



# DU PAGE COUNTY

## Transportation Committee

### Regular Meeting Agenda

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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Tuesday, April 7, 2026

10:00 AM

Room 3500B

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1. CALL TO ORDER

2. ROLL CALL

3. CHAIR'S REMARKS - CHAIR OZOG

4. PUBLIC COMMENT

5. APPROVAL OF MINUTES

5.A. [26-0920](#)

DuPage County Transportation Committee Meeting-Tuesday March 3, 2026.

6. CHANGE ORDERS

6.A. [26-0874](#)

Henderson Products PO #7024-1-SERV-Decrease remaining encumbrance and close contract to furnish replacement parts and repair services for the Division of Transportation; contract expired May 31, 2025.

6.B. [26-0871](#)

Hopkins Ford PO #6935-1-SERV-Decrease remaining encumbrance and close contract to furnish hybrid transmission parts for the Division of Transportation; contract expired March 31, 2025.

6.C. [26-0855](#)

K-Five Construction PO #6911-1-SERV- Decrease remaining encumbrance and close contract to furnish bituminous paving materials for the Division of Transportation; contract expired on March 31, 2025.

6.D. [26-0870](#)

Ozinga Concrete PO #6915-1-SERV-Decrease remaining encumbrance and close contract to furnish Portland cement concrete for the Division of Transportation; contract expired April 30, 2025.

6.E. [26-0872](#)

Peterbilt d/b/a JX Truck PO #6986-1-SERV-Decrease remaining encumbrance and close contract to furnish Cummins engine repair & replacement parts for the Division of Transportation; contract expired March 31, 2025.

- 6.F. [26-0854](#)  
Standard Industrial PO #6869-1-SERV Decrease remaining encumbrance and close contract to furnish and deliver Rotary Lift Parts & Services for the Division of Transportation; contract expired on March 31, 2025.
- 6.G. [26-0873](#)  
Superior Asphalt PO #7018-1-SERV-Decrease remaining encumbrance and close contract to furnish UPM cold patch for the Division of Transportation; contract expired March 31, 2025.
- 6.H. [26-0856](#)  
Vulcan Construction PO #6912-1-SERV-Decrease remaining encumbrance and close contract to furnish coarse and fine aggregates for the Division of Transportation; contract expired March 31, 2025.
- 6.I. [26-0934](#)  
Intergovernmental Agreement between the County of DuPage and the Village of Glendale Heights, for mowing along County roads and rights-of-way, to decrease the funding in the amount of \$37,369.34 and close contract, resulting in a final County cost of \$71,320.38, a decrease of 34.38%.
- 6.J. [26-0933](#)  
Intergovernmental Agreement between the County of DuPage and the Village of Carol Stream, for mowing along County roads and rights-of-way, to decrease the funding in the amount of \$32,069.72 and close contract, resulting in a final County cost of \$90,075.92, a decrease of 26.26%.
- 6.K. [26-0932](#)  
Intergovernmental Agreement between the County of DuPage and Bloomingdale Township, for mowing along County roads and rights-of-way, to decrease the funding in the amount of \$39,634.40 and close contract, resulting in a final County cost of \$51,524.72, a decrease of 43.48%.
- 6.L. [26-0926](#)  
Intergovernmental Agreement between the County of DuPage and Winfield Township, for mowing along County roads and rights-of-way, to decrease the funding in the amount of \$53,077.56 and close the contract, resulting in a final County cost of \$159,232.68, a decrease of 25.0%.

## 7. BUDGET TRANSFERS

- 7.A. [26-1100](#)  
Budget Transfer of \$25,000 from 1500-3520-50010 Fleet Overtime to 1500-3510-50010 Maintenance/Ops Overtime, additional funds needed due to the extended snow season.

**8. PROCUREMENT REQUISITIONS****8.A. [26-0989](#)**

Recommendation for the approval of a contract to Sunrise Chevrolet, to furnish and deliver Chevy OEM repair and replacement parts as-needed, for the Division of Transportation, for the period May 1, 2026 through April 30, 2027, for a contract total not to exceed \$15,000; per renewal of bid #24-038-DOT, second of three options to renew.

**8.B. [26-0956](#)**

Recommendation for the approval of a contract purchase order to Work Zone Safety, Inc., to furnish and deliver three (3) Wanco Frame Arrow Boards, for the Division of Transportation, for a contract total not to exceed \$17,622. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2. (Bid-Buy Contract #24-494DOT-FINAD-P-69506).

**8.C. [26-0987](#)**

Recommendation for the approval of a contract to JX Truck Center, to furnish and deliver Peterbilt OEM repair and replacement parts as-needed, for the Division of Transportation, for the period May 1, 2026 through April 30, 2027, for a contract total not to exceed \$20,000; per renewal of bid #24-040-DOT, second of three options to renew.

**8.D. [26-1061](#)**

Recommendation for the approval of a contract to Energicity Corporation d/b/a Rack'M Up Equipment Distributors, to pay the final invoice and retainage for the installation of the vertical rise vehicle lifts, for the Division of Transportation, for a contract total not to exceed \$22,170.74. Per 55 ILCS 5/5-1022(c) not suitable to competitive bids. (Sole factory trained and authorized installer).

**8.E. [26-0988](#)**

Recommendation for the approval of a contract to Wholesale Direct, Inc., to furnish and deliver automotive emergency lighting as-needed, for the Division of Transportation, for the period May 1, 2026 through April 30, 2027, for a contract total not to exceed \$25,000; per renewal of bid #23-040-DOT-RE, third and final renewal.

**8.F. [26-0901](#)**

Recommendation for the approval of a contract to AT&T Corp., to provide analog telecommunication services, as needed for the Division of Transportation, to communicate with traffic signals, for the period April 7, 2026 through February 29, 2028, for a contract total not to exceed \$28,000. Contract per 55 ILCS 5/5-1022(d) exempt from bidding -( IT/Telecom purchases which do not exceed \$35,000).

**8.G. [DT-P-0026-26](#)**

Recommendation for the approval of a contract purchase order to Monroe Truck Equipment, to furnish and install one (1) 144" Steel Combo Service Body for a Ford F-550 Chassis, for the Division of Transportation, for a contract total not to exceed \$42,985. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #062222-AEB).

- 8.H. [DT-P-0027-26](#)  
Recommendation for the approval of a contract to Old Republic Title Company, for Professional Title Insurance Services, as needed for the Division of Transportation, for the period April 14, 2026 through February 29, 2028, for a contract total not to exceed \$50,000; per bid #23-110-DOT, first and final renewal.
- 8.I. [DT-P-0028-26](#)  
Recommendation for the approval of a contract to Northern Contracting, Inc., to repair and install guardrails throughout the DuPage County rights of way, for the Division of Transportation, for the period of May 1, 2026 through April 30, 2027, for a total contract amount not to exceed \$50,000; per bid #25-030-DOT, first of three renewal options.
- 8.J. [DT-P-0029-26](#)  
Recommendation for the approval of a contract purchase order to Parsons Transportation Group, Inc., for Central Signal System Network Support Services, for the Division of Transportation, Section 26-00008-01-TL, for a contract total not to exceed \$210,000. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - proprietary software.)
- 8.K. [DT-P-0030-26](#)  
Recommendation for the approval of a contract to Genuine Parts Company d/b/a NAPA Auto Parts, to furnish and deliver automotive repair and replacement parts on an as-needed basis, for the Division of Transportation, for the period May 1, 2026 through April 30, 2027, for a total contract value not to exceed \$230,000. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #100124-GPC).
- 8.L. [DT-P-0031-26](#)  
Recommendation for the approval of a contract to First Aid Corporation, d/b/a 1st Aid Corp., to furnish and deliver automotive aerosols and cleaners, as needed for the Division of Transportation, for the period May 1, 2026 through April 30, 2027, for a contract total not to exceed \$30,000; per renewal option under bid award #24-033-DOT, second of three renewals.

## 9. AWARDING RESOLUTIONS

- 9.A. [DT-R-0003-26](#)  
Awarding Resolution to K-Five Construction Corporation, for improvements to CH23/Naperville Road, from Ridgeland to I-88, Section 16-00195-06-CH, for an estimated County cost of \$8,888,888.88; per lowest responsible bid.
- 9.B. [DT-R-0004-26](#)  
Awarding Resolution to Precision Pavement Markings, Inc. for the 2026 Pavement Marking Maintenance Program, Section 26-00000-03-GM, for an estimated County cost of \$495,076.89; per lowest responsible bid.

**10. INTERGOVERNMENTAL AGREEMENTS**10.A. [DT-R-0005-26](#)

Joint Funding Agreement between the Illinois Department of Transportation and the County of DuPage, for federally funded construction of CH38/63rd Street intersection control improvements from Suffield Court to Americana Drive.

**11. OLD BUSINESS****12. NEW BUSINESS****13. ADJOURNMENT**



# Minutes

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0920

**Agenda Date:** 4/7/2026

**Agenda #:** 5.A.

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# DU PAGE COUNTY

## Transportation Committee

### Draft Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, March 3, 2026**

**10:00 AM**

**Room 3500B**

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**1. CALL TO ORDER**

10:00 AM meeting was called to order by Chair Mary Ozog at 10:00 AM.

**2. ROLL CALL**

<b>PRESENT</b>	Covert, Ozog, Tornatore, and Zay
<b>ABSENT</b>	Evans, and Garcia

**3. CHAIR'S REMARKS - CHAIR OZOG**

Chair Ozog said we can tell Spring is on its way by all of the items on the Transportation agenda.

**4. PUBLIC COMMENT**

No public comments were offered.

**5. APPROVAL OF MINUTES**

5.A. [26-0774](#)

DuPage County Transportation Committee Meeting-Tuesday February 17, 2026.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Jim Zay

**6. PROCUREMENT REQUISITIONS**

MOTION TO COMBINE ITEMS 6.A. THROUGH 6.M.

Chair Ozog moved and Member Zay seconded a motion to combine items 6.A. through 6.M. The motion was approved on a voice vote, all "Ayes", motion carried.

6.A. [DT-P-0013-26](#)

Recommendation for the approval of a contract to Vulcan Construction Materials, LLC, to provide coarse and fine aggregates on an as-needed basis, for the Division of Transportation and Department of Public Works, for the period of April 1, 2026 through March 31, 2027, for a contract total not to exceed \$70,000 (Division of Transportation \$40,000 / Public Works \$30,000); per bid #26-021-DOT.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Jim Zay

6.B. [DT-P-0014-26](#)

Recommendation for the approval of a contract to Elmhurst Chicago Stone, LLC, to provide Portland Cement Concrete on an as-needed basis, for the Division of Transportation and Department of Public Works, for the period of April 1, 2026 through March 31, 2027, for a contract total not to exceed \$75,000 (Division of Transportation \$50,000 / Public Works \$25,000); per bid #26-021-DOT.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Jim Zay

6.C. [DT-P-0015-26](#)

Recommendation for the approval of a contract to Superior Asphalt Materials, LLC, to provide UPM Cold Patch on an as-needed basis for DuPage County, for the Division of Transportation, for the period of April 1, 2026 through March 31, 2027, for a contract total not to exceed \$65,000; per bid #26-021-DOT.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Jim Zay

6.D. [DT-P-0016-26](#)

Recommendation for the approval of a contract to Plote Construction Inc., to provide bituminous paving materials in the west region of DuPage County on an as-needed basis, for the Transportation Division, for the period of April 1, 2026 through March 31, 2027, for a contract total not to exceed \$100,000; per bid #26-021-DOT.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Jim Zay

6.E. [DT-P-0017-26](#)

Recommendation for the approval of a contract to DuKane Asphalt Company, to provide bituminous paving materials in the central region of DuPage County on an as-needed basis, for the Division of Transportation, for the period of April 1, 2026 through March 31, 2027, for a contract total not to exceed \$120,000; per bid #26-021-DOT.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Jim Zay

6.F. [DT-P-0018-26](#)

Recommendation for the approval of a contract to K-Five Construction Corporation, to provide bituminous paving materials in the southeast region of DuPage County on an as-needed basis, for the Division of Transportation and Department of Public Works, for the period of April 1, 2026 through March 31, 2027, for a contract total not to exceed \$144,000 (Division of Transportation \$120,000 / Public Works \$24,000); per bid #26-021-DOT.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Jim Zay

6.G. [DT-P-0019-26](#)

Recommendation for the approval of a contract purchase order to Sutton Ford, Inc., to furnish and deliver One (1) Ford F-550 4x4 Super Cab, for the Division of Transportation, for the period of March 11, 2026 through November 30, 2027, for a contract total not to exceed \$72,805. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Suburban Purchasing Cooperative Contract #227).

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Jim Zay

6.H. [DT-P-0020-26](#)

Recommendation for the approval of a contract purchase order to Sutton Ford, Inc., to furnish and deliver one (1) Ford F-550 1-Ton Dump Truck, for the Division of Transportation, for the period of March 11, 2026 through November 30, 2027, for a contract total not to exceed \$111,311. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2. (Suburban Purchasing Cooperative Contract #227).

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
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<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Jim Zay

6.I. [DT-P-0021-26](#)

Recommendation for the approval of a contract purchase order to Sutton Ford, Inc., to furnish and deliver three (3) Ford F-350 Crew Cab Trucks, for the Division of Transportation, for the period of March 11, 2026 through November 30, 2026, for a contract total not to exceed \$185,488.35. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Suburban Purchasing Cooperative Contract #225).

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Jim Zay

6.J. [DT-P-0022-26](#)

Recommendation for the approval of a contract purchase order to Sutton Ford, Inc., to furnish and deliver two (2) Ford 4x4 F-450 Crew Cabs, for the Division of Transportation, for the period of March 11, 2026 through November 30, 2027, for a contract total not to exceed \$206,456. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Suburban Purchasing Cooperative Contract #226).

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Jim Zay

6.K. [DT-P-0023-26](#)

Recommendation for the approval of a contract purchase order to Sutton Ford, Inc., to furnish and deliver two (2) Ford 4x2 F-450 Crew Trucks, for the Division of Transportation, for the period of March 11, 2026 through November 30, 2027, for a contract total not to exceed \$264,420. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Suburban Purchasing Cooperative Contract #226).

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Jim Zay

6.L. [DT-P-0024-26](#)

Recommendation for the approval of a contract purchase order to CIT Trucks, LLC, to furnish and deliver four (4) Kenworth T480H Plow Truck Chassis, for the Division of Transportation, for the period March 11, 2026 through November 30, 2027, for a contract total not to exceed \$591,908. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #032824-KTC).

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Jim Zay

6.M. [DT-P-0025-26](#)

Recommendation for the approval of a contract purchase order to Bonnell Industries, Inc., to furnish and deliver snow and ice equipment for four (4) Plow Trucks, for the Division of Transportation, for the period of March 11, 2026 through November 30, 2027, for a contract total not to exceed \$838,126.58. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #062222-BNL).

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Jim Zay

7. **CHANGE ORDERS**7.A. [26-0823](#)

Ron Turley Associates, Inc. d/b/a RTA Fleet Success - PO #7513-0001 SERV - Contract extension through July 31, 2026.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Jim Zay

8. **INTERGOVERNMENTAL AGREEMENTS**8.A. [DT-R-0002-26](#)

Recommendation for approval of an Intergovernmental Agreement between the Regional Transportation Authority (RTA) and DuPage County regarding the DuPage County Demand Responsive Services Study.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Mary Ozog

<b>SECONDER:</b> Sadia Covert
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## 9. INFORMATIONAL

### 9.A. [FM-P-0006-26](#)

Recommendation for the approval of a contract to Builders Chicago Corporation, for preventive maintenance and repair services for automatic and manual doors with threshold closers, for Facilities Management, for the period April 10, 2026 through April 9, 2028, for a total contract amount not to exceed \$133,966; per renewal of bid #24-032-FM, first and final option to renew. (\$67,966 for Facilities Management, \$1,000 for Animal Services, \$35,000 for Division of Transportation, and \$30,000 for Care Center)

<b>RESULT:</b> ACCEPTED AND PLACED ON FILE
<b>MOVER:</b> Mary Ozog
<b>SECONDER:</b> Sadia Covert

### 9.B. [FM-P-0008-26](#)

Recommendation for the approval of a contract to Red Wing Brands of America, Inc., to furnish safety shoes and work boots, as needed for Facilities Management, Public Works, Stormwater, Care Center, and the Division of Transportation, for the period March 10, 2026 through March 9, 2027, for a contract total not to exceed \$46,100; per RFP #26-005-FM. (Facilities Management \$13,100, Public Works \$10,000, Stormwater \$4,500, Care Center \$3,500, and Division of Transportation \$15,000)

<b>RESULT:</b> ACCEPTED AND PLACED ON FILE
<b>MOVER:</b> Mary Ozog
<b>SECONDER:</b> Jim Zay

### 9.C. [FM-P-0010-26](#)

Recommendation for the approval of a contract to Advanced Boiler Control Services, Inc., to provide Boiler Audit Testing, Tuning, Training, and Time & Material, at the Power Plant, for Facilities Management, for the period April 10, 2026 through April 9, 2027, for a total contract amount not to exceed \$70,057.50; per renewal of bid #24-024-FM, second of three optional renewals. (\$62,557.50 for Facilities Management and \$7,500 for Division of Transportation).

<b>RESULT:</b> ACCEPTED AND PLACED ON FILE
<b>MOVER:</b> Mary Ozog
<b>SECONDER:</b> Jim Zay

**10. OLD BUSINESS**

No old business was discussed.

**11. NEW BUSINESS**

No new business was discussed.

**12. ADJOURNMENT**

With no further business, Chair Ozog moved and Member Tornatore seconded a motion to adjourn the meeting. The motion was approved on voice vote, all "Ayes", the motion carried and the meeting was adjourned at 10:10 AM.



## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0874

**Agenda Date:** 4/7/2026

**Agenda #:** 6.A.

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4/7/26 T.C

Consent  
DOT 4/7  
CB 4/14

Date: Feb 26, 2026

File ID #: 26-0874

# REQUEST FOR CHANGE ORDER FORM

Procurement Services Division  
Revised 10-01-2025

<b>Purchase Order #:</b> 7024-1-SERV	<b>Original Purchase Order Date:</b> 06/01/2024	<b>Change Order #:</b> 3	<b>Department:</b> DOT
<b>Vendor Name:</b> DOT - Henderson Prod.		<b>Vendor #:</b> 12170	<b>Dept. Contact:</b> Patricia Miller
<b>Action Requested and Reason for Change Order Request:</b> Replacement parts & repair services - Expired 5/31/2025 Decrease remaining encumbrance & close contract			

### IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$20,000.00
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$20,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$10,734.85)
E	New Contract Amount (C + D)	\$9,265.15
F	Cumulative Change Order Amount (B + D)	(\$10,734.85)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-53.67%

### DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (≤59 Days)
- Update Budget Code
- Change Budget Code From: \_\_\_\_\_ to: \_\_\_\_\_
- Increase/Decrease Quantity From: \_\_\_\_\_ to: \_\_\_\_\_
- Price Shows: \_\_\_\_\_ should be: \_\_\_\_\_
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

### DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From \_\_\_\_\_ to: \_\_\_\_\_
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

**Summary Explanation** - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

**Original Source Selection/Vetting Information** - Describe method used to select source; for instance, bid, RFP, sole source, etc.

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

PM \_\_\_\_\_ 6911 \_\_\_\_\_ Feb 26, 2026 \_\_\_\_\_  
Prepared By Phone Ext. Date

\_\_\_\_\_ *SM7* \_\_\_\_\_ *3/3/26* *6910* \_\_\_\_\_  
Recommended for Approval Phone/Ext. Date

\_\_\_\_\_ *[Signature]* \_\_\_\_\_ *3/5/2026* \_\_\_\_\_  
Reviewed by Procurement Officer Date

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_  
Completed by Buyer Date



## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0871

**Agenda Date:** 4/7/2026

**Agenda #:** 6.B.

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4/7/26 TC

Consent  
DOT 4/7  
CB 4/14

Date: Feb 24, 2026

File ID #: 26-0871

# REQUEST FOR CHANGE ORDER FORM

Procurement Services Division  
Revised 10-01-2025

<b>Purchase Order #:</b> 6935-1-SERV	<b>Original Purchase Order Date:</b> 04/01/2024	<b>Change Order #:</b> 1	<b>Department:</b> DOT
<b>Vendor Name:</b> DOT - Hopkins Ford		<b>Vendor #:</b> 43684	<b>Dept. Contact:</b> Patricia Miller
<b>Action Requested and Reason for Change Order Request:</b> Hybrid Transmission parts - Expired 3/31/2025 Decrease remaining encumbrance & close contract			

### IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$15,000.00
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$15,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$15,000.00)
E	New Contract Amount (C + D)	\$0.00
F	Cumulative Change Order Amount (B + D)	(\$15,000.00)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-100.00%

### DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (≤59 Days)
- Update Budget Code
- Change Budget Code From: \_\_\_\_\_ to: \_\_\_\_\_
- Increase/Decrease Quantity From: \_\_\_\_\_ to: \_\_\_\_\_
- Price Shows: \_\_\_\_\_ should be: \_\_\_\_\_
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

### DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From \_\_\_\_\_ to: \_\_\_\_\_
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

**Summary Explanation** - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

**Original Source Selection/Vetting Information** - Describe method used to select source; for instance, bid, RFP, sole source, etc.

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

PM \_\_\_\_\_ 6911 \_\_\_\_\_ Feb 24, 2026 \_\_\_\_\_  
Prepared By Phone Ext. Date

\_\_\_\_\_ SM7 \_\_\_\_\_ 6910 3/3/26  
Recommended for Approval Phone Ext. Date

\_\_\_\_\_ 8 \_\_\_\_\_ 3/5/2026  
Reviewed by Procurement Officer Date

\_\_\_\_\_ \_\_\_\_\_  
Completed by Buyer Date



## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0855

**Agenda Date:** 4/7/2026

**Agenda #:** 6.C.

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4/7/2020

Consent  
DOT 4/7  
CB 4/14

# REQUEST FOR CHANGE ORDER FORM

Procurement Services Division  
Revised 10-01-2025

Date: Feb 24, 2026

File ID #: 26-0855

<b>Purchase Order #:</b> 6911-1-SERV	<b>Original Purchase Order Date:</b> 04/01/2024	<b>Change Order #:</b> 2	<b>Department:</b> DOT
<b>Vendor Name:</b> DOT - K-Five Construction		<b>Vendor #:</b> 10843	<b>Dept. Contact:</b> Patricia Miller
<b>Action Requested and Reason for Change Order Request:</b> Bituminous Paving Materials - Expired 3/31/2025 Decrease remaining encumbrance & close contract			

### IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$139,000.00
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$139,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$11,876.91)
E	New Contract Amount (C + D)	\$127,123.09
F	Cumulative Change Order Amount (B + D)	(\$11,876.91)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-8.54%

### DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (≤59 Days)
- Update Budget Code
- Change Budget Code From: \_\_\_\_\_ to: \_\_\_\_\_
- Increase/Decrease Quantity From: \_\_\_\_\_ to: \_\_\_\_\_
- Price Shows: \_\_\_\_\_ should be: \_\_\_\_\_
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

### DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From \_\_\_\_\_ to: \_\_\_\_\_
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

**Summary Explanation** - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

**Original Source Selection/Vetting Information** - Describe method used to select source; for instance, bid, RFP, sole source, etc.

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

PM	6911	Feb 24, 2026	<u>SMT</u>	6910	3/3/26
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
<u>[Signature]</u>		3/3/2026			
Reviewed by Procurement Officer	Date		Completed by Buyer	Date	



## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0870

**Agenda Date:** 4/7/2026

**Agenda #:** 6.D.

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4/17/26 TC

consent  
DOT 4/7  
CB 4/14

Date: Feb 25, 2026

File ID #: 26-0870

# REQUEST FOR CHANGE ORDER FORM

Procurement Services Division  
Revised 10-01-2025

<b>Purchase Order #:</b> 6915-1-SERV	<b>Original Purchase Order Date:</b> 04/01/2024	<b>Change Order #:</b> 1	<b>Department:</b> DOT
<b>Vendor Name:</b> DOT - Ozinga Concrete		<b>Vendor #:</b> 13068	<b>Dept. Contact:</b> Patricia Miller
<b>Action Requested and Reason for Change Order Request:</b> Portland Cement Concrete - Expired 4/30/2025 Decrease remaining encumbrance & close contract			

### IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$75,000.00
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$75,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$33,506.19)
E	New Contract Amount (C + D)	\$41,493.81
F	Cumulative Change Order Amount (B + D)	(\$33,506.19)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-44.67%

### DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension ( $\leq 59$  Days)
- Update Budget Code
- Change Budget Code From: \_\_\_\_\_ to: \_\_\_\_\_
- Increase/Decrease Quantity From: \_\_\_\_\_ to: \_\_\_\_\_
- Price Shows: \_\_\_\_\_ should be: \_\_\_\_\_
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

### DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From \_\_\_\_\_ to: \_\_\_\_\_
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

**Summary Explanation** - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

**Original Source Selection/Vetting Information** - Describe method used to select source; for instance, bid, RFP, sole source, etc.

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

PM	6911	Feb 25, 2026	<u>SM7</u>	6910	3/3/26
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
<u>8</u>	<u>3/5/2026</u>				
Reviewed by Procurement Officer	Date		Completed by Buyer		Date



## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0872

**Agenda Date:** 4/7/2026

**Agenda #:** 6.E.

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4/7/26 TC

Consent  
DOT 417  
CB 4/14

Date: Feb 24, 2026

File ID #: 26-0872

# REQUEST FOR CHANGE ORDER FORM

Procurement Services Division  
Revised 10-01-2025

<b>Purchase Order #:</b> 6986-1-SERV	<b>Original Purchase Order Date:</b> 04/01/2024	<b>Change Order #:</b> 5	<b>Department:</b> DOT
<b>Vendor Name:</b> DOT - Peterbilt IL DBA JX		<b>Vendor #:</b> 43777	<b>Dept. Contact:</b> Patricia Miller
<b>Action Requested and Reason for Change Order Request:</b> Cummins Engine Repair & Replacement Parts - Expired 3/31/2025 Decrease remaining encumbrance & close contract			

### IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$85,000.00
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$85,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$23,195.28)
E	New Contract Amount (C + D)	\$61,804.72
F	Cumulative Change Order Amount (B + D)	(\$23,195.28)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-27.29%

### DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (≤59 Days)
- Update Budget Code
- Change Budget Code From: \_\_\_\_\_ to: \_\_\_\_\_
- Increase/Decrease Quantity From: \_\_\_\_\_ to: \_\_\_\_\_
- Price Shows: \_\_\_\_\_ should be: \_\_\_\_\_
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

### DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From \_\_\_\_\_ to: \_\_\_\_\_
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

**Summary Explanation** - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

**Original Source Selection/Vetting Information** - Describe method used to select source; for instance, bid, RFP, sole source, etc.

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

**Fiscal Impact/Cost Summary** - Include projected cost for each fiscal year, approved budget amount and account number

**APPROVALS - Initials Only**

PM	6911	Feb 24, 2026	<u>SM7</u>	6910	3/3/26
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
<u>8</u>		3/5/2026			
Reviewed by Procurement Officer	Date		Completed by Buyer	Date	



## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
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**File #:** 26-0854

**Agenda Date:** 4/7/2026

**Agenda #:** 6.F.

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4/7/26 TE

Consent  
DOT 4/7  
CB 4/14

# REQUEST FOR CHANGE ORDER FORM

Procurement Services Division

Revised 10-01-2025

Date: Feb 24, 2026

File ID #: 26-0854

<b>Purchase Order #:</b> 6869-1-SERV	<b>Original Purchase Order Date:</b> 04/01/2024	<b>Change Order #:</b> 1	<b>Department:</b> DOT
<b>Vendor Name:</b> DOT - Standard IND		<b>Vendor #:</b> 11781	<b>Dept. Contact:</b> Patricia Miller
<b>Action Requested and Reason for Change Order Request:</b> Rotary Lift Parts & Service - Expired 3/31/2025 Decrease remaining encumbrance & close contract			

### IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$29,900.00
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$29,900.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$27,421.90)
E	New Contract Amount (C + D)	\$2,478.10
F	Cumulative Change Order Amount (B + D)	(\$27,421.90)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-91.71%

### DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (≤59 Days)
- Update Budget Code
- Change Budget Code From: \_\_\_\_\_ to: \_\_\_\_\_
- Increase/Decrease Quantity From: \_\_\_\_\_ to: \_\_\_\_\_
- Price Shows: \_\_\_\_\_ should be: \_\_\_\_\_
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

### DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From \_\_\_\_\_ to: \_\_\_\_\_
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

**Summary Explanation** - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

**Original Source Selection/Vetting Information** - Describe method used to select source; for instance, bid, RFP, sole source, etc.

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

**Fiscal Impact/Cost Summary** - Include projected cost for each fiscal year, approved budget amount and account number

**APPROVALS - Initials Only**

PM \_\_\_\_\_  
Prepared By \_\_\_\_\_  
6911 \_\_\_\_\_  
Phone Ext. \_\_\_\_\_  
Feb 24, 2026 \_\_\_\_\_  
Date \_\_\_\_\_

SMT \_\_\_\_\_  
Recommended for Approval \_\_\_\_\_  
6910 \_\_\_\_\_  
Phone Ext. \_\_\_\_\_  
3/3/26 \_\_\_\_\_  
Date \_\_\_\_\_

8 \_\_\_\_\_  
Reviewed by Procurement Officer \_\_\_\_\_  
3/5/2026 \_\_\_\_\_  
Date \_\_\_\_\_

\_\_\_\_\_  
Completed by Buyer \_\_\_\_\_  
Date \_\_\_\_\_



## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0873

**Agenda Date:** 4/7/2026

**Agenda #:** 6.G.

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4/7/26 TC

Consent  
DOT 4/7  
CB 4/14 Date: Feb 24, 2026

# REQUEST FOR CHANGE ORDER FORM

Procurement Services Division  
Revised 10-01-2025

File ID #: 26-0873

<b>Purchase Order #:</b> 7018-1-SERV	<b>Original Purchase Order Date:</b> 04/01/2024	<b>Change Order #:</b> 1	<b>Department:</b> DOT
<b>Vendor Name:</b> DOT - Superior Asphalt		<b>Vendor #:</b> 23028	<b>Dept. Contact:</b> Patricia Miller
<b>Action Requested and Reason for Change Order Request:</b> UPM Cold Patch - Expired 3/31/2025 Decrease remaining encumbrance & close contract			

### IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$65,000.00
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$65,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$41,763.36)
E	New Contract Amount (C + D)	\$23,236.64
F	Cumulative Change Order Amount (B + D)	(\$41,763.36)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-64.25%

### DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension ( $\leq 59$  Days)
- Update Budget Code
- Change Budget Code From: \_\_\_\_\_ to: \_\_\_\_\_
- Increase/Decrease Quantity From: \_\_\_\_\_ to: \_\_\_\_\_
- Price Shows: \_\_\_\_\_ should be: \_\_\_\_\_
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

### DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From \_\_\_\_\_ to: \_\_\_\_\_
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

**Summary Explanation** - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

**Original Source Selection/Vetting Information** - Describe method used to select source; for instance, bid, RFP, sole source, etc.

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.





## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0856

**Agenda Date:** 4/7/2026

**Agenda #:** 6.H.

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4/7/26 TC

Consent  
DOT 4/7  
CB 4/14

Date: Feb 24, 2026

File ID #: 26-0856

# REQUEST FOR CHANGE ORDER FORM

Procurement Services Division  
Revised 10-01-2025

<b>Purchase Order #:</b> 6912-1-SERV	<b>Original Purchase Order Date:</b> 04/01/2024	<b>Change Order #:</b> 1	<b>Department:</b> DOT
<b>Vendor Name:</b> DOT - Vulcan Construction		<b>Vendor #:</b> 26490	<b>Dept. Contact:</b> Patricia Miller
<b>Action Requested and Reason for Change Order Request:</b> Coarse & Fine Aggregates - Expired 3/31/2025 Decrease remaining encumbrance & close contract			

### IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$69,999.68
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$69,999.68
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$31,294.23)
E	New Contract Amount (C + D)	\$38,705.45
F	Cumulative Change Order Amount (B + D)	(\$31,294.23)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-44.71%

### DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension ( $\leq 59$  Days)
- Update Budget Code
- Change Budget Code From: \_\_\_\_\_ to: \_\_\_\_\_
- Increase/Decrease Quantity From: \_\_\_\_\_ to: \_\_\_\_\_
- Price Shows: \_\_\_\_\_ should be: \_\_\_\_\_
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

### DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From \_\_\_\_\_ to: \_\_\_\_\_
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

**Summary Explanation** - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

**Original Source Selection/Vetting Information** - Describe method used to select source; for instance, bid, RFP, sole source, etc.

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

PM	6911	Feb 24, 2026	<u>SMT</u>	6910	3/3/26
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
<u>[Signature]</u>		3/5/2026			
Reviewed by Procurement Officer	Date		Completed by Buyer	Date	



## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0934

**Agenda Date:** 4/7/2026

**Agenda #:** 6.I.

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# SPECIAL PURCHASE REQUISITION, DU PAGE COUNTY, ILLINOIS

*48*  
libc

5842-1-SERV

WHEATON, ILLINOIS 60187

**DT-R-0162-22**

PURCHASE ORDER NO.

REQUISITIONING AGENCY  
DuPage County Division of Transportation

SHIP TO ADDRESS

RESOLUTION NUMBER

NAME  
421 N. County Farm Road

Same  
NAME

ADDRESS  
Wheaton, IL 60187  
CITY, STATE, ZIP

ADDRESS

CITY, STATE, ZIP

03/06/2026

DATE

FUND AGENCY			VENDOR NUMBER		EXPIRATION DATE	LAST INVOICE DATE	FOB	
			10228		11/30/2025	11/30/2026	Wheaton, IL	
ORGANIZATION	ACTIVITY	OBJECT	QUANTITY	UNIT OF PURCHASE	ITEM CODE	DESCRIPTION COMMODITY / CONTRACT	UNIT PRICE	EXTENSION
FY22-1500-3510-53830						Mowing contract between the County of DuPage and the		27,172.43
FY23-1500-3510-53830						Village of Glendale Heights		27,172.43
FY24-1500-3510-53830								27,172.43
FY25-1500-3510-53830								27,172.43
						<b>Consent Item Change Order</b>		
						Decrease remaining encumbrance and close contract.		
1500-3510-53830						Decrease LN 2		-21,110.23
1500-3510-53830						Decrease LN 3		-10,139.48
1500-3510-53830						Decrease LN 4		-6,119.63
							<b>TOTAL</b>	<b>\$71,320.38</b>

VENDOR

Village of Glendale Heights, 300 Civic Center Plaza, Glendale Heights, IL 60139

COMMITTEE APPROVAL	DATE
Transportation	
County Board	

Signature on file

3/3/26

DATE



## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0933

**Agenda Date:** 4/7/2026

**Agenda #:** 6.J.

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# SPECIAL PURCHASE REQUISITION, DU PAGE COUNTY, ILLINOIS

5841-1-SERV

WHEATON, ILLINOIS 60187

**DT-R-0160-22**

PURCHASE ORDER NO.

REQUISITIONING AGENCY  
DuPage County Division of Transportation

SHIP TO ADDRESS

RESOLUTION NUMBER

NAME  
421 N. County Farm Road  
ADDRESS  
Wheaton, IL 60187  
CITY, STATE, ZIP

Same  
NAME  
ADDRESS  
CITY, STATE, ZIP

03/06/2026

DATE

FUND			AGENCY			VENDOR NUMBER			EXPIRATION DATE			LAST INVOICE DATE			FOB		
						20304			11/30/2025			11/30/2026			Wheaton, IL		
ORGANIZATION	ACTIVITY	OBJECT	QUANTITY	UNIT OF PURCHASE	ITEM CODE	DESCRIPTION COMMODITY / CONTRACT						UNIT PRICE	EXTENSION				
FY22-1500-3510-53830						Mowing contract between the County of DuPage and the							30,536.41				
FY23-1500-3510-53830						Village of Carol Stream							30,536.41				
FY24-1500-3510-53830													30,536.41				
FY25-1500-3510-53830													30,536.41				
						<b>Consent Item Change Order</b>											
						Decrease remaining encumbrance and close contract.											
FY22-1500-3510-53830						Decrease LN 1							-8,257.30				
FY23-1500-3510-53830						Decrease LN 2							-8,174.66				
FY24-1500-3510-53830						Decrease LN 3							-9,146.91				
FY26-1500-3510-53830						Decrease LN 5							-6,490.85				
												<b>TOTAL</b>	<b>\$90,075.92</b>				

VENDOR  
Village Of Carol Stream, 500 N. Gary Avenue, Carol Stream, IL 60188

COMMITTEE APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_  
Transportation \_\_\_\_\_  
County Board \_\_\_\_\_

Signature on file

3/3/26

DATE



## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0932

**Agenda Date:** 4/7/2026

**Agenda #:** 6.K.

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# SPECIAL PURCHASE REQUISITION, DU PAGE COUNTY, ILLINOIS

*PS*  
*lbc*

5838-1-SERV

WHEATON, ILLINOIS 60187

**DT-R-0159-22**

PURCHASE ORDER NO.

REQUISITIONING AGENCY  
DuPage County Division of Transportation

SHIP TO ADDRESS

RESOLUTION NUMBER

NAME  
421 N. County Farm Road  
ADDRESS  
Wheaton, IL 60187  
CITY, STATE, ZIP

Same  
NAME  
ADDRESS  
CITY, STATE, ZIP

03/06/2026

DATE

FUND			AGENCY			VENDOR NUMBER			EXPIRATION DATE			LAST INVOICE DATE			FOB		
						20027			11/30/2025			11/30/2026			Wheaton, IL		
ORGANIZATION	ACTIVITY	OBJECT	QUANTITY	UNIT OF PURCHASE	ITEM CODE	DESCRIPTION COMMODITY / CONTRACT						UNIT PRICE	EXTENSION				
FY22-1500-3510-53830						Mowing contract between the County of DuPage and the							22,789.78				
FY23-1500-3510-53830						Bloomingdale Township Road District							22,789.78				
FY24-1500-3510-53830													22,789.78				
FY25-1500-3510-53830													22,789.78				
						<b>Consent Item Change Order</b>											
						Decrease remaining encumbrance and close contract.											
FY22-1500-3510-53830						Decrease LN 1							-9,908.60				
FY23-1500-3510-53830						Decrease LN 2							-9,908.60				
FY24-1500-3510-53830						Decrease LN 3							-14,862.90				
FY25-1500-3510-53830						Decrease LN 4							-4,954.30				
												<b>TOTAL</b>	<b>\$51,524.72</b>				

VENDOR

Bloomingdale Township Road District, 6N030 Rosedale Avenue, Bloomingdale, IL 60108

COMMITTEE APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_  
 Transportation \_\_\_\_\_  
 County Board \_\_\_\_\_

	<p style="font-size: 24pt; font-weight: bold;">Signature on file</p> <p style="text-align: right;"><u>3/3/26</u> DATE</p>
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## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0926

**Agenda Date:** 4/7/2026

**Agenda #:** 6.L.

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# SPECIAL PURCHASE REQUISITION, DU PAGE COUNTY, ILLINOIS



5839-1-SERV

WHEATON, ILLINOIS 60187

DT-R-0169-22

PURCHASE ORDER NO.

REQUISITIONING AGENCY  
DuPage County Division of Transportation

SHIP TO ADDRESS

RESOLUTION NUMBER

NAME  
421 N. County Farm Road  
ADDRESS  
Wheaton, IL 60187  
CITY, STATE, ZIP

Same  
NAME  
ADDRESS  
CITY, STATE, ZIP

03/06/2026

DATE

FUND AGENCY			VENDOR NUMBER			EXPIRATION DATE		LAST INVOICE DATE		FOB	
			16103			11/30/2025		11/30/2026		Wheaton, IL	
ORGANIZATION	ACTIVITY	OBJECT	QUANTITY	UNIT OF PURCHASE	ITEM CODE	DESCRIPTION COMMODITY / CONTRACT			UNIT PRICE	EXTENSION	
FY22-1500-3510-53830						Mowing contract between the County of DuPage and the				53,077.56	
FY23-1500-3510-53830						Winfield Township Road District				53,077.56	
FY24-1500-3510-53830										53,077.56	
FY25-1500-3510-53830										53,077.56	
						<b>Consent Item Change Order</b>					
						Decrease remaining encumbrance and close contract.					
FY22-1500-3510-53830						Decrease LN 1				-25,384.92	
FY23-1500-3510-53830						Decrease LN 2				-13,846.32	
FY24-1500-3510-53830						Decrease LN 3				-9,230.88	
FY25-1500-3510-53830						Decrease LN 4				-4,615.44	
									<b>TOTAL</b>	<b>\$159,232.68</b>	

VENDOR

Winfield Township Highway Department, 30W575 Roosevelt Road, West Chicago, IL 60186

COMMITTEE APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_  
 Transportation \_\_\_\_\_  
 County Board \_\_\_\_\_

	<p style="font-size: 24px; font-weight: bold;">Signature on file</p> <p style="font-size: 18px; font-weight: bold;">3/3/26</p> <p style="font-size: 12px;">DEPARTMENT APPROVAL _____ DATE _____</p>
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## Budget Transfer

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-1100

**Agenda Date:** 4/7/2026

**Agenda #:** 7.A.

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92

DuPage County, Illinois  
 BUDGET ADJUSTMENT  
 Effective April 1, 2025

From: 1500  
 Company #

DOT FLEET SERVICE  
 From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
3520	50010		OVERTIME	\$ 25,000.00	52,592.25	27,592.25	3/27/26
Total				\$ 25,000.00			

To: 1500  
 Company #

DOT MAINTENANCE/OPS  
 To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
3510	50010		OVERTIME	\$ 25,000.00	13,769.94	11,230.06	3/27/26
Total				\$ 25,000.00			

Reason for Request:

Additional funds needed to cover overtime due to this year's snow season.

Signature on file

Department Head

Signature on file

Chief Financial Officer

3/26/26  
Date

3/30/26  
Date

Activity \_\_\_\_\_  
 (optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only

Fiscal Year \_\_\_\_\_ Budget Journal # \_\_\_\_\_ Acctg Period \_\_\_\_\_

Entered By/Date \_\_\_\_\_ Released & Posted By/Date \_\_\_\_\_

DOT - 4/7/26  
 FIN/CB - 4/14/26

4



## Transportation Requisition under \$30,000

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0989

**Agenda Date:** 4/7/2026

**Agenda #:** 8.A.

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Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: <b>26-0989</b>	RFP, BID, QUOTE OR RENEWAL #: <b>#24-038-DOT</b>	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$15,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 04/07/2026	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$60,000.00
	CURRENT TERM TOTAL COST: \$15,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: SECOND RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Sunrise Chevrolet, Inc.	VENDOR #: 11645	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Kyle Kurtz	VENDOR CONTACT PHONE: 630-942-8300	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: kkurtz@sunrisechevrolet.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-47	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).			
Recommendation for the approval of a contract to Sunrise Chevrolet, to furnish and deliver Chevy OEM repair and replacement parts on an as-needed basis for the Division of Transportation, for the period May 1, 2026 through April 30, 2027, for a contract total not to exceed \$15,000.00; per renewal option under bid award #24-038-DOT, second of three options to renew.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished			
To purchase OEM auto and light truck parts to maintain the County fleet of chevrolet vehicles.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
RENEWAL	
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

### SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

### SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Sunrise Chevrolet, Inc.	Vendor#: 11645	Dept: Division of Transportation	Division: Accounts Payable
Attn: Kyle Kurtz	Email: kkurtz@sunrisechevrolet.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 414 E. North Avenue	City: Glendale Heights	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60139	State: IL	Zip: 60187
Phone: 630-942-8300	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Sunrise Chevrolet, Inc.	Vendor#: 11645	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 1, 2026	Contract End Date (PO25): Apr 30, 2027

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Chevrolet OEM repair & replacement parts	FY26	1500	3520	52250		10,000.00	10,000.00
2	1	EA		Chevrolet OEM repair & replacement parts	FY27	1500	3520	52250		5,000.00	5,000.00
										Requisition Total	\$ 15,000.00

**FY is required, ensure the correct FY is selected.**

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.  To furnish and deliver Chevrolet OEM repair and replacement parts or the DOT Fleet.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.  Email Approved PO to: Kyle Kurtz, William Bell and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.  see above.
APPROVALS	Department I  <b>Signature on file</b>  15,000. Procurement Officer Approval for ETSB.



THE COUNTY OF DUPAGE  
 FINANCE - PROCUREMENT  
 CHEVROLET OEM PARTS 24-038-DOT  
 BID TABULATION



NO.	ITEM	EST. VALUE	Sunrise Chevrolet		Dick Wickstrom Chevrolet	
			% MARK-UP or DISCOUNT	EXTENDED PRICE	% MARK-UP or DISCOUNT	EXTENDED PRICE
1	Chevrolet and General Motors OEM Parts	\$ 15,000.00	-32%	\$ 10,200.00	-30%	\$ 10,500.00
<b>GRAND TOTAL</b>				<b>\$ 10,200.00</b>		<b>\$ 10,500.00</b>

NOTES

Bid Opening 3/11/2024 @ 4:00 PM	BR, HK
Invitations Sent	7
Total Vendors Requesting Documents	0
Total Bid Responses	2

**PRICE**

The Contractor shall provide a firm percentage mark-up or discount to manufacturer list prices. All goods are to be shipped F.O.B. Destination. Pricing shall include shipping to DuPage County Division of Transportation, 180 N. County Farm Road, Wheaton, IL 60187.

NO.	ITEM	EST. VALUE	% MARK-UP (+) or DISCOUNT (-)	EXTENDED PRICE
1	Chevrolet and General Motors OEM Parts	\$15,000.00	List (-) 32%	\$ 10,200
<b>GRAND TOTAL</b> (In words) <i>We are willing to offer a discount of List minus 32%</i>				

QUOTE SIGNATURE PAGE

CHEVROLET OEM PARTS 24-038-DOT

# Signature on file

Kyle Kurtz, Parts Manager  
(Signature and Title)

3-7-24  
(Date)

QUOTATION MUST BE SIGNED FOR CONSIDERATION

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Business Name of Bidder	Sunnise Chevrolet, Inc.
Main Business Address	414 E. North Avenue
City, State, Zip Code	Glendale Heights, IL 60139
Telephone Number	630-942-8300
Email Address	kkurtz@sunnisechevrolet.com
Bid Contact Person	Kyle Kurtz



The County of DuPage  
Finance Department  
Procurement Division, Room 3-400  
421 North County Farm Road  
Wheaton, Illinois 60187

**CONTRACT RENEWAL AGREEMENT**

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Sunrise Chevrolet, Inc. located at 414 E. North Avenue, Glendale Heights, IL 60139, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #24-038-DOT which became effective on 5/1/2024 and which will expire 4/30/2026. The contract is subject to the second of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 4/30/2027.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

**THE COUNTY OF DUPAGE**

**CONTRACTOR**

**Signature on file**

\_\_\_\_\_  
SIGNATURE

Sara Rogers

\_\_\_\_\_  
PRINTED NAME

Buyer II

\_\_\_\_\_  
PRINTED TITLE

\_\_\_\_\_  
DATE

\_\_\_\_\_

*Kyle Kurtz*

\_\_\_\_\_  
PRINTED NAME

*PARTS Manager*

\_\_\_\_\_  
PRINTED TITLE

*3/4/26*

\_\_\_\_\_  
DATE



DuPage County  
 Finance Department  
 Procurement Division  
 421 North County Farm Road  
 Room 3-400  
 Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	24-038-DOT
COMPANY NAME:	Sunrise Chevrolet Inc.
CONTACT PERSON:	Kyle Kurtz
CONTACT EMAIL:	kkurtz@SunriseChevrolet.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements and certifies that the information submitted on this form is true and correct to t

**Signature on file**

Printed Name: Kyle Kurtz

Signature: \_\_\_\_\_

Title: PARTS Manager

Date: 3/6/26



# Transportation Requisition under \$30,000

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0956

**Agenda Date:** 4/7/2026

**Agenda #:** 8.B.

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Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
General Tracking		Contract Terms	
FILE ID#: 26-0956	RFP, BID, QUOTE OR RENEWAL #: #24-494DOT-FINAD-P-69506	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$17,622.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 04/07/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$17,622.00
	CURRENT TERM TOTAL COST: \$17,622.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: Work Zone Safety Inc.	VENDOR #: 39331	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Heather McClusky	VENDOR CONTACT PHONE: 815-834-0429	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: heather@workzonesafetyinc.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-42	

Overview
<p><b>DESCRIPTION</b> Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).</p> <p>Recommendation for the approval of a contract purchase order to Work Zone Safety Inc., to furnish and deliver (3) Wanco Frame Arrow Boards for the Division of Transportation, for a contract total not to exceed \$17,622.00; contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 Bid-Buy Contract #24-494DOT-FINAD-P-69506.</p> <p><b>JUSTIFICATION</b> Summarize why this procurement is necessary and what objectives will be accomplished</p> <p>This purchase will enhance work zone safety by providing clear directional guidance, improving visibility and reducing confusion for drivers. This lowers the risk of accidents and helps ensure worker protection through construction zones.</p>

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source.  This contract was setup using the cooperative State of Illinois Contract Bid-Buy #24-494DOT-FINAD-P-69506.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).  1. DOT staff recommends issuing a purchase order to Work Zone Safety Inc., using the State of Illinois Contract Bid-Buy #24-494DOT-FINAD-P-69506. 2. Request bids. 3. Status quo.

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Work Zone Safety Inc.	Vendor#: 39331	Dept: Division of Transportation	Division: Accounts Payable
Attn: Heather McClusky	Email: heather@workzonesafetyinc.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 17051 Gaylord Road	City: Crest Hill	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60403	State: IL	Zip: 60187
Phone: 815-834-0429	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Work Zone Safety Inc.	Vendor#: 39331	Dept: Division of Transportation	Division: Hwy Maintenance
Attn:	Email:	Attn: Jason Walsh	Email: jason.walsh@dupagecounty.gov
Address: same as above.	City:	Address: 140 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6925	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 8, 2026	Contract End Date (PO25): Nov 30, 2026

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	3	EA	WTSP55-LSAC	(3) Wanco Folding Frame Arrow Boards w/25 Light LED Trailers	FY26	1500	3510	52000		5,874.00	17,622.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 17,622.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver (3) Wanco Folding Frame Arrow Boards for DOT.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Heather McClusky, Jason Walsh, David Koehler, Mike Figuray and Roula Eikosidekas.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. FY26 Capital Purchase.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

**QUOTE**

**QUOTE NO**

2791

Work Zone Safety Inc  
 17051 Gaylord Rd  
 Crest Hill, IL 60403  
 Phone: (815) 834-0429  
 Fax: (815) 834-2357

SALES REP: Heather McClusky Ext 108

REP PHONE: (815) 834-0429

REP E-MAIL: heather@workzonesafetyinc.com

TO DuPage County DOT  
 421 N County Farm Rd  
 Wheaton, IL 60187-3978

**CUSTOMER PHONE: (630) 407-6920**

**CUSTOMER FAX: (630) 407-6921**

QUOTE DATE	VALID THRU	FOR	PAGE
2/9/2026	5/18/2026	25 Light arrow board	1

Description Con't: 25 light folding flashing and sequential LED arrow board trailer - One 55-watt solar panel - Two leak- and spill-proof valve-regulated lead acid (VRLA) 12V batteries (44 Ah total capacity) - Four Telespar stabilizer legs and tongue jack - Weighted decking - Orange powder-coat finish - LED Taillights - High Density Polyethylene Fenders - 2in Ball hitch

Upgrades: 3" HD Pintle, 7 pin RV plug, wheel jack

Ship to: DuPage County Division of Transportation 140 N County Farm Rd Wheaton, IL 60187  
 Contact: Mike Figuray (630) 407-6920

Arrow boards meet IDOT Spec  
 Price includes freight. Lead time is 3-6 weeks.  
 References: PO Number: 24-494DOT-FINAD-P-69506 | Bid Number: 24-494DOT-FINAD-B-43135

ITEM NO	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
ARROWBOARD	3	Model #WTSP55-LSAC Connected Wanco Folding Frame Arrow Board 25 Light LED trailer	\$5,874.00	\$17,622.00*

\* means item is non-taxable

**If purchase is non-taxable, please provide tax exempt or resale certificate; otherwise, the invoice will be taxed.**

X \_\_\_\_\_

**Please sign and date above – this will serve as acceptance of pricing. Fax to 815-834-2357, or email Rep listed above.**

Freight Charges	Included
Sales Tax	\$0.00
<b>Total</b>	<b>\$17,622.00</b>

**Open Market Purchase Order 24-494DOT-FINAD-P-69506**

**Header Information**

<b>Purchase Order Number:</b>	24-494DOT-FINAD-P-69506	<b>Release Number:</b>	0	<b>Short Description:</b>	Trailer Mounted Solar Arrow Boards
<b>Status:</b>	3PS - Sent	<b>Purchaser:</b>	Brad Knackmuhs	<b>Receipt Method:</b>	Quantity
<b>Fiscal Year:</b>	2024	<b>PO Type:</b>	Open Market	<b>Minor Status:</b>	
<b>Organization:</b>	DOT - Transportation	<b>Location:</b>	AK00Z - Business Services	<b>Type Code:</b>	Competitive Sealed Bidding
<b>Department:</b>	FINADMIN494 - Finance & Administration	<b>Entered Date:</b>	07/30/2024 04:42:04 PM		
<b>Alternate ID:</b>		<b>Retainage %:</b>	0.00%	<b>Discount %:</b>	0.00%
<b>Days ARO:</b>	45	<b>Promised Date:</b>			
<b>Required By Date:</b>		<b>Actual Cost:</b>	\$120,060.00		
<b>Contact Instructions:</b>	Questions shall be emailed to Brad.knackmuhs@illinois.gov	<b>Bill-to Address:</b>	Brad A Knackmuhs See line item below Springfield, IL 00000 US Email: brad.knackmuhs@illinois.gov Phonet (217) 785-7080		
<b>Print Format:</b>	Purchase Order Print				
<b>Ship-to Address:</b>	Brad A Knackmuhs See line item below Springfield, IL 00000 US Email: brad.knackmuhs@illinois.gov Phonet (217) 785-7080				
<b>Is this a Small Business Set Aside Procurement?:</b>	No				
<b>Actual Contract Begin Date:</b>	08/09/2024				
<b>Actual Contract End Date:</b>	06/30/2026				

**Date Contract Executed:**  
**Master Contract?:** No  
**Original/ Old Contract/PO Number:**  
**Release Begin Date:**  
**Release End Date:**  
**Is there a BEP/VBP Participation Goal? :** No  
**Is this Contract available to Local Units of Government?:** No  
**Agency Attachments:** [B43135 NOA.pdf](#)  
**Vendor Attachments:**

### Primary Vendor Information & PO Terms

<b>Vendor:</b>	<u>V00003309 - Work Zone Safety, Inc.</u>	<b>Preferred Delivery Method:</b>	Email	
<b>Remit-to Address:</b>	17051 Gaylord Road Crest Hill, IL 60403 US Email: doug@workzonesafetyinc.com	<b>Payment Terms:</b>	NA	<b>Shipping Method:</b>
		<b>Shipping Terms:</b>		<b>Freight Terms:</b> Freight Prepaid
<b>PO Mailing Address:</b>	17051 Gaylord Road Crest Hill, IL 60403 US Email: doug@workzonesafetyinc.com			
<b>PO Acknowledgements:</b>	Document	Notifications		Acknowledged Date/Time
	Purchase Order	Emailed to PAM@WORKZONESAFETYINC.COM at 08/12/2024 08:04:16 AM		

### Item Information



# Notice of Award Form

## Agency and Awarded Vendor Information

Description:

Bid Number:  Agency:

Vendor Selected for Award:

Line Item Description:

Total Award Amount  Number of unsuccessful bidders/offerors

Terms (Add Renewal Terms as appropriate)	Length	Value
Initial Term	June 30, 2026	\$120,060.00
Delete Renewal Term	Add Renewal Term 1,2,3	

## Farm Leases and Concessions

Value to the State:

Estimated Financial Return to the State for the Life of the Contract (Includes Renewals)

Value to the Vendor:

Estimated Gross Revenue to the Vendor for the Life of the Contract (Includes Renewals)

## Business Enterprise Program/Veterans Business Program

Awarded bidder/offeror BEP/VBP Utilization Plan Goals 30 ILCS 575/7 (6)

% of VBP Per Utilization Plan:  % of BEP Per Utilization Plan:

List each bidder or offeror's name	Total bid amount	The name(s) of the certified BEP vendor(s) identified in the bidder's or offeror's submitted utilization plan	The Percentage of the bid's amount awarded to certified BEP vendor(s) identified in the utilization plan
Work Zone Safety Inc	\$120,060.00		
Ver-Mac Inc	\$124,200.00		
Smart Innovations LLC	\$241,434.22		
Warning Lites of Southern Illinois, LLC			



# Notice of Award Form

\*NA indicates that the offeror's pricing remained sealed.

Add Row	Delete Row
---------	------------

## Agency Contact

Contact Name:	Brad Knackmuhs	Telephone Number:	217-785-7080
Email Address:	brad.knackmuhs@illinois.gov	Fax Number:	
Street Address:	2300 S. Dirksen Parkway	City:	Springfield
State:	IL	Zip Code:	62764

## SPO Written Determination for Contract Award Decision

- General** - Applies to Split Awards, Award to Other than Lowest Responsible and Responsive Bidder. The Rationale described by the purchasing agency in the recommendation to award seems reasonable, and serves as the basis for the contract decision.
- Invitation for Bid** - The contract was procured through the Invitation for Bid Process, and the contract has been awarded to the lowest priced responsive and responsible bidder.
- Invitation for Bid award with Domestic Products preference** - The contract was procured through the Invitation for Bid Process, and the contract has been awarded to the lowest priced responsive and responsible bidder by applying the Procurement of Domestic Products preference.
- Request for Proposal** - Based on factors set forth in the Request for Proposal, the contract has been awarded to the offeror whose proposal is most advantageous to the State.

Other:

Signature Field	Shea Nathaniel Firebaugh <small>Digitally signed by Shea Nathaniel Firebaugh Date: 2024.07.16 15:06:28 -05'00'</small>	Date:	Jul 16, 2024
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## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### **Section I: Contact Information**

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Work Zone Safety, Inc.
CONTACT PERSON:	Silvano Ortiz
CONTACT EMAIL:	chino@workzonesafetyinc.com

### **Section II: Procurement Ordinance Requirements**

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes  
 No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Silvano Ortiz Signature: \_\_\_\_\_ **Signature on file** \_\_\_\_\_

Title: President Date: 02/24/2026



## Transportation Requisition under \$30,000

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0987

**Agenda Date:** 4/7/2026

**Agenda #:** 8.C.

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Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: <b>26-0987</b>	RFP, BID, QUOTE OR RENEWAL #: <b>#24-040-DOT</b>	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$15,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 04/07/2026	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$75,000.00
	CURRENT TERM TOTAL COST: \$20,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: SECOND RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Peterbilt Illinois d/b/a JX Truck Center - Elmhurst	VENDOR #: 24920	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Bernie Pastirik	VENDOR CONTACT PHONE: 630-972-2720	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: bpastirik@jxe.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-48	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).			
Recommendation for the approval of a contract to JX Truck Center, to furnish and deliver Peterbilt OEM repair and replacement parts on an as-needed basis for the Division of Transportation, for the period May 1, 2026 through April 30, 2027, for a contract total not to exceed \$20,000.00; per renewal option under bid award #24-040-DOT, second of three options to renew.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished			
To purchase Peterbilt OEM parts to repair County owned and operated vehicles.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
RENEWAL	
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

### SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

### SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Peterbilt Illinois d/b/a JX Truck Center - Elmhurst	Vendor#: 24920	Dept: Division of Transportation	Division: Accounts Payable
Attn: Bernie Pastirik	Email: pstearns@jxe.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 216 W. Diversey Avenue	City: Elmhurst	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60126	State: IL	Zip: 60187
Phone: 630-516-3560	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Peterbilt Illinois d/b/a JX Truck Center - Elmhurst	Vendor#: 24920	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 1, 2026	Contract End Date (PO25): Apr 30, 2027

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Peterbilt OEM repair & replacement parts	FY26	1500	3520	52250		15,000.00	15,000.00
2	1	EA		Peterbilt OEM repair & replacement parts	FY27	1500	3520	52250		5,000.00	5,000.00
										Requisition Total	\$ 20,000.00

**FY is required, ensure the correct FY is selected.**

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.  To furnish and deliver Peterbilt OEM repair and replacement parts or the DOT Fleet.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.  Email Approved PO to: Bernie Stearns, Drew Blane (dblane@jxe.com), William Bell, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.  see above.
APPROVALS	Departm _____ under \$15,000. Procurement Officer Approval for ETSB.

**Signature on file**



THE COUNTY OF DUPAGE  
 FINANCE - PROCUREMENT  
 PETERBILT OEM PARTS 24-040-DOT  
 BID TABULATION



NO.	ITEM	EST. VALUE	Peterbilt Illinois dba JX Truck Center - Elmhurst		LaBeau Bros. Inc.	
			% MARK-UP or DISCOUNT	EXTENDED PRICE	% MARK-UP or DISCOUNT	EXTENDED PRICE
1	Peterbilt OEM Parts	15,000.00	-28%	\$ 10,800.00	30%	\$ 19,500.00
<b>GRAND TOTAL</b>				<b>\$ 10,800.00</b>		<b>\$ 19,500.00</b>

NOTES

Bid Opening 3/7/2024 @ 4:00 PM	BR, NE
Invitations Sent	7
Total Vendors Requesting Documents	0
Total Bid Responses	2

**PRICE**

The Contractor shall provide a firm percentage mark-up or discount to manufacturer list prices. All goods are to be shipped F.O.B. Destination. Pricing shall include shipping to DuPage County Division of Transportation, 180 N. County Farm Road, Wheaton, IL 60187.

<b>NO.</b>	<b>ITEM</b>	<b>EST. VALUE</b>	<b>% MARK-UP (+) or DISCOUNT (-)</b>	<b>EXTENDED PRICE</b>
1	Peterbilt OEM Parts	\$15,000.00	-28%	<b>\$ 10,800</b>
<b>GRAND TOTAL</b> (In words) Ten thousand and eight hundred				





The County of DuPage  
 Finance Department  
 Procurement Division, Room 3-400  
 421 North County Farm Road  
 Wheaton, Illinois 60187

**CONTRACT RENEWAL AGREEMENT**

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Peterbilt Illinois dba JX Truck Center – Elmhurst located at 216 West Diversey Avenue, Elmhurst, IL 60126, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #24-040-DOT which became effective on 5/1/2024 and which will expire 4/30/2026. The contract is subject to the second of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 4/30/2027.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

**THE COUNTY OF DUPAGE**

**CONTRACTOR**

Signature on file

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
SIGNATURE

Sara Rogers  
\_\_\_\_\_  
PRINTED NAME

BERNARD J PASTIRIK  
\_\_\_\_\_  
PRINTED NAME

Buyer II  
\_\_\_\_\_  
PRINTED TITLE

OPERATIONS SALUS MANAGER  
\_\_\_\_\_  
PRINTED TITLE

\_\_\_\_\_  
DATE

2/24/2026  
\_\_\_\_\_  
DATE



## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	24-040-DOT
COMPANY NAME:	JX TRUCK CENTER
CONTACT PERSON:	BERNIE PASTIRIK
CONTACT EMAIL:	bpastirik@jxe.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

### Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

### Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: BERNARD J PASTRIK

Signature: **Signature on file**

Title: OPERATIONS SALES MANAGER

Date: 2/24/2026



## Transportation Requisition under \$30,000

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-1061

**Agenda Date:** 4/7/2026

**Agenda #:** 8.D.

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SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-1061	RFP, BID, QUOTE OR RENEWAL #: Quote# 1114	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$759,491.10
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 04/07/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$832,981.84
	CURRENT TERM TOTAL COST: \$22,170.74	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Energicity Corp dba Rack'M Up Equipment Distributors	VENDOR #: 42450	DEPT: Division of Transportation	DEPT CONTACT NAME: Stephen Travia
VENDOR CONTACT: Allan Shenfeld	VENDOR CONTACT PHONE: 874-734-8446	DEPT CONTACT PHONE #: 630-407-6900	DEPT CONTACT EMAIL: stephen.travia@dupagecounty.gov
VENDOR CONTACT EMAIL: ashenfeld@rackmup.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Contract purchase order to pay retainage for the installation of (7) verticle lift hoists for the DuPage County Division of Transportation. Purchase Order number 6969-1-SERV was closed in error.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Original PO 6969-1-SERV issued August 23, 2023 that was closed out. This requested amount is to pay final invoice.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

**SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION**

<b>JUSTIFICATION</b>	
Select an item from the following dropdown menu to justify why this is a sole source procurement. SOLE AUTHORIZED DISTRIBUTOR WHERE THE MANUFACTURER HAS ESTABLISHED TERRITORIES	
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

**SECTION 5: Purchase Requisition Information**

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Energicity Corp dba Rack'M Up Equipment Distributors	Vendor#: 42450	Dept: Division of Transportation	Division: DOT Finance
Attn: Allan Shenfeld	Email: ashenfeld@rackmup.com	Attn: DOT Finance	Email: dotfinance@dupagecounty.gov
Address: 808 N. Central Road, Unit D	City: Wood Dale	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60191	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Same	Vendor#:	Dept: Same	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Feb 9, 2026	Contract End Date (PO25): Nov 30, 2026

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Vertical Rise Vehicle Lift Instl Retainage	FY26	1500	3520	54010		22,170.74	22,170.74
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 22,170.74

*Comments*

HEADER COMMENTS	Provide comments for P020 and P025. Contract purchase order to pay retainage for the installation of (7) vertical lift hoists for the DuPage County Division of Transportation, to pay final invoice. Contract total not to exceed \$22,170.74.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Send copy of PO to DOTFinance@dupagecounty.gov & Joan.Mcavoy@dupagecounty.gov
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



Rack ' M Up Equipment Distributors

808 N Central Ave  
Ste D  
Wood Dale, IL 60191

# Invoice

DATE	INVOICE #
2/9/2026	53909

**\*\*\*SEE ATTACHED FOR SHORT PAID INVOICE EXPLANATION\*\*\***

<b>BILL TO</b>
DuPage County Vehicle Maintenance 421 N. County Farm Road Wheaton, IL 60187

<b>SHIP TO</b>
DuPage County Vehicle Maintenance Attn: William Bell 180 N. County Farm Road Wheaton, IL 60187

P.O. NO.	TERMS	DUE DATE	Account #
69659-001 SERV	Contractual	2/28/2026	

ITEM	Part Number	DESCRIPTION	QUAN...	RATE	SERVIC...	AMOUNT
Service		Retainage - Lift installations	1	28,738.68		28,738.68
		Rack' M Up Acknowledges the Local Government Prompt Payment Act", 50 ILCS 505/1 et. seq.				(6,567.94)
						<b>\$22,170.74</b>

Thank You for your business. Unless other arrangements have been made, all payments are due on receipt.

Balances due after 30 days are subject to 2% per month finance charge. Payments made by credit card will be charged 3.5% processing fee. Customer agrees to pay all costs of collection including Attorney's and court costs on invoices not paid within 30 days of the date of invoice.

<b>Subtotal</b>	<del>\$28,738.68</del>
<b>Sales Tax (8.0%)</b>	\$0.00
<b>Total</b>	<del>\$28,738.68</del>
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	<del>\$28,738.68</del>

Phone #	Fax #	E-mail	Web Site
847 734 8446	847 734 8447	finance@rackmup.com	www.rackmup.com

**Black, Kathy**

*acknowledgement giving OK to shortpay invoice*

**From:** Allan Shenfeld <ashenfeld@rackmup.com>  
**Sent:** Wednesday, March 11, 2026 7:17 AM  
**To:** Calvente, Valerie  
**Subject:** FW: Invoice 53909 from Rack 'M Up Equipment Distributors  
**Attachments:** Rack'M Up - Hydro Oil Spill Reimburse.pdf; 20240402\_134816.jpg; 20240402\_134801.jpg; 20240402\_134837.jpg; 20240402\_134804.jpg; 20240402\_132817.jpg; 20240402\_132853.jpg; 20240402\_132836.jpg; 20240402\_132830.jpg; 20240402\_132810.jpg; 20240402\_132754.jpg; 20240402\_132739.jpg

[Caution: This email originated outside Dupagecounty.gov. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

Hi Valerie –

Thank you for the information. You may deduct from the final payment the \$6,567.94. Please let me know when a check is ready and I pick it up.

Thank you

Al

Al Shenfeld  
Rack'M Up Equipment Distributors  
808 N Central Ave Unit D  
Wood Dale, IL 60191  
Mobile 847-226-1370  
Ofc. 847-734-8446  
Fax 847-734-8447

[Ashenfeld@rackmup.com](mailto:Ashenfeld@rackmup.com)

"After the sale, it's the service that counts"



**From:** Calvente, Valerie <Valerie.Calvente@dupagecounty.gov>  
**Sent:** Tuesday, March 10, 2026 3:56 PM  
**To:** Allan Shenfeld <ashenfeld@rackmup.com>  
**Subject:** RE: Invoice 53909 from Rack 'M Up Equipment Distributors

Hello Al,

Thank you for speaking with me earlier and wading through my confusion. I've confirmed the cost for the Hydro Oil Spill clean up from HazChem Environmental Corp. was \$6,567.94. In addition, the photos attached are based on DOT update.

Please respond how you would like to proceed – a) Rack'M Up would approve the County to deduct the amount from the outstanding invoice (53909) or b) provide an updated invoice.

Once I receive your communication, I will confirm.

Thank you,

*Valerie*

Valerie Calvente, CPPO, NIGP-CPP  
Chief Procurement Officer  
DuPage County Finance - Procurement  
421 N. County Farm Road  
Wheaton, IL 60187  
630-407-6184  
[valerie.calvente@dupagecounty.gov](mailto:valerie.calvente@dupagecounty.gov)



**From:** Allan Shenfeld <[ashenfeld@rackmup.com](mailto:ashenfeld@rackmup.com)>  
**Sent:** Monday, February 9, 2026 1:27 PM  
**To:** DOT Finance <[DOTFinance@dupagecounty.gov](mailto:DOTFinance@dupagecounty.gov)>; Calvente, Valerie <[Valerie.Calvente@dupagecounty.gov](mailto:Valerie.Calvente@dupagecounty.gov)>  
**Subject:** Invoice 53909 from Rack 'M Up Equipment Distributors

[Caution: This email originated outside Dupagecounty.gov. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

Hi Valarie -  
Disregard previous email. Forgot to add the dollars.

Thank you

Al

Al Shenfeld  
Rack'M Up Equipment Distributors  
808 N Central Ave Unit D  
Wood Dale, IL 60191  
Mobile 847-226-1370  
Ofc. 847-734-8446  
Fax 847-734-8447

[Ashenfeld@rackmup.com](mailto:Ashenfeld@rackmup.com)

"After the sale, it's the service that counts"





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808 N Central Ave Ste. D, Wood Dale, IL 60191

Phone: 847. 734. 8446 – Fax: 847. 734. 8447

Email: [Ashenfeld@rackmup.com](mailto:Ashenfeld@rackmup.com) or [finance@rackmup.com](mailto:finance@rackmup.com) – Website: [www.rackmup.com](http://www.rackmup.com)

To: DuPage County, IL.

Attn: William Bell

Re: Sole Source Installer / Source-well Contract #013020-MRL

Date: February 23, 2024

Dear Customer:

This letter is to certify that Rack' M Up Equipment Distributors is currently the only contractor in the Greater Chicago Area that is factory trained and authorized to perform Mohawk Lifts installations under Source-well contract #013020-MRL. Please feel free to reach out if you have any questions.

Regards,

Signature on file

Al Shenfeld

President

Rack' M Up Equipment Distributors

Mobile – 847-226-1370



## Transportation Requisition under \$30,000

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0988

**Agenda Date:** 4/7/2026

**Agenda #:** 8.E.

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Procurement Review Comprehensive Checklist  
Procurement Services Division

This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: <b>26-0988</b>	RFP, BID, QUOTE OR RENEWAL #: <b>#23-040-DOT-RE</b>	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$18,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 04/07/2026	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$93,000.00
	CURRENT TERM TOTAL COST: \$25,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: THIRD RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Wholesale Direct Inc.	VENDOR #: 11099	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Robert Robinson	VENDOR CONTACT PHONE: 773-585-7200	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: bobwdi1996@gmail.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-44	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).			
Recommendation for the approval of a contract to Wholesale Direct Inc., to furnish and deliver automotive emergency lighting on an as-needed basis for the Division of Transportation, for the period May 1, 2026 through April 30, 2027, for a contract total not to exceed \$25,000.00; per renewal option under bid award #23-040-DOT-RE, third and final renewal.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished			
To outfit and or re-outfit vehicles and equipment with the proper emergency lighting.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
RENEWAL	
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

### SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

### SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Wholesale Direct Inc.	Vendor#: 11099	Dept: Division of Transportation	Division: Accounts Payable
Attn: Robert Robinson	Email: bobwdi1996@gmail.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 5620 W. 65th St.	City: Chicago	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60638	State: IL	Zip: 60187
Phone: 773-585-7200	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Wholesale Direct Inc.	Vendor#: 11099	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 1, 2026	Contract End Date (PO25): Apr 30, 2027

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Automotive Emergency Lighting	FY26	1500	3520	52250		20,000.00	20,000.00
2	1	EA		Automotive Emergency Lighting	FY27	1500	3520	52250		5,000.00	5,000.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 25,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver automotive emergency lighting for the DOT Fleet.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Robert Robinson, William Bell, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



The County of DuPage

Division of Transportation

Automotive Lightinging

Requistion #23-1500-40



WHOLESALE DIRECT

REGIONAL TRUCKS

ITEM	VALUE	DISCOUNT OFF CATALOG PRICING	EXTENDED PRICE	DISCOUNT OFF CATALOG PRICING	EXTENDED PRICE
FEDERAL SIGNAL LIGHTING	10,000	33.75%	\$ 6,625.00	30%	\$ 7,000.00
WHELEN LIGHTING	5,000	25.79%	\$ 3,710.50	30%	\$ 3,500.00
		TOTAL	\$ 10,335.50	TOTAL	\$ 10,500.00

Note:

- NAPA Auto Parts: due to supply chain volaitilty, can not committ to locking pricing.

Invitations Sent	9
Quote Responses	3

**PRICING:**

DuPage County DOT expects an annual expenditure of \$15,000. Dollar amount is estimated, and orders will be placed on as-needed basis with quantities specified at the time orders are placed.

The vendor shall provide a firm % markup or discount based on price for the goods and services listed in the specifications and/or pricing table below.

- Percentage mark-up or discount shall remain firm for the term of the contract.
- It shall be the responsibility of the vendor to provide current catalog pricing at the time of order.
- All invoices shall be accompanied with current catalog price list and percent of mark-up or discount applied at the time of purchase.
- Delivery charges shall be included in the unit price of each item.
- Pricing shall include all labor, materials, and incidentals (shop supplies, standard nuts and bolts, fuel surcharges etc...).
- Additional charges will not be accepted.

**SPECIFICATIONS**

DuPage County Department of Transportation is seeking a vendor to furnish and deliver Automotive Emergency Lighting and accessories. Emergency lighting shall be manufactured by Whelen or Federal Signal.

**PRICING TABLE**

Expenditure shown is an estimate only and is intended to provide a basis for establishing % markup/discount:

No.	Item	Value	% Markup/Discount off Catalog Pricing	Extended Price
1	Federal Signal Lighting	\$10,000	<del>1</del> - 33.75 %	\$ 6625.00
2	Whelen Lighting	\$5,000	<del>1</del> - 25.79 %	\$ 3710.50



The County of DuPage  
 Finance Department  
 Procurement Division, Room 3-400  
 421 North County Farm Road  
 Wheaton, Illinois 60187

**CONTRACT RENEWAL AGREEMENT**

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Wholesale Direct, located at 5620 W. 65th Street, Chicago, IL 60638, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #23-040-DOT-RE which became effective on 5/1/2025 and which will expire 4/30/2026. The contract is subject to the third and final option to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 4/30/2027.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

**THE COUNTY OF DUPAGE**

**CONTRACTOR**

**Signature on file**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
SIGNATURE

Henry Kocker

*ROBERT ROBINSON*

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
PRINTED NAME

Buyer I

*PRESIDENT*

\_\_\_\_\_  
PRINTED TITLE

\_\_\_\_\_  
PRINTED TITLE

\_\_\_\_\_  
DATE

*2/17/2026*  
\_\_\_\_\_  
DATE



DuPage County  
 Finance Department  
 Procurement Division  
 421 North County Farm Road  
 Room 3-400  
 Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	23-040-DOT-RE
COMPANY NAME:	WHOLESALE DIRECT INC.
CONTACT PERSON:	ROBERT ROBINSON
CONTACT EMAIL:	BOBVDI1996@GMAIL.COM

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: ROBERT ROBINSON

Signature: **Signature on file**

Title: PRESIDENT

Date: 2/17/2026



## Transportation Requisition under \$30,000

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0901

**Agenda Date:** 4/7/2026

**Agenda #:** 8.F.

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<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-0901	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: \$28,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 04/07/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$28,000.00
	CURRENT TERM TOTAL COST: \$28,000.00	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: AT&T Corp	VENDOR #: 10008	DEPT: Division of Transportation	DEPT CONTACT NAME: Stephen Zulkowski
VENDOR CONTACT: Jane Holt	VENDOR CONTACT PHONE: 630-280-9896	DEPT CONTACT PHONE #: 630-407-6900	DEPT CONTACT EMAIL: Stephen.zulkowski@dupageco.org
VENDOR CONTACT EMAIL: kt2324@att.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Requesting a purchase order for Telecommunication Services-Traffic Signals, for the Division of Transportation, for a contract not to exceed \$28,000, through February 29,2028.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Telecommunication Services are necessary for the day-to-day operations of the Division of Transportation. Analog business lines are used to communicate with County owned traffic signals.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. PER 55 ILCS 5/5-1022 'COMPETITIVE BIDS' (D) IT/TELECOM PURCHASES UNDER \$35,000.00
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

<b>SECTION 3: DECISION MEMO</b>	
STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

### SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

### SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: AT&T Corp	Vendor#: 10008	Dept: Division of Transportation	Division: Finance
Attn:	Email:	Attn: DOT Finance	Email: DOTFinance@dupageco.org
Address: PO Box 5002	City: Carol Stream	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60197-5002	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: same	Vendor#:	Dept:	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 7, 2026	Contract End Date (PO25): Feb. 29, 2028
Contract Administrator (PO25): Kathleen Black Curcio			

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		DOT Telecommunication services-Traffic Signals	FY26	1500	3500	53250		7,000.00	7,000.00
2	1	EA		DOT Telecommunication services-Traffic Signals	FY27	1500	3500	53250		10,000.00	10,000.00
3	1	EA		DOT Telecommunication services-Traffic Signals	FY28	1500	3500	53250		10,000.00	10,000.00
4	1	EA		DOT Telecommunication services-Traffic Signals	FY29	1500	3500	53250		1,000.00	1,000.00
<b><i>FY is required, assure the correct FY is selected.</i></b>										Requisition Total	\$ 28,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. Purchase order for Telecommunication Services-Traffic Signals, for the Division of Transportation, for a contract total not to exceed \$28,000.00
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Send copy of PO to DOTFinance@dupagecounty.gov and Joan.McAvoy@dupagecounty.gov
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached:     W-9     Vendor Ethics Disclosure Statement



**COMPLETELINK® 2.0**  
**AT&T ILEC Confirmation of Service Order**  
**Provided Pursuant to Standard Service Publication Rates and Terms**

<b>Customer</b>	<b>AT&amp;T</b>
Dupage County Street Address: 421 N. County Farm Road City: Wheaton State/Province: IL Zip Code: 60187 Country: USA	The applicable AT&T ILEC Service-Providing Affiliate
<b>Customer Contact (for Notices)</b>	<b>AT&amp;T Contact (for Notices)</b>
Name: Joe Bulaga Title: Telecommunications Manager Street Address: 421 N. County Farm Road City: Wheaton State/Province: IL Zip Code: 60187 Country: USA Telephone: 630-407-5151 Fax: Email: joseph.bulaga@dupageco.org	Name: Jane Holt Street Address: 20 N. Main Street City: Lombard State/Province: IL Zip Code: 60148 Country: USA Telephone: (630) 280-9896 Fax: Email: kt2324@att.com Sales/Branch Manager: Christopher Dierkes SCVP Name: Argy Sales Strata: SLED LED Sales Region: MW <b>With a copy (for Notices) to:</b> AT&T 208 S. Akard Street, Dallas, TX 75202 ATTN: Master Agreement Support Team Email: <a href="mailto:mast@att.com">mast@att.com</a>
<b>AT&amp;T Solution Provider or Representative Information (if applicable)</b> <input type="checkbox"/>	
Name: _____ Company Name: _____ Agent Street Address: _____ City: _____ State: _____ Zip Code: _____ Telephone: _____ Fax: _____ Email: _____ Agent Code _____	

Customer agrees to subscribe to the CompleteLink® 2.0 discount program, in accordance with this Confirmation of Service Order ("CSO") subject to the following, which are incorporated by reference: (a) THE TERMS OF THE APPLICABLE TARIFF, IF THE SERVICE IS OFFERED PURSUANT TO TARIFF; OR (b) THE AT&T BUSINESS SERVICES AGREEMENT (BSA) FOUND AT <http://www.corp.att.com/agreement/> IF THE SERVICE IS NOT OFFERED PURSUANT TO TARIFF. The applicable AT&T Service Publication(s) are identified in Section 1. The terms and conditions provided in this CSO are provided herein for convenience only and do not supersede or modify any applicable Service Publication. In the event of a change to the applicable Service Publication, such change shall be incorporated by reference herein.

The Effective Date of this CSO is the date signed by the last party.

AT&T California currently provides billing and collections services to third parties, which may place charges that Customer authorizes on its bill. To the extent that AT&T California makes blocking of such charges available, Customer may block third-party charges from its bill at no cost.

<b>Customer</b> (by its authorized representative)	<b>AT&amp;T</b> (by its authorized representative)
By: <u>Signature on file</u>	By: <u>Signature on file</u>
Printed or Typed Name: Joe Bulaga	Printed or Typed Name: <u>Kaitlyn Guffey</u>
Title: Telecommunications Manager	Title: <u>Contractor CS, as signer for AT&amp;T</u>
Date: 1/23/2026	Date: 23 Jan 2026

md5097

<i>For AT&amp;T internal use only</i>	
Is this CompleteLink 2.0 associated with ABN Complete?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Sales must submit to Contract Management (CM): 1) Customer executed CSO, and 2) a duplicate of this CSO as a Word document, not a PDF file, OR an Excel list of the BTNs.	

**COMPLETELINK® 2.0**  
**AT&T ILEC Confirmation of Service Order**  
**Provided Pursuant to Standard Service Publication Rates and Terms**

**1. DISCOUNT PROGRAM, SERVICE PROVIDER AND SERVICE PUBLICATION**

<b>Discount Program</b>	CompleteLink® 2.0*
Customer must separately order services to which CompleteLink 2.0 applies.	

<b>Service Provider (Select all that apply.)</b>	<b>Service Publication (incorporated by reference)</b>	<b>Service Publication Location</b>
<input type="checkbox"/> AT&T Arkansas	AT&T Arkansas Guidebook, including Part 4, Section 5	<a href="http://cpr.att.com/guidebook/ar/index.html">http://cpr.att.com/guidebook/ar/index.html</a>
<input type="checkbox"/> AT&T California	AT&T California Guidebook, including Part 9, Section 3	<a href="http://cpr.att.com/guidebook/ca/index.html">http://cpr.att.com/guidebook/ca/index.html</a>
<input checked="" type="checkbox"/> AT&T Illinois	AT&T Illinois Guidebook, including Part 4 Section 5	<a href="http://cpr.att.com/guidebook/il/index.html">http://cpr.att.com/guidebook/il/index.html</a>
<input type="checkbox"/> AT&T Indiana	AT&T Indiana Guidebook, including Part 4, Section 2	<a href="http://cpr.att.com/guidebook/in/index.html">http://cpr.att.com/guidebook/in/index.html</a>
<input type="checkbox"/> AT&T Kansas	AT&T Kansas Guidebook, including Part 4, Section 5	<a href="http://cpr.att.com/guidebook/ks/index.html">http://cpr.att.com/guidebook/ks/index.html</a>
<input type="checkbox"/> AT&T Michigan	AT&T Michigan Guidebook, including Part 4, Section 5	<a href="http://cpr.att.com/guidebook/mu/index.html">http://cpr.att.com/guidebook/mu/index.html</a>
<input type="checkbox"/> AT&T Missouri	AT&T Missouri Guidebook, including Part 4, Section 5	<a href="http://cpr.att.com/guidebook/mo/index.html">http://cpr.att.com/guidebook/mo/index.html</a>
<input type="checkbox"/> AT&T Ohio	AT&T Ohio Guidebook, including Part 4, Section 2	<a href="http://cpr.att.com/guidebook/oh/index.html">http://cpr.att.com/guidebook/oh/index.html</a>
<input type="checkbox"/> AT&T Oklahoma	AT&T Oklahoma Guidebook, including Part 4, Section 5	<a href="http://cpr.att.com/guidebook/ok/index.html">http://cpr.att.com/guidebook/ok/index.html</a>
<input type="checkbox"/> AT&T Texas	AT&T Texas Guidebook, including Part 4, Section 5	<a href="http://cpr.att.com/guidebook/tx/index.html">http://cpr.att.com/guidebook/tx/index.html</a>
<input type="checkbox"/> AT&T Wisconsin	AT&T Wisconsin Guidebook, including Part 4, Section 2	<a href="http://cpr.att.com/guidebook/wg/index.html">http://cpr.att.com/guidebook/wg/index.html</a>

**2. TERM and EFFECTIVE DATES**

<b>Term:</b>	2 years
<b>Start Date of Term:</b>	Upon initial implementation of Discount Program in the applicable AT&T systems
<b>Effective Date of Rates and Discounts:</b>	Start Date of Term
<b>Rates Following Termination or Expiration of the Term:</b>	Service Publication rates for Eligible services (as described in the applicable Service Publication) in effect at time of termination or expiration of the Term

**3. MINIMUM ANNUAL REVENUE COMMITMENT (MARC) / MAXIMUM ANNUAL DISCOUNT**

<b>MARC* / Maximum Annual Discount</b>	\$ 12,000 / \$ 1,750
* Contributory Services, as described in the applicable Service Publication, billed under BTNs in section 7 <u>before</u> the application of discounts and credits.	

**4. RATES and DISCOUNTS**

The rates and discounts below are listed for convenience only. If there is conflict between any rate or discount below and the corresponding Service Publication rate or discount in effect on the Effective Date, the Service Publication will control.

<b>MARC Volume Discount (applies to Eligible services and may not exceed the Maximum Annual Discount)</b>			
<b>1 Year Term</b>	<b>1 Year Term</b>	<b>2 Year Term</b>	<b>2 Year Term</b>
2% – MARC \$1,200	6% – MARC \$50,000	3% – MARC \$1,200	7% – MARC \$50,000
2% – MARC \$3,000	7% – MARC \$75,000	3% – MARC \$3,000	8% – MARC \$75,000
3% – MARC \$7,000	8% – MARC \$100,000	4% – MARC \$7,000	9% – MARC \$100,000
4% – MARC \$12,000	8% – MARC \$125,000	5% – MARC \$12,000	9% – MARC \$125,000
4% – MARC \$18,000	9% – MARC \$150,000	5% – MARC \$18,000	10% – MARC \$150,000
5% – MARC \$25,000	10% – MARC \$200,000	6% – MARC \$25,000	11% – MARC \$200,000
5% – MARC \$35,000		6% – MARC \$35,000	

**COMPLETELINK® 2.0**  
**AT&T ILEC Confirmation of Service Order**  
**Provided Pursuant to Standard Service Publication Rates and Terms**

**Business Access Line Rates:**

State	Monthly Recurring Rate, per Line
AR, IN, KS, MO, OK, TX	\$44.00
KS - EAS	\$51.00
CA, IL, MI, OH, WI	\$33.00

**PBX Analog Trunk Discounts:**

State	1 Year	2 Year
AR, KS, MO, OK, TX	10%	10%

Optional Features: Optional Features Discount (applies to Central Office Optional Features as described in the applicable Service Publication)	Discount
	40%

**Local Usage Rates/Discounts:**

State	Per Minute Rate	
	1 Year	2 Year
CA - Zone 1	\$0.019	\$0.019
CA - Zone 2	\$0.019	\$0.019
CA - Zone 3	\$0.024	\$0.024
IL - Band A	\$0.016	\$0.016
IL - Band B	\$0.034	\$0.034
IL - Band C	\$0.055	\$0.051

State	Per Message Rate	
	1 Year	2 Year
MI	\$0.090	\$0.090
OH	\$0.070	\$0.070
WI	\$0.110	\$0.110

**Local Usage Service Level Discount:** For BTNs listed in section 7 that include a combination of Exchange Access Lines and/or Centrex with ISDN PRI and PBX Trunks. (Does not apply to per message rate listed above.)

State	Discount
MI	35%
OH	15%
WI	30%

**Rates – IntraLATA/Local Toll Per Minutes of Use (MOU) - Intrastate:**

State	1 Year	2 Year
IL, IN, MI, OH, WI	\$0.055	\$0.054
AR, KS, MO, OK, TX	\$0.100	\$0.100
CA	\$0.060	\$0.060

**Rates – IntraLATA Long Distance Usage Per Minutes of Use (MOU) - Interstate:**

State	1 Year	2 Year
IL, IN, MI, OH, WI	\$0.120	\$0.115

**COMPLETELINK® 2.0**  
**AT&T ILEC Confirmation of Service Order**  
**Provided Pursuant to Standard Service Publication Rates and Terms**

**5. SHORTFALL CHARGE**

<b>Shortfall Charge:</b>	if Customer fails to meet the MARC in any completed year of the Term, the difference between the MARC and the actual billings for Contributory Services
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**6. EARLY TERMINATION CHARGE**

Main BTN State	Early Termination Charge
AR, CA, KS, IN, MI, MO, OH, OK, TX, WI	<p><b><u>With No IL BTNs</u></b></p> <ul style="list-style-type: none"> <li>• 50% of the unsatisfied MARC (after application of any Shortfall Charges) for the balance of the Term</li> </ul> <p><b><u>With IL BTNs</u></b></p> <ul style="list-style-type: none"> <li>• MARC is prorated for amount of MARC Eligible Charges in IL and outside IL <ul style="list-style-type: none"> <li>○ For IL BTNs, IL MARC Termination Charge; plus</li> <li>○ For non-IL BTNs, 50% of the unsatisfied MARC (prorated after application of any Shortfall Charges) for the balance of the Term</li> </ul> </li> </ul>
IL	<ul style="list-style-type: none"> <li>• the amount of unearned discounts for the 12-month period immediately preceding Customer's early termination ("IL MARC Termination Charge"). Unearned discounts are calculated by subtracting the discounted charges for Eligible services actually incurred during the twelve months immediately preceding termination from the discounted charges for those Eligible services that Customer would have incurred during that period under the longest CompleteLink 2.0 term for which the Customer would have actually qualified based upon the actual term of service (or Service Publication month-to-month rates for those Eligible services if the Customer would not have qualified for any CompleteLink 2.0 term)</li> </ul>

**7. BILLING TELEPHONE NUMBER (BTN) LIST**

<b>Eligibility:</b> <b>(max. of 1,000 BTNs)</b>	<p>All BTNs listed below or in an attachment:</p> <ul style="list-style-type: none"> <li>• must be valid business lines;</li> <li>• may not be Consolidated or Special Bill Numbers;</li> <li>• may not include Bill-Under, Working Telephone Numbers (WTNs), Account Telephone Numbers (ATNs), Cross Reference, Pager, Cell Phone, Pay Phone, Directory Advertising, Toll Free (800, 866, etc.) or Residential Numbers</li> <li>• are all of the BTNs intended by Customer to be included on Effective Date</li> </ul> <p>To qualify as an Eligible or Contributory Service, a service must be billed under one of the listed BTNs or under a BTN added by Customer through Customer's AT&amp;T Sales Contact.</p>
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**BTN List follows**

COMPLETELINK® 2.0  
 AT&T ILEC Confirmation of Service Order  
 Provided Pursuant to Standard Service Publication Rates and Terms

**BTN LIST**

<b>Main BTN, with area code and customer code:</b>	630 260 1689 100	<b>State of Main BTN:</b> (ex: IL)	IL
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Area Code, Prefix, Line #, Customer Code (no dashes, example: 312 555 1234 xxx, or 3122551234xxx)	BTN State (ex: IL)	Area Code, Prefix, Line #, Customer Code (no dashes, example: 312 555 1234 xxx, or 3122551234xxx)	BTN State (ex: IL)	Area Code, Prefix, Line #, Customer Code (no dashes, example: 312 555 1234 xxx, or 3122551234xxx)	BTN State (ex: IL)
6302601689100	IL	6309854802803	IL		
6306656563944	IL	6307520720529	IL		
6302958586588	IL	6307739952164	IL		
6303228964325	IL	6309647207200	IL		
6306682161827	IL	6309647503053	IL		
6303230677601	IL				
6307370635150	IL				
6303501365902	IL				
6306538662529	IL				
6303724186753	IL				
6304283150663	IL				
6304629965673	IL				
6304696580023	IL				
6306536505441	IL				
6304997510473	IL				
6306161745049	IL				
6306200082019	IL				
6306279712502	IL				
6306531921338	IL				
6306532760185	IL				
6309640953248	IL				
6309638754591	IL				
6309638752952	IL				
6309638751096	IL				
6309636444407	IL				
6309634773427	IL				
6309166594630	IL				



## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	21-104-IT
COMPANY NAME:	AT&T Illinois
CONTACT PERSON:	Jane Holt
CONTACT EMAIL:	kt2324@att.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
- No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

**Signature on file**

Printed Name: Jane Holt

Signature:

Title: CSE

Date: 3/30/26



Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-P-0026-26

**Agenda Date:** 4/7/2026

**Agenda #:** 8.G.

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AWARDING RESOLUTION  
ISSUED TO MONROE TRUCK EQUIPMENT, INC.  
TO FURNISH AND INSTALL  
ONE (1) 144" STEEL COMBO SERVICE BODY FOR A FORD F-550 CHASSIS  
FOR THE DIVISION OF TRANSPORTATION  
(CONTRACT TOTAL NOT TO EXCEED \$42,985.00)

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and National Joint Powers Association (Sourcewell), the County of DuPage will contract with Monroe Truck Equipment; and

WHEREAS, the Transportation Committee recommends County Board approval for the issuance of a contract to Monroe Truck Equipment, to furnish and install one (1) 144" Steel Combo Service Body for a Ford F-550 chassis, as needed for the Division of Transportation.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and install one (1) 144" Steel Combo Service Body for a Ford F-550 chassis, for the Division of Transportation is hereby approved for issuance to Monroe Truck Equipment, 1051 West 7<sup>th</sup> Street, Monroe, Wisconsin 53566, for a contract total not to exceed \$42,985.00.

Enacted and approved this 14th day of April, 2026 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist

Procurement Services Division

This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-0958	RFP, BID, QUOTE OR RENEWAL #: Sourcewell #062222-AEB	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$42,985.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 04/07/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$42,985.00
	CURRENT TERM TOTAL COST: \$42,985.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Monroe Truck Equipment, Inc.	VENDOR #: 10352	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Kendall Blumeyer	VENDOR CONTACT PHONE: 800-892-7052	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: kendal.blumeyer@aebi-schmidt.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-31	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract purchase order to Monroe Truck Equipment, to furnish and install one (1) 144" Steel Combo Service Body for a Ford F-550 Chassis for the Division of Transportation, for a contract total not to exceed \$42,985.00; per contract pursuant to the Intergovernmental Cooperation Act Sourcewell Contract #062222-AEB.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished This Steel Combo Body will be installed on a Ford F-550 Chassis. The up-fitting will allow DOT to use this vehicle for transporting construction materials for DOT roadway and path repair projects.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. This contract was setup using the Sourcewell Contract #062222-AEB.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. DOT staff recommends issuing a purchase order to Monroe Truck Equipment using Sourcewell Contract #062222-AEB. 2. Request bids. 3. Status quo.

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Monroe Truck Equipment, Inc.	Vendor#: 10352	Dept: Division of Transportation	Division: Accounts Payable
Attn: Kendall Blumeyer	Email: kendal.blumeyer@aebi-schmidt.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 1051 W. 7th Street	City: Monroe	Address: 421 N. County Farm Road	City: Wheaton
State: WI	Zip: 53566	State: IL	Zip: 60187
Phone: 800-892-7052	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Monroe Truck Equipment, Inc.	Vendor#: 10352	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 15, 2026	Contract End Date (PO25): Nov 30, 2027

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		FY26 Ford F-550 144" Steel Combo Service Body	FY26	1500	3510	54120		42,985.00	42,985.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 42,985.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver (1) F-550 144" Steel Combo Service Body for the DOT.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Kendall Blumeyer, William Bell, David Koehler, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. FY26 Capital Purchase.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

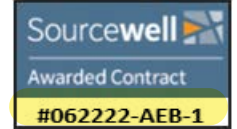


3350 Channahon Road  
 Joliet, IL 60436  
 Sales Rep: Kendall Blumeyer  
 Ph: 779-861-1570  
 www.MonroeTruck.com

J.O. # 7000400  
 Quotation ID: 4BD0000102-1  
 Date: 2/25/2026  
 Valid thru: 5/1/2026  
 Terms: NET60  
 Quoted by: Bob Drews  
 Ph/Fax: 815-280-4237 / 815-727-5429

**Quoted to:**  
 DUPAGE COUNTY HWY DEPT (ATTN: BILL BELL)  
 180 N COUNTY FARM RD  
 WHEATON, IL 60187  
 Ph: 630-407-6930 / Fax: 630-407-6962

**Email:** COMBO BODY



**Chassis Information**

<b>Year:</b> 2026	<b>Make:</b> FORD	<b>Model:</b> F-550	<b>Chassis Color:</b>	<b>Cab Type:</b> EXTENDED
<b>Single/Dual:</b> DRW	<b>CA:</b> 84.0	<b>CT:</b> -1.0	<b>Wheelbase:</b> 192.0	<b>Engine:</b> DIESEL
			<b>F.O. Number #:</b>	<b>Vin:</b>

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

Description	Amount
-------------	--------

**SOURCEWELL CONTRACT # 062222-AEB**

- 144" READING STEEL COMBO SERVICE BODY
- 106" SERVICE BODY
- 38" PLATFORM EXTENSION
- A40 GALVANNEALED STEEL BODY W/ 12GA. TREADPLATE FLOOR
- 40" TALL COMPARTMENTS
- 21.5" DEEP COMPARTMENTS
- HEAVY DUTY STEEL UNDERSTRUCTURE W/ 5" REINFORCED CROSSMEMBERS
- 18 GA OUTER DOOR SKIN, DOUBLE PANEL DOOR CONSTRUCTION
- STAINLESS STEEL ROTARY PADDLE LATCHES & BOLT-ON DOOR HINGES
- SPRING-LOADED DOOR HOLDERS ON ALL VERTICAL DOORS
- AUTOMOTIVE BUBBLE TYPE & MECHANICAL DOOR SEALS
- (1) ADJUSTABLE GALVANIZED SHELF IN EACH FRONT COMPT. AND EACH HORIZONTAL COMPT.
- KNEEBRACED SLAM ACTION TAILGATE
- SEAMLESS WHEELHOUSE PANEL
- 18" TALL FOLD-DOWN SIDE RAILS
- 18" TALL SWING-OUT REAR RAILS
- 16" ALUMINUM REMOVABLE TAILBOARD WITH STORAGE
- POOCHED BUMPER WITH CENTER RECESS FOR HITCH
- L.E.D. S/T/T LIGHTS RECESSED IN BUMPER
- MATERIAL RACK (WHITE)
- CLASS V 2.5" RECEIVER HITCH
- ACRYLIC E-COAT IMMERSION PRIMER SYSTEM & POWDER COATED FINISH \*\*\* WHITE\*\*\*
- BOTTOM UNDERCOATED BY MANUFACTURER
- CHASSIS FRAME EXTENSIONS FOR TAILSHELF
- INSTALLED

- COMPARTMENT LIGHTING: L.E.D. STRIP LIGHTING
- WIRED INTO OEM SWITCH IN CAB

- SPRAY LINER OF THE FOLLOWING:
- ENTIRE LOADSPACE INCLUDING FLOOR, WALLS, BULHEAD AND TAILGATE
- COMPARTMENT TOPS
- TAILBOARD FLOOR
- FRONT OF BODY (COMPARTMENT AREA ONLY)
- BLACK

- DRAWER UNIT
- CURBSIDE 2ND COMPARTMENT
- (5) 3" DRAWERS WITH LINERS
- (5) 5" DRAWERS WITH LINERS
- TRAYED TOP
- RED

BACKUP CAMERA: INSTALL OEM CAMERA

Description	Amount
TRAILER RECEPTACLE: 7-WAY, ROUND SOCKET, FLAT PIN, RV STYLE	
BACK-UP ALARM: SINGLE TONE	
4000 WATT POWER INVERTER - PURE SINE WAVE - CONTINUOUS 4000 WATTS OUTPUT POWER - SURGE RATING TO 12000 WATTS - MODEL # UP12/4000SDSP BY ULTIMATE POWER - MOUNTED IN CAB - (2) GFCI OUTLETS - (1) EACH SIDE ABOVE WHEEL WELLS	
(8) FEDERAL SIGNAL AMBER/GREEN/WHITE LED STROBES - (2) FRONT GRILL - (2) REAR BUMPER - (2) REAR OF BODY - (2) ABOVE UTILITY BODY WHEEL WELL - (1) EACH SIDE	
	<b>Quote Total: \$42,985.00</b>

**Terms & Conditions**

- Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.
- Restocking fees may be applicable for cancelled orders.
- MTE is not responsible or liable for equipment that does not meet local/state regulations if those laws are not made known at time of order.

By signing and accepting this quote, the customer agrees to the terms listed above and has confirmed that all chassis information listed above is accurate to chassis specs.

<b>Re-Assign (Required for all pool units):</b> <input type="checkbox"/> Fleet <input type="checkbox"/> Retail	<b>MSO/MCO (ONLY check if legally required):</b> <input type="checkbox"/> MCO <input type="checkbox"/> MSO	
<b>Customer Signature:</b>	<b>Customer P.O. Number:</b> NJPA BILL BELL	<b>Date of Acceptance:</b>

**General Terms and Conditions for the Sale of Goods  
by Subsidiaries of ASH North America, Inc.**





**Solicitation Number: 062222**

## **CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and ASH North America, Inc., dba Aebi Schmidt North America, 201 M-B Lane, Chilton, WI 53014 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Snow and Ice Handling Equipment, Supplies, and Accessories from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

### **1. TERM OF CONTRACT**

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires August 15, 2026, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.
- C. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

### **2. EQUIPMENT, PRODUCTS, OR SERVICES**

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

**22. CANCELLATION**

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

ASH North America, Inc., dba  
Aebi Schmidt North America

DocuSigned by:  
**Signature on file**  
By: \_\_\_\_\_  
Jeremy Schwartz  
Title: Chief Procurement Officer  
Date: 8/11/2022 | 1:04 PM CDT

DocuSigned by:  
**Signature on file**  
By: \_\_\_\_\_  
Steffen Schewerda  
Title: CEO - North America  
Date: 8/15/2022 | 7:32 AM CDT

Approved:

DocuSigned by:  
**Signature on file**  
By: \_\_\_\_\_  
Chad Coquette  
Title: Executive Director/CEO  
Date: 8/22/2022 | 11:46 AM CDT

DocuSigned by:  
**Signature on file**  
By: \_\_\_\_\_  
Sarah Blashe  
Title: CFO – North America  
Date: 8/22/2022 | 10:49 AM CDT

**AMENDMENT #1  
TO  
CONTRACT # 062222-AEB**

THIS AMENDMENT is effective upon the date of the last signature below and is by and between **Sourcewell** and **ASH North America, Inc., dba Aebi Schmidt North America** (Supplier).

Sourcewell awarded the Supplier a contract to provide Snow and Ice Handling Equipment, Supplies, and Accessories to Sourcewell and its Participating Entities from August 22, 2022, through August 15, 2026 (Contract).

NOW, THEREFORE, the parties wish to amend the Contract as follows:

The supplier's response to Proposal line item 58 under "Table 11: Pricing and Delivery" paragraph three is deleted in its entirety as it relates to Meyer Products and replaced with the following paragraph response: Meyer Products, LLC is offering a 10% discount on snowplows and related parts and a 17% discount on spreaders.

Except as amended above, the Contract remains in full force and effect.

**Sourcewell**

DocuSigned by:  
**Signature on file**  
By: \_\_\_\_\_  
Jeremy Schwartz, Chief Procurement Officer

Date: 6/4/2024 | 9:05 PM CDT

**ASH North America, Inc.,  
dba Aebi Schmidt North America**

DocuSigned by:  
**Signature on file**  
By: \_\_\_\_\_  
Jason Bartuseck

Title: General Manager

Date: 6/4/2024 | 3:43 PM CDT



DuPage County  
 Finance Department  
 Procurement Division  
 421 North County Farm Road  
 Room 3-400  
 Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Aebi-Schmidt Monroe Truck Equipment
CONTACT PERSON:	Kaley Baer
CONTACT EMAIL:	Kaley.baer@aebi-schmidt.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge

Printed Name: Kaley Baer

Signature on file

Signature: \_\_\_\_\_

Title: HR manager

Date: 03/01/20



## Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-P-0027-26

**Agenda Date:** 4/7/2026

**Agenda #:** 8.H.

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AWARDING RESOLUTION  
ISSUED TO OLD REPUBLIC TITLE COMPANY  
PROFESSIONAL TITLE INSURANCE SERVICES  
AS NEEDED FOR THE DIVISION OF TRANSPORTATION  
(CONTRACT TOTAL NOT TO EXCEED \$50,000.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the lowest responsible bidder has been designated and the Transportation Committee recommends County Board approval for the issuance of a contract to Old Republic Title Company, to provide professional title insurance services, as needed for the Division of Transportation, for the period April 14, 2026 through February 29, 2028.

NOW, THEREFORE, BE IT RESOLVED that said contract to provide professional title insurance services, as needed for the Division of Transportation, for the period April 14, 2026 through February 29, 2028, is hereby approved for issuance to Old Republic Title Company, 255 E. Lake Street, Suite 202, Bloomingdale, Illinois 60108 for a contract total not to exceed \$50,000.00.

Enacted and approved this 14th day of April, 2026 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK

4/17/26 TC



**Procurement Review Comprehensive Checklist**  
**Procurement Services Division**  
 This form must accompany all Purchase Order Requisitions

**SECTION 1: DESCRIPTION**

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-1006	RFP, BID, QUOTE OR RENEWAL #: 23-110-DOT	INITIAL TERM WITH RENEWALS: 2 YRS + 1 X 2 YR TERM PERIOD	INITIAL TERM TOTAL COST: \$50,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 04/07/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$100,000.00
	CURRENT TERM TOTAL COST: \$50,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: FIRST RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Old Republic National Title Insurance Company	VENDOR #: 22999	DEPT: Division of Transportation	DEPT CONTACT NAME: Stephen Travia
VENDOR CONTACT: Charity Makela	VENDOR CONTACT PHONE: 630-480-5555	DEPT CONTACT PHONE #: 6900	DEPT CONTACT EMAIL: stephen.travia@dupagecounty.gov
VENDOR CONTACT EMAIL: cmakela@oldrepublictitle.com	VENDOR WEBSITE:	DEPT REQ #:	

**Overview**

**DESCRIPTION** Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Professional Title Insurance Services, as needed for various Division of Transportation projects. For a contract total not to exceed \$50,000.00 for the period April 14, 2026 through February 29, 2028. First renewal of Bid #23-110-DOT.

**JUSTIFICATION** Summarize why this procurement is necessary and what objectives will be accomplished  
 In order to construct improvements along County Highways, the County may need to obtain additional right-of-way and temporary construction easements. Prior to acquisition, the DOT has to be certain of the ownership of the property. Title commitments and policies are the mechanism that the DOT is assured of property ownership.

**SECTION 2: DECISION MEMO REQUIREMENTS**

DECISION MEMO NOT REQUIRED RENEWAL	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

**SECTION 3: DECISION MEMO**

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Old Republic National Title Insurance Company	Vendor#: 22999	Dept: DuDOT	Division: Finance
Attn: Charity Makela	Email: cmakela@oldrepublictitle.com	Attn: DOT Finance	Email: DOTFinance@dupagecounty.gov
Address: 255 E. Lake Street	City: Bloomingdale	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60108	State: IL	Zip: 60187
Phone: 630	Fax:	Phone:	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor:	Vendor#:	Dept:	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 14, 2026	Contract End Date (PO25): Feb 29, 2028

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		DOT - Professional Title Insurance Srvc	FY26	1500	3500	53090		10,000.00	10,000.00
2	1	EA		DOT - Professional Title Insurance Srvc	FY27	1500	3500	53090		35,000.00	35,000.00
3	1	EA		DOT - Professional Title Insurance Srvc	FY28	1500	3500	53090		5,000.00	5,000.00
										Requisition Total	\$ 50,000.00

**FY is required, ensure the correct FY is selected.**

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. Professional Title Insurance Services for the DuPage County Division of Transportation.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Send copies of PO to DOTFinance@dupagecounty.gov and Joan.Mcavoy@dupagecounty.gov
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



**THE COUNTY OF DUPAGE  
FINANCE - PROCUREMENT  
PROFESSIONAL TITLE INSURANCE SERVICES 23-110-DOT  
BID TABULATION**



NO.	ITEM	UOM	QTY	OLD REPUBLIC TITLE		WHEATLAND TITLE	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	Title Commitment	EA	100	\$ 350.00	\$ 35,000.00	\$ 550.00	\$ 55,000.00
2	Railroad Title Commitment	EA	5	\$ 750.00	\$ 3,750.00	\$ 1,250.00	\$ 6,250.00
3	Later Date	EA	75	\$ 50.00	\$ 3,750.00	\$ 95.00	\$ 7,125.00
4	Later Date including examination by Judicial Proceedings	EA	25	\$ 100.00	\$ 2,500.00	\$ 105.00	\$ 2,625.00
5	Policy Later Date	EA	75	\$ 50.00	\$ 3,750.00	\$ 95.00	\$ 7,125.00
6	Policy Later Date including examination by Judicial Proceedings	EA	25	\$ 100.00	\$ 2,500.00	\$ 105.00	\$ 2,625.00
7	Illinois Title Policy Fee	EA	100	NO CHARGE		\$ 3.00	\$ 300.00
8	Cost of Title Insurance per \$1000.00	EA	1	\$ 2.50	\$ 2.50	\$ 3.00	\$ 3.00
9	Recording Service Fee (as needed)	EA	1	\$ 15.00	\$ 15.00	\$ 95.00	\$ 95.00
10	Escrow Closing Fee (as needed)	EA	1	\$ 975.00	\$ 975.00	\$ 750.00	\$ 750.00
11	Tax Escrow Fee (as needed)	EA	1	\$ 100.00	\$ 100.00	\$ 450.00	\$ 450.00
12	Wire Fee (per wire) (as needed)	EA	1	\$ 30.00	\$ 30.00	\$ 50.00	\$ 50.00
13	Illinois Mandatory CPL Fee (HB5409) (as needed)	EA	1	\$ 100.00	\$ 100.00	\$ 75.00	\$ 75.00
14	County Recording Fee per Document (as needed)	EA	1	\$ 76.00	\$ 76.00	\$ 76.00	\$ 76.00
15	Document Copies (as needed)	EA	1	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00
<b>GRAND TOTAL</b>					<b>\$ 52,549.50</b>		<b>\$ 82,550.00</b>

**NOTES**  
 1. Near North Title Group has been deemed nonresponsive due to not providing the price as requested.  
 2. Old Republic Title did not provide Extended Price and Grand Total amounts.

Bid Opening 12/15/2023 @ 2:30 PM	NE, DW
Invitations Sent	118
Total Vendors Requesting Documents	2
Total Bid Responses	3

SECTION 7 - BID FORM PRICING

NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Title Commitment	EA	100	\$ 350 <sup>-</sup>	\$
2	Railroad Title Commitment	EA	5	\$ 750 <sup>-</sup>	\$
3	Later Date	EA	75	\$ 50 <sup>-</sup>	\$
4	Later Date including examination by Judicial Proceedings	EA	25	\$ 100 <sup>-</sup>	\$
5	Policy Later Date	EA	75	\$ 50 <sup>-</sup>	\$
6	Policy Later Date including examination by Judicial Proceedings	EA	25	\$ 100 <sup>-</sup>	\$
7	Illinois Title Policy Fee	EA	100	\$ 0	\$
8	Cost of Title Insurance per \$1000.00	EA	1	\$ 2.50	\$
9	Recording Service Fee (as needed)	EA	1	\$ 15 <sup>-</sup>	\$
10	Escrow Closing Fee (as needed)	EA	1	\$ 975 <sup>-</sup>	\$
11	Tax Escrow Fee (as needed)	EA	1	\$ 100 <sup>-</sup>	\$
12	Wire Fee (per wire) (as needed)	EA	1	\$ 30 <sup>-</sup>	\$
13	Illinois Mandatory CPL Fee (HB5409) (as needed)	EA	1	\$ 100 <sup>-</sup>	\$
14	County Recording Fee per Document (as needed)	EA	1	\$ 76 <sup>-</sup>	\$
15	Document Copies (as needed)	Per Page	1	\$ 1.00	\$
<b>GRAND TOTAL</b>					\$
<b>GRAND TOTAL (In words)</b>					

SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

X Signature on file vice president  
(Signature and Title)

CORPORATE SEAL  
(If available)

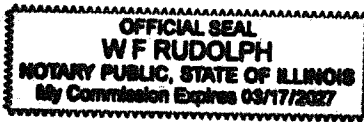
BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 15<sup>th</sup> day of Dec AD, 2023

Signature on file

(Notary Public)

My Commission Expires: 17 Mar 27



SEAL

**SECTION 9 - MANDATORY FORM  
PROFESSIONAL TITLE INSURANCE SERVICES 23-110-DOT  
(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)**

Full Name of Bidder	Old Republic National Title Insurance Company		
Main Business Address	255 E. Lake Street, Suite 202		
City, State, Zip Code	Bloomington, IL 60108		
Telephone Number	630-480-5555	Email Address	cmakela@oldrepublictitle.com
Bid Contact Person	Charity Makela		

The undersigned certifies that he is:

- the Owner/Sole Proprietor     
  a Member authorized to sign on behalf of the Partnership     
  an Officer of the Corporation     
  a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Carolyn Monroe  
(President or Partner)

Edward Janczur  
(Vice-President or Partner)

\_\_\_\_\_  
(Secretary or Partner)

\_\_\_\_\_  
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. \_\_, \_\_\_\_, \_\_\_\_, and \_\_\_\_ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

**CONTRACT ADMINISTRATION INFORMATION:**

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	Old Republic	NAME	Old Republic
CONTACT	Charity Makela	CONTACT	Charity Makela
ADDRESS	255 E Lake St, Ste 202	ADDRESS	255 E. Lake St, Ste 202
CITY ST ZIP	Bloomingtondale, IL 60108	CITY ST ZIP	Bloomingtondale, IL 60108
TX	630-480-5555	TX	630-480-5555
FX	630-839-6580	FX	630-839-6580
EMAIL	cmakela@oldrepublic. He.com	EMAIL	cmakela@oldrepublicfitle.com
COUNTY BILL TO INFORMATION:		COUNTY SHIP TO INFORMATION:	
DuPage County Division of Transportation Attn: Kathy Black 421 North County Farm Road Wheaton, IL 60187 TX: (630) 407-6892		DuPage County Division of Transportation 421 North County Farm Road Wheaton, IL 60187 Attn: Theresa Smith Theresa.Smith@dupagecounty.gov 630-407-6883	

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DESTINATION, DELIVERED AND INSTALLED  
(FREIGHT INCLUDED IN PRICE)



The County of DuPage  
Finance Department  
Procurement Division, Room 3-400  
421 North County Farm Road  
Wheaton, Illinois 60187

**CONTRACT RENEWAL AGREEMENT**

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Old Republic National Title Insurance Company located at 255 E. Lake Street, Bloomingdale, Illinois 60108, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #23-110-DOT which became effective on 2/29/2024 and which will expire 2/28/2026. The contract is subject to the first and final option to renew for a two (2) year period.

The contract renewal shall be effective on the date of last signature and shall terminate on 2/29/2028.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

**THE COUNTY OF DUPAGE**

**CONTRACTOR**

Signature on file

SIGNATURE

Sara Rogers

PRINTED NAME

Buyer II

PRINTED TITLE

DATE

SIGNATURE

E. D. J. [Handwritten Signature]

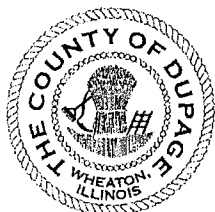
PRINTED NAME

UP

PRINTED TITLE

3/4/26

DATE



DuPage County  
 Finance Department  
 Procurement Division  
 421 North County Farm Road  
 Room 3-400  
 Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	23-110-DOT
COMPANY NAME:	Old Republic Title
CONTACT PERSON:	Charity Makela
CONTACT EMAIL:	cmakela@oldrepublictitle.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: ED JANOWA

Signature: **Signature on file**

Title: VP

Date: 3/4/26



Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-P-0028-26

**Agenda Date:** 4/7/2026

**Agenda #:** 8.I.

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AWARDING RESOLUTION  
ISSUED TO NORTHERN CONTRACTING, INC.  
TO FURNISH, DELIVER, REPAIR AND INSTALL GUARD RAILS  
AS NEEDED FOR THE DIVISION OF TRANSPORTATION  
(CONTRACT TOTAL NOT TO EXCEED \$50,000.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the lowest responsible bidder has been designated and the Transportation Committee recommends County Board approval for the issuance of a contract to Northern Contracting, Inc., to furnish, deliver, repair and install guardrails, as needed for the Division of Transportation, for the period May 1, 2026 through April 30, 2027.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish, deliver, repair and install guardrails, as needed for the Division of Transportation, for the period May 1, 2026 through April 30, 2027, is hereby approved for issuance to Northern Contracting, Inc., 1851 Coltonville Road, Sycamore, Illinois 60178, for a contract total not to exceed \$50,000.00.

Enacted and approved this 14th day of April, 2026 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: <b>26-0959</b>	RFP, BID, QUOTE OR RENEWAL #: <b>#25-030-DOT</b>	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$75,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 04/07/2026	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$225,000.00
	CURRENT TERM TOTAL COST: \$50,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: FIRST RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Northern Contracting, Inc.	VENDOR #: 30616	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Richard Roesch	VENDOR CONTACT PHONE: 815-895-5855	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: richard@northerncontracting.net	VENDOR WEBSITE:	DEPT REQ #: 26-1500-45	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).  Recommendation for the approval of a contract to Northern Contracting, Inc., to repair and install guardrails throughout the DuPage County right of ways, for the period of May 1, 2026 through April 30, 2027, for a total contract value not to exceed \$50,000.00; per lowest responsible bid #25-030-DOT, first of three renewal options.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished  Guardrails prevent vehicles from leaving the roadway, greatly reducing the severity of crashes and protecting drivers from hazards. They also enhance overall roadway safety by guiding traffic and minimizing the likelihood of serious injuries or fatalities.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
RENEWAL	
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

### SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

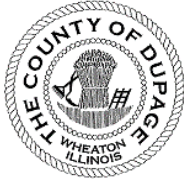
### SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Northern Contracting, Inc.	Vendor#: 30616	Dept: Division of Transportation	Division: Accounts Payable
Attn: Richard Roesch	Email: richard@northerncontracting.net	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 1851 Coltonville Road	City: Sycamore	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60178	State: IL	Zip: 60187
Phone: 815-895-5855	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Northern Contracting, Inc.	Vendor#: 30616	Dept: Division of Transportation	Division: Hwy Maintenance
Attn:	Email:	Attn: John Gavurnik	Email: john.gavurnik@dupagecounty.gov
Address: same as above.	City:	Address: 140 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6936	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 1, 2026	Contract End Date (PO25): Apr 30, 2027

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Guardrail (repair, replace and installation)	FY26	1500	3510	53320		40,000.00	40,000.00
2	1	EA		Guardrail (repair, replace and installation)	FY27	1500	3510	53320		10,000.00	10,000.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 50,000.00

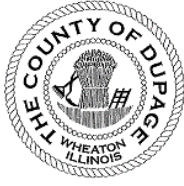
<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.  To repair and install guardrails throughout the DuPage County right of ways.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.  Email Approved PO to: Richard Roesch, Ed Morgan, John Gavurnik, David Koehler, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.  see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



**THE COUNTY OF DUPAGE  
FINANCE - PROCUREMENT  
REPAIR, REPLACE AND/OR INSTALL NEW  
GUARDRAILS 25-030-DOT  
BID TABULATION**

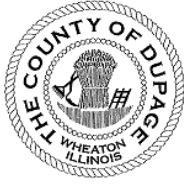


					Northern Contracting, Inc.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	
1	Guardrail Post Vertical Adjustment	EA	8	\$ 95.00	\$ 760.00	
2	Rail Element Plate, Tangent	EA	50	\$ 240.00	\$ 12,000.00	
3	Rail Element Plate, Radius	EA	20	\$ 300.00	\$ 6,000.00	
4	Replace Existing Rail Element Plate, Tangent	EA	50	\$ 392.00	\$ 19,600.00	
5	Replace Existing Rail Element Plate, Radius	EA	20	\$ 415.00	\$ 8,300.00	
6	Steel Guardrail Post	EA	50	\$ 100.00	\$ 5,000.00	
7	Steel Guardrail Post, Modified	EA	50	\$ 270.00	\$ 13,500.00	
8	Steel Guardrail Post, Special	EA	50	\$ 150.00	\$ 7,500.00	
9	Replace Steel Guardrail Post	EA	50	\$ 228.00	\$ 11,400.00	
10	Replace Steel Guardrail Post, Modified	EA	50	\$ 190.00	\$ 9,500.00	
11	Replace Steel Guardrail Post, Special	EA	50	\$ 180.00	\$ 9,000.00	
12	Realign Post	EA	25	\$ 47.50	\$ 1,187.50	
13	Removing & Resetting Post	EA	2	\$ 85.00	\$ 170.00	
14	Guardrail Block-Out	EA	50	\$ 25.00	\$ 1,250.00	
15	Replace Guardrail Block-Out	EA	50	\$ 41.00	\$ 2,050.00	
16	Traffic Barrier Terminal Type 1 Special (Tangent)	EA	10	\$ 3,689.00	\$ 36,890.00	
17	Traffic Barrier Terminal Type 1 Special (Flared)	EA	10	\$ 3,190.00	\$ 31,900.00	



**THE COUNTY OF DUPAGE  
FINANCE - PROCUREMENT  
REPAIR, REPLACE AND/OR INSTALL NEW  
GUARDRAILS 25-030-DOT  
BID TABULATION**

				Northern Contracting, Inc.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
18	Traffic Barrier Terminal Type 1, Special-Post	EA	10	\$ 110.00	\$ 1,100.00
19	Traffic Barrier Terminal Type 1, Special Rail Element Plate	EA	5	\$ 344.00	\$ 1,720.00
20	Replace Traffic Barrier Terminal Type 1 Special (Tangent)	EA	20	\$ 4,531.00	\$ 90,620.00
21	Replace Traffic Barrier Terminal Type 1 Special (Flared)	EA	20	\$ 3,597.00	\$ 71,940.00
22	Replace Traffic Barrier Terminal Type 1, Special-Post	EA	2	\$ 511.00	\$ 1,022.00
23	Replace Traffic Barrier Terminal Type 1, Special Rail Element Plate	EA	2	\$ 769.00	\$ 1,538.00
24	Traffic Barrier Terminal Type 2	EA	2	\$ 1,383.00	\$ 2,766.00
25	Traffic Barrier Terminal Type 5	EA	2	\$ 888.00	\$ 1,776.00
26	Traffic Barrier Terminal Type 6	EA	2	\$ 3,176.00	\$ 6,352.00
27	Traffic Barrier Terminal Type 10	EA	2	\$ 320.00	\$ 640.00
28	Replace Traffic Barrier Terminal Type 2	EA	2	\$ 1,689.00	\$ 3,378.00
29	Replace Traffic Barrier Terminal Type 5	EA	2	\$ 954.00	\$ 1,908.00
30	Replace Traffic Barrier Terminal Type 6	EA	2	\$ 3,995.00	\$ 7,990.00
31	Replace Traffic Barrier Terminal Type 10	EA	2	\$ 345.00	\$ 690.00
32	Steel Plate Beam Guardrail Type A, 6 Foot Posts	EA	1	\$ 37.14	\$ 37.14
33	Steel Plate Beam Guardrail Type B, 6 Foot Posts	EA	1	\$ 53.15	\$ 53.15
34	Replace Steel Plate Beam Guardrail Type A, 6 Foot Posts	EA	1	\$ 57.60	\$ 57.60



THE COUNTY OF DUPAGE  
 FINANCE - PROCUREMENT  
 REPAIR, REPLACE AND/OR INSTALL NEW  
 GUARDRAILS 25-030-DOT  
 BID TABULATION



				Northern Contracting, Inc.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
35	Replace Steel Plate Beam Guardrail Type B, 6 Foot Posts	EA	1	\$ 74.38	\$ 74.38
36	Thrie-Beam Guardrail Element Plate	EA	1	\$ 250.00	\$ 250.00
37	Thrie-Beam Post	EA	1	\$ 200.00	\$ 200.00
38	Thrie-Beam Guardrail Radius Plate	EA	1	\$ 300.00	\$ 300.00
39	Thrie-Beam Modified Block	EA	1	\$ 76.00	\$ 76.00
40	Replace Thrie-Beam Guardrail Element Plate	EA	1	\$ 299.00	\$ 299.00
41	Replace Thrie-Beam Post	EA	1	\$ 200.00	\$ 200.00
42	Replace Thrie-Beam Guardrail Radius Plate	EA	1	\$ 600.00	\$ 600.00
43	Replace Thrie-Beam Modified Block	EA	1	\$ 70.00	\$ 70.00
44	Back Side Protection	EA	50	\$ 36.00	\$ 1,800.00
<b>GRAND TOTAL</b>					<b>\$ 373,464.77</b>

NOTES

Bid Opening 3/7/2025 @ 2:30 PM	HK, BR
Invitations Sent	9
Total Vendors Requesting Documents	0
Total Bid Responses	1

## BID PRICING FORM

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-030-DOT
COMPANY NAME:	Northern Contracting, Inc.
CONTACT PERSON:	Richard Roesch
CONTACT EMAIL:	richard@northerncontracting.net

### Section II: Pricing

Quantities listed are estimates only and are provided for canvassing purposes. All goods shall be shipped F.O.B Destination, various locations, and repair, replace and/or install.

Pricing shall include all labor, equipment, material, and incidentals to complete the work. Certified transcripts of payroll must be submitted with each invoice, to adhere to the prevailing wage requirements.

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Guardrail Post Vertical Adjustment	EA	8	\$ 95.00	\$ 760.00
2	Rail Element Plate, Tangent	EA	50	\$ 240.00	\$ 12,000.00
3	Rail Element Plate, Radius	EA	20	\$ 300.00	\$ 6,000.00
4	Replace Existing Rail Element Plate, Tangent	EA	50	\$ 392.00	\$ 19,600.00
5	Replace Existing Rail Element Plate, Radius	EA	20	\$ 415.00	\$ 8,300.00
6	Steel Guardrail Post	EA	50	\$ 100.00	\$ 5,000.00
7	Steel Guardrail Post, Modified	EA	50	\$ 270.00	\$ 13,500.00
8	Steel Guardrail Post, Special	EA	50	\$ 150.00	\$ 7,500.00
9	Replace Steel Guardrail Post	EA	50	\$ 228.00	\$ 11,400.00
10	Replace Steel Guardrail Post, Modified	EA	50	\$ 190.00	\$ 9,500.00
11	Replace Steel Guardrail Post, Special	EA	50	\$ 180.00	\$ 9,000.00
12	Realign Post	EA	25	\$ 47.50	\$ 1,187.50

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
13	Removing & Resetting Post	EA	2	\$ 85.00	\$ 170.00
14	Guardrail Block-Out	EA	50	\$ 25.00	\$ 1,250.00
15	Replace Guardrail Block-Out	EA	50	\$ 41.00	\$ 2,050.00
16	Traffic Barrier Terminal Type 1 Special (Tangent)	EA	10	\$ 3689.00	\$ 36,890.00
17	Traffic Barrier Terminal Type 1 Special (Flared)	EA	10	\$ 3190.00	\$ 31,900.00
18	Traffic Barrier Terminal Type 1, Special-Post	EA	10	\$ 110.00	\$ 1,100.00
19	Traffic Barrier Terminal Type 1, Special Rail Element Plate	EA	5	\$ 344.00	\$ 1,720.00
20	Replace Traffic Barrier Terminal Type 1 Special (Tangent)	EA	20	\$ 4531.00	\$ 90,620.00
21	Replace Traffic Barrier Terminal Type 1 Special (Flared)	EA	20	\$ 3597.00	\$ 71,940.00
22	Replace Traffic Barrier Terminal Type 1, Special-Post	EA	2	\$ 511.00	\$ 1,022.00
23	Replace Traffic Barrier Terminal Type 1, Special Rail Element Plate	EA	2	\$ 769.00	\$ 1,538.00
24	Traffic Barrier Terminal Type 2	EA	2	\$ 1383.00	\$ 2766.00
25	Traffic Barrier Terminal Type 5	EA	2	\$ 888.00	\$ 1776.00
26	Traffic Barrier Terminal Type 6	EA	2	\$ 3176.00	\$ 6352.00
27	Traffic Barrier Terminal Type 10	EA	2	\$ 320.00	\$ 640.00
28	Replace Traffic Barrier Terminal Type 2	EA	2	\$ 1689.00	\$ 3378.00
29	Replace Traffic Barrier Terminal Type 5	EA	2	\$ 954.00	\$ 1908.00
30	Replace Traffic Barrier Terminal Type 6	EA	2	\$ 3995.00	\$ 7990.00
31	Replace Traffic Barrier Terminal Type 10	EA	2	\$ 345.00	\$ 690.00
32	Steel Plate Beam Guardrail Type A, 6 Foot Posts	EA	1	\$ 37.14	\$ 37.14
33	Steel Plate Beam Guardrail Type B, 6 Foot Posts	EA	1	\$ 53.15	\$ 53.15
34	Replace Steel Plate Beam Guardrail Type A, 6 Foot Posts	EA	1	\$ 57.60	\$ 57.60
35	Replace Steel Plate Beam Guardrail Type B, 6 Foot Posts	EA	1	\$ 74.38	\$ 74.38

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
36	Thrie-Beam Guardrail Element Plate	EA	1	\$ 250.00	\$ 250.00
37	Thrie-Beam Post	EA	1	\$ 200.00	\$ 200.00
38	Thrie-Beam Guardrail Radius Plate	EA	1	\$ 300.00	\$ 300.00
39	Thrie-Beam Modified Block	EA	1	\$ 76.00	\$ 76.00
40	Replace Thrie-Beam Guardrail Element Plate	EA	1	\$ 299.00	\$ 299.00
41	Replace Thrie-Beam Post	EA	1	\$ 200.00	\$ 200.00
42	Replace Thrie-Beam Guardrail Radius Plate	EA	1	\$ 600.00	\$ 600.00
43	Replace Thrie-Beam Modified Block	EA	1	\$ 70.00	\$ 70.00
44	Back Side Protection	EA	50	\$ 36.00	\$ 1800.00
<b>GRAND TOTAL</b>					\$ 373464.77
<b>GRAND TOTAL</b>					
(In words) Three Hundred Seventy Three Thousandd Four Hundred Sixty Four & 77/100					

**Section III: Certification**

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Bid Pricing Form.

**Signature on file**

Printed Name: Richard Roesch Signature \_\_\_\_\_

Title: President Date: 2/27/25



## MANDATORY FORM

### **Section I: Contact Information**

Complete the contact information below.

BID NUMBER:	25-030-DOT
COMPANY NAME:	Northern Contracting, Inc.
MAIN ADDRESS:	1851 Coltonville Rd
CITY, STATE, ZIP CODE:	Sycamore, IL 60178
TELEPHONE NO.:	815-895-5855
BID CONTACT PERSON:	Richard Roesch
CONTACT EMAIL:	richard@northerncontracting.net

### **Section II: Contract Administration Information**

Complete the contract administration information below.

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME:	Northern Contracting, Inc.	NAME:	Northern Contracting, Inc.
CONTACT:	Richard Roesch	CONTACT:	Richard Roesch
ADDRESS:	1851 Coltonville Rd	ADDRESS:	1851 Coltonville Rd
CITY, ST., ZIP:	Sycamore, IL 60178	CITY, ST., ZIP:	Sycamore, IL 60178
PHONE NO.:	815-895-5855	PHONE NO.:	815-895-5855
EMAIL:	richard@northerncontracting.net	EMAIL:	richard@northerncontracting.net

**Section III: Certification**

The undersigned certifies that they are:

The Owner or Sole Proprietor

A Member authorized to sign on behalf of the Partnership

An Officer of the Corporation

A Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Richard Roesch  
\_\_\_\_\_  
(President or Partner)

\_\_\_\_\_  
(Vice-President or Partner)

\_\_\_\_\_  
(Secretary or Partner)

\_\_\_\_\_  
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either Chapter 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this bid and have checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that it has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

By signing below, the Bidder agrees to the terms of this Mandatory Form and certifies that the information on this form is true and correct to the best of its knowledge.

**Signature on file**

Printed Name: Richard Roesch

Signature: \_\_\_\_\_

Title: President

Date: 2/27/25



The County of DuPage  
Finance Department  
Procurement Division, Room 3-400  
421 North County Farm Road  
Wheaton, Illinois 60187

**CONTRACT RENEWAL AGREEMENT**

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Northern Contracting, Inc. located at 1851 Coltonville Road, Sycamore, IL 60178, hereinafter called the "CONTRACTOR", witnesseth;


The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #25-030-DOT which became effective on 5/12/2025 and which will expire 4/30/2026. The contract is subject to the first of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 4/30/2027.

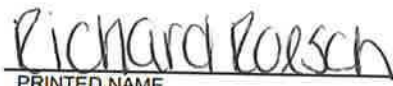


The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

**THE COUNTY OF DUPAGE**

**CONTRACTOR**

  
\_\_\_\_\_  
SIGNATURE  
  
Henry Kocker  
\_\_\_\_\_  
PRINTED NAME  
  
Buyer I  
\_\_\_\_\_  
PRINTED TITLE  
  
\_\_\_\_\_  
DATE

Signature on file

\_\_\_\_\_  
  
\_\_\_\_\_  
PRINTED NAME  
  
  
\_\_\_\_\_  
PRINTED TITLE  
  
  
\_\_\_\_\_  
DATE



DuPage County  
 Finance Department  
 Procurement Division  
 421 North County Farm Road  
 Room 3-400  
 Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-030-DOT
COMPANY NAME:	Northern Contracting
CONTACT PERSON:	Richard Boesch
CONTACT EMAIL:	richard@northerncontracting.net

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

Rev. 4-2025

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Richard Kolsch

Signature: Signature on file

Title: President

Date: 2/20/26



## Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-P-0029-26

**Agenda Date:** 4/7/2026

**Agenda #:** 8.J.

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AGREEMENT BETWEEN THE COUNTY OF DU PAGE, ILLINOIS  
AND PARSONS TRANSPORTATION GROUP, INC.  
CENTRAL SIGNAL SYSTEM NETWORK SUPPORT SERVICES  
UPON REQUEST OF THE DIVISION OF TRANSPORTATION  
SECTION 26-00008-01-TL  
(CONTRACT TOTAL NOT TO EXCEED \$210,000.00)

WHEREAS, the County of DuPage (hereinafter referred to as COUNTY) by virtue of its power set forth in “Counties Code” (55 ILCS 5/5-1001 *et. seq.*) and “Illinois Highway Code” (605 ILCS 5/5-101 *et. seq.*) is authorized to enter into this AGREEMENT; and

WHEREAS, the COUNTY requires Professional Network Support Services, for the Division of Transportation’s Central Signal System, Section 26-00008-01-TL; and

WHEREAS, Parsons Transportation Group, Inc. (hereinafter referred to as CONSULTANT) has experience and expertise in this area and is in the business of providing such network support services, and is willing to provide the services required for an amount not to exceed \$210,000.00; and

WHEREAS, the COUNTY has selected the CONSULTANT in accordance with the Professional Services Selection Process found in the DuPage County Procurement Code Section 2-353(1)(b); and

WHEREAS, the Transportation Committee has reviewed and recommends approval of the attached Agreement at the specified amount.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the attached AGREEMENT between the County of DuPage and Parsons Transportation Group, Inc. be hereby accepted and approved for a contract total not to exceed \$210,000.00 and that the Chair of the DuPage County Board is hereby authorized and directed to execute the Agreement on behalf of the COUNTY; and

BE IT FURTHER RESOLVED that an original copy of this Resolution and Agreement be transmitted to Parsons Transportation Group, Inc., 650 East Algonquin Road, Suite 400, Schaumburg, Illinois 60173, by and through the Division of Transportation.

Enacted and approved this 14th day of April, 2026 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_  
JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

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103

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-1021	RFP, BID, QUOTE OR RENEWAL #: Sole Source	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: \$210,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 04/07/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$210,000.00
	CURRENT TERM TOTAL COST: \$210,000.00	MAX LENGTH WITH ALL RENEWALS: TWO YEARS	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Parsons Transportation Group Inc.	VENDOR #: 23350	DEPT: Division of Transportation	DEPT CONTACT NAME: Stephen Zulkowski
VENDOR CONTACT: Daniel Gibbons	VENDOR CONTACT PHONE: 847-485-1057	DEPT CONTACT PHONE #: 6900	DEPT CONTACT EMAIL: stephen.zulkowski@dupagecounty.gov
VENDOR CONTACT EMAIL: daniel.gibbons@parsons.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Professional Engineering Services to provide Network Support and Integration Services for the DuPage County Central Signal System field network communication system. (Various Locations) Section #26-00008-01-TL, for the periods April 14, 2026 through October 31, 2027, not to exceed \$210,000.00.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished The signal systems expansion will establish and maintain shared network operations with regional partner agencies.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

<b>SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION</b>	
<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement. SOFTWARE MANUFACTURER AND SOLE MAINTENANCE/UPDATE PROVIDER
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. Parsons Transportation Group (PTG) developed a traffic camera feed distribution system that relies upon proprietary software to continue to operate.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. Traffic camera feeds are shared with law enforcement agencies, a change in the system would involve an interruption of service. DOT tested the market in September 2023 as part of QBS and found other responsive firms lacked video management tool experience.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. Due to the interrelated services related to camera network security, network management, PTG has expertise in both network engineering services and a safe and secure camera distribution software which interfaces securely between DuPage Co. I.T. Network and the DOT traffic network.

<b>SECTION 5: Purchase Requisition Information</b>			
<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: DO NOT SEND TO VENDOR	Vendor#: DOT WILL ISSUE NTP	Dept: DOT Finance	Division:
Attn:	Email:	Attn: DOT Finance	Email: DOTFinance@dupagecounty.gov
Address:	City:	Address: 421 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 6900	Fax: 6901
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Parsons Transportation Group	Vendor#: 23350	Dept:	Division:
Attn: Daniel Gibbons	Email:	Attn:	Email:
Address: 650 E. Algonquin Road, Suite 400	City: Schaumburg	Address:	City:
State: IL	Zip: 60173	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 14, 2026	Contract End Date (PO25): Oct 31, 2027

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		26-00008-01-TL FY2026	FY26	1500	3500	54040	DCCSS_NE TSUP	105,000.00	105,000.00
2	1	EA		26-00008-01-TL FY2027	FY27	1500	3500	54040	DCCSS_NE TSUP	105,000.00	105,000.00
										Requisition Total	\$ 210,000.00

**FY is required, ensure the correct FY is selected.**

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. Professional Engineering Services to provide Network Support and Integration Services for the DuPage County Central Signal System field network communication system. (Various Locations) Section #26-00008-01-TL
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Please send copies of PO to DOTFinance and Joan.McAvoy
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

**AGREEMENT**  
**BETWEEN THE COUNTY OF DUPAGE, ILLINOIS**  
**AND PARSONS TRANSPORTATION GROUP INC.**  
**FOR CENTRAL SIGNAL SYSTEM NETWORK SUPPORT SERVICES**  
**UPON REQUEST - VARIOUS LOCATIONS**  
**SECTION NO.: 26-00008-01-TL**

This professional services agreement (hereinafter referred to as the AGREEMENT), made this \_\_\_\_\_ day of \_\_\_\_\_, 2026, between the County of DuPage, a body corporate and politic, with offices at 421 North County Farm Road, Wheaton, Illinois (hereinafter referred to as the COUNTY) and Parsons Transportation Group Inc., licensed to do business in the State of Illinois, with offices at 650 East Algonquin Road, Suite 400, Schaumburg, Illinois 60173; (hereinafter referred to as the CONSULTANT). The COUNTY and the CONSULTANT are hereinafter sometimes individually referred to as a "party" or together as the "parties."

**RECITALS**

WHEREAS, the COUNTY by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 et seq.) and "Illinois Highway Code" (605 ILCS 5/5-101 et seq.) is authorized to enter into this AGREEMENT; and

WHEREAS, the COUNTY requires central signal system network support services for various county highway improvements upon request (hereinafter referred to as "Work Orders"); and

WHEREAS, the CONSULTANT has experience and expertise in this area and is in the business of providing such professional central signal system network support services and is willing to perform the required services upon request for a total amount not to exceed \$210,000.00; and

WHEREAS, the CONSULTANT acknowledges that it is pre-qualified with the Illinois Department of Transportation (IDOT) for the work covered by this AGREEMENT and is in good standing and has not been barred from performing work for IDOT; and

WHEREAS, the COUNTY has adopted a Stormwater Ordinance and transportation projects are required to conform to the Ordinance. The CONSULTANT acknowledges the necessary oversight to ensure that the contractor complies with the Stormwater Ordinance in the event a Work Order necessitates this scope of work; and

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

## 1.0 INCORPORATION AND CONSTRUCTION

- 1.1 All recitals set forth above are incorporated herein and made part thereof, the same constituting the factual basis for this AGREEMENT.
- 1.2 The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of this AGREEMENT or to affect the construction hereof.
- 1.3 The exhibits referenced in this AGREEMENT shall be deemed incorporated herein and made a part hereof.

## 2.0 SCOPE OF SERVICES

- 2.1 Services are to be provided by the CONSULTANT according to the Scope of Work, specified as Exhibit A, attached hereto. Services are to be provided by the CONSULTANT upon request by the COUNTY as approved Work Order(s) with a not to exceed amount for each Work Order. The CONSULTANT agrees to obtain all necessary permits requested by the COUNTY when required to do so.
- 2.2 The CONSULTANT shall prepare and distribute meeting minutes within seven (7) days following meetings between the COUNTY or other group and the CONSULTANT concerning the Work Order(s).
- 2.3 The COUNTY may, from time to time, request changes in the Scope of Work for approved Work Order(s). Any such changes, including any increase or decrease in the CONSULTANT'S compensation and Scope of Work, shall be documented by an amendment to the originally approved Work Order, or by issuance of a new Work Order to cover the changes in scope provided that the increase does not increase the total compensation set forth in this AGREEMENT.
- 2.4 The relationship of the CONSULTANT to the COUNTY is that of independent contractor, and nothing in this AGREEMENT is intended nor shall be construed to create an agency, employment, joint venture relationship, or any other relationship allowing the COUNTY to exercise control or direction over the manner or method by which the CONSULTANT or its sub-contractors/sub-consultants provide services hereunder. Neither the CONSULTANT nor the CONSULTANT'S employees shall be entitled to receive any COUNTY benefits. The CONSULTANT shall be solely responsible for the payment of all taxes and withholdings required by law which may become due with regard to any compensation paid by the COUNTY to the CONSULTANT.

- 2.5 Services deemed to be a professional service under this AGREEMENT shall be performed and/or supervised by individuals licensed to practice by the State of Illinois in the applicable professional discipline.
- 2.6 Neither the CONSULTANT, nor the CONSULTANT'S employees, shall be retained as expert witnesses by the COUNTY except as by separate agreement.

### **3.0 NOTICE TO PROCEED**

- 3.1 Authorization to proceed shall be given on behalf of the COUNTY by the Director of Transportation (hereinafter referred to as the "Director"), in the form of a written Notice to Proceed following execution of the AGREEMENT by the County Board Chair.

Authorization to proceed with various tasks described in Exhibit A will be given to the CONSULTANT by representatives of the Division of Transportation.

- 3.2 In addition to the Notice to Proceed, the Director, or his/her designee, may, on behalf of the COUNTY, approve, deny, receive, accept or reject any submission, notices or invoices from or by the CONSULTANT, as provided for in this AGREEMENT, including but limited to, acts performed in accordance with Paragraphs 3.3, 4.1, 5.2, 6.1, 7.3, 7.4, 8.2, 8.3, 15.3 and 21.2, as well as any requirements contained in Exhibits A and C attached hereto.
- 3.3 The CONSULTANT shall not perform additional work related to a submittal until the COUNTY has completed its review of the submittal, unless otherwise directed in writing by the Director or his designee. The CONSULTANT may continue to work on items unrelated to the submittal under review by the COUNTY.

### **4.0 TECHNICAL SUBCONSULTANTS**

- 4.1 The prior written approval of the COUNTY shall be required before the CONSULTANT hires any sub-consultant(s) to complete COUNTY-ordered technical or professional tasks or services under the terms of this AGREEMENT. COUNTY approval of sub-consultant(s) includes approval of any new and/or modified employee rates (Exhibit C) and/or fee schedules as referenced In Paragraph 7.3.

- 4.2 The CONSULTANT shall supervise any sub-consultant(s) hired by the CONSULTANT and the CONSULTANT shall be solely responsible for any and all work performed by said sub-consultant, or sub-consultants, in the same manner and with the same liability as if performed by the CONSULTANT.
- 4.3 The CONSULTANT shall require any sub-consultant hired for the performance of any work or activity in connection to this AGREEMENT to agree and covenant that the sub-consultant also meets the terms of Sections 8.0 and 13.0 and Paragraph 26.4 of this AGREEMENT and shall fully comply therewith while engaged by the CONSULTANT in services for the COUNTY on the Work Orders.

## **5.0 TIME FOR PERFORMANCE**

- 5.1 The CONSULTANT shall commence work to meet the requirements for professional services after the COUNTY issues its written Notice to Proceed for any approved Work Order(s). The COUNTY is not liable and will not pay the CONSULTANT for any work performed before the date of the Notice to Proceed.
- 5.2 The CONSULTANT shall submit a schedule for completion of each Work Order within ten (10) days of the written approval of said Work Order(s) by the COUNTY. The schedule is subject to approval by the COUNTY. All of the services required hereunder shall be completed by October 31, 2027 unless the term of this AGREEMENT is extended in conformity with Section 15 below.
- 5.3 If the CONSULTANT is delayed at any time in the progress of the approved Work Order(s) by any act or neglect of the COUNTY or by any employee of the COUNTY or by changes ordered by the COUNTY, or any other causes beyond the CONSULTANT'S control, the sole remedy and allowance shall be an extension of time for completion. Such extension shall be that which is determined reasonable by the COUNTY upon consultation with the CONSULTANT. The CONSULTANT shall accept and bear all other costs, expenses and liabilities that may result from such delay.

## **6.0 DELIVERABLES**

- 6.1 The CONSULTANT shall provide the COUNTY on or before the expiration of this AGREEMENT, or promptly after notice of termination or when the Director directs, the deliverables specified in the approved Work Order(s), or as otherwise agreed to by the COUNTY and CONSULTANT.

## 7.0 COMPENSATION

- 7.1. The COUNTY shall pay the CONSULTANT for services rendered and shall only pay in accordance with the provisions of this AGREEMENT. The COUNTY shall not be obligated to pay for any services not in compliance with this AGREEMENT.
- 7.2. Total payments to the CONSULTANT under the terms of this AGREEMENT shall not under any circumstances exceed \$210,000.00. This amount is a "not to exceed" amount. In the event the COUNTY directs the CONSULTANT to perform services which would cause the stated amount to be exceeded, the CONSULTANT shall not be responsible for such services until this AGREEMENT is modified pursuant to Article 14.0.
- 7.3 For services performed, the COUNTY will pay the CONSULTANT at a 2.8 direct labor multiplier applied to the actual hourly rates of staff and/or the fee schedule(s) as incorporated herein. The multiplier shall include the cost of overhead and profit. A chart listing the hourly rate ranges for the CONSULTANT'S staff and approved sub-consultant's staff, identified by classification, is attached and incorporated hereto as Exhibit C. The CONSULTANT may request adjustments to the hourly rate ranges and additions or deletions to the position classifications to/from Exhibit C which will be subject to approval by the COUNTY provided the adjustment(s) do not exceed the total compensation as stated herein.

The COUNTY retains the authority to limit the maximum rate per classification on Exhibit C and the maximum rate allowed (per Exhibit C) at the time of execution of this AGREEMENT shall not increase for the duration of the AGREEMENT.

It is the sole responsibility of the CONSULTANT to provide the COUNTY with a current Exhibit C (including Exhibit C for approved sub-consultant(s)) when invoices are submitted for the PROJECT.

- 7.3.a If overtime/weekend/holiday (o/w/h) rates are expressly allowed under the AGREEMENT, but such rates are not otherwise specified, the o/w/h rate for each category shall be no more than one hundred fifty percent (150%) of the stated normal rate for that category. The o/w/h rate, when allowed, shall only be permitted if any CONSULTANT personnel have worked more than 40 hours in a given week (Sunday-Saturday) on the Work Order(s).
- 7.3.b If this AGREEMENT or a modification thereto authorizes the CONSULTANT to alter its fees, such fee changes shall be subject to the following unless otherwise

provided in the AGREEMENT: (i) The CONSULTANT may only change the fees stated in Exhibit C once per calendar year; (ii) fees may not be changed prior to one hundred twenty (120) days from the date of execution of this AGREEMENT or from the date of any previous fee change; and (iii) the CONSULTANT shall provide the COUNTY with forty-five (45) days' notice of any proposed fee change. The CONSULTANT shall not invoice the COUNTY at an increased fee without compliance to the notice requirements listed above.

- 7.4 Direct costs are expenses for supplies and materials to be paid for by the COUNTY for completion of all services that is the subject of this AGREEMENT as referenced on the attached Direct Costs Check Sheet made a part hereof and incorporated herein by reference. The COUNTY shall pay direct costs referenced on the Direct Costs Check Sheet without any markups added and the CONSULTANT shall include copies of receipts for all direct expenses more than \$25 from suppliers for expendable materials with its invoice to the COUNTY.
- 7.5 If the scope of work for this AGREEMENT includes the use of job classifications covered by the prevailing rate of wages, the prevailing rate must be reflected in the cost estimate for this AGREEMENT. The rates have been ascertained and certified by the Illinois Department of Labor for the locality in which work is to be performed. If the Illinois Department of Labor revises the prevailing rates of wages to be paid, as listed in the specification of rates, the CONSULTANT may not pay less than the revised rates of wages. Current wage rate information shall be obtained by visiting the web site at the Illinois Department of Labor at 312-793-2814 or visiting the web site at <http://www.state.il.us/agency/idol/>. It is the responsibility of the CONSULTANT to review the rates applicable to the work in this AGREEMENT, at regular intervals, in order to ensure the timely payment of current rates. Provision of this information to the CONSULTANT, by means of the Illinois Department of Labor web site, satisfies the notification of revisions by the COUNTY to the CONSULTANT pursuant to the Act, and the CONSULTANT agrees that no additional notice is required. The CONSULTANT shall notify each of its sub-consultants of the revised rates of wages.
- 7.6 The CONSULTANT shall submit invoices for services rendered including any allowable expenses, to the COUNTY. All invoices shall include a remittance address. The COUNTY shall not be required to pay the CONSULTANT more often than monthly. Each invoice shall be submitted in a format agreed to in advance by the COUNTY. Separate invoices shall be submitted for each approved Work Order and each invoice shall also include a

progress report that describes work completed for the invoice period, anticipated work for the next invoice period, outstanding issues or items that require a response, whether the work is progressing according to the approved schedule, and a discussion of the budget status. The CONSULTANT shall provide the COUNTY with a valid taxpayer identification number prior to making any request for compensation. Payment will not be made for services completed or expenses incurred more than six-months (180 days) prior to submission of any invoice and any statute of limitations to the contrary is hereby waived. When requested by the COUNTY, the CONSULTANT shall submit certified time sheets as additional documentation for the invoiced services.

- 7.7 Upon approval of properly documented invoices, the COUNTY shall reimburse the CONSULTANT the amount invoiced for services completed in accordance with this AGREEMENT, provided that the amount invoiced together with the amounts of previous partial payments do not exceed the total compensation specified in this AGREEMENT. The COUNTY may not deny a properly documented claim for compensation, in whole or in part, without cause. The COUNTY shall pay all invoices pursuant to 50 ILCS 505, "Local Government Prompt Payment Act."
- 7.8 In the event of any overcharge by the CONSULTANT, the CONSULTANT shall refund the COUNTY within thirty (30) days of discovery of said overcharge by the CONSULTANT or notice to the CONSULTANT by the COUNTY. The COUNTY reserves the right to offset any overcharges against any amounts due and owing the CONSULTANT under this or any other AGREEMENT between the parties. The COUNTY shall be entitled to the statutory interest rate for judgments under Illinois law for any overcharges not timely refunded (or credited) in accord with this provision, which interest shall be in addition to any other remedies the COUNTY may have under the law or this AGREEMENT.
- 7.9 Upon acceptance of all deliverables specified in approved Work Order(s), or a otherwise agreed by the COUNTY and the CONSULTANT final payment shall be made to the CONSULTANT, including any retainage.

## **8.0 CONSULTANT'S INSURANCE**

- 8.1 The CONSULTANT shall maintain, at its sole expense, insurance coverage including:
- 8.1.a **Worker's Compensation Insurance** in statutory amounts.

- 8.1.b **Employer's Liability Insurance** in an amount not less than one million dollars (\$1,000,000.00) each accident/injury and one million (\$1,000,000.00) dollars each employee/disease.
- 8.1.c **Commercial (Comprehensive) General Liability Insurance**, (including contractual liability) with a limit of not less than three million dollars (\$3,000,000.00) aggregate; including limits of not less than two million dollars (\$2,000,000.00) per occurrence, and one million dollars (\$1,000,000.00) excess liability. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation, DuPage County Division of Transportation, its' Officers, elected officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**
- 8.1.d **Commercial (Comprehensive) Automobile Liability Insurance** with minimum limits of at least one million dollars (\$1,000,000.00) for any one person and one million dollars (\$1,000,000.00) for any one occurrence of death, bodily injury or property damage in the aggregate annually. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**
- 8.1.e **Professional Liability Insurance (Errors and Omissions)** shall be provided with minimum limits of at least one million dollars (\$1,000,000.00) per incident/two million dollars (\$2,000,000.00) aggregate during the term of this AGREEMENT and shall be maintained in the form of an additional endorsement for a period of four (4) years after the date of the final payment for this AGREEMENT. The CONSULTANT shall provide the COUNTY endorsements at the beginning of each year evidencing same or a new carrier policy that has a retroactive date prior to the date of this AGREEMENT.

8.2 It shall be the duty of the CONSULTANT to provide to the COUNTY copies of the CONSULTANT'S Certificates of Insurance, as well as all applicable coverage and cancellation endorsements before issuance of a Notice to Proceed. It is

the further duty of the CONSULTANT to immediately notify the COUNTY if any insurance required under this AGREEMENT has been cancelled, materially changed, or renewal has been refused, and the CONSULTANT shall immediately suspend all work in progress and take the necessary steps to purchase, maintain and provide the required insurance coverage. If a suspension of work should occur due to insurance requirements, upon verification by the COUNTY of the CONSULTANT curing any breach of its required insurance coverage, the COUNTY shall notify the CONSULTANT that the CONSULTANT can resume work under this AGREEMENT. The CONSULTANT shall accept and bear all costs that may result from the cancellation of this AGREEMENT due to CONSULTANT'S failure to provide and maintain the required insurance.

- 8.3 The coverage limits required under subparagraphs 8.1.c and 8.1.d above may be satisfied through a combination of primary and excess coverage. The insurance required to be purchased and maintained by the CONSULTANT shall be provided by an insurance company acceptable to the COUNTY, and except for the insurance required in subparagraph 8.1.e licensed to do business in the State of Illinois; and shall include at least the specific coverage and be written for not less than the limits of the liability specified herein or required by law or regulation whichever is greater; and shall be so endorsed that the coverage afforded will not be canceled or materially changed until at least thirty (30) days prior written notice has been given to the COUNTY except for cancellation due to non-payment of premium for which at least fifteen (15) days prior written notice (five days allowed for mailing time) has been given to the COUNTY. If the CONSULTANT is satisfying insurance required through a combination of primary and excess coverage, the CONSULTANT shall require that said excess/umbrella liability policy include in the "Who is Insured" pages of the excess/umbrella policy wording such as "Any other person or organization you have agreed in a written contract to provide additional insurance" or wording to that effect. The CONSULTANT shall provide a copy of said section of the excess/umbrella liability policy upon request by the COUNTY.
- 8.4 The CONSULTANT shall require all approved sub-consultants, anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable under this AGREEMENT to maintain the same insurance required of the CONSULTANT, including naming the COUNTY as an additional insured in the same coverage types and amounts as the CONSULTANT, per Section 8.0. The COUNTY retains the right to obtain evidence of sub-consultants insurance coverage at any time.

## 9.0 INDEMNIFICATION

- 9.1 The CONSULTANT shall indemnify, hold harmless and defend the COUNTY, its officials, officers, agents, and employees from and against all liability, claims, suits, demands, proceedings and actions, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the CONSULTANT'S negligent or willful acts, errors or omissions in its performance under this AGREEMENT.
- 9.2 Nothing contained herein shall be construed as prohibiting the COUNTY, its officials, directors, officer and employees from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Pursuant to Illinois law, any attorney representing the COUNTY, under this paragraph or paragraph 9.1, who is not already an Assistant State's Attorney, is to be appointed a Special Assistant State's Attorney, in accordance with the applicable law. The COUNTY'S participation in its defense shall not remove the CONSULTANT'S duty to indemnify, defend, and hold the COUNTY harmless, as set forth above.
- 9.3 Any indemnity as provided in this AGREEMENT shall not be limited by reason of the enumeration of any insurance coverage herein provided. The CONSULTANT'S indemnification of the COUNTY shall survive the termination, or expiration, of this AGREEMENT.
- 9.4 The COUNTY does not waive, by these indemnity requirements, any defenses or protections under the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.) or otherwise available to it, or to the CONSULTANT, under the law.

## 10.0 SATISFACTORY PERFORMANCE

- 10.1 The COUNTY is entering into an AGREEMENT with this CONSULTANT because the CONSULTANT professes to the COUNTY that it will employ the standard of care within its profession in the performance of the services herein contracted. Accordingly, the CONSULTANT'S and sub-consultant(s) standard of performance under the terms of this AGREEMENT shall be that which is to the satisfaction of the COUNTY and meets the quality and standards commonly provided by similar professional engineering firms practicing in the COUNTY and the State of Illinois.

- 10.2 In the event there are no similar professional firms practicing in DuPage County, Illinois, with respect to the type of work for which this CONSULTANT has been engaged, the CONSULTANT'S services shall be performed in a manner consistent with the customary skill and care of its profession.
- 10.3 If any errors, omissions, or acts, intentional or negligent, are made by the CONSULTANT, or its' sub-consultant(s), in any phase of the work, the correction of which requires additional field or office work, the CONSULTANT shall be required to perform such additional work as may be necessary to remedy same without undue delay and without charge to the COUNTY. In the event any errors or omissions are detected after the expiration or termination of the AGREEMENT, the CONSULTANT may at the COUNTY'S option have the responsibility to cure same under this provision.
- 10.4 Acceptance of the work shall not relieve the CONSULTANT of the responsibility for the quality of its work, nor its liability for loss or damage resulting from any errors, omissions, or negligent or willful acts by the CONSULTANT or its sub-consultants.

## **11.0 BREACH OF CONTRACT**

- 11.1 In the event of any breach of this AGREEMENT, the non-breaching party shall give notice to the breaching party stating with particularity the nature of the alleged breach, and the breaching party shall be allowed a reasonable opportunity to cure said breach. Either party's failure to timely cure any breach of this AGREEMENT shall relieve the other party of the requirement to give thirty (30) days' notice for termination of this AGREEMENT in accordance with Paragraph 16.1, below, and in such a case, ten (10) days' written notice to the breaching party is sufficient notice. Notwithstanding the above term, the CONSULTANT'S failure to maintain insurance in accordance with Section 8.0, above, or in the event of any of the contingencies described in Paragraph 16.1 below, shall be grounds for the COUNTY'S immediate termination of this AGREEMENT. Any breach of any covenant or term of this AGREEMENT by one or more of the CONSULTANT'S sub-consultants shall be deemed a breach by CONSULTANT subject to the terms of this AGREEMENT.

## **12.0 OWNERSHIP OF DOCUMENTS**

- 12.1 The CONSULTANT agrees that any and all deliverables prepared for the COUNTY under the terms of this AGREEMENT shall be

properly arranged, indexed and delivered to the COUNTY as provided in paragraph 6.1. An electronic copy of all applicable deliverables, in a format designated by the COUNTY'S representative, shall be provided to the COUNTY.

12.2 The documents and materials made or maintained under this AGREEMENT shall be and will remain the property of the COUNTY which shall have the right to use same without restriction or limitation and without compensation to the CONSULTANT other than as provided in this AGREEMENT. The CONSULTANT waives any copyright interest in said deliverables.

12.3 The COUNTY acknowledges that the use of information that becomes the property of the COUNTY pursuant to Paragraph 12.2, for purposes other than those contemplated in this AGREEMENT, shall be at the COUNTY'S sole risk.

12.4 The CONSULTANT may, at its sole expense, reproduce and maintain copies of deliverables provided to the COUNTY.

### **13.0 COMPLIANCE WITH THE LAW AND OTHER AUTHORITIES**

13.1 The CONSULTANT, and sub-consultant(s), shall comply with Federal, State and Local statutes, ordinances and regulations and obtain permits, licenses, or other mandated approvals, whenever applicable.

13.2 The CONSULTANT, and sub-consultant(s), shall not discriminate against any worker, job applicant, employee or any member of the public, because of race, creed, color, sex, age, handicap, or national origin, or otherwise commit an unfair employment practice. The CONSULTANT, and sub-consultant(s), shall comply with the provisions of the Illinois Human Rights Act, as amended, 775 ILCS 5/-101, *et seq.*, and with all rules and regulations established by the Department of Human Rights.

13.3 The CONSULTANT, by its signature on this AGREEMENT, certifies that it has not been barred from being awarded a contract or subcontract under the Illinois Procurement Code, 30 ILCS 500/1-1, *et seq.*; and further certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Illinois Criminal Code (Illinois Compiled Statutes, Chapter 720, paragraph 5/33E-3).

13.4 The CONSULTANT, by its signature on this AGREEMENT, certifies that no payment, gratuity or offer of employment, except as permitted by the Illinois State Gift Ban Act and the County of DuPage Ethics Ordinance, was made by or to the CONSULTANT, or CONSULTANT'S personnel, in relation to this AGREEMENT. The

CONSULTANT has also executed the attached Ethics Disclosure Statement that is made a part hereof and agrees to update contribution information on an ongoing basis during the life of the AGREEMENT as required by said Ordinance.

13.5 The CONSULTANT covenants that it has no conflicting public or private interest and shall not acquire directly or indirectly any such interest which would conflict in any manner with the performance of the CONSULTANT'S services under this AGREEMENT.

13.6 **In accordance with the Vendor Information Reporting Act (35 ILCS 200/18-50.2),** the COUNTY is required to collect and electronically publish data from all consultants and subconsultants as to: (1) whether they are a minority-owned, women-owned or veteran-owned business as defined by the Business Enterprise for Minorities, Women and Persons with Disabilities Act (30 ILCS 575/.01 *et seq.*); and (2) whether the consultant or any subconsultants are self-certifying or whether they hold certifications for those above-referenced categories. If self-certifying, the consultants and subconsultants shall disclose whether they qualify as a small business under federal Small Business Administration standards. **In compliance with the Vendor Information Reporting Act, within 60 calendar days of the COUNTY'S award of the contract for work covered under this AGREEMENT, the awarded consultant, and each subconsultant, must complete the Awarded Vendor Questionnaire.** (found at <https://mwv.dupageco.org/>).

13.7 The CONSULTANT acknowledges knowledge of the COUNTY'S Procurement Ordinance, which is hereby incorporated in this AGREEMENT, and has had an opportunity to review it. The CONSULTANT agrees to submit changes for Scope of Work or compensation in accordance with said Ordinance.

#### **14.0 MODIFICATION OR AMENDMENT**

14.1 The parties may modify or amend terms of this AGREEMENT only by a written document duly approved and executed by both parties.

14.2 The CONSULTANT agrees to submit changes for Scope of Work or compensation on a COUNTY designated form.

#### **15.0 TERM OF THIS AGREEMENT**

15.1 The term of this AGREEMENT shall begin on the date the AGREEMENT is fully executed, and shall continue in full force and effect until the earlier of the following occurs:

- (a) The termination of this AGREEMENT in accordance with the terms of Section 16.0, or
- (b) The expiration of this AGREEMENT on October 31, 2027, or to a new date agreed upon by the parties, or
- (c) The completion by the CONSULTANT and the COUNTY of their respective obligations under this AGREEMENT, in the event such completion occurs before October 31, 2027.

15.2 The CONSULTANT shall not perform any work under this AGREEMENT after the expiration date set forth in Paragraph 15.1(b), above or after the early termination of this AGREEMENT. The COUNTY is not liable and will not reimburse the CONSULTANT for any work performed after the expiration or termination date of the AGREEMENT. However, nothing herein shall be construed so as to relieve the COUNTY of its obligation to pay the CONSULTANT for work satisfactorily performed prior to expiration or termination of the AGREEMENT and delivered in accordance with Paragraph 6.1, above.

15.3 The term for performing this AGREEMENT may be amended by a Change Order, or other COUNTY designated form, signed by both parties without formal amendment pursuant to paragraph 14.1 above.

## **16.0 TERMINATION**

16.1 Except as otherwise set forth in this AGREEMENT, either party shall have the right to terminate this AGREEMENT for any cause or without cause thirty (30) days after having served written notice upon the other party, except in the event of CONSULTANT'S failure to maintain suitable insurance at the requisite coverage amounts, insolvency, bankruptcy or receivership, or if the CONSULTANT is barred from contracting with any unit of government or is subsequently convicted or charged with a violation of any of the statutes or ordinances identified in Section 13.0, above, in which case termination shall be effective immediately upon receipt of notice from COUNTY at COUNTY'S election.

16.2 Upon such termination, the liabilities of the parties to this AGREEMENT shall cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination, or to pay for services rendered prior to termination. There shall be no termination expenses.

16.3 Upon termination of the AGREEMENT, all data, work products, reports and documents produced because of this AGREEMENT shall become the property of the COUNTY. Further, the

CONSULTANT shall provide all deliverables within fourteen (14) days of termination of this AGREEMENT in accordance with the other provisions of this AGREEMENT.

#### **17.0 ENTIRE AGREEMENT**

17.1 This AGREEMENT, including matters incorporated herein, contains the entire agreement between the parties.

17.2 There are no other covenants, warranties, representations, promises, conditions or understandings; either oral or written, other than those contained herein.

17.3 This AGREEMENT may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.

17.4 In event of a conflict between the terms or conditions of this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.

#### **18.0 ASSIGNMENT**

18.1 Either party may assign this AGREEMENT provided, however, the other party shall first approve such assignment, in writing.

#### **19.0 SEVERABILITY**

19.1 In the event any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.

19.2 In the event of the contingency described in Paragraph 19.1, above, the parties shall make a good faith effort to amend this AGREEMENT pursuant to Paragraph 14.1, above, in order to remedy and, or, replace any provision declared unenforceable or invalid.

#### **20.0 GOVERNING LAW**

20.1 The laws of the State of Illinois shall govern this AGREEMENT as to both interpretation and performance.

20.2 The venue for resolving any disputes concerning the parties' respective performance under this AGREEMENT shall be the Judicial Circuit Court for DuPage County.

## 21.0 NOTICES

21.1 Any required notice shall be sent to the following addresses and parties:

**Parsons Transportation Group Inc.**

650 E. Algonquin Rd., Suite 400

Schaumburg, IL 60173

ATTN: Daniel Gibbons

Senior Systems Engineering Manager

Phone: 847.485.1057

Email: [daniel.gibbons@parsons.com](mailto:daniel.gibbons@parsons.com)

**DuPage County Division of Transportation**

421 N. County Farm Road

Wheaton, IL 60187

ATTN: Stephen M. Travia, P.E.

Director of Transportation & Facilities Mgt

Phone: 630.407.6900

Email: [stephen.travia@dupagecounty.gov](mailto:stephen.travia@dupagecounty.gov)

21.2 All notices required to be given under the terms of this AGREEMENT shall be in writing and either (a) served personally during regular business hours; (8:00a.m.-4:30p.m. CST or CDT Monday-Friday); (b) served by certified or registered mail, return receipt requested, properly addressed with postage prepaid; or (d) served by email transmission during regular business hours (8:00 a.m. - 4:30 p.m. CST or CDT Monday-Friday), return receipt requested. Notices served personally, by email transmission shall be effective upon receipt, and notices served by mail shall be effective upon receipt as verified by the United States Postal Service. Each party may designate a new location for service of notices by serving notice thereof in accordance with the requirements of this Paragraph, and without compliance to the amendment procedures set forth in Paragraph 14.1, above.

## 22.0 WAIVER OF/FAILURE TO ENFORCE BREACH

22.1 The parties agree that the waiver of, or failure to enforce, any breach of this AGREEMENT shall not be construed, or otherwise operate, as a waiver of any future breach of this AGREEMENT and shall not prevent the remaining party from enforcing this AGREEMENT with respect to a different breach.

## **23.0 FORCE MAJEURE**

23.1 Neither party shall be liable for any delay or non-performance of their obligations caused by any contingency beyond their control including but not limited to Acts of God, war, civil unrest, strikes, walkouts, fires or natural disasters.

## **24.0 ACCESS TO PROPERTY**

24.1 The CONSULTANT shall make a reasonable effort to obtain access to property of a third party necessary for the performance of its obligations under this AGREEMENT. If the CONSULTANT is unable to obtain access to the property, the COUNTY shall be responsible for securing access for the CONSULTANT. In the event the COUNTY cannot secure access for the CONSULTANT, the COUNTY shall excuse the CONSULTANT from the performance of any work that necessitated such access. The CONSULTANT shall have no claim to compensation for any work excused under this provision. The COUNTY shall provide the CONSULTANT, upon the CONSULTANT'S request, proof of the COUNTY'S permission, or legal authority, to enter onto the property of a third party.

24.2 In the event of the following: a) it is necessary for the CONSULTANT to access the property of a third party in order for the CONSULTANT to perform its obligations under this AGREEMENT, and b) the COUNTY has obtained an easement, license or other grant of authority allowing the CONSULTANT to access such property; the CONSULTANT shall fully abide by and comply with the terms and conditions of said authorizing instrument as though the CONSULTANT were a signatory thereto.

## **25.0 DISPOSAL OF SAMPLES AND HAZARDOUS SUBSTANCES**

25.1 All non-hazardous samples and by-products from sampling processes performed in connection with the services provided under this AGREEMENT shall be disposed of by the CONSULTANT in accordance with applicable law. Any and all materials, including wastes that cannot be introduced back into the environment under existing law without additional treatment shall be deemed hazardous wastes, radioactive wastes, or hazardous substances ("Hazardous Substances") related to the services and shall be packaged in accordance with the applicable law by the CONSULTANT and turned over to the COUNTY for appropriate disposal. The CONSULTANT shall not arrange or otherwise dispose of Hazardous Substances under this AGREEMENT. The CONSULTANT, at the COUNTY'S request, may assist the COUNTY in identifying appropriate alternatives for off-site treatment, storage or disposal of the Hazardous Substances, but the CONSULTANT shall not make any independent

determination relating to the selection of a treatment, storage, or disposal facility nor subcontract such activities through transporters or others. The COUNTY shall sign all necessary manifests for the disposal of Hazardous Substances. If the COUNTY requires: (1) the CONSULTANT'S agents or employees to sign such manifests; or (2) the CONSULTANT to hire, for the COUNTY, the Hazardous Substances transportation, treatment, or a disposal contractor for the Hazardous Substances, then for these two purposes, the CONSULTANT shall be considered to act as the COUNTY'S agent so that the CONSULTANT will not be considered to be a generator, transporter, or disposer of such substances or considered to be the arranger for disposal of Hazardous Substances.

## 26.0 QUALIFICATIONS

- 26.1 The CONSULTANT shall employ only persons duly licensed or registered in the appropriate category in responsible charge of all elements of the work covered under this AGREEMENT, for which Illinois Statutes require license or registration, and further shall employ only well qualified persons in responsible charge of any elements of the work covered under this AGREEMENT, all subject to COUNTY approval.
- 26.2 The CONSULTANT'S key personnel specified in the AGREEMENT (Daniel Gibbons, Senior Systems Engineering Manager) shall be considered essential to the work covered under this AGREEMENT. If for any reason, substitution of a key person becomes necessary, the CONSULTANT shall provide advance written notification of the substitution to the COUNTY. Such written notification (Exhibit D) shall include the proposed successor's name and resume of their qualifications. The COUNTY shall have the right to approve or reject the proposed successor.
- 26.3 Failure by the CONSULTANT to properly staff the PROJECT with qualified personnel shall be sufficient cause for the COUNTY to deny payment for services performed by unqualified personnel and will serve as a basis for cancellation of this AGREEMENT.
- 26.4 The CONSULTANT shall require any sub-consultant(s) utilized for the PROJECT to employ qualified persons to be the same extent such qualifications are required of the CONSULTANT'S personnel. The COUNTY shall have the same rights under Paragraph 26.3, above, with respect to the CONSULTANT'S sub-consultant(s) being properly staffed while engaged in the PROJECT.

WITNESS OF, the parties set their hands and seals as of the date first written above.

COUNTY OF DuPAGE

PARSONS TRANSPORTATION GROUP, INC.

# Signature on file

\_\_\_\_\_  
Deborah A. Conroy, Chair  
DuPage County Board

\_\_\_\_\_  
Joseph Brahm  
Vice President

ATTEST BY:

ATTEST BY:

\_\_\_\_\_  
Jean Kaczmarek, County Clerk

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

***TASK 1: PROGRAM AND PROJECT MANAGEMENT***

*PURPOSE:*

The purpose of this task is to help DUDOT coordinate the work network support. These activities will help the project tasks maintain their schedule, stay within budget and ensure that all tasks are completed properly. The following outlines the anticipated work items included in this task.

*INPUTS:*

- This Scope of work.
- Task notification from DUDOT.

*ACTIVITIES:*

- Maintain project task schedule, and budget.
- Coordinate and manage day-to-day project activities with the Parsons Team and the client project team.
- Provide project invoices and status reports.

*DELIVERABLES TO DUPAGE COUNTY:*

- Monthly status reports on progress of the project with potential problems highlighted.
- Monthly invoices detailing work accomplished against anticipated progress.

*ASSUMPTIONS*

- The project management will occur every month regardless of the amount of task order work performed in that month.

***TASK 2: NETWORK SUPPORT***

*TASKS:*

The project tasks shall include, but not limited to, the following:

- Maintain, update, and expand DuPage County DOT IP scheme, including related drawings.
- Provide ongoing maintenance of the DuPage County DOT field network including Cisco Switch configuration, Server Configuration and settings, VPN and Firewall maintenance and support, and remote and field maintenance of the network switches, terminal servers, and other hardware.
- Procure, set-up, and maintain specialty servers including Video, Snapshot, ATMS, and other ITS capabilities.
- Configure and provide support for VPN access for consultants, peer agencies, and other users as directed by the county. This work may include attending meetings with other parties to facilitate connections and configurations.
- Procure, configure, and field test PTZ cameras, wireless radio systems, and other ITS sensing and communicating equipment as directed by the County.
- Integration of the County's video, snapshots, Ethernet field network with the Gateway and/or regional TMC partners.
-

- Providing design, integration, procurement, deployment, and maintenance support services for other ITS equipment within the County's traffic signal and/or lighting systems.

*INPUTS:*

- Document set from previous Central Signal System contract (from Parsons)
- This Scope of Services
- DUDOT Task Orders

*ASSUMPTIONS:*

- All work provided within this project will be performed on a 2.8 direct labor multiplier applied to the actual hourly rates of staff as project budget is available. All tasks will be coordinated closely with DUDOT. DUDOT will issue task orders for all work.

***TASK 3: ON CALL SUPPORT***

*TASKS:*

The project tasks shall include, but not limited to, the following:

- Any design or software enhancement task as defined by DuDOT.

*INPUTS:*

- Document set from previous Central Signal System contract (from Parsons)
- This Scope of Services
- DUDOT Task Orders

*ASSUMPTIONS:*

- All work provided within this project will be performed on a 2.8 direct labor multiplier applied to the actual hourly rates of staff as project budget is available. All tasks will be coordinated closely with DUDOT. DUDOT will issue task orders for all work.

### **Sole Source Letter**

Parsons Transportation Group, Inc. (PTG) has served as the network architect, infrastructure designer, network configuration consultant, network maintainer and central software systems provider continuously since 2016.

PTG developed the overall network plan for every intersection in the County – for both currently implemented and future implementation intersections. This defines the probable and known layer 3 and layer 2 switch locations, and methods (fiber optic and wireless) to be used for communication between them. Every fiber optic splice and termination has been defined and recorded by PTG. This provides DuDOT with a seamless and comprehensive fiber plant documentation – with the additional benefit of all local contractors having consistent, easy to understand documentation.

PTG has configured every network switch, cellular router, wireless transmission system, and firewall on the DuDOT network. This consistency has proven to be very efficient for the county as every network device plugs in and operates properly when initially installed. It also adds to the security of the network as access to sensitive data is controlled.

PTG has maintained the DuDOT network since 2016. Nagios network monitoring system is used to provide DuDOT and PTG alerts if any network device stops communicating. PTG quickly responds to any problems and resolves or creates an action plan and works with the County electrical maintenance contractor(s) and others to resolve expeditiously. There has never been a major network problem while PTG has maintained the network.

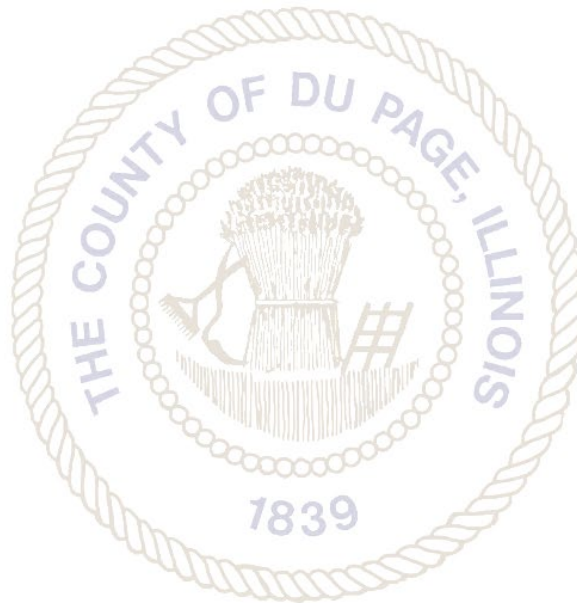
PTG has also provided central software services to decode and control PTZ camera feeds. This custom software is occasionally enhanced to add features at the direction of DuDOT. The PTG familiarity with the code allows very efficient enhancements – keeping costs down for the County.

PTG is the only source for the services DuDOT requires that can provide elite system performance while simultaneously minimizing costs for the County as evident by the performance history of the DuDOT PTG contracts over the last 10 years.

**EXHIBIT B**

**DELIVERABLES**

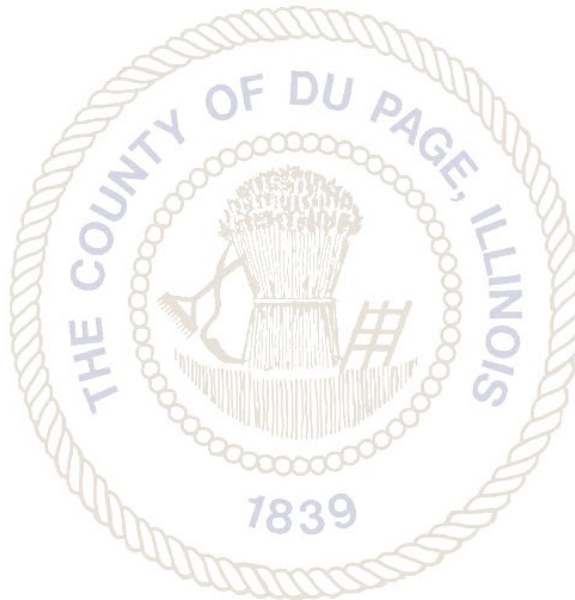
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### Exhibit C Notes

1. The Classification represents a position within the CONSULTANT'S operation that is filled by one or more personnel that have similar duties and responsibilities.
2. This Exhibit should include all classifications that *might be* involved with the project. This avoids your resubmittal and the need to go through the approval process again.
3. Minimum rate is the lowest rate being paid to personnel for a particular classification (rounded down to nearest \$ amount).
4. Maximum rate is the top rate being paid to personnel for a particular classification considering employee raises within contract period (rounded up to nearest dollar amount).
5. Revisions to Exhibit C shall be limited to adjustments requested by the CONSULTANT to the hourly rate ranges and additions or deletions to position classifications approved by the COUNTY provided the adjustment(s) do not exceed the total compensation as stated in the AGREEMENT.



**EXHIBIT D**

**DU PAGE COUNTY DIVISION OF TRANSPORTATION**

**CONSULTANT STAFF CHANGE NOTIFICATION**

The Consulting Firm of \_\_\_\_\_

hereby notifies the COUNTY through the that they need to reassign staff for the

\_\_\_\_\_ project,

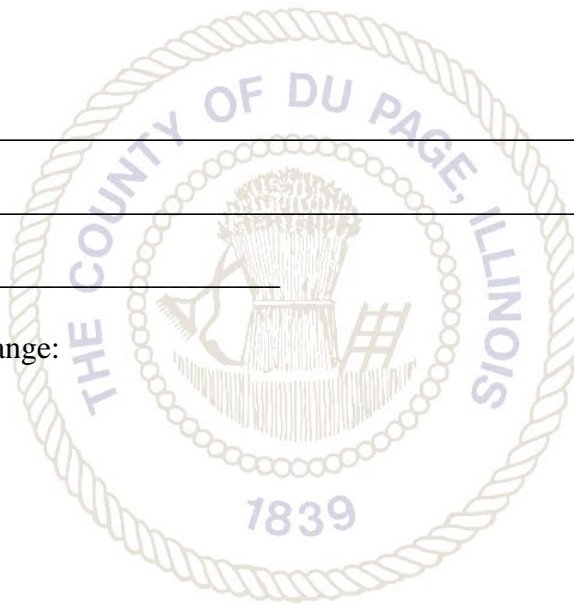
Section No. \_\_\_\_\_.

Position: \_\_\_\_\_

Person: \_\_\_\_\_

Effective date: \_\_\_\_\_

Reason for requesting change:



Proposed Replacement: \_\_\_\_\_ (attach resume)

Transition Plan (provide an outline of the steps that the CONSULTANT will take to assure adequate exchange of information and responsibility, including Principal Engineer oversight and requested involvement by COUNTY staff.



**Direct Costs Check Sheet**

Prime Consultant Name	PTB Number	State Job Number(s)
Parsons Transportation Group, Inc.		
<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Supplement		Date <u>3/10/2026</u>

Consultant

Item	Allowable	Utilize <small>W.O. Only</small>	Quantity <small>J.S. Only</small>	Contract Rate	Total
Per Diem <small>(per GOVERNOR'S TRAVEL CONTROL BOARD)</small>	Up to state rate maximum	<input type="checkbox"/>			
Lodging <small>(per GOVERNOR'S TRAVEL CONTROL BOARD)</small>	Actual cost (Up to state rate maximum)	<input type="checkbox"/>			
Lodging Taxes and Fees <small>(per GOVERNOR'S TRAVEL CONTROL BOARD)</small>	Actual cost	<input type="checkbox"/>			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	<input type="checkbox"/>			
Vehicle Mileage <small>(per GOVERNOR'S TRAVEL CONTROL BOARD)</small>	Up to state rate maximum	<input type="checkbox"/>	6000	\$0.725	\$4350.00
Vehicle Owned or Leased	\$45/half day (4 hours or less) or \$90/full day	<input type="checkbox"/>			
Vehicle Rental	Actual cost (Up to \$55/day)	<input type="checkbox"/>			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Tolls	Actual cost	<input type="checkbox"/>	550	\$1.00	\$550.00
Parking	Actual cost	<input type="checkbox"/>			
Overtime	Premium portion (Submit supporting documentation)	<input type="checkbox"/>			
Shift Differential	Actual cost (Based on firm's policy)	<input type="checkbox"/>			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	<input type="checkbox"/>	4	\$25.00	\$100.00
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Project Specific Insurance	Actual cost	<input type="checkbox"/>			
Monuments (Permanent)	Actual cost	<input type="checkbox"/>			
Photo Processing	Actual cost	<input type="checkbox"/>			
2-Way Radio (Survey or Phase III Only)	Actual cost	<input type="checkbox"/>			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	<input type="checkbox"/>			



### Sole Source Letter

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PTG has maintained the DuDOT network since 2016. Nagios network monitoring system is used to provide DuDOT and PTG alerts if any network device stops communicating. PTG quickly responds to any problems and resolves or creates an action plan and works with the County electrical maintenance contractor(s) and others to resolve expeditiously. There has never been a major network problem while PTG has maintained the network.

PTG has also provided central software services to decode and control PTZ camera feeds. This custom software is occasionally enhanced to add features at the direction of DuDOT. The PTG familiarity with the code allows very efficient enhancements – keeping costs down for the County.

PTG is the only source for the services DuDOT requires that can provide elite system performance while simultaneously minimizing costs for the County as evident by the performance history of the DuDOT PTG contracts over the last 10 years.



# Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 3/10/2026

Bid/Contract/PO #: \_\_\_\_\_

Company Name: Parsons Transportation Group, Inc.	Company Contact: Dan Gibbons
Contact Phone: 847-529-6147	Contact Email: daniel.gibbons@parsons.com

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

**NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

**NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

### The full text for the county's ethics and procurement policies and ordinances are available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on file

Printed Name \_\_\_\_\_

Title Vice President Midwest US

Date 3/10/2026

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-P-0030-26

**Agenda Date:** 4/7/2026

**Agenda #:** 8.K.

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AWARDING RESOLUTION  
ISSUED TO GENUINE PARTS COMPANY  
D/B/A NAPA AUTO PARTS  
TO FURNISH AND DELIVER AUTOMOTIVE REPAIR PARTS  
AS NEEDED FOR THE DIVISION OF TRANSPORTATION  
(CONTRACT TOTAL NOT TO EXCEED \$230,000.00)

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and National Joint Powers Association (Sourcewell contract # 100124), the County of DuPage will contract with Genuine Parts Company, d/b/a NAPA Auto Parts; and

WHEREAS, the Transportation Committee recommends County Board approval for the issuance of a contract to Genuine Parts Company, d/b/a NAPA Auto Parts, to furnish and deliver automotive repair and replacement parts, as needed for the for the Division of Transportation, for the period May 1, 2026 through April 30, 2027.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver automotive repair and replacement parts, as needed for the for the Division of Transportation, for the period May 1, 2026 through April 30, 2027, is hereby approved for issuance to Genuine Parts Company, d/b/a NAPA Auto Parts, 700 Enterprise Court, Naperville, Illinois 60563, for a contract total not to exceed \$230,000.00.

Enacted and approved this 14th day of April, 2026 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: <b>26-0960</b>	RFP, BID, QUOTE OR RENEWAL #: <b>Sourcewell #100124-GPC</b>	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$230,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 04/07/2026	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$230,000.00
	CURRENT TERM TOTAL COST: \$230,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Genuine Parts Company d/b/a NAPA Auto Parts	VENDOR #: 11213-P1	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: John Gaudio	VENDOR CONTACT PHONE: 630-305-8888	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: john_gaudio@napasalesteam.com	VENDOR WEBSITE:	DEPT REQ #: 25-1500-31	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).  Recommendation for the approval of a contract to Genuine Parts Company d/b/a NAPA Auto Parts, to furnish and deliver automotive repair and replacement parts on an as-needed basis for the Division of Transportation, for the period May 1, 2026 through April 30, 2027, for a total contract value not to exceed \$230,000.00; per contract pursuant to the Intergovernmental Cooperation Act Sourcewell Contract #100124-GPC.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished  To establish a contract for purchasing automotive repair and replacement parts necessary for maintaining the County's fleet of more than 700 vehicles and items of equipment.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source.  This contract was setup using the cooperative Sourcewell Contract #100124-GPC.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).  1. DOT staff recommends issuing a purchase order to Genuine Parts Company d/b/a NAPA Auto Parts, using the Sourcewell Contract #100124-GPC. 2. Request bids. 3. Status quo.

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Genuine Parts Company d/b/a NAPA Auto Parts	Vendor#: 11213-P1	Dept: Division of Transportation	Division: Accounts Payable
Attn: John Gaudio	Email: john_gaudio@napasalesteam.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 700 Enterprise Ct.	City: Naperville	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60563	State: IL	Zip: 60187
Phone: 630-305-8888	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Genuine Parts Company d/b/a NAPA Auto Parts	Vendor#: 11213-P1	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: 5959 Collections Center Dr.	City: Chicago	Address: 180 N. County Farm Road	City: Wheaton
State: IL	Zip: 60693	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 1, 2026	Contract End Date (PO25): Apr 30, 2027

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Auto Equip Parts	FY26	1500	3520	52250		100,000.00	100,000.00
2	1	EA		Misc Tools	FY26	1500	3520	52000		7,500.00	7,500.00
3	1	EA		Operating Supplies	FY26	1500	3520	52200		2,000.00	2,000.00
4	1	EA		Fuel/Lubricants	FY26	1500	3520	52260		3,000.00	3,000.00
5	1	EA		Auto Chemicals	FY26	1500	3520	52330		1,500.00	1,500.00
6	1	EA		Instruction/Schooling	FY26	1500	3520	53610		1,000.00	1,000.00
7	1	EA		Auto Equip Parts	FY27	1500	3520	52250		100,000.00	100,000.00
8	1	EA		Misc Tools	FY27	1500	3520	52000		7,500.00	7,500.00
9	1	EA		Operating Supplies	FY27	1500	3520	52200		2,000.00	2,000.00
10	1	EA		Fuel/Lubricants	FY27	1500	3520	52260		3,000.00	3,000.00
11	1	EA		Auto Chemicals	FY27	1500	3520	52330		1,500.00	1,500.00
12	1	EA		Instruction/Schooling	FY27	1500	3520	53610		1,000.00	1,000.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 230,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.  To furnish and deliver automotive repair and replacement parts for the DOT Fleet.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.  Email Approved PO to: John Gaudio, William Bell, Roula Eikosidekas and Mike Figuary.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.  see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

# Sourcewell RFP #100124-GPC Aftermarket Vehicle Parts and Supplies

## Sourcewell 9074 Pricing Profile - United States Version

Bidder Name: **NAPA Auto Parts U.S. (Genuine Parts Company)**

Catalog Website: [www.napaprolink.com](http://www.napaprolink.com)

CATEGORY	DESCRIPTION	% DISCOUNT Off List
1	AIR CONDITIONING	50%
2	ALTERNATORS AND STARTERS	50%
3	BATTERIES	43%
4	BEARING, BALL AND ROLLER	50%
5	BELTS AND HOSES	43%
6	BRAKES	50%
7	ELECTRICAL AND IGNITION	50%
8	EMISSIONS AND EXHAUST	60%
9	ENGINE AND DRIVE TRAIN	50%
10	FILTERS, OIL, GAS, AIR & TRANSMISSION	56%
11	GASKETS AND SEALS	51%
12	HEATING AND COOLING (ENGINE)	50%
13	LAMPS AND LIGHTING AND MIRRORS	51%
14	OILS AND LUBRICANTS; REG. & SYN.	50%
15	PUMPS, FUEL AND WATER	49%
16	SUSPEN., SHOCKS, STRUTS, & STEER.	48%
17	WIPERS/WASHERS	50%
18	SHOP SUPPLIES & EQUIPMENT	45%
19	WINTER ACCESSORIES	52%

Note: '% DISCOUNT off of List' is approximate as the actual profile calculation is based on a different base factor and could vary by product line by line/family by family.



**MASTER AGREEMENT #100124**  
**CATEGORY: Aftermarket Vehicle Parts and Supplies**  
**SUPPLIER: Genuine Parts Company dba NAPA Auto Parts**

This Master Agreement (Agreement) is between Sourcewell, a Minnesota service cooperative located at 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Genuine Parts Company dba NAPA Auto Parts, 2999 Wildwood Parkway, Atlanta, GA 30339 (Supplier).

Sourcewell is a local government and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) offering a Cooperative Purchasing Program to eligible participating government entities.

Under this Master Agreement entered with Sourcewell, Supplier will provide Included Solutions to Participating Entities through Sourcewell's Cooperative Purchasing Program.

**Article 1:**  
**General Terms**

The General Terms in this Article 1 control the operation of this Master Agreement between Sourcewell and Supplier and apply to all transactions entered by Supplier and Participating Entities. Subsequent Articles to this Master Agreement control the rights and obligations directly between Sourcewell and Supplier (Article 2), and between Supplier and Participating Entity (Article 3), respectively. These Article 1 General Terms control over any conflicting terms. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

- 1) **Purpose.** Pursuant to Minnesota law, the Sourcewell Board of Directors has authorized a Cooperative Purchasing Program designed to provide Participating Entities with access to competitively awarded cooperative purchasing agreements. To facilitate the Program, Sourcewell has awarded Supplier this cooperative purchasing Master Agreement following a competitive procurement process intended to meet compliance standards in accordance with Minnesota law and the requirements contained herein.
- 2) **Intent.** The intent of this Master Agreement is to define the roles of Sourcewell, Supplier, and Participating Entity as it relates to Sourcewell's Cooperative Purchasing Program.
- 3) **Participating Entity Access.** Sourcewell's Cooperative Purchasing Program Master Agreements are available to eligible public agencies (Participating Entities). A Participating Entity's authority to access Sourcewell's Cooperative Purchasing Program is determined through the laws of its respective jurisdiction.
- 4) **Supplier Access.** The Included Solutions offered under this Agreement may be made available to any Participating Entity. Supplier understands that a Participating Entity's use of this Agreement is at the Participating Entity's sole convenience. Supplier will educate its sales and service forces about Sourcewell eligibility requirements and required documentation. Supplier will be responsible for ensuring sales are with Participating Entities.

- 5) **Term.** This Agreement is effective upon the date of the final signature below. The term of this Agreement is four (4) years from the effective date. The Agreement expires at 11:59 P.M. Central Time on January 10, 2029, unless it is cancelled or extended as defined in this Agreement.
- a) **Extensions.** Sourcewell and Supplier may agree to up to three (3) additional one-year extensions beyond the original four-year term. The total possible length of this Agreement will be seven (7) years from the effective date.
- b) **Exceptional Circumstances.** Sourcewell retains the right to consider additional extensions as required under exceptional circumstances.
- 6) **Survival of Terms.** Notwithstanding the termination of this Agreement, the obligations of this Agreement will continue through the performance period of any transaction entered between Supplier and any Participating Entity before the termination date.
- 7) **Scope.** Supplier is awarded a Master Agreement to provide the solutions identified in (Solicitation #100124) to Participating Entities. In Scope solutions include:
- a) Aftermarket repair, replacement, and maintenance parts, supplies, and services for gasoline, diesel, compressed natural gas (CNG), propane, hybrid, and electric automobiles, sport utility vehicles (SUV), light duty trucks, medium duty trucks, heavy duty and vocational trucks, buses, and motorcycles.
- 8) **Included Solutions.** Supplier's Proposal to the above referenced RFP is incorporated into this Master Agreement. Only those Solutions included within Supplier's Proposal and within Scope (Included Solutions) are included within the Agreement and may be offered to Participating Entities.
- 9) **Indefinite Quantity.** This Master Agreement defines an indefinite quantity of sales to eligible Participating Entities.
- 10) **Pricing.** Pricing information (including Pricing and Delivery and Pricing Offered tables) for all Included Solutions within Supplier's Proposal is incorporated into this Master Agreement.
- 11) **Not to Exceed Pricing.** Suppliers may not exceed the prices listed in the current Pricing List on file with Sourcewell when offering Included Solutions to Participating Entities. Participating Entities may request adjustments to pricing directly from Supplier during the negotiation and execution of any transaction.
- 12) **Open Market.** Supplier's open market pricing process is included within its Proposal.
- 13) Supplier Representations:**
- i) **Compliance.** Supplier represents and warrants it will provide all Included Solutions under this Agreement in full compliance with applicable federal, state, and local laws and regulations.





## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

<b>BID NUMBER:</b>	NASPO Coop Contract #100124
<b>COMPANY NAME:</b>	NAPA Auto Parts
<b>CONTACT PERSON:</b>	John Gaudio
<b>CONTACT EMAIL:</b>	john_gaudio@napasalesteam.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to

Printed Name: JOHN GAUARO

Signature

Signature on file

Title: Regional Sales Manager

Date: 3/9/2026



Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-P-0031-26

**Agenda Date:** 4/7/2026

**Agenda #:** 8.L.

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AWARDING RESOLUTION  
ISSUED TO FIRST AID CORPORATION D/B/A 1<sup>ST</sup> AYD CORP.  
TO FURNISH AND DELIVER AUTOMOTIVE AEROSOLS AND CLEANERS  
AS NEEDED FOR THE DIVISION OF TRANSPORTATION  
(CONTRACT TOTAL NOT TO EXCEED \$30,000.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the lowest responsible bidder has been designated, and the Transportation Committee recommends County Board approval for the issuance of a contract to First Aid Corporation, d/b/a/ 1<sup>st</sup> Ayd Corp., to furnish and deliver automotive aerosols and cleaners, as needed for the Division of Transportation, for the period May 1, 2026 through April 30, 2027.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver automotive aerosols and cleaners, as needed for the Division of Transportation, for the period May 1, 2026 through April 30, 2027 is hereby approved for issuance to First Aid Corporation, d/b/a/ 1<sup>st</sup> Ayd Corp., 1325 Gateway Drive, Elgin, Illinois 60124, for a contract total not to exceed \$30,000.00.

Enacted and approved this 14th day of April, 2026 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



The County of DuPage  
Finance Department  
Procurement Division, Room 3-400  
421 North County Farm Road  
Wheaton, Illinois 60187

### CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and First Aid Corporation dba 1st Ayd Corporation, located at 1325 Gateway Drive, Elgin, IL 60124, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #24-033-DOT which became effective on 4/24/2025 and which will expire 4/23/2026. The contract is subject to the second of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 4/30/2027.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

#### THE COUNTY OF DUPAGE

#### CONTRACTOR

\_\_\_\_\_  
SIGNATURE

Henry Kocker

\_\_\_\_\_  
PRINTED NAME

Buyer I

\_\_\_\_\_  
PRINTED TITLE

\_\_\_\_\_  
DATE

Signature on file \_\_\_\_\_

Steve Schuttinga

\_\_\_\_\_  
PRINTED NAME

Sales Manager

\_\_\_\_\_  
PRINTED TITLE

03/06/26  
\_\_\_\_\_  
DATE



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: <b>26-0957</b>	RFP, BID, QUOTE OR RENEWAL #: 24-033-DOT	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$30,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 04/07/2026	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$120,000.00
	CURRENT TERM TOTAL COST: \$30,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: SECOND RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: First Aid Corp. d/b/a 1st Ayd Corp	VENDOR #: 10579	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Steve Schuttinga	VENDOR CONTACT PHONE: 630-417-9464	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: 1staydsteve@gmail.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-43	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).			
Recommendation for the approval of a contract to 1st Ayd Corp., to furnish and deliver automotive aerosols and shop supplies on an as-needed basis for the Division of Transportation, for the period May 1, 2026 through April 30, 2027, for a contract total not to exceed \$30,000.00; per renewal option under bid award #24-033-DOT, second of three options to renew.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished			
Automotive aerosols and shop supplies are needed to maintain County owned and operated equipment and vehicles.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
RENEWAL	
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: First Aid Corp. d/b/a 1st Ayd Corp	Vendor#: 10579	Dept: Division of Transportation	Division: Accounts Payable
Attn: Steve Schuttinga	Email: 1staydsteve@gmail.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 1325 Gateway Drive	City: Elgin	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60124	State: IL	Zip: 60187
Phone: 630-417-9464	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: First Aid Corp. d/b/a 1st Ayd Corp	Vendor#: 10579	Dept: Division of Transportation	Division: Fleet Department
Attn: Accounts Rec	Email: orders@1stayd.com	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: PO Box 5298	City: Elgin	Address: 180 N. County Farm Road	City: Wheaton
State: IL	Zip: 60121-5298	State: IL	Zip: 60187
Phone: 847-622-0001	Fax:	Phone: 630-407-6931	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 1, 2026	Contract End Date (PO25): Apr 30, 2027

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Automotive Chemicals	FY26	1500	3520	52330		10,000.00	10,000.00
2	1	EA		Automotive Aerosols & Shop Supplies	FY26	1500	3520	52200		10,000.00	10,000.00
3	1	EA		Automotive Chemicals	FY27	1500	3520	52330		5,000.00	5,000.00
4	1	EA		Automotive Aerosols & Shop Supplies	FY27	1500	3520	52200		5,000.00	5,000.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 30,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.  To furnish and deliver automotive aerosols and shop supplies for the DOT Fleet.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.  Email Approved PO to: Steve Schuttinga, William Bell, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.  see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



THE COUNTY OF DUPAGE  
 FINANCE - PROCUREMENT  
 AUTOMOTIVE AEROSOLS 24-033-DOT  
 BID TABULATION



NO.	ITEM	EST. VALUE	1st Ayd Corporation		Elliott Auto Supply	
			% MARK-UP or DISCOUNT	EXTENDED PRICE	% MARK-UP or DISCOUNT	EXTENDED PRICE
1	Automotive Aerosols	\$30,000	-50%	\$ 15,000.00	-50%	\$ 15,000.00
<b>GRAND TOTAL</b>				<b>\$ 15,000.00</b>		<b>\$ 15,000.00</b>

NOTE

1. 1st Ayd Corporation selected as lowest responsible bidder via random selection.

Bid Opening 3/25/24 @ 2:30 PM	NE, HK
Invitations Sent	33
Total Vendors Requesting Documents	0
Total Bid Responses	2

**SECTION 7 – AEROSOL, CLEANERS AND LUBRICANTS LIST**

Contractors shall indicate either "YES" or "NO" regarding their firm's capability to provide the listed items, which shall be provided to the description and unit of measure listed.

The minimum acceptable size for an aerosol can is 10 fl. Oz.

ITEM DESCRIPTION	YES / NO
Open Chain Lube (Aerosol Can)	YES
Penetrating GEL Lube (Aerosol Can)	YES
PB Blaster (Penetrating Lube) (Aerosol Can)	YES
Silicone Spray (multipurpose) (Aerosol Can)	YES
Cutting Oil (Aerosol Can)	YES
Battery Terminal Protector (Aerosol Can)	YES
Battery Terminal Cleaner (Aerosol Can)	YES
Iron Oxide Red Primer (Aerosol Can)	YES
Spray Paint Gloss Black (Aerosol Can)	YES
Spray Paint Flat Black (Aerosol Can)	YES
Spray Paint New Cat Yellow (Aerosol Can)	YES
John Deere Green Spray Paint (Aerosol Can)	YES
Spray Paint Grey Primer (Aerosol Can)	YES
Open Chain Lube (Aerosol Can)	YES
Spray Paint Farm and Industrial Yellow (Aerosol Can)	YES
Spray Paint School Bus Yellow (Aerosol Can)	YES
Citrus Degreaser (Aerosol Can)	YES
Foaming Degreaser (Aerosol Can)	YES
Glass Cleaner (Aerosol Can)	YES
All Surface Cleaner (Aerosol Can)	YES
Rubberized Coating (Aerosol Can)	YES
Carb Choke Cleaner (Aerosol Can)	YES
Copper Anti Seize (Aerosol Can)	YES
Brake Cleaner (Aerosol Can)	YES
Fluid Film (Aerosol Can)	YES

ITEM DESCRIPTION	YES / NO
Clear Silicone Gasket Maker & Sealant (Pressurized can)	YES
T-Shirt Rags (Case)	YES
Oil Dry (50lb bag)	YES
Oil Dry (Drum)	YES
Oil and Water Absorbent Roll (30'x150' roll)	YES
"Green" Degreaser (55-gal drum)	YES
Heavy Duty Industrial Hand Soap – Liquid (1-gal)	YES
Truck Spill Kit	YES
Dispenser for Matching Hand Soap	YES
Brake and Metal Parts Cleaner (55-gal drum)	YES
-30 degree Windshield Washer Fluid (55-gal drum)	YES
Wash & Wax Concentrate (Car Wash) (55-gal drum)	YES
Floor Cleaner and Degreaser (55-gal drum)	YES

**SECTION 8 - BID FORM PRICING**

The Contractor shall provide a firm percentage mark-up or discount to manufacturer list prices. All goods are to be shipped F.O.B. Destination. Pricing shall include shipping to DuPage County Division of Transportation, 180 N. County Farm Road, Wheaton, IL 60187. All Invoices shall be accompanied with current catalog price list and percent of mark-up or discount applied at the time of purchase.

NO.	ITEM	EST. VALUE	% MARK-UP (+) or DISCOUNT (-)	EXTENDED PRICE
1	Automotive Aerosol, Cleaners and Lubricants	\$30,000.00	- 50 %	\$ 15,000
<b>GRAND TOTAL</b> (In words) <i>Fifteen Thousand</i>				



**SECTION 10 - MANDATORY FORM  
AUTOMOTIVE AEROSOLS 29-033-DOT**

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	1st Ayd Corporation		
Main Business Address	1325 Gateway Drive		
City, State, Zip Code	Elgin, IL 60124		
Telephone Number	847-622-0001	Email Address	orders@1stayd.com
Bid Contact Person	Steve Schuttinga		

The undersigned certifies that he is:

- the Owner/Sole Proprietor     
  a Member authorized to sign on behalf of the Partnership     
  an Officer of the Corporation     
  a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

_____ (President or Partner)	_____ (Vice-President or Partner)
_____ (Secretary or Partner)	_____ (Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. \_\_, \_\_\_\_, \_\_\_\_, and \_\_\_\_ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

**CONTRACT ADMINISTRATION INFORMATION:**

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	1ST AYD CORPORATION	NAME	1ST AYD CORPORATION
CONTACT	STEVE SCHUTTINGA	CONTACT	ACCOUNTS REC
ADDRESS	1325 GATEWAY DRIVE	ADDRESS	PO BOX 5298
CITY ST ZIP	ELGIN, IL 60124	CITY ST ZIP	ELGIN, IL 60121-5298
TX	630-417-9464	TX	847-622-0001
FX		FX	847-622-9199
EMAIL	1STAYDSTEVE@GMAIL.COM	EMAIL	ORDERS@1STAYD.COM
COUNTY BILL TO INFORMATION:		COUNTY SHIP TO INFORMATION:	
DuPage County Division of Transportation Attn: Kathy Black 421 North County Farm Road Wheaton, IL 60187 TX : (630) 407-6892 Email : <a href="mailto:DOTFinance@dupagecounty.gov">DOTFinance@dupagecounty.gov</a>		DuPage County Division of Transportation Attn: William Bell 180 North County Farm Road Wheaton, IL 60187 TX: (630) 407-6927	

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DESTINATION, DELIVERED AND INSTALLED  
(FREIGHT INCLUDED IN PRICE)



## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	24-033-DOT
COMPANY NAME:	1st Ayd Corporation
CONTACT PERSON:	Steve Schuttinga
CONTACT EMAIL:	1staydsteve@gmail.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes  
 No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Steve Schuttinga

Signature: **Signature on file**

Title: Sales Manager

Date: 02/19/2026



Transportation Resolution

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

File #: DT-R-0003-26

Agenda Date: 4/7/2026

Agenda #: 9.A.

AWARDING RESOLUTION  
TO K-FIVE CONSTRUCTION FOR IMPROVEMENTS  
TO CH 23/NAPERVILLE ROAD SECTION 16-00195-06-CH  
(COUNTY COST: \$8,888,888.88)

WHEREAS, the County of DuPage is authorized and empowered to construct, repair, improve and maintain County and/or township roads, bridges, and appurtenances; and

WHEREAS, the County of DuPage has published a contract proposal for improvements to CH23/Naperville Road, from Ridgeland to I-88, Section 16-00195-06-CH, setting forth the terms, conditions, and specifications (a copy of which is incorporated herein by reference); and

WHEREAS, the budget for the 2026 fiscal year provides for the construction and maintenance of roads, bridges, and appurtenances; and

WHEREAS, the following bids were received in compliance with the contract proposal:

<u>NAME</u>	<u>BID AMOUNT</u>
K-Five Construction Corporation	\$8,888,888.88
Builder’s Paving, LLC	\$9,589,082.34
R.W. Dunteman Company	\$9,839,990.00; and

WHEREAS, it has been determined that it is in the best interest of the County of DuPage to award a contract to K-Five Construction Corporation for their submission of the lowest responsible bid in the amount of \$8,888,888.88.

NOW, THEREFORE, BE IT RESOLVED, that a contract in accordance with the terms, conditions, and specifications set forth in said contract proposal be, and is hereby awarded to K-Five Construction Corporation, 999 Oakmont Plaza Drive, Suite 200, Westmont, Illinois 60559 for their bid of \$8,888,88.88; and

BE IT FURTHER RESOLVED, that this contract is subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*), and as such, not less than the prevailing rate of wages as found by the Illinois Department of Labor shall be paid to all laborers, workers, or mechanics performing work under this contract; and

BE IT FURTHER RESOLVED, that the DuPage County Chair is hereby authorized and directed to sign on behalf of the COUNTY, and County Clerk is hereby authorized to attest the aforesaid contract with K-Five Construction Corporation.

Enacted and approved this 14th day of April, 2026 at Wheaton, Illinois.

\_\_\_\_\_  
DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_  
JEAN KACZMAREK, COUNTY CLERK

# SPECIAL PURCHASE REQUISITION, DU PAGE COUNTY, ILLINOIS



WHEATON, ILLINOIS 60187

PURCHASE ORDER NO. \_\_\_\_\_

REQUISITIONING AGENCY  
DuPage County Division of Transportation

SHIP TO ADDRESS \_\_\_\_\_ RESOLUTION NUMBER \_\_\_\_\_

03/26/2026

NAME  
421 N. County Farm Road

Same \_\_\_\_\_

ADDRESS

ADDRESS \_\_\_\_\_

DATE

Wheaton, IL 60187

CITY, STATE, ZIP \_\_\_\_\_

FUND			AGENCY			VENDOR NUMBER			EXPIRATION DATE			LAST INVOICE DATE			FOB		
						10843			10/31/2035			10/31/2036			Wheaton, IL		
ORGANIZATION	ACTIVITY	OBJECT	QUANTITY	UNIT OF PURCHASE	ITEM CODE	DESCRIPTION COMMODITY / CONTRACT						UNIT PRICE	EXTENSION				
FY26-1500-3500-54050				NPRVL_RDGD_I-88		Naperville Road from Ridgeland Avenue to I-88							7,500,000.00				
FY27-1500-3500-54050				NPRVL_RDGD_I-88		Section Number 16-00195-06-CH							1,388,888.88				
											<b>TOTAL</b>	<b>\$8,888,888.88</b>					

REMIT TO:  
 K-Five Construction Corporation 999 Oakmont Plaza Drive, Suite 200 Westmont, IL 60559

COMMITTEE APPROVAL	DATE
Transportation	04/07/26
County Board	04/14/26

<p><b>DOT TO ISSUE FORMAL NOTICE TO PROCEED</b></p> <p><b>DO NOT SEND PO</b></p> <p>HEADER COMMENTS</p> <p>***DOT-K-5 16-00195-06-CH ***</p>	<p><b>Signature on file</b></p> <p style="font-size: 2em; color: blue;">3/26/26</p> <p>DATE</p>
--	---

**DU PAGE COUNTY  
DIVISION OF TRANSPORTATION**

DUPAGE COUNTY  
DIV. OF TRANSPORTATION  
2026 MAR 26 PM 2:01

**OPENING OF PROPOSALS**

Thursday, March 26, 2026  
2:00 PM

**C.H. 23 Naperville Road from Ridgeland Ave to I-88**

Section 16-00195-06-CH

Engineer's Estimate: \$8,082,210.45

BIDDER	√	BID AMOUNT
Builders Paving, LLC		9,589,082.34
R.W. Dunteman Company		9,839,990.00
K-Five Construction Corporation		8,888,888.88

√ Proposal includes the following:

- Addenda (if any)
- Proposal (form BLR12200 & BLR 12201)
  - Cover page
  - Proposal
  - Signatures
  - Notice to Bidders
  - Contractor Certifications
  - Schedule of Prices
- Local Agency Proposal Bid Bond (or Check)
- Apprenticeship or Training Program Certification (not for federally funded projects)
- Affidavit of Illinois Business Office
- BC 57 Affidavit of Availability (*may be submitted within 24 hours after the letting*)
- Vendor Ethics Disclosure Statement
- three (3) references form
- W-9 - Taxpayer Identification Number (*may be submitted after the letting*)
- Any other items required to be submitted with the bid, such as Bituminous Materials Cost Allowance, or Steel Cost Adjustment, or Fuel Cost Adjustment



## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	Section 16-00195-06-CH
COMPANY NAME:	K-Five Construction Corp.
CONTACT PERSON:	Michael Anzalone
CONTACT EMAIL:	estimating@k-five.net

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to th

**Signature on file**

Printed Name: Robert G. Krug

Signature: \_\_\_\_\_

Title: President

Date: 03/26/2026





## Transportation Resolution

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-R-0004-26

**Agenda Date:** 4/7/2026

**Agenda #:** 9.B.

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AWARDING RESOLUTION  
TO PRECISION PAVEMENT MARKINGS, INC. FOR THE  
2026 PAVEMENT MARKING MAINTENANCE PROGRAM  
SECTION 26-00000-03-GM  
(COUNTY COST \$495,076.89)

WHEREAS, the County of DuPage is authorized and empowered to construct, repair, improve and maintain County and/or township roads, bridges, and appurtenances; and

WHEREAS, the County of DuPage has published a contract proposal for the 2026 Pavement Marking Maintenance Program, Section 26-00000-03-GM, setting forth the terms, conditions, and specifications (a copy of which is incorporated herein by reference); and

WHEREAS, the budget for the 2026 fiscal year provides for the construction and maintenance of roads, bridges, and appurtenances; and

WHEREAS, the following bids were received in compliance with the contract proposal:

<u>NAME</u>	<u>BID AMOUNT</u>
Precision Pavement Markings	\$ 495,076.89
Marking Specialists Corporation	\$ 790,820.29; and

WHEREAS, it has been determined that it is in the best interest of the County of DuPage to award a contract to Precision Pavement Markings, Inc. for their submission of the lowest responsible bid in the amount of \$495,076.89.

NOW, THEREFORE, BE IT RESOLVED, that a contract in accordance with the terms, conditions, and specifications set forth in said contract proposal be, and is hereby awarded to Precision Pavement Markings, Inc., 1220 Bell Court, Pingree Grove, Illinois 60140; and

BE IT FURTHER RESOLVED, that this contract is subject to the Prevailing Wage Act (820 ILCS 130), and as such, not less than the prevailing rate of wages as found by the Illinois Department of Labor shall be paid to all laborers, workers, or mechanics performing work under this contract; and

BE IT FURTHER RESOLVED that the County Clerk transmit a copy of this Resolution and any associated Illinois Department of Transportation BLR forms appropriating the necessary motor fuel tax funds to pay for the improvement to the State of Illinois Department of Transportation, by and through the Division of Transportation; and

BE IT FURTHER RESOLVED that the DuPage County Chair is hereby authorized and directed sign on behalf of the COUNTY, and the County Clerk is hereby authorized to attest the aforesaid contract with Precision Pavement Markings, Inc.

Enacted and approved this 14th day of April, 2026 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_  
JEAN KACZMAREK, COUNTY CLERK



**DU PAGE COUNTY  
DIVISION OF TRANSPORTATION**

DUPAGE COUNTY  
DIV. OF TRANSPORTATION  
2026 MAR 26 PM 2:01

**OPENING OF PROPOSALS**

Thursday, March 26, 2026  
2:00 PM

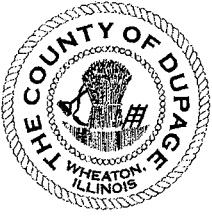
2026 Pavement Marking Maintenance  
Section 26-00000-03-GM

Engineer's Estimate: \$621,808.80

BIDDER	√	BID AMOUNT
Precision Pavement Markings, Inc.	√	Base 440,141.39
		Alternate A 495,076.89
		Alternate B 547,392.44
		Alternate C 552,765.08
		Alternate D 561,805.00
Marking Specialists Corporation		Base 714,931.27
		Alternate A 790,820.29
		Alternate B 862,547.35
		Alternate C 873,292.63
		Alternate D 889,643.20
		Base
		Alternate A
		Alternate B
		Alternate C
		Alternate D

√ Proposal includes the following:

- Addenda (if any)
- Proposal (form BLR12200 & BLR 12201)
  - Cover page
  - Proposal
  - Signatures
  - Notice to Bidders
  - Contractor Certifications
  - Schedule of Prices
- Local Agency Proposal Bid Bond (or Check)
- Apprenticeship or Training Program Certification (not for federally funded projects)
- Affidavit of Illinois Business Office
- BC 57 Affidavit of Availability (*may be submitted within 24 hours after the letting*)
- Vendor Ethics Disclosure Statement
- three (3) references form
- W-9 - Taxpayer Identification Number (*may be submitted after the letting*)
- Any other items required to be submitted with the bid, such as Bituminous Materials Cost Allowance, or Steel Cost Adjustment, or Fuel Cost Adjustment



## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	26-00000-03-GM
COMPANY NAME:	Precision Pavement Markings, Inc.
CONTACT PERSON:	Alfredo Salazar Jr.
CONTACT EMAIL:	estimating@precisionpavement.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes  
 No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE
N/A				

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL
N/A		

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](https://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)      [https://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](https://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](https://library.municode.com/il/dupage_county/codes/code_of_ordinances?nodeId=CH2AD_ARTVIPR)  
[https://library.municode.com/il/dupage\\_county/codes/code\\_of\\_ordinances?nodeId=CH2AD\\_ARTVIPR](https://library.municode.com/il/dupage_county/codes/code_of_ordinances?nodeId=CH2AD_ARTVIPR)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

**Signature on file**

Printed Name: Billy J. Salazar

Signature: \_\_\_\_\_

Title: Corporate Secretary

Date: 3/17/2026



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**File #:** DT-R-0005-26

**Agenda Date:** 4/7/2026

**Agenda #:** 10.A.

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JOINT FUNDING AGREEMENT  
FOR FEDERALLY FUNDED CONSTRUCTION  
BETWEEN THE COUNTY OF DU PAGE AND  
THE ILLINOIS DEPARTMENT OF TRANSPORTATION  
CH 38/63<sup>rd</sup> STREET INTERSECTION CONTROL IMPROVEMENTS  
(SUFFIELD COURT TO AMERICANA DRIVE)  
SECTION 20-00288-05-TL  
(ESTIMATED COUNTY COST \$1,470,000.00)

WHEREAS, the County of DuPage (hereinafter referred to as COUNTY) and the State of Illinois Department of Transportation (hereinafter referred to as STATE), in order to facilitate the free flow of traffic, desire to improve CH 38/63<sup>rd</sup> Street intersection control from Suffield Court to Americana Drive, Section 20-00288-05-TL (hereinafter referred to as the IMPROVEMENT); and

WHEREAS, the COUNTY and the STATE desire to cooperate in an effort to construct the IMPROVEMENT because of the immediate benefit of the IMPROVEMENT to the people of the State of Illinois and to the residents of DuPage County; and

WHEREAS, a Joint Funding Agreement for Construction Work for Federal Participation, (hereinafter referred to as AGREEMENT) has been prepared and attached hereto, which outlines the financial participation of the parties related to construction of the IMPROVEMENT; and

WHEREAS, the estimated total cost of construction of the IMPROVEMENT is \$2,800,000.00; the STATE will be the awarding authority for the construction of the improvement and agrees to fund a portion of the estimated total cost of construction, up to \$1,330,000.00, resulting in an estimated cost to the COUNTY of \$1,470,000.00; and

WHEREAS, sufficient funds have been appropriated by the COUNTY to pay for its share of the construction cost of the IMPROVEMENT; and

WHEREAS, said AGREEMENT must be executed before construction of the IMPROVEMENT can begin.

NOW, THEREFORE, BE IT RESOLVED that the DuPage County Chair is hereby authorized and directed to sign on behalf of the COUNTY, and the DuPage County Clerk is hereby authorized to attest thereto, the attached AGREEMENT between the COUNTY OF DUPAGE and THE STATE; and

BE IT FURTHER RESOLVED that the Director of Transportation or his designee is hereby authorized to execute any additional documents necessary for the completion of said AGREEMENT on behalf of the COUNTY and shall take such action as may be necessary to carry out the terms of said AGREEMENT; and

BE IT FURTHER RESOLVED that the County Clerk transmit a copy of the Resolution and any associated Illinois Department of Transportation BLR forms appropriating the necessary motor fuel tax funds to pay for the improvements, to the State of Illinois Department of transportation, by and through the Division of Transportation.

BE IT FURTHER RESOLVED, that six (6) original copies of the Resolution and AGREEMENT be sent to the STATE, by and through the DuPage County Division of Transportation.

Enacted and approved this 14th day of April, 2026 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_  
JEAN KACZMAREK, COUNTY CLERK

**LOCAL PUBLIC AGENCY**

Local Public Agency	County	Section Number
County of DuPage	DuPage	20-00288-05-TL

Fund Type	ITEP, SRTS, HSIP Number(s)	MPO Name	MPO TIP Number
HSIP	202012023	CMAP	08-21-0022

**Construction**

State Job Number	Project Number
C-91-233-21	VD4X(283)

Local Let/Day Labor   
  Construction on State Letting   
  Construction Engineering   
  Utilities   
  Railroad Work

**LOCATION**

Local Street/Road Name	Key Route	Length	Stationing	
63rd St	FAU 1518	1.7 mi	From	To
			3.47	5.17

Location Termini
Suffield Ct to Americana Dr

Current Jurisdiction	Existing Structure Number(s)	
DuPage County	N/A	<a href="#">Remove</a>

**PROJECT DESCRIPTION**

63rd Street Flashing Yellow Arrow - modernize four traffic signals and modify one additional traffic signal to implement safety improvements including flashing yellow arrow left turn control, signal head per lane and side street mast arms.

Local Public Agency	Section Number	State Job Number	Project Number
County of DuPage	20-00288-05-TL	C9123321	VD4X(283)

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as the "STATE". The STATE and LPA jointly proposes to improve the designated location as described in the Location and Project Description sections of this agreement. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the LPA and approved by the STATE using the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereby referred to as "FHWA".

## I. GENERAL

- 1.1 Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. The STATE may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the LPA by the STATE or the federal funding source, (ii) the Governor or STATE reserves funds, or (iii) the Governor or STATE determines that funds will not or may not be available for payment. The STATE shall provide notice, in writing, to LPA of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.
- 1.2 Domestic Steel Requirement. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Build America-Buy America provisions.
- 1.3 Federal Authorization. That this Agreement and the covenants contained herein shall become null and void in the event that the FHWA does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
- 1.4 Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.
- 1.5 Termination. This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the STATE, the STATE must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If the STATE determines in the case of a partial termination that the reduced or modified portion of the funding award will not accomplish the purposes for which the funding award was made, the STATE may terminate the Agreement in its entirety.

This Agreement may be terminated, in whole or in part, by the STATE without advance notice:

- a. Pursuant to a funding failure as provided under Article 1.1.
- b. If LPA fails to comply with the terms and conditions of this funding award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any award.

## II. REQUIRED CERTIFICATIONS

By execution of this Agreement and the LPA's obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules and any and all license requirements or professional certification provisions.

- 2.1 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200). The LPA certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations, and are incorporated herein by reference.
- 2.2 Compliance with Registration Requirements. LPA certifies that it: (i) is registered with the federal SAM system; (ii) is in good standing with the Illinois Secretary of State, if applicable; (iii) have a valid DUNS Number; (iv) have a valid UEI, if applicable. It is LPA's responsibility to remain current with these registrations and requirements.
- 2.3 Bribery. The LPA certifies to the best of its knowledge that its officials have not been convicted of bribery or attempting to bribe an officer or employee of the state of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).
- 2.4 Bid Rigging. LPA certifies that it has not been barred from contracting with a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).
- 2.5 Debt to State. LPA certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because the LPA, or its affiliate(s), is/are delinquent in the payment of any debt to the STATE, unless the LPA, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and STATE acknowledges the LPA may declare the Agreement void if the certification is false (30 ILCS 500/50-11).
- 2.6 Debarment. The LPA certifies to the best of its knowledge and belief that its officials:
  - a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
  - b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or

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commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;

c. are not presently indicated for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and

d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.

- 2.7 **Construction of Fixed Works.** The **LPA** certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) unless the provisions of that Act exempt its application. In the construction of the Program, the **LPA** shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.
- 2.8 **Criminal Convictions.** The **LPA** certifies that neither it nor any managerial agent of **LPA** has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. The **LPA** further certifies that it is not barred from receiving an funding award under 30 ILCS 500/50-10.5 and acknowledges that **STATE** shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).
- 2.9 **Improper Influence.** The **LPA** certifies that no funds have been paid or will be paid by or on behalf of the **LPA** to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, the **LPA** certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.
- 2.10 **Telecom Prohibition.** The **LPA** certifies that it will comply with Section 889 of the FY 2019 National Defense Authorization Act (NDAA) that prohibits the use of telecommunications or video surveillance equipment or services produced or provided by the following companies: Dahua Technology Company, Hangzhou Hikvision Digital Technology Company, Huawei Technologies Company, Hytera Communications Corporation, and ZTE Corporation. Covered equipment and services cannot be used as substantial or essential component or any system, or as critical technology as part of any system.
- 2.11 **Personal Conflict of Interest** - (50 ILCS 105/3, 65 ILCS 5/3.1-55-10, 65 ILCS 5/4-8-6) The **LPA** certifies that it shall maintain a written code or standard of conduct which shall govern the performance of its employees, officers, board members, or agents engaged in the award and administration of contracts supported by state or federal funds. Such code shall provide that no employee, officer, board member or agent of the **LPA** may participate in the selection, award, or administration of a contract supported by state or federal funds if a conflict of interest, real or apparent would be involved. Such a conflict would arise when any of the parties set forth below has a financial or other interest in the firm selected for award:
- the employee, officer, board member, or agent;
  - any member of his or her immediate family;
  - his or her partner; or
  - an organization which employs, or is about to employ, any of the above.

The conflict of interest restriction for former employees, officers, board members and agents shall apply for one year.

The code shall also provide that **LPA's** employees, officers, board members, or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subcontracts. The **STATE** may waive the prohibition contained in this subsection, provided that any such present employee, officer, board member, or agent shall not participate in any action by the **LPA** relating to such contract, subcontract, or arrangement. The code shall also prohibit the officers, employees, board members, or agents of the **LPA** from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

- 2.12 **Organizational Conflict of Interest** - The **LPA** certifies that it will also prevent any real or apparent organizational conflict of interest. An organizational conflict of interest exists when the nature of the work to be performed under a proposed third party contract or subcontract may, without some restriction on future activities, result in an unfair competitive advantage to the third party contractor or **LPA** or impair the objectivity in performing the contract work.
- 2.13 **Accounting System.** The **LPA** certifies that it has an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state and federally funded program. Accounting records must contain information

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pertaining to state and federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. To comply with 2 CFR 200.305(b)(7)(i), the **LPA** shall use reasonable efforts to ensure that funding streams are delineated within **LPA's** accounting system. See 2 CFR 200.302.

### III. AUDIT AND RECORD RETENTION

- 3.1 **Single Audits:** The **LPA** shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507) and Subpart F of 2 CFR Part 200.

If, during its fiscal year, **LPA** expends \$750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), **LPA** must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. A copy of the audit report must be submitted to the **STATE** (IDOT's Financial Review & Investigations Section, Room 126, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the **LPA's** fiscal year.

Assistance Listing number (formally known as the Catalog of Federal Domestic Assistance (CFDA) number) for all highway planning and construction activities is **20.205**.

Federal funds utilized for construction activities on projects let and awarded by the **STATE** (federal amounts shown as "Participating Construction" on Schedule 2) are not included in a **LPA's** calculation of federal funds expended by the **LPA** for Single Audit purposes.

- 3.2 **STATE Audits:** The **STATE** may, at its sole discretion and at its own expense, perform a final audit of the Project (30 ILCS 5, the Illinois State Auditing Act). Such audit may be used for settlement of the Project expenses and for Project closeout purposes. The **LPA** agrees to implement any audit findings contained in the **STATE's** authorized inspection or review, final audit, the **STATE's** independent audit, or as a result of any duly authorized inspection or review.
- 3.3 **Record Retention.** The **LPA** shall maintain for three (3) years from the date of final project closeout by the **STATE**, adequate books, records, and supporting documents to verify the amounts, recipient, and uses of all disbursements of funds passing in conjunction with this contract. adequate to comply with 2 CFR 200.334. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.
- 3.4 **Accessibility of Records.** The **LPA** shall permit, and shall require its contractors and auditors to permit, the **STATE**, and any authorized agent of the **STATE**, to inspect all work, materials, payrolls, audit working papers, and other data and records pertaining to the Project; and to audit the books, records, and accounts of the **LPA** with regard to the Project. The **LPA** in compliance with 2 CFR 200.337 shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized **STATE** representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the **STATE's** Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by the **STATE** (including auditors), by the state of Illinois or by federal statute. The **LPA** shall cooperate fully in any such audit or inquiry.
- 3.5 **Failure to maintain the books and records.** Failure to maintain the books, records and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the terms of this contract.

### IV. LPA FISCAL RESPONSIBILITIES

- 4.1 To provide all initial funding and payment for construction engineering, utility, and railroad work
- 4.2 **LPA Appropriation Requirement.** By execution of this Agreement the **LPA** attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the **LPA** share of project costs. A copy of the authorizing resolution or ordinance is attached as Schedule 5.
- 4.3 **Reimbursement Requests:** For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.
- 4.4 **Financial Integrity Review and Evaluation (FIRE) program:** **LPA's** and the **STATE** must justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months. To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- 4.5 **Final Invoice:** The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice

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may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice for engineering projects.

- 4.6 Project Closeout: The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
- 4.7 Project End Date: The period of performance (end date) for state and federal obligation purposes is five (5) years for projects under \$1,000,000 or seven (7) years for projects over \$1,000,000 from the execution date of the agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.

## V. THE LPA AGREES

- 5.1 To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.
- 5.2 To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
- 5.3 To provide on-site engineering supervision and inspection during construction of the proposed improvement.
- 5.4 To retain jurisdiction of the completed improvement unless specified otherwise by schedule (schedule should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, a jurisdictional schedule is required.
- 5.5 To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction as established by schedule) in a manner satisfactory to the **STATE** and the **FHWA**.
- 5.6 To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- 5.7 To regulate parking and traffic in accordance with the approved project report.
- 5.8 To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.
- 5.9 To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.
- 5.10 For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S. C 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.). In the absence of a USDOT - approved **LPA** DBE Program or on **STATE** awarded contracts, this agreement shall be administered under the provisions of the **STATE'S** USDOT approved Disadvantaged Business Enterprise Program.
- 5.12 That execution of this agreement constitutes the **LPA's** concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.

## VI. THE STATE AGREES

- 6.1 To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Title II and III Requirements.
- 6.2 To receive bids for construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement after receipt of a satisfactory bid.
- 6.3 To provide all initial funding and payments to the contractor for construction work let by the **STATE**. The **LPA** will be invoiced for their share of contract costs per the method of payment selected under Method of Financing based on the Division of Costs shown on Schedule 2.

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- 6.4 For agreements with federal and/or state funds in local let/day labor construction, construction engineering, utility work and/or railroad work:
- a. To reimburse the **LPA** for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the **LPA**;
  - b. To provide independent assurance sampling and furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors for steel, cement, aggregate, structural steel, and other materials customarily tested by the **STATE**.

**SCHEDULES**

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

<input checked="" type="checkbox"/>	1.	Division of Cost
<input checked="" type="checkbox"/>	2.	Location Map
<input checked="" type="checkbox"/>	3.	Risk Assessment
<input checked="" type="checkbox"/>	4.	Attestations
<input checked="" type="checkbox"/>	5.	Resolution*
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		

\*Appropriation and signature authority resolution must be in effect on, or prior to, the execution date of the agreement.

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**AGREEMENT SIGNATURES EXECUTION**

The LPA agrees to accept and comply with the applicable provision set forth in this agreement including attached schedules.

**APPROVED**

Local Public Agency

Name of Official (Print or Type Name)

Deborah A. Conroy

Title of Official

Chair, DuPage County Board

Signature

[Signature Box]

Date

[Date Box]

The above signature certifies the agency's TIN number is

366006551 \_\_\_\_\_ conducting business as a Governmental Entity.

DUNS Number 135836026

UEI W7KRN7E54898

**APPROVED**

State of Illinois  
Department of Transportation

Omer Osman, P.E., Secretary of Transportation

Date

[Signature Box]

[Date Box]

By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets

Date

[Signature Box]

[Date Box]

Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer

Date

[Signature Box]

[Date Box]

Michael Prater, Chief Counsel

Date

[Signature Box]

[Date Box]

Vicki Wilson, Chief Fiscal Officer

Date

[Signature Box]

[Date Box]

**NOTE: A resolution authorizing the local official (or their delegate) to execute this agreement and appropriation of local funds is required and attached as Schedule 5. The resolution must be approved prior to, or concurrently with, the execution of this agreement. If BLR 09110 or BLR 09120 are used to appropriate local matching funds, attach these forms to the signature authorization resolution.**

Please check this box to open a fillable Resolution form within this form.

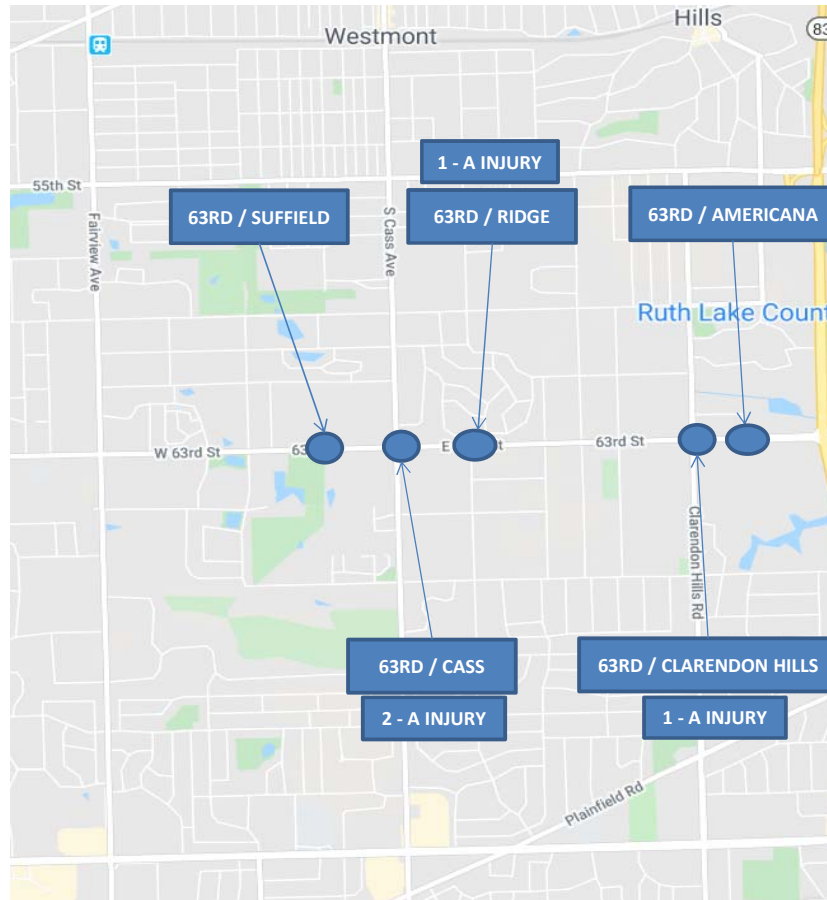


# Project Location Map

C.H. 38 - Hobson / 63rd Street ( Suffield Ct. to Americana Dr. )

(Suffield Ct., Cass Ave., Ridge Rd., Clarendon Hills Rd., Americana Dr.)

Woodridge, Downers Grove, Westmont and Willowbrook, IL



● = Project Intersection

Crash Analysis Period: 2014 - 2018

**SCHEDULE NUMBER 3**

Local Public Agency	Section Number	County	State Job Number	Project Number
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**LRS Federal Funds RISK ASSESSMENT**

Risk Factor	Description	Definition of Scale (time frames are based on LPA fiscal year)	Points
General History of Performance	Have there been any changes in key organizational staff or leadership, such as Fiscal and Administrative Management, Transportation Related Program/Project Management, and/or Elected Officials?	<b>0 points</b> - no significant changes in the last 4 or more years; <b>1 point</b> - minor changes, but majority of key staff and officials have not changed in the last 4 years; <b>2 points</b> - significant key staff or elected leadership changes within the last 3 years; <b>3 points</b> - significant key staff and elected leadership changes within the last 3 years	2
	What is the LPA's history with federal-aid funded transportation projects?	<b>0 points</b> - One or more federal-aid funded transportation projects initiated per year; <b>1 point</b> - At least one project initiated within the past three years; <b>2 points</b> - AT least one project initiated within the past 5 years; <b>3 points</b> - None or more than 5 years	0
	Does LPA have qualified technical staff with experience managing federal-aid funded transportations through IDOT?	<b>0 points</b> - Full-time employee with experience designated as being in "responsible charge"; <b>1 point</b> - LPA has qualified technical staff, but will be utilizing an engineering consultant to manage day-to-day with LPA technical staff oversight; <b>2 points</b> - LPA has no technical staff and all technical work will be completed by consultant, but LPA staff has prior experience with federal-aid projects; <b>3 points</b> - LPA staff have no prior experience or technical expertise and relying solely on consultant	0
	Has the LPA been untimely in submitting invoicing, reporting on federal-aid projects as required in 2 CFR 200, and or audits as required?	<b>0 points</b> - No; <b>1 point</b> - Delays of 6 or more months; <b>2 points</b> - Delays of up to 1 year; <b>3 points</b> - 1 year or more years of delay	0
Financial Controls	Are the annual financial statements prepared in accordance with Generally Accepted Accounting Principles or on a basis acceptable by the regulatory agency?	<b>0 points</b> - yes; <b>3 points</b> - no	0
	What is the LPA's accounting system?	<b>0 points</b> - Automated accounting software; <b>1 point</b> - Spreadsheets; <b>2 points</b> - paper only; <b>3 points</b> - none	0
	Does the organization have written policies and procedures regarding proper segregation of duties for fiscal activities that include but are not limited to: a) authorization of transactions; b) recordkeeping for receipts and payments; and c) cash management?	<b>0 points</b> - yes; <b>3 points</b> - no	0
Audits	When was the last time a financial statement audit was conducted?	<b>0 points</b> - in the past year; <b>1 point</b> - in the past two years; <b>2 points</b> - in the past three years; <b>3 points</b> - 4 years or more, or never	0
	What type of financial statement audit has the organization had conducted?	<b>0 points</b> - Single Audit/Program Specific Audit in accordance with 2 CFR 200.501 or Financial audit conducted in accordance with Generally Accepted Auditing Standards or Generally Accepted Government Auditing Standards; <b>1 point</b> - Financial review?; <b>2 points</b> Other type? or no audit required; <b>3 points</b> - none	0
	Did the most recent audit disclose findings considered to be significant deficiencies or material weaknesses?	<b>0 points</b> - no; <b>3 points</b> - yes, or no audits required	0
	Have the findings been resolved?	<b>0 points</b> - yes or no findings; <b>1 point</b> - in progress; <b>3 points</b> - no	0

Summary of Risk	
General History of Performance	2
Financial Controls	0
Audits	0
Total	2

District Review Signature & Date

Central Office Review Signature & Date

Additional Requirements?  Yes  No

Local Public Agency	Section Number	State Job Number	Project Number
County of DuPage	20-00288-05-TL	C9123321	VD4X(283)

**SCHEDULE NUMBER 4  
Attestation on Single Audit Compliance**

1. In the prior fiscal year, did County of DuPage LPA expend more than \$750,000 in federal funds in aggregate from all federal sources?

Yes  No

2. Does the County of DuPage LPA anticipate expending more than \$750,000 in federal funds in aggregate from all federal sources in the current County of DuPage LPA fiscal year?

Yes  No

If answers to question 1 and 2 are no, please proceed to the signature section.

If answer to question 1 is yes, please answer question 3a.

If answer to question 2 is yes, please answer question 3b.

3. A single audit must be conducted in accordance with Subpart F of 2 CFR 200 if \$750,000 or more in federal funds are expended in a single fiscal year.

a. Has the County of DuPage LPA performed a single audit for their previous fiscal year?

Yes  No

i. If yes, has the audit be filed with the Illinois Office of the Comptroller in accordance with 50 ILCS 310 (see also 55 ILCS 5 & 65 ILCS 5 & 60 ILCS 1/80)?

Yes  No

b. For the current fiscal year, does the County of DuPage LPA intend to comply with Subpart F of 2 CFR 200?

Yes  No

By completing this attestation, I certify that I have authority to sign this attestation on behalf of the LPA; and that the foregoing information is correct and complete to the best of my knowledge and belief.

Name	Title	LPA
Jeffrey Martynowicz	Chief Financial Officer	County of DuPage

Signature & Date

Signature on file 3/8/26

