect at the time of travel. Travel expenses include mileage and rental car costs.
- CxAlloy commissioning software monthly expense (\$100/month)

Closing

The attached Terms and Conditions dated 09.2024 are made a part of this Proposal. This Proposal is valid for 45 days from the date of this offer.

We will begin our services following acceptance of this Proposal for Services. Acceptance may be conveyed via email or by signing this offer and returning it to our office. Notwithstanding the foregoing

sentence, if you or members of your firm engage IMEG for services for the referenced project, either verbally or by actions that imply acceptance of this Proposal, such as providing drawings, submitting questions, requesting engineering information, etc., without returning a signed copy of this Proposal, it is expressly agreed that acceptance of all terms and conditions of this Proposal will be implied and contractually binding.

IMEG Consultants Corp.

Greg Eisenmann | Senior Commissioning Engineer 1
Greg.B.Eisenmann@imegcorp.com

Pablo Benitez | Client Executive
Pablo.Benitez@imegcorp.com

Accepted: FGM Architects - Westchester, IL

Jason Estes



4/23/2026

Jason Estes
FGM Architects – Oak Brook, IL
Via Email: jasonestes@fgmarchitects.com

Re: Proposal for Services
DuPage County
DuPage County Division of Transportation Highway Maintenance

IMEG #25000640.00

Dear Jason:

Thank you for the opportunity to submit a Proposal for electrical and low-voltage technology engineering construction administration services for the new HMF Building and associated outbuildings and site work for the DuPage Division of Transportation (DuDOT). The project design was previously completed by IMEG. We understand that construction is planned for July 2026 through June 2028.

Construction Phase

Answer Contractor questions and Requests for Information (RFIs).

Prepare Requests for Proposal (RFPs) as required to clarify, coordinate, or correct the design. Review Contractor responses to RFPs and change orders prior to work commencing.

Review reports from testing and special inspection agencies and recommend appropriate actions.

Review shop drawing submittals for items requested in the contract documents.

Conduct monthly job site observations during construction, plus two final job site observations at the end of the construction period, and prepare construction observation reports.

Owner/Contractor Construction (OCC) Meetings

- Participate in approximately (60) OCC meetings as required.
- Attend weekly OCC meetings, as required, at the project site during the initial phase of construction.

Prepare record documents from addenda and design changes during construction. Record drawings will not include reproducing drawings matching the contractor's installation accuracy. **Contractor's installation accuracy is anticipated to be included as part of their as-built documentation.**

Compensation

We propose to provide the services described above on a cost plus fixed fee basis using the pre-approved IDOT rates, with a not-to-exceed fee of \$62,250. See attached fee (BDE 3604) and expense (BDE 436) forms for additional details on the hours, rates, and expenses.

Project Expenses

The following reimbursable expenses are not included in the above fee and will be invoiced at the approved DOT rate:

Travel expense: Automobile mileage will be invoiced at the IRS rate in effect at the time of travel.

Additional Services

Assistance with grants and other related funding applications.

Value engineering or negotiating construction cost/scope/alternates with contractors and related document revisions after Construction Documents are complete.

Revising equipment layout and connections, and floor plan modifications, after IMEG's Construction Documents are complete.

Revising IMEG Construction Documents as a result of equipment lead times or supply chain delays.

Revising IMEG Construction Documents arising from **contractor's failure to comply with the** contract document requirements.

Continuous updates to the design drawings throughout the construction administration period based on RFIs, box walk changes, Authority Having Jurisdiction/building inspector field comments, and other field changes.

Preparing as-built and/or record documents from markups or files provided by contractors or verifying the accuracy and completeness of same.

Field testing, adjusting, balancing, or field time to assist installation contractor. Initial startup is the responsibility of the various contractors and/or subcontractors.

Closing

The attached Terms and Conditions dated 09.2024 are made a part of this Proposal. This Proposal is valid for 45 days from the date of this offer.

We will begin our services following acceptance of this Proposal for Services. Acceptance may be conveyed via email or by signing this offer and returning it to our office. Notwithstanding the foregoing sentence, if you or members of your firm engage IMEG for services for the referenced project, either verbally or by actions that imply acceptance of this Proposal, such as providing drawings, submitting questions, requesting engineering information, etc., without returning a signed copy of this Proposal, it is expressly agreed that acceptance of all terms and conditions of this Proposal will be implied and contractually binding.

Paul Siliunas, Associate | Senior Electrical
Paul.A.Siliunas@imegcorp.com

Jeff M. Leesman, PE, LEED AP BD+C, Principal | Client Executive
Jeff.M.Leesman@imegcorp.com

Accepted: FGM Architects – Oak Brook, IL

Jason Estes, Principal



McCluskey Engineering Corporation

1887 High Grove Lane - Naperville, Illinois 60540

T: 630.717.5335 - F: 630.717.5397

May 5, 2026

FGM Architects
1 Westbrook Corporate Center
Suite 1000
Westchester, IL 60154

Attn : Mr. Jason Estes

Re: Construction Administration Scope of Services
DuPage County Division of Transportation
Wheaton, Illinois

Dear Mr. Estes:

We are pleased to present our scope of services for the above-referenced project.

Construction Administration Scope

The scope of services addressed by this proposal is limited to the following:

- Prepare clarifications and/or addendums based on contractor RFI's;
- Respond to and/or revise drawings and calculations based on city reviewer comments;
- Review shop drawings covering our scope of work.

Sincerely,

McCluskey Engineering Corporation

Signature on file

Seth Michael, S.E.
Principal



April 22, 2026

Project: DuDot HMF

Description of services:

Additional Construction Administration Services

- One interim site visit to review the installation of plant materials.
- A second site visit at the completion of the second construction package to prepare an additional punch list.
- Review landscape submittals.
- Answer contractor and client questions.

Upland Design Ltd is available to provide additional construction administration services as needed, including extra site visits, tree tagging, and submittal review, which will be billed at the hourly rates.

Signature on file

Michelle Kelly, PLA, CPSI
Principal Landscape Architect
mkelly@uplandDesign.com



April 16, 2026

Ms. Elizabeth Cerny, AIA and Mr. Jason Estes, AIA
FGM Architects Inc.
1211 W. 22nd St., Suite 700
Oak Brook, IL 60523

RE: Ecological and Stormwater Services – Construction Administration Phase, DuDOT at DuPage County East Campus, DuPage, IL

Dear Beth and Jason:

Thank you for the opportunity to provide stormwater engineering and ecological consulting services during the Construction Administration phase of the new DOT facility on the east campus of the DuPage County government center in Wheaton. Our Scope of Services and Proposed Compensation is attached, along with our standard rates. We look forward to working with your team on this project. Please let us know if you have any questions or wish to discuss.

PROJECT UNDERSTANDING, SCOPE OF SERVICES, & COMPENSATION

FGM and its civil engineering subconsultant, Clark Dietz (“CD”) are providing services to DuPage County Department of Transportation to design a new DOT facility at the north end of the existing DuPage County Fairgrounds site, located east of County Farm Road and north of Manchester Road. Construction of the site improvements will be executed by an independent contractor working on behalf of DuPage County. This contractor is responsible for all means and methods to execute the work in accordance with the project documents.

FGM seeks V3’s services on an on-call basis during the Construction Administration phase of the project. It is expected that the services V3 may be asked to provide will be related to stormwater or ecological design or permitting issues which are encountered during the Construction Administration phase of the project, but are not foreseen at the time of this contract. The services may include the following:

1. Review submittals, shop drawings, and material samples as specified for compliance with the construction documents, when requested. The review shall be performed only for conformance with the design concept of the project and compliance with the information provided in the contract documents. Such reviews or other action shall not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto.
2. Attend Owner/Architect/Contractor (OAC) site visits when requested.
3. Respond to contractor Requests for Information (RFI’s) when requested.
4. Perform ecological consulting services and/or stormwater consulting services when requested.

Services under this contract shall only be performed as directed by Client. No work shall be performed under this task unless directed by the Client. Prior to initiating any work, V3 shall review the request and provide an estimated level of effort and fee to the Client. Work shall be performed on a time and material basis not to exceed the limit of this task. If a requested work item is expected to exceed the limit of the task, then the Client shall be notified prior to initiating work. If desired, the work shall be performed as an Additional Service.

For these on-call services: compensation shall be a fee on a time and materials basis, based on the actual hours expended by V3’s employees engaged direction on the project multiplied by V3’s Billing Rates hereto, with a budgetary maximum of \$15,016, plus an additional \$1,000 for Direct Costs, for a total of \$16,016.

For any Additional Services that may be requested: the work shall be performed on a time and materials basis, based on the actual hours expended by V3’s employees engaged direction on the project multiplied by V3’s Billing Rates hereto.

V3 shall be compensated for 100% of reimbursable expenses such as printing, postage, messenger service, parking fees, travel, mileage and other similar, project-related items.

CLIENT will be invoiced on a monthly basis. Payment shall be made within thirty (30) days from date of invoice.

MISCELLANEOUS CONTRACTUAL ITEMS

In the event V3 is hindered, delayed, or prevented from performing its obligations under this Agreement as a result of any cause beyond its reasonable control, including but not limited to delays due to power or data system outages, acts of nature, public health emergencies including but not limited to infectious disease outbreaks and pandemics, governmental orders, or directives, failure of any governmental or other regulatory authority to act in a timely manner, failure of the Client to furnish timely information or approve or review Consultant’s services or design documents, delays caused by faulty performance by Client’s contractors or consultants, or other unforeseen conditions, the time for completion of Consultant’s services shall be extended by the period of resulting delay and compensation equitably adjusted. Client agrees that Consultant shall not be responsible for damages, nor shall the Consultant be deemed in default of this Agreement due to such delays.

This agreement together with the General Terms and Conditions represents the entire understanding between CLIENT and V3. If the terms of this agreement are found to be satisfactory, please sign this agreement in duplicate in the space provided below and return one copy to our office.

The fee and completion schedule stated herein is valid for 30 days from the date of proposal. If the 30 days has expired, V3 reserves the right to renegotiate the fee and/or completion schedule with the CLIENT.

Sincerely,

V3 COMPANIES

Signature on file

Scott J. Brejcha, PWS

Wetland & Ecology Group Leader

Accepted For:

FGM Architects

By: _____

Title: _____

Date: _____

FGMA ARCHITECTS

DuPage County Division of Transportation Highway Maintenance Facility – Construction Administration
 HMF CA Building Architecture and Engineering Services #25-00179-36-MG
 Manhour Estimate
 May 5, 2026

Task	FGMA Position									Notes	Trips	Totals	
	Principal	Arch IV -PM	Arch IV - D	Arch III	Arch II	Arch I	Int. Des. IV	Int. Des. III	Admin				
HMF CA													
Bidding & Permitting - 10 week duration													
Submit Plans to Plan Room											Completed under .01 project		
Pre-Bid Meeting											Completed under .01 project		
Questions / Addenda											Completed under .01 project		
Bid Opening											Completed under .01 project		
Assist Owner in reviewing bids											Completed under .01 project		
Assist Owner in contract generation											Completed under .01 project		
Permitting		40		100							Coordination between Conty and City Excess time		
Bidding Totals	0	40	0	100	0	0	0	0	0	0		140	
Furniture													
Owner-Architect Meetings		12		12				24	24				
Design								12	60				
Bidding Assistance		4						8	8				
Questions / Addenda								8	8				
Bid Opening		4						4					
Project Coordination		8		24				8	24				
Pre-Construction Meeting				4				4	4				
Shop Drawings	4	4		8				8	16				
Requests for Information		2		4				4	16				
Punch List Meetings		2		4	4			8	16				
Final Completion Reviews				4				8	8				
Furniture Totals	4	36	0	60	4	0	96	184	0	0		384	
Construction Administration - June 2026 - August 2028													
Pre-Construction Meeting		4		12							Substantial completion in 24 mo, 2 mo closeout	3	
Shop Drawings	4	60	24	300	60		24	24		40			
Requests for Information		80	32	500			16	16					
Owner-Architect-Contractor Meetings - (80)	24	160	24	720	40		40	24				100	
Payout Request Review		40		36						48	Assume (24) payout requests to review		
Preparation of Change Orders		80								40			
Punch List Meetings		40		48	24							8	
Project Coordination	24	120	20	160	40		24						
Agency Coordination & Consultation		75		75							Agency meetings, presentations, coordination	4	
Final Completion Reviews		24		48								6	
Closeout Documentation	4	24		60	40								
Construction Administration Totals	56	707	100	1959	204	0	104	64	0	128		121	3322
													3846

Clark Dietz Total Manhours Estimate	
Tasks	Total Hours
Project Admin/Management	84
Fire Protection	248
Plumbing	472
HVAC	768
Civil	1010
Total	2582
Bidding	818
Construction	1764

Date: 7/26/24
 Estimator: NTP
 Checked: JTP
 Fee: \$ -

MANHOUR ESTIMATE

Project: DuPage Co DOT Design
 Scope: MEP
 Discipline: Administration
 Project #: 0

ADMINISTRATION FEE ESTIMATE

ITEM	PM NTP	Admin 5 SS	Admin 3 MK	Admin 3 MO			Total	CAD \$ 15.00	Other Expense
BIDDING PHASE									
Complie Addendum	16						16	\$ -	
Subtotal Bidding (Hours)	16		-	-	-	-	16		
CONSTRUCTION PHASE									
Project Management	30						30	\$ -	
Invoices	30						30	\$ -	
Record Drawings	8						8	\$ -	
Subtotal Construction (Hours)	68	-	-	-	-	-	68		
SUMMARY									
Total Hours	84	-	-	-	-	-	84		

MANHOUR ESTIMATE

Project: DuPage Co DOT Design

Scope: MEP

Discipline: **FIRE PROTECTION**

Project #: 0

FIRE PROTECTION FEE ESTIMATE

Date: 7/26/24

Estimator: NTP

Checked: JTP

Fee: \$ -

ITEM	Engineer 6 NTP	Engineer 5 KRP	Engineer 3	Engineer 3	Engineer 2 JAW	Administration LK	Total	CAD	Other Expense
BIDDING PHASE									
Review, Addend, Interpretation	12	8			24		44	\$ -	
Subtotal Bidding (Hours)	12	8	-	-	24	-	44		
CONSTRUCTION PHASE									
Shop Drawing Review	8	8			40		56	\$ -	
Questions	8	4			16		28	\$ -	
Above Ceiling Inspections	8				16		24	\$ -	
Project Closeout	4				24		28	\$ -	
Record Drawings	4				16		20	\$ -	
Site Trips: Inspection/Punchlist	16	8			24		48	\$ -	
Subtotal Construction (Hours)	48	20	-	-	136	-	204		
SUMMARY									
Total Hours	60	28	-	-	160	-	248		

MANHOUR ESTIMATE

Project: DuPage Co DOT Design
 Scope: MEP
 Discipline: **PLUMBING**
 Project #: 0

PLUMBING FEE ESTIMATE

Date: 7/26/24
 Estimator: NTP
 Checked: JTP
 Fee: \$ -

ITEM	PM NTP	Engineer 5 KRP	Engineer 3 BMB	Engineer 3 TAS	Engineer 2 JAW	Engineer 1 ZA	Total	CAD \$ -	Other Expense
BIDDING PHASE									
Permits	8	8			16		32	\$ -	
Review, Addend, Interpretation	24	8	8		20		60	\$ -	
Subtotal Bidding (Hours)	32	16	8	-	36	-	92		
CONSTRUCTION PHASE									
Shop Drawing Review	16	16	24		60	16	132	\$ -	
Questions	8	8	16		16		48		
Above Ceiling Inspections	16		8		16		40		
Project Closeout	4				24		28	\$ -	
Record Drawings	4		8		12	12	36	\$ -	
Site Trips: Inspection/Punchlist	16		40		40		96	\$ -	
Subtotal Construction (Hours)	64	24	96	-	168	28	380		
SUMMARY									
Total Hours	96	40	104	-	204	28	472		

MANHOUR ESTIMATE

Project: DuPage Co DOT Design

Scope: MEP

Discipline: HVAC

Project #: 0

HVAC FEE ESTIMATE

Date: 7/26/24

Estimator: NTP

Checked: JTP

ITEM	Engineer 6 NTP	Engineer 5 STC	Engineer 3 ARW	Engineer 2	Engineer 1 ZA	Admin MG	Total	CAD \$ 15.00	Other Expense
BIDDING PHASE									
Permits	8	4	16		16		44	\$ 240	
Addendum, Questions	40	16	40		40		136	\$ 600	
Subtotal Bidding (Hours)	48	20	56	-	56	-	180		
CONSTRUCTION PHASE									
Shop Drawing Review	8	24	140		24		196	\$ 360	
Questions	40	8	40		8		96	\$ 120	
Above Ceiling Inspections	8		16				24	\$ -	
Project Closeout	4		24		12		40	\$ 180	
Record Drawings	4		12		40		56	\$ 600	
Site Trips: Inspection/Punchlist	40		96		40		176	\$ 600	
Subtotal Construction (Hours)	104	32	328	-	124	-	588		
SUMMARY									
Total Hours	152	52	384	-	180	-	768		

CLARK DIETZ, INC.									
DuPage DOT									
CIVIL									
TASKS	Senior CE (E6) SD	QC Engineer AEA	P4 NS	P2 JG	P2 AR	P3 ANF	P1 RR		Hours
Bidding									
Bidding Questions	8		2						10
Permitting	40	12	80	220	40		16		408
Addendum	16		16	24	12				68
Construction									
Shop Drawings	40	12	120	60		8			240
Questions	16	8	40	12		8			84
Site visits and Review	40		40	40					120
Punchlists	24		16	40					80
	184	32	314	396	52	16			1010

CGMT Professional Services - PTB 1		
Classification	Estimated Project Hours	Notes
Principal Engineer	30	
Senior Engineer	0	
Senior Geotechnical Engineer	30	
Staff Engineer	30	
Admin.	10	
Project Manager	30	
Field Engineer	30	
Lab Engineer	30	
Material Tester 1	550	
Total Estimated Manhours	740	

IMEG Consultants Corp.
DuPage County DOT Highway Maintenance Facility
Commissioning Hours Estimates
22-Apr-26

ESTIMATED CX HOURS					
Commissioning	Client Executive	Sr. Engineer	Project Authority	Admin Assistant	Total
Construction	4	100	160	32	296
Testing	4	60	142	12	218
Occupancy	4	16	30	12	62
Total (Hours)	12	176	332	56	576

DuPage County Division of Transportation
DuPage County Division of Transportation Highway Maintenance Facility – Construction Administration
Manhour Estimate
April 23, 2026
IMEG Consultants Corp. - Electrical Engineering

Payroll Classification		
	CA	
Client Executive	16	
Senior Designer/Engineer	50	
Project Designer/Engineer	48	
Designer	120	
Senior Construction Administrator	60	
Senior Virtual Design Coordinator	20	
Virtual Design Technician/Coordinator	35	
Office Manager	20	
Administrative Assistant	25	
Total	394	394

McCluskey Engineering Corporation
 DuPage County Division of Transportation
 Highway Maintenance Facility - Construction Administration #25-00179-36-MG
 Manhour Estimate
 April 22, 2026

ESTIMATED PROJECT HOURS - DuDOT HMF Construction Administration				
	PRINCIPAL	SENIOR ENGINEER	JUNIOR ENGINEER	DRAFTER
CONSTRUCTION ADMINISTRATION	10.00	150.00	90.00	0.00
Total (hours)	10.00	140.00	80.00	0.00
140 Building Total	230.00			
TOTAL HOURS	230.00			



April 22, 2026

Upland Design Ltd. estimated hours for additional construction administration for DuDot HMF project.

Classification	Estimated Hours	Max hourly rate
Principal Landscape Architect	14	\$90.00
Landscape Designer I	32	\$39.00
Landscape Designer II	18	\$53.00
Administrative Staff	8	\$42.00
Total Hours:	72	

Signature on file

Michelle Kelly, PLA, CPSI
Principal Landscape Architect
mkelly@uplandDesign.com



FGM Architects: Stormwater and Ecological On-Call Services
for DOT at the Fairgrounds, DuPage County Campus, Construction Administration Phase
April 15, 2026

TASK	V3 Total Hours	Senior Project Manager (Storm- water)	Senior Project Manager (Wetlands)	Project Engineer II	Engineer II	Field Ecologist III	Project Scientist II
On-Call Services							
On Call Services		20	30	4	4	4	4
TOTAL	66	20	30	4	4	4	4
Fee							
V3 Total Manhours	66						

**PAYROLL ESCALATION TABLE
ANNIVERSARY RAISES**

FIRM NAME FGM Architects, Inc.
 PRIME/SUPPLEMENT Prime
 Prepared By Jason Estes, AIA
 Work Order #(if applicable) 25-00179-36-MG

DATE 05/08/26
 PTB-ITEM # 1

CONTRACT TERM 30 MONTHS
 START DATE 6/1/2026
 RAISE DATE Anniversary
 END DATE 12/1/2028

OVERHEAD RATE 209.22%
 COMPLEXITY FACTOR 0
 % OF RAISE 3.00%
 CURRENT SALARY CAP \$90.00

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

15

CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

The total escalation = **3.75%**

PAYROLL RATES

FIRM NAME FGM Architects, Inc. DATE 05/08/26
 PRIME/SUPPLEMENT Prime
 PTB-ITEM # 1
 Work Order # 25-00179-36-MG

ESCALATION FACTOR 3.75%

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

WORK ORDERS - Classifications and Average Payrates need to match the master work order agreement.

CLASSIFICATION	DEPARTMENT AVG. PAYROLL RATES ON FILE	CALCULATED RATE (\$90.00 CAP)
Principal	\$90.00	\$90.00
Arch IV	\$89.00	\$90.00
Arch III	\$78.00	\$80.93
Arch II	\$65.00	\$67.44
Arch I	\$52.00	\$53.95
Intern	\$28.00	\$29.05
Interior Designer IV	\$88.00	\$90.00
Interior Designer III	\$72.00	\$74.70
Interior Designer II	\$55.00	\$57.06
Interior Designer I	\$45.00	\$46.69
Project Administrator	\$49.00	\$50.84

SUB-CONSULTANTS

FIRM NAME FGM Architects, Inc. DATE 05/08/26
 PRIME/SUPPLEMENT Prime
 PTB-ITEM # 1
 Work Order # 25-00179-36-MG

SUB-CONSULTANT NAME	Direct Labor Total (Payroll Only)	Contribution to the Prime (Sub-Consultant DL)
McCluskey Engineering - Struct	15,780.00	2,367.00
Clark-Dietz, Inc. - Civil, Mech, Plur	143,269.00	21,490.35
IMEG Consultants Corp - Elect	19,109.00	2,866.35
Upland Design Ltd. - Landscape	3,483.00	522.45
CGMT, Inc. - Soil Engineer	46,232.00	6,934.80
		0.00
IMEG Consultants Corp - Commis	32,527.00	4,879.05
Total	260,400.00	39,060.00

AVERAGE HOURLY PROJECT RATES

FIRM FGM Architects, Inc.
 PTB-ITEM # 1
 PRIME/SUPPLEMENT Prime
 Work Order # 25-00179-36-MG

DATE 05/08/26

SHEET 1 OF 5

PAYROLL CLASSIFICATIONS	CALC. AVG. RATES	TOTAL			TASK Bidding			TASK Furniture			TASK Construction Administration			TASK Clark Dietz Inc.			TASK Construction & Geotechnical M		
		HOURS	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	\$90.00	60.0	1.56%	1.40				4	1.04%	0.94	56	1.69%	1.52						
Arch IV	\$90.00	883.0	22.96%	20.66	40	28.57%	25.71	36	9.38%	8.44	807	24.29%	21.86						
Arch III	\$80.93	2,119.0	55.10%	44.59	100	71.43%	57.80	60	15.63%	12.64	1959	58.97%	47.72						
Arch II	\$67.44	208.0	5.41%	3.65				4	1.04%	0.70	204	6.14%	4.14						
Arch I	\$53.95	0.0																	
Intern	\$29.05	0.0																	
Interior Designer IV	\$90.00	200.0	5.20%	4.68				96	25.00%	22.50	104	3.13%	2.82						
Interior Designer III	\$74.70	248.0	6.45%	4.82				184	47.92%	35.79	64	1.93%	1.44						
Interior Designer II	\$57.06	0.0																	
Interior Designer I	\$46.69	0.0																	
Project Administrator	\$50.84	128.0	3.33%	1.69							128	3.85%	1.96						
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TOTALS		3846.0	100%	\$81.49	140.0	100.00%	\$83.52	384.0	100%	\$81.02	3322.0	100%	\$81.46	0.0	0%	\$0.00	0.0	0%	\$0.00

PAYROLL ESCALATION TABLE ANNIVERSARY RAISES

EXHIBIT A
Page 41 of 68

FIRM NAME
PRIME/SUPPLEMENT
Prepared By

Clark Dietz Inc.
Prime
Nirav T Patel

DATE 05/06/26
PTB-ITEM # 1

CONTRACT TERM 24 MONTHS
START DATE 5/1/2026
RAISE DATE ANNIVERSARY

OVERHEAD RATE 174.15%
COMPLEXITY FACTOR 0
% OF RAISE 3.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

12

CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

3.00%

The total escalation for this project would be: 3.00%

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PAYROLL RATES

EXHIBIT A
 Page 42 of 68

EXHIBIT A
 Page 52 of 67

FIRM NAME Clark Dietz Inc. DATE 05/06/26
 PRIME/SUPPLEMENT Prime
 PTB-ITEM # 1

ESCALATION FACTOR **3.00%**

Note: Rates should be capped on the AVG 1 tab as necessary

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Enginner 7 (EPM)	\$82.00	\$84.46
Engineer 5 (ME QAQC)	\$57.60	\$59.33
Engineer 3 (ME)	\$43.75	\$45.06
Engineer 2 (ME Plum/Fire)	\$42.25	\$43.52
Enginner 1 (ME)	\$39.50	\$40.69
Engineer 6 (CE)	\$76.25	\$78.54
Engineer 6 (CE QAQC)	\$71.50	\$73.65
Engineer 4 (CE)	\$56.60	\$58.30
Engineer 3 (CE)	\$49.60	\$51.09
Engineer 2	\$43.70	\$45.01
Engineer 1	\$39.60	\$40.79

**COST PLUS FIXED FEE
COST ESTIMATE OF CONSULTANT SERVICES**

Bureau of Design and Environment

Prepared By: Consultant

FIRM Clark Dietz Inc.
PTB-ITEM# 1
PRIME/SUPPLEMENT Prime

DATE 05/06/26

OVERHEAD RATE 174.15%
COMPLEXITY FACTOR 0

EXHIBIT A
Page 43 of 68

DBE DROP BOX	ITEM	MANHOURS (A)	PAYROLL (B)	OVERHEAD & FRINGE BENF (C)	DIRECT COSTS (D)	FIXED FEE (E)	SERVICES BY OTHERS (G)	DBE TOTAL (H)	TOTAL (B-G)	% OF GRAND TOTAL
	Bidding	818	45,105	78,550		16,689		-	140,344	31.30%
	Construction	1764	98,164	170,953		36,321		-	305,438	68.11%
			-	-		-		-	-	
	Direct Cost (Travel)		-	-	2,160	-		-	2,160	0.48%
	Direct Cost (Travel Tolls)		-	-	500	-		-	500	0.11%
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	Subconsultant DL					0		-	-	
	TOTALS	2582	143,269	249,503	2,660	53,010	-	-	448,442	100.00%

392,772

DBE 0.00%

AVERAGE HOURLY PROJECT RATES

EXHIBIT A
Page 44 of 68

FIRM Clark Dietz Inc.
PTB-ITEM# 1
PRIME/SUPPLEMENT Prime

DATE 05/06/26

SHEET 1 OF 5

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Bidding			Construction			Direct Cost (Travel)			Direct Cost (Travel Tolls)					
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg			
Enginner 7 (EPM)	84.46	392.0	15.18%	12.82	108	13.20%	11.15	284	16.10%	13.60									
Engineer 5 (ME QAQC)	59.33	120.0	4.65%	2.76	44	5.38%	3.19	76	4.31%	2.56									
Engineer 3 (ME)	45.06	488.0	18.90%	8.52	64	7.82%	3.53	424	24.04%	10.83									
Engineer 2 (ME Plum/Fire)	43.52	364.0	14.10%	6.13	60	7.33%	3.19	304	17.23%	7.50									
Enginner 1 (ME)	40.69	208.0	8.06%	3.28	56	6.85%	2.79	152	8.62%	3.51									
Engineer 6 (CE)	78.54	184.0	7.13%	5.60	64	7.82%	6.14	120	6.80%	5.34									
Engineer 6 (CE QAQC)	73.65	32.0	1.24%	0.91	12	1.47%	1.08	20	1.13%	0.83									
Engineer 4 (CE)	58.30	314.0	12.16%	7.09	98	11.98%	6.98	216	12.24%	7.14									
Engineer 3 (CE)	51.09	16.0	0.62%	0.32				16	0.91%	0.46									
Engineer 2	45.01	448.0	17.35%	7.81	296	36.19%	16.29	152	8.62%	3.88									
Engineer 1	40.79	16.0	0.62%	0.25	16	1.96%	0.80												
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TOTALS		2582.0	100%	\$55.49	818.0	100.00%	\$55.14	1764.0	100%	\$55.65	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

**PAYROLL ESCALATION TABLE
ANNIVERSARY RAISES**

FIRM NAME
PRIME/SUPPLEMENT
Prepared By
Work Order #(if applicable)

CGMT, Inc.
Supplemental
Pratik Patel
25-00179-36-MG

DATE 05/06/26
PTB-ITEM # 1

CONTRACT TERM 40 MONTHS
START DATE 6/1/2026
RAISE DATE Anniversary
END DATE 10/1/2029

OVERHEAD RATE 118.42%
COMPLEXITY FACTOR 0
% OF RAISE 3.00%
CURRENT SALARY CAP \$90.00

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

20

CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

The total escalation = **5.00%**

PAYROLL RATES

FIRM NAME CGMT, Inc. DATE 05/06/26
 PRIME/SUPPLEMENT Supplemental
 PTB-ITEM # 1
 Work Order # 25-00179-36-MG

ESCALATION FACTOR 5.00%

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

WORK ORDERS - Classifications and Average Payrates need to match the master work order agreement.

CLASSIFICATION	DEPARTMENT AVG. PAYROLL RATES ON FILE	CALCULATED RATE (\$90.00 CAP)
Principal Engineer	\$76.00	\$79.80
Senior Engineer	\$41.00	\$43.05
Sr. Geotechnical	\$48.00	\$50.40
Staff Engineer	\$39.00	\$40.95
Admin	\$20.00	\$21.00
Project Manager	\$37.00	\$38.85
Field Engineer	\$30.00	\$31.50
Lab Engineer	\$21.00	\$22.05
Material Tester 1	\$66.00	\$69.30

AVERAGE HOURLY PROJECT RATES

FIRM CGMT, Inc.
 PTB-ITEM # 1
 PRIME/SUPPLEMENT Supplemental
 Work Order # 25-00179-36-MG

DATE 05/06/26

SHEET 1 OF 5

PAYROLL CLASSIFICATIONS	CALC. AVG. RATES	TOTAL HOURS	TOTAL % Part.	TOTAL Wgtd Avg	TASK Construction			TASK			TASK			TASK			TASK		
					Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal Engineer	\$79.80	30.0	4.05%	3.24	30	4.05%	3.24												
Senior Engineer	\$43.05	0.0																	
Sr. Geotechnical	\$50.40	30.0	4.05%	2.04	30	4.05%	2.04												
Staff Engineer	\$40.95	30.0	4.05%	1.66	30	4.05%	1.66												
Admin	\$21.00	10.0	1.35%	0.28	10	1.35%	0.28												
Project Manager	\$38.85	30.0	4.05%	1.58	30	4.05%	1.58												
Field Engineer	\$31.50	30.0	4.05%	1.28	30	4.05%	1.28												
Lab Engineer	\$22.05	30.0	4.05%	0.89	30	4.05%	0.89												
Material Tester 1	\$69.30	550.0	74.32%	51.51	550	74.32%	51.51												
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TOTALS		740.0	100%	\$62.48	740.0	100.00%	\$62.48	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

**PAYROLL ESCALATION TABLE
ANNIVERSARY RAISES**

FIRM NAME
PRIME/SUPPLEMENT
Prepared By
Work Order #(if applicable)

IMEG Consultants Corp.
Pablo Benitez

DATE 05/06/26
PTB-ITEM # 1

CONTRACT TERM 36 MONTHS
START DATE 7/1/2026
RAISE DATE Anniversary
END DATE 7/1/2029

OVERHEAD RATE 178.30%
COMPLEXITY FACTOR
% OF RAISE 3.00%
CURRENT SALARY CAP \$90.00

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

18

CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

The total escalation = **4.50%**

PAYROLL RATES

FIRM NAME IMEG Consultants Corp. DATE 05/06/26
 PRIME/SUPPLEMENT 0
 PTB-ITEM # 1
 Work Order # 0

ESCALATION FACTOR 4.50%

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

WORK ORDERS - Classifications and Average Payrates need to match the master work order agreement.

CLASSIFICATION	DEPARTMENT AVG. PAYROLL RATES ON FILE	CALCULATED RATE (\$90.00 CAP)
Client Executive	\$90.00	\$90.00
Senior Engineer	\$69.00	\$72.11
Senior Authority	\$61.00	\$63.75
Project Engineer	\$54.00	\$56.43
Project Authority	\$49.00	\$51.21
Adminstrative Assistant	\$30.00	\$31.35

COST PLUS FIXED FEE COST ESTIMATE OF CONSULTANT SERVICES

EXHIBIT A
Page 51 of 68

FIRM
PTB-ITEM#
PRIME/SUPPLEMENT
Work Order #

IMEG Consultants Corp.
1
0
0

OVERHEAD RATE 178.30%
COMPLEXITY FACTOR 0

DATE 05/06/26

<u>Ph II only</u>	DBE DROP BOX	TASKS (List the Subs below tasks)	MANHOURS (A)	PAYROLL (B)	OVERHEAD & FRINGE BENF (C)	DIRECT COSTS (D)	FIXED FEE (E)	SERVICES BY OTHERS (G)	DBE TOTAL (H)	TOTAL (B-G)	% OF GRAND TOTAL
		Construction	296	16,767	29,895		6,204		-	52,866	51.55%
		Testing	218	12,334	21,991		4,563		-	38,888	37.92%
		Occupancy	62	3,426	6,109		1,268		-	10,803	10.53%
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AVERAGE HOURLY PROJECT RATES

FIRM IMEG Consultants Corp.
 PTB-ITEM # 1
 PRIME/SUPPLEMENT 0
 Work Order # 0

DATE 05/06/26
 SHEET 1 OF 5

PAYROLL CLASSIFICATIONS	CALC. AVG. RATES	TOTAL HOURS	TOTAL % Part.	TOTAL Wgtd Avg	TASK Construction			TASK Testing			TASK Occupancy			TASK			TASK		
					Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Client Executive	\$90.00	12.0	2.08%	1.88	4	1.35%	1.22	4	1.83%	1.65	4	6.45%	5.81						
Senior Engineer	\$72.11	176.0	30.56%	22.03	100	33.78%	24.36	60	27.52%	19.85	16	25.81%	18.61						
Senior Authority	\$63.75	0.0																	
Project Engineer	\$56.43	0.0																	
Project Authority	\$51.21	332.0	57.64%	29.51	160	54.05%	27.68	142	65.14%	33.35	30	48.39%	24.78						
Adminstrative Assistant	\$31.35	56.0	9.72%	3.05	32	10.81%	3.39	12	5.50%	1.73	12	19.35%	6.07						
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TOTALS		576.0	100%	\$56.47	296.0	100.00%	\$56.64	218.0	100%	\$56.58	62.0	100%	\$55.26	0.0	0%	\$0.00	0.0	0%	\$0.00

**PAYROLL ESCALATION TABLE
ANNIVERSARY RAISES**

FIRM NAME
PRIME/SUPPLEMENT
Prepared By
Work Order #(if applicable)

IMEG Consultants Corp.
Jeff M. Leesman

DATE 05/06/26
PTB-ITEM # 1

CONTRACT TERM 36 MONTHS
START DATE 7/1/2026
RAISE DATE Anniversary
END DATE 7/1/2029

OVERHEAD RATE 178.30%
COMPLEXITY FACTOR
% OF RAISE 3.00%
CURRENT SALARY CAP \$90.00

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

18

CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

The total escalation = **4.50%**

PAYROLL RATES

FIRM NAME IMEG Consultants Corp. DATE 05/06/26
 PRIME/SUPPLEMENT 0
 PTB-ITEM # 1
 Work Order # 0

ESCALATION FACTOR 4.50%

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

WORK ORDERS - Classifications and Average Payrates need to match the master work order agreement.

CLASSIFICATION	DEPARTMENT AVG. PAYROLL RATES ON FILE	CALCULATED RATE (\$90.00 CAP)
Client Executive	\$84.00	\$87.78
Senior Designer/Engineer	\$62.00	\$64.79
Project Designer/Engineer	\$54.00	\$56.43
Designer	\$38.00	\$39.71
Senior Construction Administrator	\$60.00	\$62.70
Senior Virtual Design Coordinator	\$32.00	\$33.44
Virtual Design Technician/Coordinator	\$30.00	\$31.35
Office Manager	\$35.00	\$36.58
Administrative Assistant	\$28.00	\$29.26

COST PLUS FIXED FEE COST ESTIMATE OF CONSULTANT SERVICES

EXHIBIT A
Page 55 of 68
DATE 05/06/26

FIRM IMEG Consultants Corp.
PTB-ITEM# 1
PRIME/SUPPLEMENT 0
Work Order # 0

OVERHEAD RATE 178.30%
COMPLEXITY FACTOR 0

Ph II only	DBE DROP BOX	TASKS (List the Subs below tasks)	MANHOURS (A)	PAYROLL (B)	OVERHEAD & FRINGE BENF (C)	DIRECT COSTS (D)	FIXED FEE (E)	SERVICES BY OTHERS (G)	DBE TOTAL (H)	TOTAL (B-G)	% OF GRAND TOTAL
Ph III HOURS BOX											
		Construction Administration	394	19,109	34,071		7,070		-	60,250	100.00%
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AVERAGE HOURLY PROJECT RATES

FIRM IMEG Consultants Corp.
 PTB-ITEM # 1
 PRIME/SUPPLEMENT 0
 Work Order # 0

DATE 05/06/26

SHEET 1 OF 5

PAYROLL CLASSIFICATIONS	CALC. AVG. RATES	TOTAL			TASK			TASK			TASK			TASK			TASK		
		HOURS	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Client Executive	\$87.78	16.0	4.06%	3.56	16	4.06%	3.56												
Senior Designer/Engineer	\$64.79	50.0	12.69%	8.22	50	12.69%	8.22												
Project Designer/Engineer	\$56.43	48.0	12.18%	6.87	48	12.18%	6.87												
Designer	\$39.71	120.0	30.46%	12.09	120	30.46%	12.09												
Senior Construction Administrator	\$62.70	60.0	15.23%	9.55	60	15.23%	9.55												
Senior Virtual Design Coordinator	\$33.44	20.0	5.08%	1.70	20	5.08%	1.70												
Virtual Design Technician/Coordinator	\$31.35	35.0	8.88%	2.78	35	8.88%	2.78												
Office Manager	\$36.58	20.0	5.08%	1.86	20	5.08%	1.86												
Administrative Assistant	\$29.26	25.0	6.35%	1.86	25	6.35%	1.86												
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TOTALS		394.0	100%	\$48.50	394.0	100.00%	\$48.50	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

PAYROLL ESCALATION TABLE ANNIVERSARY RAISES

EXHIBIT A
Page 57 of 68

FIRM NAME
PRIME/SUPPLEMENT
Prepared By

McCluskey Engineering Corpo
Supplement
Seth Michael

DATE 05/06/26
PTB-ITEM # 1

CONTRACT TERM 24 MONTHS
START DATE 7/1/2026
RAISE DATE ANNIVERSARY

OVERHEAD RATE 194.58%
COMPLEXITY FACTOR 0
% OF RAISE 3.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

12

CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

3.00%

The total escalation for this project would be: 3.00%

PAYROLL RATES

FIRM NAME McCluskey Engineering DATE 05/06/26
 PRIME/SUPPLEMENT Supplement
 PTB-ITEM # 1

ESCALATION FACTOR 3.00%

Note: Rates should be capped on the AVG 1 tab as necessary

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Principal Engineer	\$86.00	\$88.58
Senior Engineer	\$69.00	\$71.07
Junior Engineer	\$60.00	\$61.80
Drafter	\$45.00	\$46.35

AVERAGE HOURLY PROJECT RATES

FIRM McCluskey Engineering Corporation
PTB-ITEM# 1
PRIME/SUPPLEMENT Supplement

DATE 05/06/26

SHEET 1 OF 5

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Construction Admin - DuD														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal Engineer	88.58	10.0	4.35%	3.85	10	4.35%	3.85	0			0			0			0		
Senior Engineer	71.07	140.0	60.87%	43.26	140	60.87%	43.26	0			0			0			0		
Junior Engineer	61.80	80.0	34.78%	21.50	80	34.78%	21.50	0			0			0			0		
Drafter	46.35	0.0			0			0			0			0			0		
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TOTALS		230.0	100%	\$68.61	230.0	100.00%	\$68.61	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

**PAYROLL ESCALATION TABLE
FIXED RAISES**

FIRM NAME Upland Design Ltd
 PRIME/SUPPLEMENT FGM Architects Inc.
 Prepared By Michelle A. Kelly
 Work Order #(if applicable) 0

DATE 05/06/26
 PTB-ITEM# 1

CONTRACT TERM 24 MONTHS
 START DATE 7/1/2026
 RAISE DATE 12/25/2026
 END DATE 7/1/2028

OVERHEAD RATE 111.92%
 COMPLEXITY FACTOR 0
 % OF RAISE 3%
 CURRENT SALARY CAP \$90.00

ESCALATION PER YEAR

year	First date	Last date	Months	% of Contract
0	7/1/2026	12/25/2026	6	25.00%
1	12/26/2026	12/25/2027	12	51.50%
2	12/26/2027	6/25/2028	6	26.52%

The total escalation = **3.02%**

PAYROLL RATES

FIRM NAME Upland Design Ltd
 PRIME/SUPPLEMENT FGM Architects Inc.
 PTB-ITEM # 1
 Work Order # 0

DATE 05/06/26

ESCALATION FACTOR 3.02%

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

WORK ORDERS - Classifications and Average Payrates need to match the master work order agreement.

CLASSIFICATION	DEPARTMENT AVG. PAYROLL RATES ON FILE	CALCULATED RATE (\$90.00 CAP)
Principal Landscape Architect	\$90.00	\$90.00
Landscape Designer I	\$33.00	\$34.00
Landscape Designer II	\$43.00	\$44.30
Administrative Staff	\$41.00	\$42.24

**COST PLUS FIXED FEE
COST ESTIMATE OF CONSULTANT SERVICES**

FIRM	<u>Upland Design Ltd</u>	DATE	<u>05/06/26</u>
PTB-ITEM #	<u>1</u>	OVERHEAD RATE	<u>111.92%</u>
PRIME/SUPPLEMENT	<u>FGM Architects Inc.</u>	COMPLEXITY FACTOR	<u>0</u>
Work Order #	<u>0</u>		

<u>Ph II only</u>	DBE DROP BOX	TASKS (List the Subs below tasks)	MANHOURS	PAYROLL	OVERHEAD & FRINGE BENF	DIRECT COSTS	FIXED FEE	SERVICES BY OTHERS	DBE TOTAL	TOTAL	% OF GRAND TOTAL
			(A)	(B)	(C)	(D)	(E)	(G)	(H)	(B-G)	
		On site construction visit and report	32	1,088	1,218	217	403	0	-	2,926	32.92%
		Submittal reviews and questions	14	1,260	1,410	0	466	0	-	3,136	35.29%
		Punch list site visit and report	18	797	892	0	295	0	-	1,984	22.32%
		Administration	8	338	378	0	125	0	-	841	9.46%
		Subconsultant DL									
TOTALS			72	\$3,483	\$3,898	\$217	\$1,289	\$0	\$0	\$8,887	100.00%

Department use only
 PR + OH = \$7,381
 PR+OH+DC+FF = \$8,887
 DBE % = 0%
 Phase III = \$0

AVERAGE HOURLY PROJECT RATES

FIRM Upland Design Ltd
 PTB-ITEM# 1
 PRIME/SUPPLEMENT FGM Architects Inc.
 Work Order # 0

DATE 05/06/26

SHEET 1 OF 5

PAYROLL CLASSIFICATION	CALC. AVG. RATES	TOTAL	TOTAL	TOTAL	TASK On site construction visit a			TASK Submittal reviews and ques			TASK Punch list site visit and rep			TASK Administration			TASK		
		HOURS	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal Landscape Archite	\$90.00	14.0	19.44%	17.50				14	100.00%	90.00									
Landscape Designer I	\$34.00	32.0	44.44%	15.11	32	100.00%	34.00												
Landscape Designer II	\$44.30	18.0	25.00%	11.07							18	100.00%	44.30						
Administrative Staff	\$42.24	8.0	11.11%	4.69									8	100.00%	42.24				
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TOTALS		72.0	100%	\$48.38	32.0	100.00%	\$34.00	14.0	100%	\$90.00	18.0	100%	\$44.30	8.0	100%	\$42.24	0.0	0%	\$0.00

**PAYROLL ESCALATION TABLE
FIXED RAISES**

FIRM NAME
PRIME/SUPPLEMENT
Prepared By
Work Order #(if applicable)

V3 Companies
Subconsultant
Jennifer Maercklein

DATE	05/04/26
PTB-ITEM#	1

CONTRACT TERM	24	MONTHS
START DATE	7/1/2026	
RAISE DATE	1/1/2027	
END DATE	7/1/2028	

OVERHEAD RATE	165.00%
COMPLEXITY FACTOR	0
% OF RAISE	3%
CURRENT SALARY CAP	\$90.00

ESCALATION PER YEAR

year	First date	Last date	Months	% of Contract
0	7/1/2026	1/1/2027	6	25.00%
1	1/2/2027	1/1/2028	12	51.50%
2	1/2/2028	7/1/2028	6	26.52%

The total escalation = **3.02%**

PAYROLL RATES

FIRM NAME V3 Companies
 PRIME/SUPPLEMENT Subconsultant
 PTB-ITEM # 1
 Work Order # 0

DATE 05/04/26

ESCALATION FACTOR 3.02%

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

WORK ORDERS - Classifications and Average Payrates need to match the master work order agreement.

CLASSIFICATION	DEPARTMENT AVG. PAYROLL RATES ON FILE	CALCULATED RATE (\$90.00 CAP)
Senior Project Manager (Wetlands)	\$83.00	\$85.51
Senior Project Manager (Stormwater)	\$77.00	\$79.33
Project Engineer II	\$56.00	\$57.69
Civil Designer II	\$43.00	\$44.30
Project Scientist II	\$50.00	\$51.51
Field Ecologist III	\$50.00	\$51.51

EXHIBIT A
Page 68 of 68

AVERAGE HOURLY PROJECT RATES

FIRM V3 Companies
 PTB-ITEM# 1
 PRIME/SUPPLEMENT Subconsultant
 Work Order # 0

DATE 05/04/26

SHEET 1 OF 5

PAYROLL CLASSIFICATION	CALC. AVG. RATES	TOTAL	TOTAL	TOTAL	TASK			TASK			TASK			TASK			TASK			
		HOURS	% Part.	Wgtd Avg	On Call Services	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Senior Project Manager (W)	\$85.51	30.0	45.45%	38.87	30	45.45%	38.87													
Senior Project Manager (St)	\$79.33	20.0	30.30%	24.04	20	30.30%	24.04													
Project Engineer II	\$57.69	4.0	6.06%	3.50	4	6.06%	3.50													
Civil Designer II	\$44.30	4.0	6.06%	2.68	4	6.06%	2.68													
Project Scientist II	\$51.51	4.0	6.06%	3.12	4	6.06%	3.12													
Field Ecologist III	\$51.51	4.0	6.06%	3.12	4	6.06%	3.12													
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TOTALS		66.0	100%	\$75.33	66.0	100.00%	\$75.33	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	

EXHIBIT B

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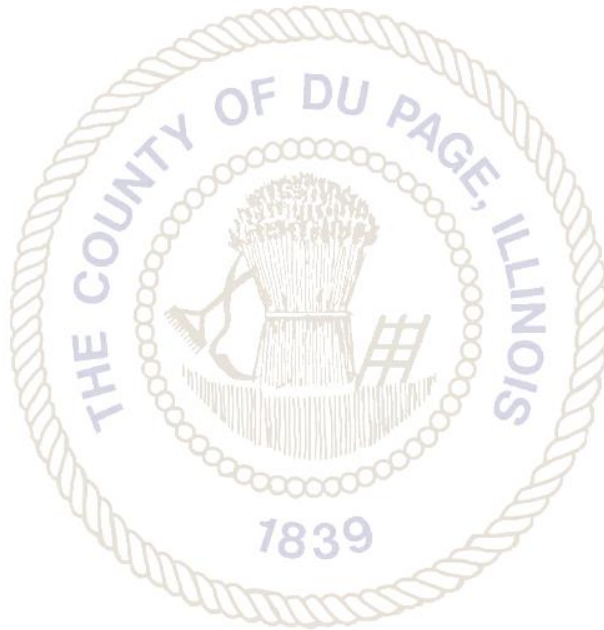


EXHIBIT C

**DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing**

CONSULTANT: Clark Dietz, Inc.

PROJECT: DuDOT Highway Maintenance Facility

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Engineer 9	\$90.00	\$90.00	
Engineer 8	\$88.00	\$90.00	
Engineer 7 (EPM)	\$81.00	\$90.00	
Engineer 6 (CE)	\$65.00	\$80.00	
Engineer 6 (CE QAQC)	\$65.00	\$80.00	
Engineer 5 (ME QAQC)	\$55.00	\$72.00	
Engineer 4 (CE)	\$47.00	\$61.00	
Engineer 3 (ME)	\$42.00	\$55.00	
Engineer 3 (CE)	\$42.00	\$55.00	
Engineer 2 (ME Plum/Fire)	\$39.00	\$46.00	
Engineer 2	\$39.00	\$46.00	
Engineer 1 (ME)	\$37.00	\$43.00	
Engineer 1	\$37.00	\$43.00	
Technician 6	\$58.00	\$68.00	
Technician 5	\$49.00	\$64.00	
Technician 4	\$43.00	\$60.00	
Technician 3	\$35.00	\$45.00	
Technician 2	\$30.00	\$35.00	
Technician 1	\$22.00	\$28.00	
Administrative 2	\$24.00	\$28.00	
Administrative 3	\$33.00	\$42.00	
Administrative 4	\$42.00	\$61.00	
Administrative 5	\$62.00	\$90.00	

Note: Maximum rate shall not exceed \$90.00 per hour.

Signature of Authorized Agent
for CONSULTANT:

Signature on file

Date: 4/23/2026

Signature

Sean M. Widener

Print Name

Approved By COUNTY:

William Eidson, County Engineer

Date: _____

EXHIBIT C

**DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing**

CONSULTANT: V3 Companies

PROJECT: DuDOT at Fairgrounds, Construction Administration Phase

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Administration I	\$17.00	\$38.00	
Administration II	\$27.00	\$46.00	
Administration III	\$30.00	\$62.00	
Administration IV	\$39.00	\$68.00	
Administration VI	\$51.00	\$80.00	
Chief Estimator	\$79.00	\$80.00	
Civil Designer I	\$36.00	\$42.00	
Civil Designer II	\$39.00	\$49.00	
Civil Designer III	\$42.00	\$51.00	
Construction Administrator II	\$41.00	\$42.00	
Construction Administrator III	\$50.00	\$63.00	
Construction Manager I	\$34.00	\$35.00	
Construction Representative I	\$38.00	\$40.00	
Construction Representative II	\$41.00	\$44.00	
Construction Representative III	\$48.00	\$56.00	
Construction Representative IV	\$50.00	\$56.00	
Construction Representative V	\$50.00	\$65.00	
Construction Technician I	\$37.00	\$40.00	
Construction Technician II	\$45.00	\$53.00	
Construction Technician III	\$54.00	\$55.00	
Design Technician III	\$38.00	\$52.00	
Director, Field Operations	\$87.00	\$88.00	
Engineer III	\$53.00	\$56.00	
Equipment Operator I	\$30.00	\$31.00	
Estimating Technician I	\$34.00	\$35.00	
Field Ecologist I	\$18.00	\$24.00	
Field Ecologist II	\$23.00	\$28.00	
Field Ecologist III	\$27.00	\$60.00	
Field Technician	\$18.00	\$18.00	

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Landscape Architect II	\$44.00	\$47.00	
Landscape Architect III	\$44.00	\$52.00	
Landscape Designer I	\$34.00	\$36.00	
Landscape Designer II	\$35.00	\$42.00	
Landscape Designer III	\$44.00	\$45.00	
Planner I	\$37.00	\$38.00	
Principal	\$83.00	\$90.00	
Project Designer I	\$50.00	\$58.00	
Project Ecologist	\$31.00	\$32.00	
Project Engineer I	\$46.00	\$57.00	
Project Engineer II	\$48.00	\$67.00	
Project Landscape Architect II	\$43.00	\$44.00	
Project Manager I	\$36.00	\$81.00	
Project Manager II	\$44.00	\$80.00	
Project Scientist I	\$33.00	\$49.00	
Project Scientist II	\$43.00	\$54.00	
Project Surveyor I	\$39.00	\$40.00	
Project Surveyor II	\$35.00	\$48.00	
Project Surveyor III	\$37.00	\$48.00	
Resident Construction Manager I	\$57.00	\$74.00	
Resident Construction Manager II	\$68.00	\$81.00	
Resident Engineer I	\$59.00	\$70.00	
Resident Engineer II	\$74.00	\$87.00	
Scientist I	\$26.00	\$27.00	
Scientist II	\$28.00	\$33.00	
Senior Administration	\$56.00	\$90.00	
Senior Construction Technician	\$50.00	\$62.00	
Senior Design Technician	\$43.00	\$63.00	
Senior Project Engineer	\$61.00	\$80.00	
Senior Project Landscape Architect	\$48.00	\$58.00	
Senior Project Manager	\$61.00	\$90.00	
Senior Project Manager - Wetlands	\$83.00	\$90.00	
Senior Project Manager - Stormwater	\$77.00	\$90.00	
Senior Project Manager - TD	\$75.00	\$90.00	
Senior Project Scientist	\$48.00	\$49.00	
Senior Resident Construction Manager	\$86.00	\$87.00	

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Senior Survey Project Manager	\$64.00	\$65.00	
Superintendent	\$31.00	\$86.00	
Survey Crew	\$28.00	\$49.00	
Technician I	\$17.00	\$31.00	
Technician II	\$29.00	\$49.00	

Note: Maximum rate shall not exceed \$90.00 per hour.

Signature of Authorized Agent
for CONSULTANT:

Signature on file

Date: 4/16/2026

Si

Scott Brejcha
Print Name

Approved By COUNTY:

William Eidson, County Engineer

Date: _____



Exhibit C Notes

1. The Classification represents a position within the CONSULTANT'S operation that is filled by one or more personnel that have similar duties and responsibilities.
2. This Exhibit should include all classifications that *might be* involved with the project. This avoids your resubmittal and the need to go through the approval process again.
3. Minimum rate is the lowest rate being paid to personnel for a particular classification (rounded down to nearest \$ amount).
4. Maximum rate is the top rate being paid to personnel for a particular classification considering employee raises within contract period (rounded up to nearest dollar amount). (Maximum rate at minimum rate + 15% is usually a good amount to cover contract period.)

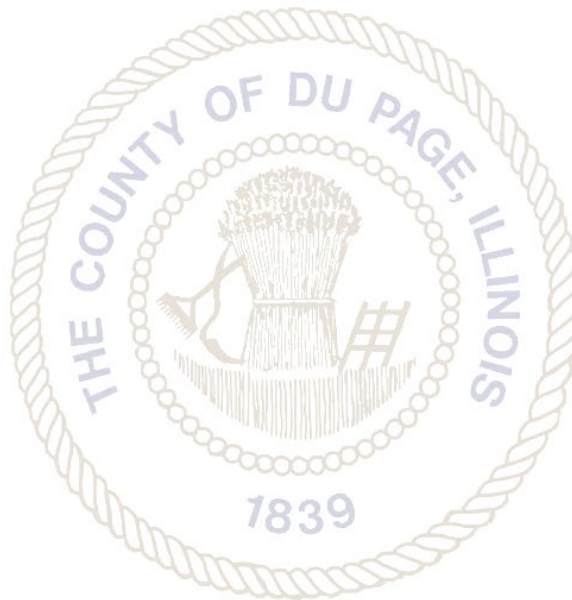


EXHIBIT D

**DU PAGE COUNTY DIVISION OF TRANSPORTATION
CONSULTANT STAFF CHANGE NOTIFICATION**

The Consulting Firm _____
hereby notifies the COUNTY through the DIVISION OF TRANSPORTATION
that they need to reassign staff for the following project:

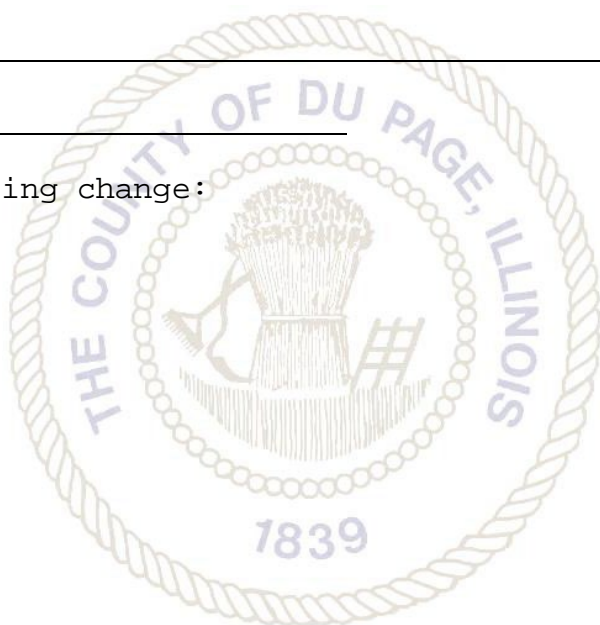
Section No. _____

Position: _____

Person: _____

Effective date: _____

Reason for requesting change:



Proposed Replacement: _____
(attach resume)

Transition Plan: provide an outline of the steps that the CONSULTANT will take to ensure adequate exchange of information and responsibility, including Principal Engineer oversight and requested involvement by COUNTY staff.



Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)
FGM Architects		
<input type="checkbox"/> Prime <input type="checkbox"/> Supplement		Date <u>FGM Architects</u>

Consultant
 Clark Dietz Inc.

Item	Allowable	Utilize <small>W.O. Only</small>	Quantity <small>J.S. Only</small>	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	<input type="checkbox"/>			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	<input type="checkbox"/>			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	<input type="checkbox"/>			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	<input type="checkbox"/>			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	<input type="checkbox"/>	3,000	\$0.72	\$2,160.00
Vehicle Owned or Leased	\$45/half day (4 hours or less) or \$90/full day	<input type="checkbox"/>			
Vehicle Rental	Actual cost (Up to \$55/day)	<input type="checkbox"/>			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Tolls	Actual cost	<input type="checkbox"/>	500	\$1.00	\$500.00
Parking	Actual cost	<input type="checkbox"/>			
Overtime	Premium portion (Submit supporting documentation)	<input type="checkbox"/>			
Shift Differential	Actual cost (Based on firm's policy)	<input type="checkbox"/>			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Project Specific Insurance	Actual cost	<input type="checkbox"/>			
Monuments (Permanent)	Actual cost	<input type="checkbox"/>			
Photo Processing	Actual cost	<input type="checkbox"/>			
2-Way Radio (Survey or Phase III Only)	Actual cost	<input type="checkbox"/>			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	<input type="checkbox"/>			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
CADD	Actual cost (Max \$15/hour)	<input type="checkbox"/>			
Website	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Advertisements	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Recording Fees	Actual cost	<input type="checkbox"/>			
Transcriptions (specific to project)	Actual cost	<input type="checkbox"/>			
Courthouse Fees	Actual cost	<input type="checkbox"/>			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	<input type="checkbox"/>			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	<input type="checkbox"/>			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
				Total Direct Cost	\$2,660.00

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific



Direct Costs Check Sheet

Prime Consultant Name FGM Architects	PTB Number	State Job Number(s)
<input type="checkbox"/> Prime <input type="checkbox"/> Supplement Date <u>4/22/2026</u>		

Consultant
McCluskey Engineering Corporation

Item	Allowable	Utilize <small>W.O. Only</small>	Quantity <small>J.S. Only</small>	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	<input type="checkbox"/>			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	<input type="checkbox"/>			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	<input type="checkbox"/>			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	<input type="checkbox"/>			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	<input type="checkbox"/>			
Vehicle Owned or Leased	\$45/half day (4 hours or less) or \$90/full day	<input type="checkbox"/>	6	\$45.00	\$270.00
Vehicle Rental	Actual cost (Up to \$55/day)	<input type="checkbox"/>			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Tolls	Actual cost	<input type="checkbox"/>			
Parking	Actual cost	<input type="checkbox"/>			
Overtime	Premium portion (Submit supporting documentation)	<input type="checkbox"/>			
Shift Differential	Actual cost (Based on firm's policy)	<input type="checkbox"/>			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Project Specific Insurance	Actual cost	<input type="checkbox"/>			
Monuments (Permanent)	Actual cost	<input type="checkbox"/>			
Photo Processing	Actual cost	<input type="checkbox"/>			
2-Way Radio (Survey or Phase III Only)	Actual cost	<input type="checkbox"/>			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	<input type="checkbox"/>			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
CADD	Actual cost (Max \$15/hour)	<input type="checkbox"/>			
Website	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Advertisements	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Recording Fees	Actual cost	<input type="checkbox"/>			
Transcriptions (specific to project)	Actual cost	<input type="checkbox"/>			
Courthouse Fees	Actual cost	<input type="checkbox"/>			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	<input type="checkbox"/>			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	<input type="checkbox"/>			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
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		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
				Total Direct Cost	\$270.00

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific



Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)
FGM Architects Inc.		
<input type="checkbox"/> Prime <input type="checkbox"/> Supplement		Date 04/22/2026

Consultant

Upland Design Ltd

Item	Allowable	Utilize <small>W.O. Only</small>	Quantity <small>J.S. Only</small>	Contract Rate	Total
Per Diem <small>(per GOVERNOR'S TRAVEL CONTROL BOARD)</small>	Up to state rate maximum	<input type="checkbox"/>			
Lodging <small>(per GOVERNOR'S TRAVEL CONTROL BOARD)</small>	Actual cost (Up to state rate maximum)	<input type="checkbox"/>			
Lodging Taxes and Fees <small>(per GOVERNOR'S TRAVEL CONTROL BOARD)</small>	Actual cost	<input type="checkbox"/>			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	<input type="checkbox"/>			
Vehicle Mileage <small>(per GOVERNOR'S TRAVEL CONTROL BOARD)</small>	Up to state rate maximum	<input type="checkbox"/>	220	\$0.725	\$159.50
Vehicle Owned or Leased	\$45/half day (4 hours or less) or \$90/full day	<input type="checkbox"/>			
Vehicle Rental	Actual cost (Up to \$55/day)	<input type="checkbox"/>			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Tolls	Actual cost	<input type="checkbox"/>	6	\$2.00	\$12.00
Parking	Actual cost	<input type="checkbox"/>			
Overtime	Premium portion (Submit supporting documentation)	<input type="checkbox"/>			
Shift Differential	Actual cost (Based on firm's policy)	<input type="checkbox"/>			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	<input type="checkbox"/>	15	\$3.00	\$45.00
Project Specific Insurance	Actual cost	<input type="checkbox"/>			
Monuments (Permanent)	Actual cost	<input type="checkbox"/>			
Photo Processing	Actual cost	<input type="checkbox"/>			
2-Way Radio (Survey or Phase III Only)	Actual cost	<input type="checkbox"/>			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	<input type="checkbox"/>			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
CADD	Actual cost (Max \$15/hour)	<input type="checkbox"/>			
Website	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Advertisements	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Recording Fees	Actual cost	<input type="checkbox"/>			
Transcriptions (specific to project)	Actual cost	<input type="checkbox"/>			
Courthouse Fees	Actual cost	<input type="checkbox"/>			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	<input type="checkbox"/>			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	<input type="checkbox"/>			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
				Total Direct Cost	\$216.50

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND
W.O. = Work Order
J.S. = Job Specific



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: April 24, 2026

Bid/Contract/PO #: _____

Company Name: FGM Architects Inc.	Company Contact: Jason Estes
Contact Phone: 630.574.8300	Contact Email: jasonestes@fgmarchitects.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on file

Printed Name John C. Dzarnowski, AIA

Title Chief Executive Officer

Date April 24, 2026

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 04/28/2026

Bid/Contract/PO #: _____

Company Name: <u>C&M, INC.</u>	Company Contact: <u>PRATIK PATEL</u>
Contact Phone: <u>630 595 1111</u>	Contact Email: <u>PRATEL@CGMTRC.COM</u>

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on file

Printed Name PRATIK PATEL

Title PRINCIPAL

Date 04/28/2026

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 04/23/2026

Bid/Contract/PO #: _____

Company Name: Clark Dietz, Inc.	Company Contact: Sean Widener
Contact Phone: 217.373.8947	Contact Email: Sean.Widener@clarkdietz.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on file

Printed Name _____

Title Executive Vice President

Date 04/23/2026

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 4/23/26

Bid/Contract/PO #: _____

Company Name: IMEG Consultants Corp.	Company Contact: Jeff M. Leesman
Contact Phone: 630-527-2320	Contact Email: jeff.m.leesman@imegcorp.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

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I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on file

Printed Name Jeff M. Leesman

Title Principal/Client Executive

Date 04/23/2026

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



Required Vendor Ethics Disclosure Statement

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Date: 4/22/26

Bid/Contract/PO #: _____

Company Name: <u>McCluskey Engineering Corporation</u>	Company Contact: <u>Seth Michael</u>
Contact Phone: <u>(630)717-5399 ext. 312</u>	Contact Email: <u>smichael@mcccluskeyeng.com</u>

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

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I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on file

Printed Name Seth Michael

Title President

Date 4/22/2026

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 04/20/26

Bid/Contract: _____

Company Name	Upland Design Ltd	Company Contact:	Michelle A.Kelly, President
Contact Phone	815-254-0091 x 727	Contact Email :	mkelly@uplanddesign.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

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Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

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Authorized Signature Signature on file

Printed Name _____

Title President

Date 4/20/2026

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



Required Vendor Ethics Disclosure Statement

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Date: April 24, 2026

Bid/Contract/PO #: _____

Company Name: <u>V3 Companies, Ltd</u>	Company Contact: <u>Jennifer Maercklein</u>
Contact Phone: <u>630.333.6646</u>	Contact Email: <u>jmaercklein@v3co.com</u>

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

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Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

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I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on file

Printed Name Derrick Martin

Title Floodplain & Stormwater Management Group Leader

Date April 24, 2026

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)



Transportation Requisition \$30,000.01+

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0049-26

Agenda Date: 5/19/2026

Agenda #: 7.K.

AWARDING RESOLUTION
ISSUED TO R. C. WEGMAN CONSTRUCTION COMPANY FOR THE
CONSTRUCTION OF THE DUDOT HIGHWAY MAINTENANCE FACILITY
CONTRACT AMOUNT (\$84,147,250.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the lowest responsible bidder has been designated, and the Transportation Committee recommends County Board approval for the issuance of a contract purchase order to R. C. Wegman Construction Company for the construction of the DuDOT Highway Maintenance Facility, for the period of May 26, 2026 through October 31, 2029.

NOW, THEREFORE, BE IT RESOLVED that said contract for the construction of the DuDOT Highway Maintenance Facility, for the Division of Transportation, is hereby approved for issuance of a contract to R. C. Wegman Construction Company, 750 Morton Avenue, Aurora, Illinois 60506, for the total contract amount not to exceed \$76,497,500 per lowest responsible FGMA bid # 26-036 with a requested 10% contingency of \$7,649,750.00, for a total amount of \$84,147,250.00.

Enacted and approved this 26th day of May, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



28
SMT

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-1454	RFP, BID, QUOTE OR RENEWAL #: FGM25-4226.01/26-036-DOT	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: \$84,147,250.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 05/19/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$84,147,250.00
	CURRENT TERM TOTAL COST: \$84,147,250.00	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: R.C.Wegman Construction Company	VENDOR #:	DEPT: Division of Transportation	DEPT CONTACT NAME: Stephen Travia
VENDOR CONTACT: Colette Rozanski	VENDOR CONTACT PHONE: 630-844-3000	DEPT CONTACT PHONE #: 6900	DEPT CONTACT EMAIL: stephen.travia@dupagecounty.gov
VENDOR CONTACT EMAIL: cr@rcwegman.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Construction of the DuDOT Highway Maintenance Facility located at 523 N. County Farm Road. Section Number 25-00179-36-MG.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished The proposed DOT facility replaces the existing facility, built in 1957, that has exceeded its useful life. It accommodates storage of the large fleet of heavy vehicles, the safe circulation of equipment and personnel, preserves the counties investment in equipment, and reduces environmental impacts.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. LOWEST RESPONSIBLE QUOTE/BID (QUOTE < \$25,000, BID ≥ \$25,000; ATTACH TABULATION)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: R.C. Wegman Construction Company	Vendor#:	Dept: Division of Transportation	Division: Finance
Attn: Colette Rozanski	Email: cr@rcwegman.com	Attn: DOTFinance	Email: DOTFinance@dupagecounty.gov
Address: 750 Morton Avenue	City: Aurora	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60506	State: IL	Zip: 60187
Phone: 630-844-3000	Fax:	Phone:	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: same as above	Vendor#: 11452	Dept:	Division:
Attn:	Email:	Attn:	Email:
Address: 2111 Ogden Ave	City: Lisle	Address:	City:
State: IL	Zip: 60532	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 26, 2026	Contract End Date (PO25): Oct 31, 2029

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		DOT-523N DuDOT Highway Maintenance Facility	FY26	1500	3500	54020	DOTHWYM NTC_BLDG	5,000,000.00	5,000,000.00
2	1	EA		DOT-523N DuDOT Highway Maintenance Facility	FY27	1500	3500	54020	DOTHWYM NTC_BLDG	7,350,250.00	7,350,250.00
3	1	EA		DOT-523N DuDOT Highway Maintenance Facility-10% Contingency	FY27	1500	3500	54020	DOTHWYM NTC_BLDG	7,649,750.00	7,649,750.00
4	1	EA		DOT-523N DuDOT Highway Maintenance Facility	FY28	1500	3500	54020	DOTHWYM NTC_BLDG	6,000,000.00	6,000,000.00
5	1	EA		DOT-523N DuDOT Highway Maintenance Facility	FY29	1500	3500	54020	DOTHWYM NTC_BLDG	1,000,000.00	1,000,000.00
6	1	EA		DOT-523N DuDOT Highway Maintenance Facility	FY26	1500	3550	54020	DOTHWYM NTC_BLDG	20,000,000.00	20,000,000.00
7	1	EA		DOT-523N DuDOT Highway Maintenance Facility	FY27	1500	3550	54020	DOTHWYM NTC_BLDG	25,000,000.00	25,000,000.00
8	1	EA		DOT-523N DuDOT Highway Maintenance Facility	FY28	1500	3550	54020	DOTHWYM NTC_BLDG	6,147,250.00	6,147,250.00
9	1	EA		DOT-523N DuDOT Highway Maintenance Facility	FY29	1500	3550	54020	DOTHWYM NTC_BLDG	1,000,000.00	1,000,000.00
10	1	EA		DOT-523N DuDOT Highway Maintenance Facility	FY27	6000	3600	54020	DOTHWYM NTC_BLDG	5,000,000.00	5,000,000.00
FY is required, ensure the correct FY is selected.										Requisition Total	\$ 84,147,250.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Construction of the DuDOT Highway Maintenance Facility located at 523 N. County Farm Road. Section Number 25-00179-36-MG.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Send copy of PO via email to DOTFinance@dupagecounty.gov and Joan.McAvoy@dupagecounty.gov
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



THE COUNTY OF DUPAGE
 FINANCE - PROCUREMENT
 DuDOT HMF #26-036-DOT
 BID TABULATION



NO.	ITEM	UOM	QTY	R.C. Wegman Construction Company	R.L. Sohol General Contractor, Inc.	The George Sollitt Construction Company	Path Construction Company, Inc.	Scandroli Construction Co.	Carlson Bros, Inc.
				PRICE	PRICE	PRICE	PRICE	PRICE	PRICE
1	Base Bid	LS	1	\$ 76,249,000.00	\$ 78,490,000.00	\$ 79,039,000.00	\$ 80,653,000.00	\$ 83,333,333.00	\$ 88,850,000.00
2	Alternate #1 - Additional DEF Dispenser	LS	1	\$ 28,000.00	\$ 35,000.00	\$ 26,000.00	\$ 28,000.00	\$ 30,000.00	\$ 27,500.00
3	Alternate #2 - Additional Brine Mixers	LS	1	\$ 115,000.00	\$ 275,000.00	\$ 98,000.00	\$ 280,000.00	\$ 270,000.00	\$ 278,000.00
4	Alternate #3 - Builders Risk Insurance	LS	1	\$ 105,500.00	\$ 225,000.00	\$ 135,000.00	\$ 199,000.00	\$ 170,000.00	\$ 165,000.00
GRAND TOTAL				\$ 76,497,500.00	\$ 79,025,000.00	\$ 79,298,000.00	\$ 81,160,000.00	\$ 83,803,333.00	\$ 89,320,500.00

NOTES
 1. Division of Transportation has requested a contingency of 10%, \$76,497,500.00 + \$7,649,750 (contingency) = \$84,147,250.00 contract request.

Bid Opening 5/6/26 @ 2:30 PM	SR, VC
Invitations Sent	89
Total Vendors Requesting Documents	8
Total Bid Responses	6

SECTION 004100 BID FORM

TO: DuPAGE COUNTY DIVISION OF TRANSPORTATION
421 N. County Farm Road
Wheaton, Illinois 60187

FROM: R.C. Wegman Construction Company

Operating as (strike out conditions that do not apply) ~~(an individual,)~~ (a Corporation, organized and existing under the law of the State of Illinois), ~~(a Partnership,)~~ ~~(a Joint Venture consisting of the firm of:)~~

BASE BID PROPOSAL:

In response to your invitation to submit a proposal for the execution of all work described by the Drawings dated March 24, 2026 titled: DuDOT HMFs – located at 523 North County Farm Road; Wheaton, Illinois 60187, and Specifications dated: March 24, 2026 titled: DuDOT HMF, and having examined the sites where the work is to be executed; and having become familiar with local conditions as they might in any way affect the cost and/or execution of the work; and having carefully examined the aforesaid drawings, specifications and other related documents and addenda thereto, the undersigned Bidder hereby proposes and agrees to provide all labor, materials, plant, equipment, transportation, and other facilities as necessary and/or required for the complete and satisfactory execution of the work for which this proposal is submitted, for the lump-sum consideration as stated hereinafter:

Bidders must show bid amount in both words and figures. In case of discrepancy, amount shown in words shall govern.

BASE PROPOSAL:

Base Bid: Bidder agrees to perform ALL work described and shown on the drawings for the sum of:

Seventy six million two hundred Dollars 76,249,000
forty nine thousand (in figures)

BREAK-OUT PRICES: to distinguish and accommodate Owner’s funding options and requirements, provide breakouts of the following for accounting purposes.

SALT BUILDING Break Out Price

Bidder agrees to perform all work described and shown on the drawings for item noted for the sum of (shall include OH&P & GCs):

Seven million five hundred fifteen thousand Dollars 7,515,712

DuPAGE COUNTY DIVISION OF TRANSPORTATION - seven hundred
DuDOT HMF
Issued for Bid & Permit – March 24, 2026
FGMA# 25-4226.01 || ©2026 FGM Architects, Inc. twelve

_____ (in figures)

WASH BUILDING Break Out Price
Bidder agrees to perform all work described and shown on the drawings for item noted for the sum of (shall include OH&P & GCs):

_____ Dollars 3,710,368
(in figures)

PARKING GARAGE LOBBY/ELEVATOR Break Out Price
Bidder agrees to perform all work described and shown on the drawings for item noted for the sum of (shall include OH&P & GCs):

_____ Dollars 2,056,065
(in figures)

FUEL DISPENSER/ STORAGE/ STRUCTURE Break Out Price
Bidder agrees to perform all work described and shown on the drawings for item noted for the sum of (shall include OH&P & GCs):

_____ Dollars 948,900
(in figures)

FAIRGROUNDS RESTROOM BUILDING Break Out Price
Bidder agrees to perform all work described and shown on the drawings for item noted for the sum of (shall include OH&P & GCs):

_____ Dollars 1,304,820
(in figures)

FAIRGROUNDS PARKING IMPROVEMENTS Break Out Price
Bidder agrees to perform all work described and shown on the drawings for item noted for the sum of (shall include OH&P & GCs):

_____ Dollars 229,745
(in figures)

* Breakouts are preliminary and subject to change after scope review and award. Very accurate breakouts per building can be provided once the first schedule of values is provided.

BUFFER MITIGATION MANAGEMENT & MONITORING (MMP) Break Out Price Bidder agrees to perform all work described and shown on the drawings for item noted for (5) years following substantial completion per County's established five year program pertaining to all native seeding (not just buffers of waters or wetlands) depicted in Buffer Mitigation plan sheets C and CI for the sum of (shall include OH&P & GCs). Provide cost for each year, that will be utilized for contract development to meet requirements that typically extend beyond project substantial completion.:

<u>Year 1</u>	Dollars	<u>46,525</u> (in figures)
<u>Year 2</u>	Dollars	<u>47,790</u> (in figures)
<u>Year 3</u>	Dollars	<u>64,740</u> (in figures)
<u>Year 4</u>	Dollars	<u>50,315</u> (in figures)
<u>Year 5</u>	Dollars	<u>47,370</u> (in figures)

ALTERNATES

ALTERNATE: 1: ADDITIONAL DEF DISPENSER

Bidder agrees to perform all work described and shown on the drawings described as Alternate 1 for the sum of:

Twenty eight thousand (in writing) Dollars ^{ADD} (\$ 28,000)

ALTERNATE: 2: ADDITIONAL BRINE MIXERS

Bidder agrees to perform all work described and shown on the drawings described as Alternate 2 for the sum of:

one hundred fifteen thousand (in writing) Dollars ^{ADD} (\$ 115,000)

ALTERNATE: 3: BUILDERS RISK INSURANCE

Bidder agrees to provide as described as Alternate 3 for the sum of:

one hundred five thousand five hundred (in writing) Dollars ^{ADD} (\$ 105,500)

VOLUNTARY ALTERNATES (not mandatory/ not required):

Owner is interested in any potential savings to ensure that this project meets budget. Any potential savings can be considered. On the following, please provide any voluntary alternates that you propose. If necessary, attached paperwork explaining proposed alternate.

Voluntary Alternate Description	Cost Savings
See attached sheet	

UNIT PRICES

UNIT PRICE NO 1:

Removal of unsatisfactory soil excavation and disposal off-site and replacement with satisfactory fill material or engineered fill from off-site:

One hundred twenty one Dollars (\$ 121.00) /cu.yd.
(in writing)

ALLOWANCES:

The following allowances are to be included in the Base Bid Proposal, UNO:

- Allowance No 1 AV Allowance \$350,000
- Allowance No. 2 Contingency Allowance 10% of the Bid

* Allowance No 2 is not to be included in base bid by Contractor, or anywhere else in their submitted bid. This allowance will be added to the Contract amount on award by the County, and will be used by the Owner on the project. This is only being included for informational purposes.

ADDENDA ACKNOWLEDGEMENT:

The undersigned acknowledges receipt of the following addenda:

(List by number and date appearing on each addenda. If all addenda are not acknowledged, the bid will be considered irregular).

ADDENDUM No.	Date
1	3/26/2026
2	4/13/2026
3	4/20/2026
4	4/21/2026

The undersigned agrees to complete all work required by the contract as follows:

Out to Bid	March 24, 2026
PreBid Mtg & Walk Through #1	April 2, 2026, 2:30pm
PreBid Mtg & Walk Through #2	April 9, 2026, 8:30am
Questions Due By	April 15, 2026, 4:00pm
Last Addendum Issued	April 20, 2026, 4:00pm
Bids Due Electronically	April 29, 2026, 2:00pm
Bids Opening	April 29, 2026, 2:30pm
Bid Review Period	April 29- May 4, 2026
Anticipated County Board Approvals	May 19 & 26, 2026
Anticipated Notice of Intent	May 27, 2026
Commence On Site Work on (no sooner than):	July 6, 2026
Substantial Completion (no later than): <i>There are subcategory substantial completions for different portions of the project)</i>	May 15, 2028
Final Completion:	June 15, 2028

BID SECURITY:

Bid Security (10%) is attached, without endorsement, in the sum of

10% of the Base Bid

Dollars

GENERAL STATEMENT:


- A. The undersigned has checked all of the figures contained in this proposal and further understands that the Owner will not be responsible for any errors or omissions made therein by the undersigned
- B. The undersigned agrees to assist and cooperate with the Owner in preparing the formal Contract, and shall execute same and return it to the Owner along with surety bonds and insurance certificates, as may be required by the specifications and other Contract Documents, within 10 days following its receipt.
- C. The undersigned further agrees to begin work on said contract as soon as practicable after date of "Contract" or "Notice to Proceed," whichever is earlier; or, in any case the undersigned fails or neglects to appear within the specified time to execute the Contract, the undersigned will be considered as having abandoned it, and the Bid Security accompanying this proposal will be forfeited to Owner as liquidated damages for delay and loss caused to Owner by reason of such failure on the part of the undersigned.
- D. It is understood that the right is reserved by Owner to reject any or all proposals, to waive all informalities and irregularities in connection therewith, and to award a contract for any part of the work or the project as a whole. It is agreed that this proposal may not be withdrawn for a period of 60 days after it has been opened, without permission to the Owner.

- E. The undersigned declares that the person(s) signing this proposal is/are fully authorized to sign on behalf of the named firm and to fully bind the named firm to all the conditions and provisions thereof.
- F. It is agreed that no person(s) or company other than the firm listed below or as otherwise indicated hereinafter has any interest whatsoever in this proposal or the Contract that may be entered into as a result thereof, and that in all respects the proposal is legal and fair, submitted in good faith, without collusion or fraud.
- G. It is agreed that the undersigned has complied or will comply with all requirements concerning licensing and with all other local, state, and national laws, and that no legal requirements has been or will be violated in making or accepting this proposal, in awarding the Contract to him, or in the prosecution of the work required thereunder.
- H. The Local Government Prompt Payment Act, 50 ILCS 505/1 et seq. applies to this Contract. Any terms in this Contract that conflict with said Act are void.
- I. All contractors submitting bids must provide its Apprenticeship or Training Program Certification and United States Department of Labor's Certification for the type(s) of work or craft involved in the project as enacted by DuPage County Ordinance .
- J. All contractors submitting bids must complete DuPage County's Required Vendor Ethics Disclosure Statement.
- K. Awarded Contractor is obligated to comply with DuPage County's Procurement Code.
- L. The Contractor certifies that the Contractor possesses the necessary licenses and is legally authorized to perform the Work where the project is located.

Signature on file

R.C. Wegman Construction Company

Name of Contractor (Typed)

Contractor's Signature 

Colette Rozanski, President

SUBCONTRACTOR LISTING: (By Bidders of General Construction category of work):

This proposal has been prepared using sub bids received from the firms listed below:

Classification of Work	Name of Sub-Bidder
Excavator	
Utilities	
Rammed Aggregate Piers	
Concrete	
Precaster	
Masonry	
Steel	
General Trades	
Roofing	
Sheet Metal	
Aluminum Systems	
Overhead Doors	
Flooring	
Fabric Tensile Roof Structure	
Fueling	
Elevators	
Fire Suppression	
Plumbing	
HVAC	
Electrical	
Low Voltage	
Fire Alarm	
Landscaping	
Ecological Wetlands	

All Union Labor
 Subcontractors subject to scope review
 list of potential contractors can
 be provided

BIDDER SIGNATURE:

Respectfully submitted this 6th day of May, 2026

Legal Name of Firm: R.C. Wegman Construction Company

BY: Colette Rozanski, President

CERTIFICATE OF ELIGIBILITY TO CONTRACT

R.C. Wegman Construction Company Contractor, Pursuant to section 33E-11 of the Illinois Criminal Code of 1961 as amended, hereby certifies that neither(he, she, it) nor any of (his, her, its) partners, officers, or owners of (his, her, its) business has been convicted in the past five (5) years of the offense of bid-rigging under section 33E-3 of the Illinois Criminal Code of 1961 as amended; that neither (he, she, it) nor any of (his, her, its) partners, officers or owners has ever been convicted of the offense of bid-rotating under section 33E-4 of the Illinois Criminal Code of 1961 as amended; and that neither (he, she, it) nor any of (his, her, its) partners, officers or owners has ever been convicted of bribing or attempting to bribe an officer or an employee of the State of Illinois, or has made an admission of guilt of such conduct which is a matter of record.

The Contractor, by its signature on this Contract, certifies that it has not been barred from being awarded a contract or subcontract under the Illinois Procurement Code, 30 ILCS 500/1-1, *et seq.*; and further certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Illinois Criminal Code (Illinois Compiled Statutes, Chapter 720, paragraph 5/33E-3); and further certifies that it has not been barred from public contracting under any Federal statute or regulation. The Contractor agrees that it shall not use any vendor or subcontractor that has been barred from being awarded a public contract, or subcontract, under Illinois or Federal law to perform work under this Contract.

Signature on file

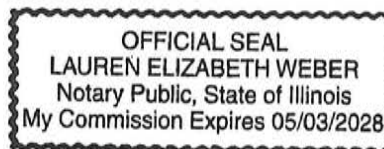
Date: 5/6/2026 _____

SUBSCRIBED and SWORN TO before me

This 6th day of May, 2026

Signature on file

✓ NOTARY PUBLIC



PREVAILING WAGE AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that if awarded a contract with DuDOT , we will comply fully with the "Illinois Prevailing Wage Act (Ill. Rev. Stat., 1987 Ch. 48, Sections 398 s-1-12 as amended by Public Act 86-693 and 86-799 effected January 1, 1990).

The following affidavit must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

R.C. Wegman

We, (Construction Company), as part of its bid for the (DuDOT HMF) work for the (DuDOT) in (DuPage) County, Illinois certifies that we are not barred from bidding on the aforementioned contract as a result of a violation of Illinois Prevailing Wage Act (Ill. Ref. Stat., 1987 Ch. 48, Sections 398 s-1-12 as amended by Public Act 86-693 and 86-799 effected January 1, 1990).

Firm: R.C. Wegman Construction Company

By: Signature on file

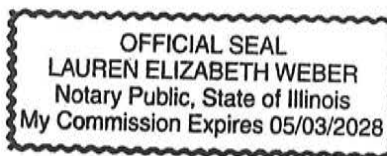
Colette Rozanski, President
(Printed Name and Title)

SUBSCRIBED and SWORN TO before me

This 6th day of May , 2026 .

Signature on file

NOTARY PUBLIC



CERTIFICATE OF COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT

R.C. Wegman Construction Company, having 25 or more employees, does hereby certify Pursuant to Section 3 of the Illinois Drug-Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

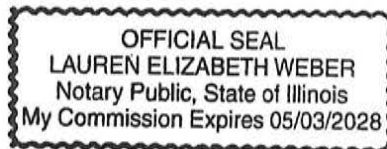
Firm: R.C. Wegman Construction Company

By: Signature on file

U
Colette Rozanski, President
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me
This 6th day of May, 2026

Signature on file



CERTIFICATE REGARDING SEXUAL HARASSMENT POLICY

R.C. Wegman Construction Company, does hereby certify pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights commission; and (vii) protection against retaliation.

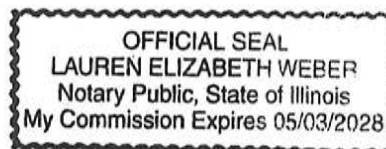
Firm: R.C. Wegman Construction Company

By: Signature on file

U
Colette Rozanski, President
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me
This 6th day of May, 2026

Signature on file



**CERTIFICATE REGARDING
EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS**

R.C. Wegman Construction Company agrees, if at the time the Agreement is executed, or if during the term of the Agreement, there is excessive unemployment in Illinois as defined in the Employment of Illinois Workers on Public Works Act (30 ILCS 570/0/01 et. seq) as two consecutive months of unemployment exceeding 5%, then ^{R.C. Wegman} Construction Company agrees to employ Illinois laborers in accordance with the Employment of Illinois Workers on Public Works Act. An "Illinois laborer" is defined as any person who has resided in Illinois for at least thirty (30) days and intends to become or remain an Illinois resident.

Firm: R.C. Wegman Construction Company

By: Signature on file

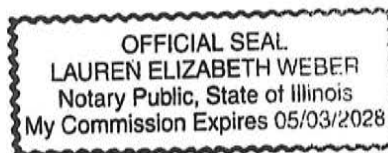
Colette Rozanski, President

(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 6th day of May, 2026

Signature on file



**CERTIFICATE REGARDING
EQUAL EMPLOYMENT OPPORTUNITY**

R.C. Wegman Construction Company, does hereby certify pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

Firm: R.C. Wegman Construction Company

By: Signature on file

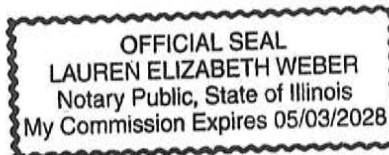
Colette Rozanski, President

(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 6th day of May, 2026

Signature on file



NON-COLLUSION AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) proposal was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade."

The following affidavit must be signed and submitted with bidder's bid proposal.

FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

R.C. Wegman Construction Company, as part of its bid for the DuDOT HMF work for the DuPage DOT certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: P.C. Wegman Construction Company

Signature on file

By: _____

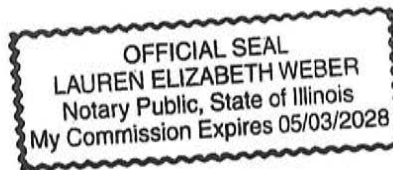
Colette Rozanski, President

(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

_____ 2026

Signature on file



END OF BID FORM



REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-4226.01
COMPANY NAME:	R.C. Wegman Construction Company
CONTACT PERSON:	Colette Rozanski
CONTACT EMAIL:	cr@rcwegman.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
 No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- Yes
- No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: R.C. Wegman Construction Company Signature: **Signature on file**

Title: President Date: 5/6/2026



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1468

Agenda Date: 5/19/2026

Agenda #: 8.A.

Consent Item

CONSENT

DOT 5/19
CB 5/26

[Signature]

Date: Apr 29, 2026

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division
Revised 10-01-2025

File ID #:

Purchase Order #: 5808-1-SERV	Original Purchase Order Date: May 10, 2022	Change Order #: 8	Department: Division of Transportation
Vendor Name: Atlas Engineering Group, LTD		Vendor #: 32246	Dept. Contact: Kathleen Black Curcio
Action Requested and Reason for Change Order Request: Professional Structural Engineering Services, upon request, (Various Locations), Section #22-STENG-04-EG Consent Item change order to Revise Exhibit C.			

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$350,000.00
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$350,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease	
E	New Contract Amount (C + D)	\$350,000.00
F	Cumulative Change Order Amount (B + D)	
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	0.00%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

No change in contract encumbrance.

APPROVALS - Initials Only

kbc 6892 Apr 29, 2026
Prepared By Phone Ext. Date

SM 6910 5/6/26
Recommended for Approval Phone Ext. Date

[Signature] 5/13/2026
Reviewed by Procurement Officer Date

Completed by Buyer Date

EXHIBIT C

DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing

CONSULTANT: Atlas Engineering Group, Ltd.

PROJECT: Various Structural Engineering Services – Section #22-STENG-04-EG

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Principal	\$78	\$78	
Structural Director	\$74	\$78	Contract extension until October 2026
Survey Director	\$74	\$78	Contract extension until October 2026
Transportation Director	\$74	\$78	Contract extension until October 2026
Construction Management Director	\$74	\$78	Contract extension until October 2026
Senior Project Manager	\$70	\$78	Contract extension until October 2026
Project Manager	\$60	\$78	Contract extension until October 2026
Project Engineer III	\$60	\$76	Contract extension until October 2026
Project Engineer II	\$60	\$74	Contract extension until October 2026
Project Engineer I	\$58	\$72	Contract extension until October 2026
Staff Engineer	\$38	\$56	Contract extension until October 2026
Engineer Technician III	\$57	\$66	Contract extension until October 2026
Engineer Technician II	\$38	\$52	Contract extension until October 2026
Engineer Technician I	\$30	\$38	Contract extension until October 2026
Survey Chief	\$44	\$68	Contract extension until October 2026
Surveyor	\$30	\$38	Contract extension until October 2026
Senior CADD Technician	\$40	\$52	Contract extension until October 2026
CADD Technician	\$27	\$40	Contract extension until October 2026
Administrator	\$70	\$78	Contract extension until October 2026
Administrative Assistant	\$32	\$40	Contract extension until October 2026
Intern	\$22	\$28	Contract extension until October 2026

Note: Maximum rate shall not exceed \$78.00 per hour.

Signature of Authorized Agent
for CONSULTANT:

Signature on file

Date: 4/22/26

Signature

NATALIA HOMEDI

Print Name

Approved By COUNTY:

Yifang Lu, Chief Highway Engineer

Date: _____



DuPage County
 Finance Department
 Procurement Division
 421 North County Farm Road
 Room 3-400
 Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Atlas Engineering Group, Ltd.
CONTACT PERSON:	Natalia Homedi, PE
CONTACT EMAIL:	nhomedi@aegroupltd.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
 No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above

- Yes
- No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Natalia Homedi, PE

Signature: Signature on file

Title: President

Date: April 29, 2026



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1471

Agenda Date: 5/19/2026

Agenda #: 8.B.

DT-P-0064B-23

AMENDMENT TO CONTRACT 6395-1-SERV
ISSUED TO MONROE TRUCK EQUIPMENT, INC.
TO FURNISH AND DELIVER
MONROE SPREADER AND PLOW REPAIR AND REPLACEMENT PARTS
FOR THE DIVISION OF TRANSPORTATION
(INCREASE \$38,500.00 +27.5%)

WHEREAS, County contract 6395-1-SERV, issued to Monroe Truck Equipment, Inc., to furnish and deliver Monroe Spreader and Plow repair and replacement parts was approved on April 25, 2023; and

WHEREAS, an amendment was issued on April 8th, 2025 to increase the purchase order by \$140,000; and

WHEREAS, in prepping the County fleet, it was determined that some of the County owned snowplow trucks and snow and ice equipment required unexpected but necessary, extensive repairs; and

WHEREAS, in order to keep the County's full fleet available for use in the event of a snow event, it is necessary to have these repairs completed; and

WHEREAS, an increase in the contract total amount is needed to pay for the final invoices of said snowplow truck and snow and ice equipment repairs; and

WHEREAS, said increase is in the best interest of the County and is authorized by law.

NOW, THEREFORE, BE IT RESOLVED that the County Board adopt the Amendment to County contract 6395-1-SERV, issued to Monroe Truck Equipment, Inc., to increase the funding in the amount of \$38,500.00, resulting in an amended contract total amount of \$178,500.00, an increase of 27.5% and a cumulative increase of 98.33%.

Enacted and approved this 26th day of May, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

DOT 5/19
 F1+CB 5/26
 SM7

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division
 Revised 10-01-2025

Date: May 11, 2026

DTP-0004B-23

File ID #: _____

Purchase Order #: 6395-1-SERV	Original Purchase Order Date: May 1, 2023	Change Order #: 9	Department: Division of Transportation
Vendor Name: Monroe Truck Equipment		Vendor #: 10352	Dept. Contact: Kathleen Black Curcio
Action Requested and Reason for Change Order Request:	Contract purchase order to furnish and deliver Monroe Spreader replacement parts and service for the DOT Fleet. Change LN5 to FY26 and Increase by \$30,500.00, Increase LN4 by \$8,000.00		

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$90,000.00
B	Net \$ Change for Previous Change Order	\$50,000.00
C	Current Contract Amount (A + B)	\$140,000.00
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$38,500.00
E	New Contract Amount (C + D)	\$178,500.00
F	Cumulative Change Order Amount (B + D)	\$88,500.00
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	98.33%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below


Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.
 • DOT requests an increase to our existing contract due to higher-than-anticipated repair costs for plow trucks and snow and ice equipment. These expenses resulted from a combination of routine maintenance and several accident-related repairs, most of which involved incidents in which our vehicles were not at fault. All repairs were necessary to ensure operational readiness throughout the 2025-2026 snow season and ultimately exceeded the originally budgeted maintenance costs.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.
 Cooperative (DPC2-352), Government Joint Purchasing Act (30ILCSS25) or GSA Schedule Pricing.
 Source Well Contract 062222 which includes replacement parts and sublet labor for repairs and upfitting

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request. DuPage County Division of Transportation staff recommends approval of a change order request to an increase for a service and repairs line for contract 6395-1-SERV.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number
FY2026 funds are sufficient for increase.

APPROVALS - Initials Only

_____ kbc Prepared By	_____ 6892 Phone Ext.	_____ May 6, 2026 Date	_____ Recommended for Approval	_____ Phone Ext.	_____ Date
_____  Reviewed by Procurement Officer	_____ Date	_____ 5/13/2026	_____ Completed by Buyer	_____ Date	



DuPage County
 Finance Department
 Procurement Division
 421 North County Farm Road
 Room 3-400
 Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Aebi-Schmidt Monroe Truck Equipment
CONTACT PERSON:	Kaley Baer
CONTACT EMAIL:	Kaley.baer@aebi-schmidt.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

Rev. 1-2025

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Kaley Baer

Signature: Signature on file

Title: HR manager

Date: 05/11/20



Transportation Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-R-0026-26

Agenda Date: 5/19/2026

Agenda #: 9.A.

RESOLUTION TO RESCIND DT-P-0002-26
ISSUED TO LIGHTLE ENTERPRISES OF OHIO LLC
TO FURNISH AND DELIVER SIGN FACES
AS NEEDED FOR THE DIVISION OF TRANSPORTATION AND PUBLIC WORKS
(CONTRACT TOTAL NOT TO EXCEED \$45,000.00)

WHEREAS, on January 13, 2026, the DuPage County Board approved DT-P-0002-26 for a contract purchase order to Lightle Enterprises of Ohio, LLC, to furnish and deliver Sign Faces, as needed, for the Division of Transportation and Public Works, for the one-year period, February 1, 2026, through January 31, 2027, for the Division of Transportation and Public Works; and

WHEREAS, the awarded vendor is unable to meet all of the qualifications on the original bid #25-113-DOT.

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that Resolution DT-P-0002-26, dated January 13th, 2026, shall be and is hereby repealed and rescinded in its entirety effective immediately.

Enacted and approved this 26th day of May, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK



REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Altec Industries, Inc.
CONTACT PERSON:	Marcus Tyrrell
CONTACT EMAIL:	marcus.tyrrell@altec.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
- No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

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Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Marcus Tyrrell

Signature

Title: Service Agreement Consultant

Date: 4/20/2026