

DuPage County, Illinois
 BUDGET ADJUSTMENT
 Effective October 1, 2024

SHERIFF ADMINISTRATION

From: 1000
 Company #

From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4400	53090		OTHER PROFESSIONAL SERVICES	\$ 20,000.00	585,664.00	565,664.00	12/10/24
4404	53410		RENTAL OF MACHINERY & EQUIPMNT	\$ 65,000.00	65,000.00	0	12/10/24
Total				\$ 85,000.00			

SHERIFF-INFORMATION TECHNOLOGY

To: 1000
 Company #

To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4404	53800	0001	COPIER USAGE	\$ 35,000.00	0	35,000.00	12/10/24
4404	54100	0700	IT EQUIPMENT - CAPITAL LEASE	\$ 50,000.00	0	50,000.00	12/10/24
Total				\$ 85,000.00			

Reason for Request:

Budget transfer necessary due to copier lease/usage was budgeted as rental and transfer needs to be made to copier usage and capital lease.

FY25

Signature on file

Department Head

Chief Financial Officer

Date

Date

Activity

(optional)

****Please sign in blue ink on the original form****

Finance Department Use Only			
Fiscal Year <u>25</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

JPS - 1/7/25
 FIN/LB - 1/14/25

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