



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$44,050.00
COMMITTEE: ETSB	TARGET COMMITTEE DATE: 07/09/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$132,190.00
	CURRENT TERM TOTAL COST: \$44,050.00	MAX LENGTH WITH ALL RENEWALS: THREE YEARS	CURRENT TERM PERIOD: FIRST RENEWAL
Vendor Information		Department Information	
VENDOR: Deccan International	VENDOR #: 10500	DEPT: ETSB	DEPT CONTACT NAME: Eve Kraus
VENDOR CONTACT: Pang Moua	VENDOR CONTACT PHONE: 888-DECCAN9	DEPT CONTACT PHONE #: 630-550-7743	DEPT CONTACT EMAIL: etsb911@dupagecounty.gov
VENDOR CONTACT EMAIL: pangm@deccanintl.com	VENDOR WEBSITE: https://deccanintl.com	DEPT REQ #: 925021	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for approval of Purchase Order 925021 to Deccan International for a renewal of maintenance on the LiveMUM software in the DU-COMM and ACDC Public Safety Answering Points (PSAPs). This renewal is the first of two annual options to renewal. Annual maintenance cost for FY25-26 is \$44,050.00.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished LiveMUM is an existing software tool that interfaces with a live CAD system to display current coverage and offer move-up recommendations to the Telecommunicators. This renewal will allow for the continuation of LiveMUM maintenance at a fixed cost for the second of three years under Purchase Order 924021/7179-1.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. RENEWAL
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. N/A
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). N/A

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION Select an item from the following dropdown menu to justify why this is a sole source procurement.	
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. N/A
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. N/A
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. N/A

SECTION 5: Purchase Requisition Information			
<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Deccan International	Vendor#: 10500	Dept: ETSB	Division:
Attn: Pang Moua	Email: pangm@deccanintl.com	Attn: 9-1-1 System Manager	Email: etsb911@dupagecounty.gov
Address: 9810 Scripps Lake Drive, Suite H	City: San Diego	Address: 421 N. County Farm Road	City: Wheaton
State: CA	Zip: 92131	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-550-7743	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Deccan International	Vendor#: 10500	Dept: ETSB	Division:
Attn:	Email:	Attn: 9-1-1 System Manager	Email: etsb911@dupagecounty.gov
Address: 9810 Scripps Lake Drive, Suite H	City: San Diego	Address:	City:
State: CA	Zip: 92131	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Sep 1, 2025	Contract End Date (PO25): Aug 31, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		LiveMUM and LiveMUM WallMap Maintenance FY25-26	FY25	4000	5820	53806		44,050.00	44,050.00
FY is required, ensure the correct FY is selected.										Requisition Total	\$ 44,050.00

Comments

HEADER COMMENTS	Provide comments for P020 and P025. This is for maintenance and support, nothing will be shipped.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please return PO to ETSB to send to the vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB. LMZ 6/17/25 6/26/2025