



Decision Memo
Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Oct 24, 2024

MinuteTraq (IQM2) ID #: _____

Department Requisition #: _____

Requesting Department: DuPage County Public Works	Department Contact: Drew Cormican
Contact Email: drew.cormican@dupagecounty.gov	Contact Phone: 630.985.7400
Vendor Name: Joseph J Henderson & Sons Inc	Vendor #: 15050

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Approve contract time extension until 6/30/2025 due to outstanding disputes between Joseph J. Henderson & Sons and a subcontractor over a lien waver.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

A time extension until 6/30/2025 is necessary to pay outstanding invoices for services that were rendered throughout the span of the project. Due to an ongoing dispute between JJH and a subcontractor, a time extension is needed to complete all legal needs by both parties.

Strategic Impact

Quality of Life Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

Joseph J. Henderson & Sons rehabilitated the Nordic Wastewater Treatment Plant due to aging infrastructure. This project increased efficiency of the plant and extended the useful life for decades to come.

Source Selection/Vetting Information - Describe method used to select source.

A request for quote was submitted for the rehabilitation of the Nordic Wastewater Treatment Facility per bid #20-013-PW. There were 5 bidders for the project and Joseph J. Henderson & Sons was the lowest bidder.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1. Approve time extension until 6/30/2025 to pay outstanding invoices for services completed throughout the span of the project.
2. Do not approve time extension. Not recommended due to the invoices that are outstanding.
3. Let the contract expire and not pay any future invoices. Not recommended due to a long standing relationship with JJH.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

There is no fiscal impact. Time extension only.