

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective April 1, 2025

From: 1000
Company #

FAMILY CENTER
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1640	53020		INFORMATION TECHNOLOGY SVC	\$ 2,000.00	4,100.00	2,100.00	10/23/25
1640	53510		TRAVEL EXPENSE	\$ 3,000.00	5,000.00	2,000.00	10/23/25
Total				\$ 5,000.00			

To: 1000
Company #

FAMILY CENTER
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1640	50000		REGULAR SALARIES	\$ 5,000.00	32,093.38	37,093.38	10/23/25
Total				\$ 5,000.00			

Reason for Request:

Transfer covers deficits in Regular Salaries for FY25 that were not realized during budget preparation.

Signature on File

Department H

Signature on File

Chief Financial Officer

Activity

(optional)

10/21/25
Date
10/23/25
Date

****Please sign in blue ink on the original form****

Finance Department Use Only			
Fiscal Year <u>25</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

HS - 11/4/25
FIN/CB - 11/12/25

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