



DU PAGE COUNTY

Finance Committee

Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, April 25, 2023

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Chaplin at 8:00 AM.

A motion was made by Member Tornatore and seconded by Member Krajewski to allow for remote participation. Upon a voice vote, the motion passed.

2. ROLL CALL

PRESENT	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT	Covert, and Ozog
REMOTE	LaPlante

3. PUBLIC COMMENT

All online submissions for public comment from the April 25, 2023 DuPage County Finance Committee meeting are included for the record in their entirety. They are found in the minutes packet and at the link below.

[23-1650](#)

Online Public Comment

4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN

No remarks were offered.

5. APPROVAL OF MINUTES

5.A. [23-1581](#)

Finance Committee - Regular Meeting - Tuesday, April 11, 2023

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Brian Krajewski

6. BUDGET TRANSFERS

6.A. [FI-R-0112-23](#)

Budget Transfers 04-25-2023 - Various Companies and Accounting Units

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Patty Gustin

7. **PROCUREMENT REQUISITIONS**A. **Finance - Chaplin**7.A.1. [FI-P-0005-23](#)

Recommendation for the approval of a contract purchase order to Casco International d/b/a C.A. Short Company, to provide employee service awards for milestone anniversaries, for Human Resources, for the period of June 1, 2023 through May 31, 2024, for a contract total amount not to exceed \$44,777. Second optional one-year renewal, per RFP #20-136-HR.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

7.A.2. [FI-R-0110-23](#)

Additional appropriation for the County Infrastructure Fund, Company 6000, Accounting Unit 1220, \$139,715.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

7.A.3. [FI-R-0111-23](#)

Authorization to transfer \$139,715 in budget to Facilities Management Infrastructure, for Fiscal year 2023.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart

B. **Economic Development - LaPlante**

7.B.1. [ED-CO-0001-23](#)

Amendment to County Contract 5234-0001 SERV, issued to Carol Stream Chamber of Commerce, for One-Stop Operator Services, for the Workforce Development Division, to increase the contract by \$41,254 and extend the contract through June 30, 2025.

RESULT:	APPROVED
MOVER:	Kari Galassi
SECONDER:	Dawn DeSart

7.B.2. [ED-P-0001-23](#)

Awarding resolution issued to Central States SER, to provide youth training services, for the period of June 1, 2023 through May 31, 2024, for Workforce Development, for a contract total amount not to exceed \$310,434; per RFP 23-010-WIOA.

A motion was made by Member Galassi and seconded by Member Garcia to amend the dollar amount from \$310,434 to \$310,343. Upon a voice vote, the motion passed.

RESULT:	APPROVED AS AMENDED
MOVER:	Kari Galassi
SECONDER:	Yeena Yoo

7.B.3. [ED-P-0002-23](#)

Awarding resolution issued to Turning Pointe Autism Foundation, to provide youth training services, for the period of June 1, 2023 through May 31, 2024, for Workforce Development, for a contract total amount not to exceed \$89,141; per RFP 23-010-WIOA.

RESULT:	APPROVED
MOVER:	Kari Galassi
SECONDER:	Dawn DeSart

C. Judicial and Public Safety - Evans7.C.1. [JPS-P-0052-23](#)

Recommendation for the approval of a contract purchase order to Trinity Services Group, Inc., to provide meals for the inmates and officers in the jail, for the Sheriff's Office, for the period of June 1, 2023 through May 31, 2024, for a contract total amount of \$1,225,031; per RFP #23-026-SHF. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Yeena Yoo

D. Public Works - Garcia**7.D.1. [FM-CO-0067-23](#)**

Approval of an amendment to purchase order 5597-0001 SERV, for a contract issued to Conference Technologies, Inc, for AV equipment upgrades of forty-two (42) courtrooms at the Henry J Hyde Judicial Facility, to increase the contract amount by \$47,344.08, resulting in a contract total of \$820,883.53, an increase of 6.12%. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Cynthia Cronin Cahill

7.D.2. [FM-CO-0068-23](#)

Amendment to Resolution FM-P-0198-22, issued to Kone, Inc., to provide elevator and escalator maintenance and repair services, to add the following Scope of Work, to install Smart 3D Microwave Radar Elevator Sensor and Door Protection Systems at the DuPage Care Center and DuPage County Jail & Sheriff's office, and to increase the contract in the amount of \$139,715, taking the original contract total of \$3,424,330.48 and resulting in a new amended contract total amount not to exceed \$3,564,045.48, an increase of 4.08%.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Sheila Rutledge

7.D.3. [FM-P-0062-23](#)

Recommendation for the approval of a contract to F.E. Moran Inc. Mechanical Services, to upgrade and replace components of the existing Judicial Office Facility Annex East fan building automation HVAC controls system, for Facilities Management, for the period April 25, 2023, through November 30, 2023, for a total contract amount not to exceed \$36,905; per lowest responsible bid 23-054-FM. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

7.D.4. [FM-P-0063-23](#)

Recommendation to award RFP 23-012-FM to Enerwise Global Technologies, LLC, for participation in the Demand Response Program, contract for called emergency events, for approximately \$31,773 in revenue to DuPage County, for a one-year period from June 1, 2023 through May 31, 2024. (Revenue paid to County)

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

7.D.5. [FM-P-0064-23](#)

Recommendation for the approval of a contract to Dynamic Industrial Services, Inc., to repair and rehabilitate the interior of the thermal storage tank at the Power Plant, for Facilities Management, for the period of April 25, 2023 through May 31, 2024, for a total contract amount not to exceed \$460,912; per lowest responsible bid #23-017-FM.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

7.D.6. [PW-CO-0004-23](#)

Amendment to County Contract 5620-0001 issued to Core and Main LP, to add Village of Lisle municipal water customers to the Advanced Metering Infrastructure (AMI) network managed by DuPage County Public Works, with the Village of Lisle reimbursing the County for the incremental costs, to increase the contract in the amount of \$99,624, taking the original contract amount of \$1,749,712 and resulting in an amended contract total amount not to exceed \$1,849,336, an increase of 5.69%.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Lucy Evans

7.D.7. [PW-P-0031-23](#)

Recommendation for the approval of a contract purchase order to Verizon Wireless, for wireless services, for Public Works facilities, for the period of April 25, 2023 to October 2, 2025, for a total contract amount not to exceed \$34,000; contract pursuant to the Intergovernmental Cooperation Act, per the State of Illinois Master Contract #CMS793372P.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

E. Transportation - Ozog7.E.1. [23-1577](#)

DT-R-0058A-23 - Amendment to DT-R-0058-23, issued to Maneval Construction Company, Inc., to provide parking lot improvements for the DuPage County Fairgrounds, to increase the funding in the amount of \$75,000; resulting in an amended contract total of \$428,014.45, an increase of 21.25%, (No County cost; 100% grant funded).

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.E.2. [DT-P-0063-23](#)

Recommendation for the approval of a contract to Hard Rock Concrete Cutters, Inc., for sidewalk saw cutting, for the period of April 26, 2023 through March 31, 2024, as needed for the Division of Transportation, for a contract total not to exceed \$40,000; per Municipal Partnering Initiative bid #2022-23, first of two options to renew.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.E.3. [DT-P-0064-23](#)

Recommendation for the approval of a contract with Monroe Truck Equipment, Inc., to furnish and deliver Monroe Spreader and Plow repair and replacement parts, for the Division of Transportation, for the period of May 1, 2023 through August 15, 2026, for a contract total not to exceed \$90,000; contract pursuant to the Intergovernmental Cooperation Act NJPA - Sourcewell #062222.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.E.4. [DT-P-0065-23](#)

Recommendation for the approval of a contract to Northern Contracting, Inc., to furnish, deliver, repair and install guard-rails, as needed for the Division of Transportation, for the period May 12, 2023 through May 11, 2024, for a contract total not to exceed \$40,000; per lowest responsible bid 21-028-DOT; second of three options to renew.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.E.5. [DT-P-0066-23](#)

Recommendation for the approval of a contract to Primera Engineers, Ltd., to provide Professional Construction Engineering Services for the 2023 Pavement Maintenance (North) Program, Section 23-PVMTC-19-GM, for the period of April 25, 2023 through November 30, 2024, for a contract total not to exceed \$459,579.18; Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/1 et seq.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.E.6. [DT-P-0067-23](#)

Recommendation for the approval of a contract to Chastain & Associates, LLC, to provide Professional Construction Engineering Services for the 2023 Pavement Maintenance (Central) Program Section 23-PVMTC-21-GM, for the period of April 25, 2023 through November 30, 2024, for a contract total not to exceed \$473,055.98; Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Patty Gustin

7.E.7. [DT-P-0068-23](#)

Recommendation for the approval of a contract purchase order to H.W. Lochner, Inc., for Professional Construction Engineering Services for the 2023 Pavement Maintenance (South) Program, Section 23-PVMTC-20-GM, for the period of April 25, 2023 through November 30, 2024, for a contract total not to exceed \$586,291.33; Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.E.8. [DT-R-0059-23](#)

Awarding Resolution to R.W. Duntelman Company, for the 2023 Pavement Maintenance (Central) Program, Section 23-PVMTC-21-GM, for an estimated County cost of \$4,138,000.00; per low bid.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.E.9. [DT-R-0060-23](#)

Awarding Resolution to R.W. Duntelman Company, for the 2023 Pavement Maintenance (South) Program, Section 23-PVMTC-20-GM, for an estimated County cost of \$4,367,944.39; per low bid.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.E.10. [DT-R-0061-23](#)

Awarding Resolution to R.W. Duntelman Company, for the 2023 Pavement Maintenance (North) Program, Section 23-PVMTC-19-GM, for an estimated County cost of \$6,288,300.00; per low bid.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Paula Garcia

8. FINANCE RESOLUTIONS

A motion was made by Member Krajewski and seconded by Member Zay to combine items 8.A. and 8.B. under Finance Resolutions. Upon a voice vote, the motion passed.

8.A. [23-1585](#)

Supervisor of Assessments staff to attend State of Illinois Property Tax Appeal Board hearings in Springfield, Illinois from May 2, 2023 to May 4, 2023. Expenses to include transportation, lodging, miscellaneous expenses (parking, mileage, etc.) and per diems for an approximate total County cost not to exceed \$1,000.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart

8.B. [23-1590](#)

Supervisor of Assessments staff to attend State of Illinois Property Tax Appeal Board hearings in Springfield, Illinois from May 22, 2023 to May 23, 2023. Expenses to include transportation, lodging, miscellaneous expenses (parking, mileage, etc.) and per diems for an approximate total County cost not to exceed \$500.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart

8.C. [FI-R-0113-23](#)

Authorization to transfer \$14,000 in budget to the Treasurer for Fiscal Year 2023.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.D. [FI-R-0114-23](#)

Authorization to transfer \$770,000 in budget to Probation for Fiscal Year 2023.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.E. [FI-R-0116-23](#)

Acceptance and Appropriation of additional funding for the Aging Case Coordination Unit Fund PY23 Company 5000 - Accounting Unit 1660, in the amount of \$30,000. (Community Services) (ARPA)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Yeena Yoo

8.F. [FI-R-0117-23](#)

Acceptance and Appropriation of the Low-Income Home Energy Assistance Program
HHS Supplemental Grant PY23, Inter-Governmental Agreement No. 23-274028,
Company 5000 - Accounting Unit 1420, \$1,118,000. (Community Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

9. **INFORMATIONAL**

A motion was made by Member Krajewski and seconded by Member Garcia to receive and place on file: Payment of Claims, Wire Transfers, Appointments and Grant Proposal Notifications. Upon a voice vote, the motion passed.

A. **Payment of Claims**9.A.1. [23-1482](#)

04-07-2023 Paylist

9.A.2. [23-1502](#)

04-11-2023 Paylist

9.A.3. [23-1583](#)

04-14-2023 Paylist

9.A.4. [23-1588](#)

04-17-2023 Auto Debit Paylist

9.A.5. [23-1600](#)

04-18-2023 Paylist

B. **Wire Transfers**9.B.1. [23-1514](#)

04-12-2023 IDOR Wire Transfer

C. **Appointments**9.C.1. [CB-R-0069-23](#)

Appointment of Dru Bergman to the DuPage Housing Authority.

9.C.2. [CB-R-0070-23](#)

Appointment of Jessica Ashley Garmon to the DuPage Housing Authority.

D. **Grant Proposal Notifications**

9.D.1. [23-1556](#)

GPN-021-23: FY23 Formula DNA Capacity Enhancement for Backlog Reduction (CEBR) Program – US Department of Justice Bureau of Justice Assistance - \$395,280. (Sheriff's Office)

9.D.2. [23-1525](#)

GPN-022-23: DOT Statewide Planning and Research Funds (SPR) - DuPage County Trail System - Illinois Department of Transportation - Federal Highway Administration - \$90,000.00. (Department of Transportation)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert, and Ozog
REMOTE:	LaPlante

10. PRESENTATIONS

A. Treasurer Investment Income Update

Treasurer Gwen Henry and Chief Deputy Treasurer Ellen Smith provided the Committee with a portfolio review of County investments. The County's diverse portfolio addresses liquidity needs, safety and market conditions. Yields on all asset classes have increased since Federal Reserves began raising rates in March 2022. Certificates of deposit have been placed with local banks at competitive rates, and changing conditions have driven portfolio concentration. The Treasurer's Department has more recently purchased bonds for the County's portfolio. As Federal Reserve rates began increasing, there was unprecedented differential between Treasury securities and bank deposit rates. Due to rapid rate changes, money market accounts have seen increased balances. Managed bond funds expect to have superior returns due to longer maturities and varied assets. Interest for FY2023 is expected to be \$11 million.

B. American Rescue Plan Act (ARPA) Update & Requests

1. ARPA Financial Update

Deputy Chief Financial Officer Mary Catherine Wells provided the Committee with a brief overview of the ARPA requests on today's agenda. As of 3/31/2023, the unallocated ARPA balance is \$11,838,093. Today's various requests total \$686,677.

2. DuPage Convention & Visitors Bureau - \$425,000

The DuPage Convention and Visitors Bureau (DCVB) is seeking a total of \$425,000 in ARPA funds. \$75,000 is being requested for the 2024 TNBA Annual Championship Equity in Bowling Conference to go towards the bid fee. \$100,000 is being requested for the USBC Junior Gold event to go towards the bid fee. \$150,000 is being requested for Stardust Bowl to support their venue rental fees. \$50,000 is being requested for the 2024 USA Water Polo Olympic Development Program National Championship for rental fees. \$50,000 is being requested for the DuPage E-sports Collegiate Invitational and E-sports Frosty Faustings XV for transportation costs, internet costs, and venue fees. The funds will not be expended and will be returned to the County if bids are not won. By a show of hands, the Committee showed their support for moving forward with the request.

3. DuPage Senior Citizens Council - \$120,000

The DuPage Senior Citizens Council (DSCC) is seeking a total of \$120,000 in ARPA funds. Funds would be used to provide meals to 300 older adults residing in DuPage County. Participating older adults receive five meals, two times per month. The older adults in this population are low-income, many are disabled, several are underserved minorities, and all individuals cannot pay for food and grocery delivery. Committee members suggested doubling the funding amount, to provide DSCC with a total of \$240,000. By a show of hands, the Committee showed their support for moving forward with the request at the increased amount.

4. The Conservation Foundation - \$141,677

The Conservation Foundation is seeking a total of \$141,677 in ARPA funds. \$93,600 is being requested for the Farm to Pantry program, which will provide approximately 30,000 pounds of fresh, organic produce for over 200 families for the 20 week growing season. This will be a two-year program. \$48,077 is being requested for the Nature Rx program, which will connect 500 teens and young adults through 25 tailored outdoor sessions, contributing to positive mental health outcomes. This will be a two-year program. By a show of hands, the Committee showed their support for moving forward with the request.

11. OLD BUSINESS

No old business was discussed.

12. NEW BUSINESS

No new business was discussed.

13. EXECUTIVE SESSION

A motion was made by Member DeSart and seconded by Member Cahill to enter into executive session. Upon a voice vote, the motion passed.

13.A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (21) Review of Executive Session Minutes.

ROLL CALL

PRESENT	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, Rutledge, Schwarze, Tornatore, Yoo, and Zay
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ABSENT	Covert, and Ozog
REMOTE	LaPlante

14. MATTERS REFERRED FROM EXECUTIVE SESSION**14.A. [FI-R-0118-23](#)**

Review of Finance Committee Executive Session Minutes.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

15. ADJOURNMENT

A motion was made by Member Garcia and seconded by Member Yoo to adjourn at 10:06 AM. Upon a voice vote, the motion passed.