

Consent
SWM 11/5
CB 11/12



Request for Change Order
Procurement Services Division
Attach copies of all prior Change Orders

Date: Oct 15, 2024
MinuteTraq (IQM2) ID #: 27-2786

Purchase Order #: 6563-1-SERV	Original Purchase Order Date: Sep 1, 2023	Change Order #: 1	Department: Stormwater Management
Vendor Name: SCARCE		Vendor #: 10922	Dept Contact: Alicia Favela-Perez
Background and/or Reason for Change Order Request:	This purchase order is decreasing in the amount of \$60,059.05 and closing due to the purchase order expiring.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$77,000.00
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$77,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$60,059.05)
E	New contract amount (C + D)	\$16,940.95
F	Percent of current contract value this Change Order represents (D / C)	-78.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-78.00%

DECISION MEMO NOT REQUIRED

Cancel entire order
 Close Contract
 Contract Extension (29 days)
 Consent Only

Change budget code from: _____ to: _____

Increase/Decrease quantity from: _____ to: _____

Price shows: _____ should be: _____

Decrease remaining encumbrance and close contract
 Increase encumbrance and close contract
 Decrease encumbrance
 Increase encumbrance

DECISION MEMO REQUIRED

Increase (greater than 29 days) contract expiration from: _____ to: _____

Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount Funding Source _____

OTHER - explain below: _____

AFP	6698	Oct 15, 2024	<i>SFA</i>	6676	10.14.24
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer	Date	<i>[Signature]</i>	Procurement Officer	Date	<u>10/23/2024</u>
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		

Consent