



## Grant Proposal Notification

GPN Number: 036-24  
(Completed by Finance Department)

Date of Notification: 08/28/2024  
(MM/DD/YYYY)

Parent Committee Agenda Date: 09/17/2024  
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 09/30/2024  
(MM/DD/YYYY)

Name of Grant: Illinois Transportation Enhancement Program (ITEP)

Name of Grantor: Illinois Department of Transportation

Originating Entity: U.S. DOT - Federal Highway Administration  
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: Division of Transportation

Department Contact: Melisa Ribikawskis, Sr Trans. Planner , Ext. 6897  
(Name, Title, and Extension)

Parent Committee: Transportation

Grant Amount Requested: \$ 3,000,000.00

Type of Grant: Competitive Project  
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant:  Yes  No

Source of Grant:  Federal  State  Private  Corporate

If Federal, provide CFDA: 20.205 If State, provide CSFA: 494-00-1000



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1. Justify the department’s need for this grant.

Stearns Road multi-use path between DuPage/Kane County Line and Sayer Road. Funds would cover engineering and construction cost.

2. Based on the County’s Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

Safe Community: By creating a continuous east-west non-motorized bicycle and pedestrian path where none currently exists, improving citizen safety .

3. What is the period covered by the grant? \_\_\_\_\_ to: \_\_\_\_\_  
(MM/DD/YYYY) (MM/DD/YYYY)

3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

3.1.1. 08/24 and 12/28  
(MM/YY) (Duration)

4. Will the County provide “seed” or startup funding to initiate grant project? (Yes or No) Yes

4.1. If yes, please identify the Company-Accounting Unit used for the funding Local Gas

5. If grant is awarded, how is funding received? (select one):

5.1. Prior to expenditure of costs (lump-sum reimbursement upfront)

5.2. After expenditure of costs (reimbursement-based)



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6. Does the grant allow for Personnel Costs? (Yes or No) No

6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.

6.1.1. Total salary \_\_\_\_\_ Percentage covered by grant \_\_\_\_\_

6.1.2. Total fringe benefits \_\_\_\_\_ Percentage covered by grant \_\_\_\_\_

6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): \_\_\_\_\_

6.1.3.1. If yes, which ones are disallowed?

6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?

6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): No

6.2.1. If yes, how many new positions will be created?

6.2.1.1. Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Temporary \_\_\_\_\_

6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit? \_\_\_\_\_  
(Yes or No)

6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?





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- 9.1.3. What Company-Accounting Unit(s) will provide the matching requirement? Local Gas
10. What amount of funding is already allocated for the project? \$200,000.00
- 10.1. If allocated, in what Company-Accounting Unit are the funds located? local gas
- 10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No): No
11. What is the total project cost (Grant Award + Match + Other Allocated Funding)? \$3,750,000.00