

FY25

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective April 1, 2025

From: 1000  
Company #

COMMUNITY SERVICES  
From: Company/Accounting Unit Name

Finance Dept Use Only  
Available Balance

Date of  
Balance

Accounting Unit	Account	Sub-Account	Title	Amount	Prior to Transfer	After Transfer	Date of Balance
1750	50000		REGULAR SALARIES	\$ 440.00	115,455.74	115,015.74	1/12/26
Total				\$ 440.00			

COMMUNITY SERVICES

To: Company/Accounting Unit Name

Finance Dept Use Only  
Available Balance

Date of  
Balance

Accounting Unit	Account	Sub-Account	Title	Amount	Prior to Transfer	After Transfer	Date of Balance
1750	50010		OVERTIME	\$ 440.00	(429.73)	10.27	1/12/26
Total				\$ 440.00			

Reason for Request:

To transfer funds to cover overtime performed, overtime not foreseen at time of original budget for FY25

Signature on File

Department Head  
Signature on  
File

1/12/26  
Date  
1/13/26

Activity

[optional]

Chief Financial Officer

Date

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only

Fiscal Year 25 Budget Journal # \_\_\_\_\_ Acctg Period \_\_\_\_\_

Entered By/Date \_\_\_\_\_

Released & Posted By/Date \_\_\_\_\_

HS - 1/20/26  
FIN/LB - 1/27/26