

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective April 1, 2025

From: 1000
Company #

COUNTY RECORDER
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4300	53807		SUBSCRIPTION IT ARRANGEMENTS	\$ 251.00	2,933.00	2,682.00	9/11/25
Total				\$ 251.00			

To: 1000
Company #

COUNTY RECORDER
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4300	54100	0700	IT EQUIPMENT - CAPITAL LEASE	\$ 208.00	118.80	326.80	9/11/25
4300	53810		CUSTODIAL SERVICES	\$ 43.00	17.41	60.41	9/11/25
Total				\$ 251.00			

Reason for Request:

To cover under budgeted amounts.

Department Head

[Signature]

Chief Financial Officer

9/11/25

[Signature]
Date: 9/15/25

Activity

(optional)

****Please sign in blue ink on the original form****

Finance Department Use Only			
Fiscal Year <u>25</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

FIN - 9/23/25
CB - 9/23/25