

**DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective January 22, 2024**

From: 4000  
Company #

ETSB-EQUALIZATION  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5820	54199		<b>CAPITAL CONTINGENCY</b>	\$ 55,583.00			
Total				\$ 55,583.00			

To: 4000  
Company #

ETSB-EQUALIZATION  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5820	54110		<b>EQUIPMENT AND MACHINERY</b>	\$ 55,583.00			
Total				\$ 55,583.00			

Reason for Request:

Budget transfer for FY25 to move funds from 4000-5820-54199 (Capital Contingency) to 4000-5820-54110 (Capital Equipment and Machinery) for the exchange of microphone models as requested by fire agencies under PO 5522-1. [Total Transfer Amount: \$55,583.00]

\_\_\_\_\_  
Department Head Date

Activity \_\_\_\_\_  
(optional)

\_\_\_\_\_  
Chief Financial Officer Date

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only

Fiscal Year \_\_\_\_\_ Budget Journal # \_\_\_\_\_ Acctg Period \_\_\_\_\_

Entered By/Date \_\_\_\_\_ Released & Posted By/Date \_\_\_\_\_